

## **COVID-19 Safety Plan – SPECIAL SALE Corowa Saleyards**

**Approved by:** Angela Reidy, Manager Environment, Facilities & Regulations  
**Last updated:** 8<sup>th</sup> September 2020

**Valid For:** - Thursday 22<sup>nd</sup> October 2020 only

### **Attendance**

- Prospective buyers, agents, transporters and Council staff are permitted to enter the site during the sale.
- Only one representative buyer from a buying entity will be permitted to enter the site (no additional friends or family members allowed).
- Any new prospective buyers must register their details with Council prior to the sale (if not already registered from a previous sale).
- All direct buyers, not buying through an agent or on-line, **MUST** register their details & PIC's with the admin office **PRIOR** to the commencement of the sale.
- Transporters are only permitted in their designated loading and unloading lanes in the yards, including the ramps and delivery yards during the sale.
- Agents must not have any more than five (5) staff working at the Corowa Saleyards during sale day.
- Any persons entering the site from Victoria outside of the NSW border region will be required to wear a mask at all times.
- Any person entering from Victoria must show a copy of their current border entry permit upon arrival.
- All persons entering the site must comply with NSW Government physical distancing requirements.
- Agents and transporters are responsible for ensuring their staff comply with this COVID-19 Safety Plan and all government requirements for COVID-19.

Further attendance at the yards is not permitted. The space available at the Corowa Saleyards is limited and overcrowding needs to be strictly monitored and addressed to ensure compliance with NSW Government COVID-19 physical distancing restrictions.

COVID-19 Safety Marshalls will be in attendance and monitoring to ensure everyone maintains physical distancing.

### **Wellbeing of staff and customers**

- All persons authorised to enter the Corowa Saleyards will be required to have their temperature tested upon entry. If a person's temperature is 37.5°C or above, they will be excluded from the Corowa Saleyards. It is recommended that the person returns home immediately and seeks medical advice for COVID-19 testing.
- Anyone that meets following criteria, will be excluded from the site:
  - In the previous 72 hours have experienced COVID-19 symptoms (fever, cough, sore throat, fatigue, shortness of breath) or have been tested and waiting the results; or
  - Are feeling unwell; or
  - Have been in contact with a person diagnosed with COVID-19 (active COVID-19 diagnosis) or a person that has been tested and waiting results in the last 14 days.
- All persons permitted to enter must complete a COVID-19 declaration every sale day.

## **Physical distancing**

- Everyone must comply with government physical distancing restrictions by maintaining 1.5m distance from each other while at the saleyards.
- In compliance with government physical distancing requirements (4m<sup>2</sup> per person) a maximum of 6 persons are permitted in the administration office and agent room at one time.
- Line marking has been provided in laneways to remind attendees of physical distancing requirements.
- Everyone should avoid shaking hands.

## **Hygiene and cleaning**

- Hand sanitiser has been provided at multiple locations throughout the saleyards.
- Everyone is encouraged to use hand sanitiser and wash their hands regularly.
- Everyone should avoid touching their face – nose, eyes and mouth.
- Everyone is encouraged to practice good cough/sneeze etiquette.
- Amenities will be supplied with soap and paper towel.
- Office buildings, amenities and canteen areas will be cleaned regularly – pre and post-sale days.

## **Canteen/Amenities**

- The canteen operator will be encouraged to serve food in single use containers and utilise disposable cutlery where possible.
- In compliance with government physical distancing requirements (4m<sup>2</sup> per person) a maximum of 10 persons are permitted in the canteen at one time.
- Anyone using the canteen must maintain 1.5m distance from other persons.
- Transporters and persons entering from Victoria outside the border region will only be permitted to have takeaway meals only and cannot dine in.

## **Controls during sale/auction**

- Agents will be providing both in person and online auction sales.
- Prospective buyers are encouraged to use Auction Plus online tool to bid and buy for stock where possible.
- Prospective buyers can attend the sale in person to bid and buy for stock however must maintain strict physical distancing at all times.
- Other prospective buyers can compete through an accredited buyer or free of charge through their preferred agent.
- Council will provide coloured wristband to persons permitted to enter the site. **NO WRIST BAND NO ENTRY.**
- No agents are permitted in the lanes during the sale.
- Agents must not have any more than five (5) staff working at the Corowa Saleyards during sale day. All agent staff must comply with NSW Government physical distancing requirements.
- Transporters are only permitted in their designated loading and unloading lanes in the yards, including the ramps and delivery yards while stock are being sold.

- COVID-19 Safety Marshalls will be in attendance and monitoring to ensure everyone maintains physical distancing.
- If the COVID-19 Safety Marshall determines that a person is not complying with physical distancing requirements, either the person will be provided with a mask to wear or they will be asked to leave the site. Where a COVID-19 Safety Marshall provides a mask to a person to wear, the person must wear the mask.

## **Conditions of Entry**

- Prospective buyers, agents, transporters and Council staff are permitted to enter the site during the sale.
- Only one representative buyer from a buying entity will be permitted to enter the site (no additional friends or family members allowed).
- Any new prospective buyers must register their details with Council prior to the sale (if not already registered from a previous sale).
- All persons entering the site must comply with NSW Government physical distancing requirements.
- COVID-19 Safety Marshalls will be in attendance and monitoring to ensure everyone maintains physical distancing.
- Where a COVID-19 Safety Marshall provides a mask to a person to wear, the person must wear the mask.
- Transporters and any persons entering the site from Victoria outside of the NSW border region will be required to wear a mask at all times.
- All persons permitted to enter MUST complete a COVID-19 declaration.
- All persons authorised to enter will be temperature tested upon arrival on sale day. If temperature is 37.5°C or above, the person will not be permitted to enter the site.
- Council will provide coloured wristband to persons permitted to enter the site. NO WRIST BAND NO ENTRY.
- Transporters are only permitted in their designated loading and unloading lanes in the yards, including the ramps and delivery yards during the sale.
- Agents must not have any more than five (5) staff working at the Corowa Saleyards during sale day.
- Only prospective buyers, genuine buyers and council staff are permitted in the lanes during the sale.
- No agents are permitted in the lanes during the sale.
- Transporters and persons entering from Victoria outside of the NSW border region will not be permitted to dine-in at the canteen and must use takeaway service only.
- A maximum of ten (10) persons are allowed in the canteen at any one time to comply with government physical distancing requirements (i.e. 4m<sup>2</sup> per person). Anyone using the canteen should keep 1.5m apart from each other.

## **Non-compliance**

Anyone not permitted on the site will be asked to leave.

Anyone not complying with these conditions will also be asked to leave.

If a person fails to leave when directed, Council staff will contact NSW Police.

## **Record Keeping**

- COVID-19 declaration forms must be completed by all persons.
- Council will keep declarations for a minimum of 28 days.

- Council, agents, buyers and transporters are required to keep a record of any staff working at the Corowa Saleyards each week for a minimum of 28 days