

## Application for Perpetual Order of Interment (Burial)

New Grave ☐ Re-Opening ☐ in \_\_\_\_\_ Cemetery

Grave No: \_\_\_\_\_ Ashes in Grave No: \_\_\_\_\_ Tree Name & Number \_\_\_\_\_/\_\_\_\_\_

Date of 1<sup>st</sup> Interment: \_\_\_\_\_ Name on existing headstone: \_\_\_\_\_

\* Insert Boree Creek, Corowa Lawn, Corowa Pioneer, Corowa Catholic, Hopefield, Howlong Monumental, Howlong Lawn, Mulwala Lawn, Mulwala Monumental, Oaklands, Urana

\*\* All headstones in burial & tree garden areas to be completed by a monumental mason

### Perpetual Interment Right (Reservation) Details

Does the deceased have a reservation? ☐ Yes ☐ No

If yes, please provide Perpetual Interment Right or Right of Burial prior July 1 2023

Does the spouse require a reservation? ☐ Yes (if requiring a separate plot) ☐ No

If yes please complete the Form "Application for Perpetual Interment Right (Reservation) and pay the prescribed fee

### Deceased Persons Details

Full Name:	
Last Known Address:	
Occupation:	Age:
Date of Birth:	Gender:
Date of Death:	Denomination/Religion:

### Interment Details

Section: Denomination/Religious Section (If applicable):

Plot Number:

Coffin Size: Standard ☐ Yes ☐ No

Casket: ☐ Yes ☐ No or specific size:

Interment date:

Interment time:

Grave Closure time:

Grave Closure Requirements:

**Applicant – Person Authorising Burial**

Name:	
Postal Address:	
Town/Suburb:	Postcode:
Phone:	Email:
Relationship to the Deceased:	

**Funeral Director**

Name:	
Address:	
Phone:	ABN:
Email:	

**Additional Information**

- Burials can only take place if the application form is signed by the applicant and the funeral director
- Applications for a permit to bury to be submitted a minimum 4 working days prior to interment, applications received outside of this time may be refused.
- Burials on Saturdays, Sundays, after hours and public holidays require prior approval, additional charges apply.

**Ashes Interment in Grave**

Formal Approval from Council is required prior to ashes being interred in an existing grave. Ashes are only to be interred by Council staff and coordinated by a Funeral Director.

**A copy of a Certificate under Part 3 of the Registration of Births, Deaths and Marriages Act 1973 or Coroner's Order for Burial or Death Certificate MUST accompany this application.**

**Privacy Statement**

The information you provide on this form is being collected by the council for the purposes of assessing your application and may be disclosed to any relevant government agency. The information is required for assessment of your application, which may not be accepted or processed if all the requested information is not provided. Please contact us if the information that you provided is incorrect, or has changed.

### **Items to be noted**

- The Public Health Act 2010 and Public Health Regulation 2012 regulates the handling of bodies.
- The Cemeteries and Crematoria Act 2013 ensures that cemetery operators undertake appropriate record keeping and management of Cemeteries.
- All funerals of bodily remains which are undertaken within Federation Council managed cemeteries must be undertaken under the supervision of a funeral director.
- Due to work health and safety guidelines only, authorized persons may undertake works within Council cemeteries.
- The Application for Erection of a Memorial must meet Council's current policy in regards to plaques and monuments – please ensure you are familiar with this prior to signing this application.

### **Signatures**

I, the applicant declares that all the information provided to be true and correct, and that I have read and understood the information contained on this form.	
Applicant Signature:	Date:
Funeral Director Signature:	Date:

### **Office Use ONLY**

TRIM Reference:		
Paid \$	Receipt No:	Date Paid:
Authorised By		
Name:	Signature:	Date:
Interment Right Certificate Provided <input type="checkbox"/> (If applicable)		
Copy of Death Certificate Provided <input type="checkbox"/>		

For Further information or assistance on completing this form please contact Council.

Mail: PO Box 77 COROWA NSW 2646

Phone: (02)60 338 999

Email: [cemeteries@federationcouncil.nsw.gov.au](mailto:cemeteries@federationcouncil.nsw.gov.au)

Web: [www.federationcouncil.nsw.gov.au](http://www.federationcouncil.nsw.gov.au)