



## APPLICATION FOR WOOD HEATER INSTALLATION

Environmental Planning and Assessment Act 1979 and Local Government Act 1993

### APPLICANT DETAILS

Name: \_\_\_\_\_  
 Postal Address: \_\_\_\_\_  
 Town: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_  
 Phone No.: \_\_\_\_\_ Mobile: \_\_\_\_\_

### PROPERTY DETAILS

Property Name: \_\_\_\_\_  
 Unit/House No.: \_\_\_\_\_ Street Name: \_\_\_\_\_  
 Town: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_  
 Lot: \_\_\_\_\_ Section: \_\_\_\_\_ DP/SP: \_\_\_\_\_

### OWNER'S DETAILS

Name: \_\_\_\_\_  
 Postal Address: \_\_\_\_\_  
 Town: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_  
 Phone No.: \_\_\_\_\_ Mobile: \_\_\_\_\_

I/We the owner's of the property described in this application, consent to its lodgement and hereby permit any duly authorised officer of Federation Council to enter the land or premises to carry out inspections as required for the administration of the Act(s), Regulations or Planning Instrument.

Name (*Print*): \_\_\_\_\_ Capacity (*Owner/Director*): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (*Print*): \_\_\_\_\_ Capacity (*Owner/Director*): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### INSTALLER'S DETAILS

Name: \_\_\_\_\_ Licence Number: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Phone No.: \_\_\_\_\_ Mobile No.: \_\_\_\_\_

### INSTALLATION DETAILS:

Please tick the box most appropriate:

Wall behind the heater     Brick                       Plaster                       Timber  
     Panelling                       Compressed Cement (Fibro)  
     Other: \_\_\_\_\_  
 Floor type under heater     Concrete                       Timber  
     Other: \_\_\_\_\_

## REQUIRED DOCUMENTATION

Please provide four (4) copies of all documentation excluding application form unless indicated below.

- Application Form
- Plans:
  - ⇒ House floor plan showing location of the heater
  - ⇒ Detailed floor plan showing:
    - Heater location, front, side and rear setbacks to walls
    - Hearth size and type
    - Concrete floor or timber framed floor
- Heater – Manufacturers brochure/specifications/test report
- Flue – Manufacturers brochure/specifications: Single, double or triple flue, perforated mesh shields or solid shields

## INFORMATION

- Heater and setback distances vary between heater models and types – no one size fits all
- Hearth to match heater – some heaters require insulating hearths if on timber framed floors
- Flue height high enough to reduce smoke nuisance and ensure proper function of heater
- Smoke alarm – smoke alarm(s) to be located outside bedrooms – All homes must have working smoke alarm(s)
- If no manufacturers details or untested heater, use BCA or AS2918 for installation requirements
- Curtains, wood baskets, etc to be clear of heater

## LEGISLATION

### Approvals

- Local Government Act 1993 Section 68
- Local Government General Regulation 2005 Clause 67-70

Wood heater      BCA 3.7.3  
                            AS 2918-2001

Open fireplace    BCA 3.7.3  
                            BCA Part 3.3  
                            AS 3700  
                            AS 4773

Insert fireplace    BCA 3.7.3.4  
                            AS 2918-2001

BCA = Building Code of Australia

AS = Australian Standard

AS 2918-2001 = Australian Standard Domestic Solid Fuel Burning Appliances - Installation

**PRIVACY STATEMENT:** Information provided to Council may comprise personal information as defined under the Privacy and Personal Information Protection Act 1998. Personal information may be utilized by Council to assess any application under the Environmental Planning and Assessment Act 1979 and in accordance with other legislation. Please note that personal information may also be made available to third parties in accordance with the Government Information (Public Access) Act 2009.

## OFFICE USE ONLY

Application Number: \_\_\_\_\_

Date Documentation Received: \_\_\_\_\_

Total Fees \$ \_\_\_\_\_ Receipt number: \_\_\_\_\_ Date Paid:      /    /