

CONSULTATION

All those who took part in the risk assessment process should sign this form.

Name		Name		Name		Name		Name	
Sign		Sign		Sign		Sign		Sign	
Date		Date		Date		Date		Date	

Risk Identification Authorisation: *To be completed by Councils OHS/Risk officer.*

I, _____ have reviewed this risk identification and risk control worksheet and:

- Concur with the assessment and controls and approve this risk assessment:
YES
- Request further information regarding the assessment / controls:
NO
- Confirm that a Work Method Statement (WMS) has been developed: NA

Additional Comments:

Signature:

Date 29/ 11 / 2019

Council Use Only			
Date Received by the OHS Unit		Risk Controls checked for suitability for identified Hazards	
Referred for further Investigation / Action			

APPENDIX 1

Qualitative measures of **likelihood**

Level	Descriptor	Description
A	Very Likely	Is expected to occur in most circumstances
B	Likely	Will probably occur in most circumstances
C	Unlikely	Could occur at some time
D	Highly Unlikely	May occur only in exceptional circumstances

Qualitative risk analysis matrix – level of risk

Likelihood	Consequences			
	1 Insignificant	2 Minor	3 Major	4 Catastrophic
A (very likely)	H	H	E	E
B (likely)	M	H	E	E
C (unlikely)	L	L	H	E
D (highly unlikely)	L	L	H	H

Qualitative measures of **consequence or impact**

Level	Descriptor	Example and detail description
1	Negligible Injuries (Insignificant)	No injuries, low financial loss
2	Minor Injuries (Minor)	First aid treatment, on-site release immediately contained, medium financial loss
3	Major Injuries (Major)	Extensive injuries, loss of production capability, off-site release with no detrimental effects, major financial loss
4	Fatality (Catastrophic)	Death, toxic release off-site with detrimental effect, huge financial loss

Legend:

- E: extreme risk; immediate action required
- H: high risk; senior management attention needed
- M: moderate risk; management responsibility must be specified
- L: low risk; manage by routine procedures

WHAT TO DO FOR HEATSTROKE

If someone you are with develops heatstroke:

- Call triple zero (000) for an ambulance.
- While waiting for emergency medical help, get the person to a cool shady area and lay them down.
- Remove excess clothing and wet their skin with water or wrap in wet cloths, fanning continuously.
- Do not give the person fluids to drink.
- Position an unconscious person on their side and clear their airway.
- Monitor their body temperature where possible and continue cooling efforts until the body temperature drops below 38 °C.
- Wait for the ambulance to urgently transport the person to hospital, where more intensive cooling and support can be given.
- If medical attention is delayed, seek further instructions from ambulance or hospital emergency staff.