



**FEDERATION  
COUNCIL**

# Ordinary Council Meeting

# Agenda

Tuesday, 28 January 2020

Council Chambers, Corowa  
Commencing 9.30 am



## CONTENTS PAGE

<b>1.</b>	<b>OPENING MEETING AND READ LIVE STREAMING STATEMENT</b>	<b>4</b>
<b>2.</b>	<b>ACKNOWLEDGEMENT OF COUNTRY</b>	<b>4</b>
<b>3.</b>	<b>APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS</b>	<b>4</b>
3.1	Apologies	4
3.2	Applications for Leave of Absence	4
<b>4.</b>	<b>CONFIRMATION OF MINUTES</b>	<b>4</b>
4.1	Confirmation of Minutes of Ordinary Meeting 17 December 2019	4
<b>5.</b>	<b>DISCLOSURES OF INTERESTS</b>	<b>5</b>
<b>6.</b>	<b>MAYORAL MINUTE</b>	<b>5</b>
6.1	Bushfires	5
<b>7.</b>	<b>GENERAL MANAGER REPORT</b>	<b>6</b>
7.1	April 2020 Briefing Session	6
7.2	June 2020 Ordinary Council Meeting, Briefing Session and Councillor Workshop	6
7.3	September 2020 Ordinary Council Meeting, Briefing Session and Councillor Workshop	7
7.4	Councillor Delegate sought for the Hume to Yarrawonga Waterway Management (AGHYWM) Advisory Group	8
7.5	Tabling of Capital Expenditure Reviews for Corowa Swimming Pool Complex, and Howlong Multipurpose Centre	8
7.6	Common Seal - Subdivision of Lot 1421 in DP876772 and Lot 30 DP1208451 - Mulwala Industrial Estate Business Park Development	10
<b>8.</b>	<b>DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT</b>	<b>11</b>
8.1	Statement of Bank Balances and Reconciliation as at 31 December 2019	11
8.2	Schedule of Investments as at 31 December 2019	12
8.3	Purchase of 57 Hawkins Street Howlong - Vacant Land Adjacent to Howlong Resource Centre	13
8.4	McCarthy Street Mulwala (Surplus Land Adjacent to Council Depot Site) – Proposed Subdivision, Development and Sale of Land – Confidential	14
8.5	Riverina Regional Library (RRL) Annual Report 2018/2019	14
8.6	Sale of Land for Unpaid Rates	15
<b>9.</b>	<b>DIRECTOR DEVELOPMENT AND ENVIRONMENTAL SERVICES REPORT</b>	<b>17</b>
9.1	Building Approvals – Complying and Construction Certificates Approved	17
9.2	Development Applications Approved Under Delegated (Staff) Authority Since the December 2019 Ordinary Council Meeting	18
9.3	Regional and State Significant Development Applications Lodged	19

9.4	Tender Assessment Report – Request for Tender 19/108 – Urana Aquatic Centre Leisure Centre and Jetty – Confidential	19
9.5	Tender Assessment Report – Request for Tender 19/107 - Corowa Saleyards Upgrade – Confidential	20
<b>10.</b>	<b>DIRECTOR ENGINEERING SERVICES REPORT</b>	<b>22</b>
10.1	Report on the Progress of Works Program – December 2019	22
10.2	Report on the Progress of the Capital Works Program – December 2019	24
10.3	Report on the Progress of Stronger Country Community Funding (SCCF) Works – December 2019	30
10.4	Tender Assessment Report - Request for Tender 19/101 - Construction of Corowa Skate Park Extension	31
10.5	Tender Assessment Report – Request for Tender 19/94 – Construction of an all Abilities Playground at Purtle Park Mulwala – Confidential	32
<b>11.</b>	<b>NOTICES OF MOTION / QUESTIONS WITH NOTICE</b>	<b>34</b>
11.1	Question with Notice	34
<b>12.</b>	<b>REPORTS FROM COMMITTEES</b>	<b>35</b>
12.1	Local Traffic Committee	35
12.2	Corowa Saleyards Consultative Committee	39
<b>13.</b>	<b>REPORTS FROM DELEGATES</b>	<b>42</b>
13.1	Verbal Reports from Delegates	42
<b>14.</b>	<b>CORRESPONDENCE REQUIRING COUNCIL ACTION/FOR INFORMATION</b>	<b>42</b>
14.1	The Hon. Melinda Pavey MP Minister for Water, Property and Housing (19/80739)	42
14.2	Australian Local Government Association (ALGA) (19/80948)	42
14.3	Corowa South Public School (19/82967)	42
14.4	Corowa High School (19/82966)	42
14.5	Lonsdale Recreation Reserve Committee (20/2376)	42
<b>15.</b>	<b>CONFIDENTIAL MATTERS</b>	<b>43</b>
8.4	McCarthy Street Mulwala (Surplus Land Adjacent to Council Depot Site) – Proposed Subdivision, Development and Sale of Land – Confidential	43
9.4	Tender Assessment Report – Request for Tender 19/108 – Urana Aquatic Centre Leisure Centre and Jetty – Confidential	43
9.5	Tender Assessment Report – Request for Tender 19/107 – Corowa Saleyards Upgrade – Confidential	43
10.4	Tender Assessment Report - Request for Tender 19/101 - Construction of Corowa Skate Park Extension - Confidential	43
10.5	Tender Assessment Report – Request for Tender 19/94 – Construction of an all Abilities Playground at Purtle Park Mulwala – Confidential	43
<b>16.</b>	<b>CONCLUSION OF MEETING</b>	<b>43</b>

## 1. OPENING MEETING AND READ LIVE STREAMING STATEMENT

### Live Streaming of Council Meetings

Federation Council wishes to advise members of the public that Council meetings will be recorded and will be available after each meeting on Council's website [www.federationcouncil.nsw.gov.au](http://www.federationcouncil.nsw.gov.au)

All care will be taken to maintain the privacy of those in attendance, however as a visitor in the public gallery, your presence may be recorded. By remaining in the public gallery, it is assumed your consent is given in the event your image is broadcast. This includes any filming by television cameras if attendance is approved by the General Manager or Mayor.

## 2. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of the land on which we are meeting today, the Bpangerang people, and acknowledge the Aboriginal and Torres Strait Islander people who now reside in this area. I extend that respect to Elders – past and present of the Bpangerang nations.

## 3. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

### PRESENT:

The Mayor, Councillor PMJ Bourke (Chairperson), Councillors AC Kennedy, GJ Law, DS Longley, FT Longmire, PI Miegel, BJ Thomas, NW Wales APM and SM Whitechurch.

### ALSO PRESENT:

Mr A Butler (General Manager), Mr G Van Emmerik (Acting Director Corporate and Community Services), Ms S Appleyard (Director Development and Environmental Services), Mr S Carmichael (Director Engineering Services) and Mrs R Henson (Executive Assistant – Minute Taker).

### 3.1 APOLOGIES

Chair to ask for any apologies at meeting.

**RECOMMENDED** that the apology received from Ms J Shannon (Director Corporate and Community Services) be accepted.

### 3.2 APPLICATIONS FOR LEAVE OF ABSENCE

Application for leave of absence received by Chair to be tabled at meeting.

## 4. CONFIRMATION OF MINUTES

### 4.1 CONFIRMATION OF MINUTES OF ORDINARY MEETING 17 DECEMBER 2019

**RECOMMENDED** that the Minutes of the Ordinary Meeting held on 17 December 2019 be confirmed.

## 5. DISCLOSURES OF INTERESTS

Conflict of interest declarations received by the Chair to be noted.

Councillor Kennedy declared a pecuniary interest. under Part 4 (Pecuniary Interest) or Part 5 (Non-pecuniary) of Council's Code of Conduct and Clause 16 of Council's Code of Meeting Practice in item 8.4 McCarthy Street Mulwala (Surplus Land Adjacent to Council Depot Site) – Proposed Subdivision, Development and Sale of Land as he is purchasing a block within the industrial estate and item 9.4 Tender Assessment Report – Request for Tender 19/108 – Urana Aquatic Centre Leisure Centre and Jetty as he has submitted a tender for the job.

## 6. MAYORAL MINUTE

### 6.1 BUSHFIRES

I would like to acknowledge on behalf of Council, the devastating bushfires across the country that have occurred over the summer. Council's thoughts and prayers are with all those impacted, and particularly with the friends and families of those who have lost their lives as a result of these fires.

I would also on behalf of Council, like to extend Council's extreme gratitude for the many staff, volunteers and others who have given service in assisting the fire efforts, both directly, and indirectly in many ways.

Council whilst not being directly affected by fire, has, like most of the Eastern areas of Australia, been affected by smoke causing hazardous air quality. Staff are continuing to manage this and I would like to express Council's appreciation for this effort also. Council's communications have also been strong across this period and again, thanks to staff for their efforts in this key area.

Council has offered various assistance measures to people impacted, and this has been gratefully received, including a weeks free powered site at the Ball Park Corowa and Urana Caravan Parks. Council will continue to review its support offered and vary as and when require, and continue to support its staff and volunteers as the long recovery phase proceeds.

Over the break, a suggestion was put forward for Council to waive any fees for powered sites at our Caravan Parks at Corowa and Urana, for fire evacuees, and this was agreed upon. Approximately eight sites were used and Council received heartfelt thanks for offering this to people in need.

Future resources offered could also include staff transfers to other councils, and assistance in fencing and other civil works if possible and if staff resources permit.

**RECOMMENDED** that Council note the Mayoral Minute and endorse the actions undertaken in relation to the waiving of fees at the Caravan Parks for the Fire Evacuees.

## 7. GENERAL MANAGER REPORT

### 7.1 APRIL 2020 BRIEFING SESSION

#### Summary

The purpose of this report is to recommend that the April 2020 Briefing Session proposed to be held on 13 April 2020, be postponed and held on Thursday, 16 April 2020. The reason for this is that the 13 April 2020 is a Public Holiday due to Easter.

#### Attachments

7.1.1 Nil.

#### Financial Implications

N/A.

#### **RECOMMENDED:**

1. THAT Council note the report on the April 2020 Briefing Session; and
2. THAT Council postpone the April Briefing Session from 13 April 2020 to Thursday, 16 April 2020 in the Corowa Council Chambers commencing at 4.00 pm.

### 7.2 JUNE 2020 ORDINARY COUNCIL MEETING, BRIEFING SESSION AND COUNCILLOR WORKSHOP

#### Summary

The purpose of this report is to recommend that the June 2020 Council Meeting, proposed to be held on 16 June 2020, be postponed and held on Tuesday, 23 June 2020. The purpose of this would be for Council to adopt the Draft Delivery Program and Operational Plan, including the Financial Plan, after exhibition, without the need for an extraordinary meeting.

If the June Council meeting is postponed it is also recommended to postpone the June Briefing Session and June Councillor Workshop.

#### Attachments

7.2.1 Nil.

#### Financial Implications

N/A.

#### **RECOMMENDED:**

1. THAT Council note the report on the June 2020 Ordinary Council Meeting, Briefing Session and Councillor Workshop;
2. THAT the June Ordinary Council Meeting be postponed from 16 June 2020 and held on Tuesday, 23 June 2020 in the Corowa Council Chambers commencing at 9.30 am;



3. THAT the June Councillor Workshop be postponed from 16 June 2020 and held on Tuesday, 23 June 2020 in the Corowa Council Chambers commencing at 1.30 pm; and
4. THAT the June Briefing Session be postponed from 8 June 2020 to Thursday, 18 June 2020 in the Corowa Council Chambers commencing at 4.00 pm.

### **7.3 SEPTEMBER 2020 ORDINARY COUNCIL MEETING, BRIEFING SESSION AND COUNCILLOR WORKSHOP**

#### **Summary**

The purpose of this report is the requirement for the September 2020 Council Meeting, to be postponed from 15 September 2020 to Tuesday, 29 September 2020. The reason for the postponement is to allow for the 'new' Council to take office after the election, which is being held on 12 September 2020. This would not allow enough time for counting of votes and declaration of successful Councillors, and the induction processes required after that.

#### **Background**

The 2020 Local Government Elections are being held on Saturday 12 September 2020. It is expected that the election results will not be known until the following Friday. Elected members will be required to attend an induction program and swearing in ceremony, which is proposed to be held the week commencing 21 September, prior to the September 2020 Ordinary Council Meeting.

Candidate information session/s will be held prior to nominations opening, and these will include specific details of dates to be aware of including the induction program dates.

Holding an induction program for councillors each council term is a mandatory requirement under the Local Government Regulations. All councillors are required to participate in all induction activities.

The September Briefing Session and Councillor Workshops will also be postponed to align with the changed Council meeting date adopted.

#### **Attachments**

7.3.1 Nil.

#### **Financial Implications**

N/A.

#### **RECOMMENDED:**

1. THAT Council note the report on the September 2020 Ordinary Council Meeting, Briefing Session and Councillor Workshop;
2. THAT the September 2020 Ordinary Council Meeting be postponed from 15 September 2020, and held on Tuesday, 29 September 2020 in the Corowa Council Chambers commencing at 9.30 am;

3. THAT the September Councillor Workshop be postponed from 15 September 2020, and held on Tuesday, 29 September 2020 in the Corowa Council Chambers commencing at 1.30 pm; and
4. THAT the September Briefing Session be postponed from 7 September 2020 to Thursday, 24 September 2020 in the Corowa Council Chambers commencing at 4.00 pm.

#### **7.4 COUNCILLOR DELEGATE SOUGHT FOR THE HUME TO YARRAWONGA WATERWAY MANAGEMENT (AGHYWM) ADVISORY GROUP**

##### **Summary**

This report is seeking a Council delegate to join the Yarrowonga Waterway Management (AGHYWM) Advisory Group.

The group holds two meetings a year, usually the first Wednesday in March and again in October. Meetings are held in Albury at the Mitta Canoe Club.

##### **Background**

It is considered essential that Council have a representative in this group, to participate in providing advice and assist decision making across many aspects of the waterway in the area.

##### **Attachments**

7.4.1 Nil.

##### **Financial Implications**

Council will be invoiced an amount per year to be a member of this group. It is not considered to be significant and can be met within Council's budget.

**RECOMMENDED** that Council endorse Councillor <Name> to be Federation Councils delegate on the Yarrowonga Waterway Management (AGHYWM) Advisory Group.

#### **7.5 TABLING OF CAPITAL EXPENDITURE REVIEWS FOR COROWA SWIMMING POOL COMPLEX, AND HOWLONG MULTIPURPOSE CENTRE**

##### **Summary**

This report allows Council to receive the completed Capital Expenditure (Capex) Reviews completed for two projects where Capex reports are required under the Local Government Act 1993. The two projects are the Howlong Multipurpose Centre, and the Corowa Swimming Pool complex.

Both reports have been completed in accordance with the Capital Expenditure Review Guidelines as published by the Office of Local Government. Capex reviews are required for Capital Infrastructure Facility projects that are expected to exceed more than 10% of Councils annual rate income, or \$1 million, whichever is the greater (gst exclusive). Civil Infrastructure such as roads, paths, subdivisions and other critical projects such as Water Treatment Plants are exempt and Capex reviews are not required.



The Capex review process is aimed to ensure Councils have a robust analysis process when embarking on expenditure on relevant projects. The reviews also enable the financial impacts on Councils, including operationally, when the projects are developed, to be fully measured and strategies developed to ensure the longer term financial sustainability of the facilities, and to ensure it does not place any unmanageable burden on Councils long term financial sustainability.

### Background

The Capex reviews include 12 year forecasts for the Project Cash Flows (Cost Benefit Analysis) and Financial Analysis over the next 12 years, for both projects. These will be key projections to inform Councils revised Long Term Financial Plan, for adoption from 1 July 2020. The reviews also include a Risk Management plan for each project to manage the high level strategic enterprise risks, and propose risk mitigation measures that will be utilised through the lifetime of the project construction phase.

Whilst the documents need to be read in their entirety, and have been provided to Councillors under separate cover, the general outcome for the Corowa Swimming Pool development is positive. Some key extracts from the document are provided below, and are subject to copyright by the Authors, Morrison and Low.

### Summary - Corowa Swimming Pool

*'Specifically, the proposed Corowa Pool Redevelopment Project has a capital expenditure component of approximately \$8.7 million during the construction phase of twelve months. Capital maintenance costs have been estimated to be 3.0% of the building cost plus applicable insurances and adjusted annually based on the local government Council Cost Index (CCI) of 2.21%. Depreciation expense has been calculated based upon a 35-year life with 10% residual value. Operating budgets for the Corowa Pool Redevelopment Project have been scaled based on estimates provided in the 2016 feasibility study by Otium Planning, with approximately \$516,050 in operating revenue in Year 1 and \$785,500 in expenditure.*

*In summary, the Net Present Value (NPV) analysis suggests a significant net benefit of approximately \$9.5 million for the proposed Corowa Pool Redevelopment, with a Benefit Cost Ratio (BCR) of 1.42 and positive internal rate of return (IRR) of 22%. Given the large volume of upfront costs and the (in general) stream of ongoing benefits, the CBA moves as expected insofar as the lower discount rate (3%) increases the NPV and BCR for the project, whilst the higher rate (10%) decreases the NPV and BCR relative to the base case, although all BCR's recorded are higher than break-even.*

*The results of the financial analysis, at a discount rate of 7%, indicate that the proposed Corowa Pool Redevelopment will record a net financial loss with a revenue/cost ratio of 0.35. The financial costs include capital expenditure of \$8.7 million and \$10.4 million projected maintenance over 30 years. The financial revenues based on residual value of \$2.2 million and the estimated operating revenue of \$21.6 million over 30 years period with 2% CPI escalation. The NPV analysis, at a discount rate of 7%, suggests a significant net benefit of approximately \$9.5 million for the proposed Corowa Pool Redevelopment with a BCR of 1.42 and positive internal rate of return (IRR) of 22%.' (Morrison and Low)*

### Summary - Howlong Multipurpose Centre

*'Specifically, the proposed Howlong Multipurpose Hall and Gymnasium Project has a capital expenditure component of approximately \$1.87 million during the construction phase of twelve months. Capital maintenance costs have been estimated to be 1.0% of the building cost plus*

applicable insurances and adjusted annually based on the local government Council Cost Index (CCI) of 2.21%. Depreciation expense has been calculated based upon a 40-year life with 25% residual value.

In aggregate, the NPV analysis suggests a significant net benefit of approximately \$4.5 million for the proposed Howlong Multipurpose Hall and Gymnasium Project, with a BCR of 2.57 and positive internal rate of return (IRR) of 33%. Given the large volume of upfront costs and the (in general) stream of ongoing benefits, the CBA moves as expected insofar as the lower discount rate (3%) increases the NPV and BCR for the project, whilst the higher rate (10%) decreases the NPV and BCR relative to the base case, although all BCR's recorded are higher than break-even.

The results of the financial analysis at a discount rate of 7% indicate that the proposed Howlong Multipurpose Hall and Gymnasium Project will record a net financial loss, with a revenue / cost ratio of 0.13. These costs are to be included with Council's ongoing budget. The financial costs include capital expenditure of \$1.87 million and \$748k projected maintenance over 12 years. The financial revenues based on residual value of \$852k and the estimated lease revenue of \$400k over a 30-year period with 2% CPI escalation.

(Morrison and Low)

#### Conclusion

Both projects are considered to have overall large net benefits to the communities and wider region in the example of the Corowa Pool complex. The reviews outline the broad community support and consultation processes that have occurred, and both projects are considered to have broad community appeal. The financial and other risks associated with the projects will be managed and monitored and Council will receive regular reports as the projects progress. The reviews will be presented to Councils Internal Audit and Risk Committee at the next meeting for notation.

**RECOMMENDED** that Council note the report on the tabling of Capital Expenditure Reviews for Corowa Swimming Pool Complex, and Howlong Multipurpose Centre.

#### **7.6 COMMON SEAL - SUBDIVISION OF LOT 1421 IN DP876772 AND LOT 30 DP1208451 - MULWALA INDUSTRIAL ESTATE BUSINESS PARK DEVELOPMENT**

This report seeks Councils endorsement to affix the seal of Council to documents that facilitate the extinguishment of an easement and also the creation of various other easements, as part of the Mulwala Industrial Estate Business Park Development. The process also requires a revised subdivision certificate and plans to be issued. This has all been completed and only awaits Council seal to allow the plan to be registered and titles to be then issued.

**RECOMMENDED** that Council authorise the Common Seal of Council be affixed to all associated documents related to the subdivision of Lot 1421 in DP876772 and Lot 30 DP1208451, as part of the Mulwala Industrial Estate Business Park Development.

**A BUTLER**  
**GENERAL MANAGER**

## 8. DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT

### 8.1 STATEMENT OF BANK BALANCES AND RECONCILIATION AS AT 31 DECEMBER 2019

Balance as per Bank Statement:

General Account	0000 0022	208,174.03
Business Online Saver Account	1014 2522	2,381,289.53
Investments		27,212,001.26

Sub Total 29,801,464.82

Plus Deposits not yet lodged:

Corowa	24/12/2019	540.00
Tourism	28/12/2019	20.00
Tourism	31/12/2019	19.00

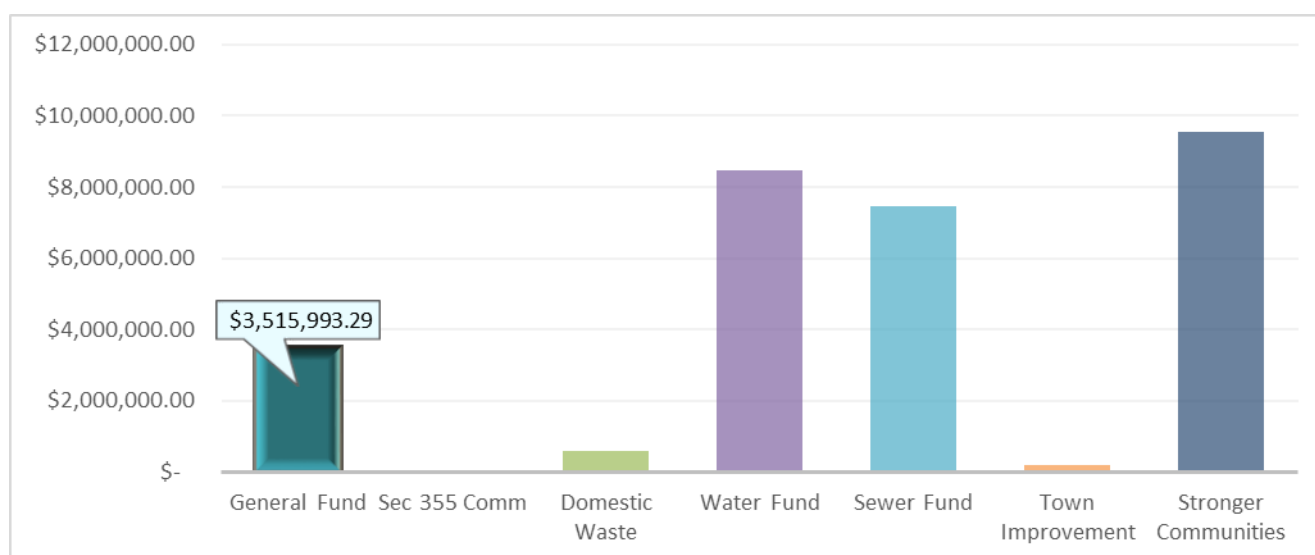
Sub Total 29,802,043.82

Less Unpresented Cheques 320.00

Balance as per Ledger 29,801,723.82

Less External Restricted Funds 26,285,730.53

**Balance of General Fund Ledger 3,515,993.29**



### CERTIFICATE OF RECONCILIATION

*I CERTIFY THAT THE COUNCIL'S GENERAL LEDGER BANK ACCOUNTS HAVE BEEN RECONCILED WITH THE APPROPRIATE BANK STATEMENTS AS AT 31 DECEMBER 2019.*

**S NORMAN**  
**MANAGER FINANCE**

**RECOMMENDED** that the report on Statement of Bank Balances and Reconciliation as at 31 December 2019 be noted.

## 8.2 SCHEDULE OF INVESTMENTS AS AT 31 DECEMBER 2019

The following list of investment securities is held as at 31 December 2019. Investment of funds on behalf of Council has been undertaken in accordance with the Local Government Act and Regulations.

### INVESTMENTS

Investment Type	Institution	Amount Lodged	Date Lodged	Rate	Days	Maturity Date
Term Deposit	NAB	\$3,061,706.30	24/09/2019	1.68	105	07/01/2020
Term Deposit	NAB	\$1,011,074.78	24/09/2019	1.68	105	07/01/2020
Term Deposit	CBA	\$1,031,406.88	24/09/2019	1.51	105	07/01/2020
Term Deposit	NAB	\$2,638,983.85	01/10/2019	1.68	98	07/01/2020
Term Deposit	CBA	\$1,036,528.76	01/10/2019	1.53	98	07/01/2020
Term Deposit	Bendigo	\$267,702.36	18/08/2019	1.50	153	11/01/2020
Term Deposit	NAB	\$1,518,175.07	08/10/2019	1.61	98	14/01/2020
Term Deposit	NAB	\$1,015,207.17	22/10/2019	1.61	91	21/01/2020
Term Deposit	Westpac	\$538,552.29	23/10/2019	1.53	99	28/01/2020
Term Deposit	Westpac	\$640,759.67	24/10/2019	1.53	98	28/01/2020
Term Deposit	NAB	\$1,038,293.47	30/07/2019	1.86	184	30/01/2020
Term Deposit	Westpac	\$542,215.76	09/11/2019	1.30	92	09/02/2020
Term Deposit	NAB	\$1,017,383.09	19/11/2019	1.58	91	18/02/2020
Term Deposit	Westpac	\$1,011,846.58	22/11/2019	1.53	95	25/02/2020
Term Deposit	Westpac	\$1,004,587.40	30/11/2019	1.53	90	28/02/2020
Term Deposit	NAB	\$1,015,300.99	03/12/2019	1.57	91	03/03/2020
Term Deposit	NAB	\$1,016,386.08	10/12/2019	1.62	91	10/03/2020
Term Deposit	NAB	\$1,034,302.22	04/12/2019	1.58	97	10/03/2020
Term Deposit	NAB	\$1,027,830.72	04/12/2019	1.57	104	17/03/2020
Term Deposit	NAB	\$520,635.60	04/12/2019	1.57	111	24/03/2020
Term Deposit	NAB	\$1,034,149.37	10/12/2019	1.61	105	24/03/2020
Term Deposit	CBA	\$1,050,426.36	17/12/2019	1.49	105	31/03/2020
Term Deposit	NAB	\$1,016,957.66	10/12/2019	1.60	112	31/03/2020
Term Deposit	NAB	\$1,016,883.15	17/12/2019	1.63	112	07/04/2020
Term Deposit	ANZ	\$1,104,705.68	11/12/2019	1.35	118	07/04/2020

**\$27,212,001.26**

**CERTIFICATE OF RECONCILIATION**

*I CERTIFY THAT THE INVESTMENTS HAVE BEEN MADE IN ACCORDANCE WITH SECTION 625 OF THE LOCAL GOVERNMENT ACT 1993, THE REGULATIONS AND COUNCIL'S POLICIES.*

**S NORMAN**  
**MANAGER FINANCE**

**RECOMMENDED** that Council note the report on the schedule of investments as at 31 December 2019.

**8.3 PURCHASE OF 57 HAWKINS STREET HOWLONG - VACANT LAND ADJACENT TO HOWLONG RESOURCE CENTRE**

**Summary**

This report is provided in accordance with Resolution 450/19FC, passed at the December 2019 Council meeting, authorising the Mayor and General Manager to negotiate the purchase of the vacant land, and seeking a further report including any budgetary implications.

**Background**

Further to the report to the December 2019 Council Meeting, Council's offer to purchase the property at the listed price of \$72,000 was accepted, and a deposit of \$7,200 has been paid.

With the Christmas break and the customary shut down of business houses, contracts of sale are yet to be received or signed. The exchange of contracts is expected to occur on 20 January 2020, with settlement expected on 17 Feb 2020.

**Attachments**

8.3.1 Nil.

**Financial Implications**

\$72,000 purchase price, plus conveyancing costs of \$1,000, (estimated), along with annual rates, charges, and ongoing maintenance expenses. The adjustments to the budget will be presented as part of the second quarter review, expected at the February 2020 Council meeting.

**RECOMMENDED:**

1. THAT Council confirm the actions of the Mayor and General Manager with respect to the purchase of the property 57 Hawkins Street, Howlong 2643 (Lot 1 DP194509) for \$72,000;
2. THAT the land be classified as Operational Land as per the requirements of Clause 31(2) of the Local Government Act 1993; and
3. THAT Council in accordance with Clause 400 of the Local Government (General) Regulation 2005 [NSW] authorise the Common Seal of Council be affixed to any documents required as part of the purchase of 57 Hawkins Street, Howlong 2643 (Lot 1 DP194509).

#### 8.4 MCCARTHY STREET MULWALA (SURPLUS LAND ADJACENT TO COUNCIL DEPOT SITE) – PROPOSED SUBDIVISION, DEVELOPMENT AND SALE OF LAND – CONFIDENTIAL

##### Summary

This report relates to the proposal to develop seven industrial lots for sale, adjacent to the Mulwala Council Depot, in McCarthy Street Mulwala. A number of previously unrevealed issues have also arisen, since Council's decision to complete the project, and other factors have since developed. This has all resulted in staff recommending that the development be deferred at this time.

The completion of the development of the McCarthy Street Mulwala (old Depot) Industrial Estate has been delayed primarily around issues relating to service design, and the resulting revised increased costs of completion of the development. This delay has resulted in a number of requests from prospective purchasers (with Contracts in place) to rescind their contracts and purchase alternative lots in the adjacent and recently completed Mulwala Industrial Estate.

**RECOMMENDED** that Council defer item until the closed session under section 10A Part 2 of the Local Government Act and Clause 14.1 of Council's Code of Meeting Practice as the matters and information are the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

#### 8.5 RIVERINA REGIONAL LIBRARY (RRL) ANNUAL REPORT 2018/2019

##### Summary

Riverina Regional Library (RRL) was established in 1978 and is the largest regional library service in NSW. It provides library services to approximately 137,700 constituents of 10 local government areas, those being the shires of Bland, Coolamon, Cootamundra-Gundagai, Federation, Greater Hume, Junee, Lockhart, Snowy Valleys, Temora and the City of Wagga Wagga. The service consists of 19 stationary library branches including Corowa, Howlong and Mulwala and a mobile library spread over an area of 47,830 square kilometres.

##### Background

Federation Council is a member of the RRL Advisory Committee with the 10 member Councils of RRL meeting twice per year.

RRL operates under a Deed of Agreement which is reviewed every 5 years. The Agreement was last reviewed in 2018.

The RRL Annual Report 2018-2019 details Library services provided at Corowa, Howlong and Mulwala Libraries. The combined services provided by Corowa, Howlong and Mulwala libraries are as follows:

Loans	41,652
Library visits	30,524
Collection items	18,763
Library members	3,008



Mobile library services are provided to five (5) Federation Council locations being Boree Creek, St Francis School Urana, Urana office, Oaklands and Rand.

Attached is the RRL Annual Report for the year ended 30 June 2019.

#### Attachments

8.5.1 RRL Annual Report 2018-2019 <https://online.anyflip.com/myemb/ljot/mobile/index.html>

#### Financial Implications

N/A.

**RECOMMENDED** that Council note the Riverina Regional Library (RRL) Annual Report for the year ended 30 June 2019.

### 8.6 SALE OF LAND FOR UNPAID RATES

#### Summary

Federation Council conducted the Sale for Rates auctions on 17 & 24 August 2019 at which seventeen (17) properties were sold at auction, with three (3) properties being sold by private treaty after the auction.

This report provides a summary of the distribution of remaining proceeds of the sale and the write off of any remaining rates and charges debt.

#### Background

In accordance with Section 713 of the Local Government Act 1993 (the Act), Federation Council conducted the sale of properties where rates and charges remained unpaid for more than five years.

At the time of deciding to proceed with this course of action there were 36 properties with a total of \$375,759 outstanding in rates and charges. Prior to the auction twelve (12) properties paid their outstandings in full (\$165,118) and one property was withdrawn as the bank was proceeding with foreclosure of the property.

The auctions were conducted on 17 & 24 August 2019. Seventeen (17) properties were sold at auction with three (3) properties being sold by private treaty after the auction.

There were three (3) properties that did not proceed to auction and still have outstanding rates and charges owing.

Section 719 of the Act provides that where the net available purchase monies (after costs incurred by council in connection with the sale) are not sufficient to satisfy all outstanding rates and charges then Council must write off any outstanding amounts as the purchaser purchases the property free from encumbrances.

Similarly Section 720 of the Act provides that where the net available purchase monies (after costs incurred by council in connection with the sale and outstanding rates and charges have been paid), any balance of the purchase money must be paid into Council's trust fund and held by Council in

trust for person/s having estates or interests in the land immediately before the sale according to their respective estates and interests.

Council may pay the balance of the purchase money or any part of the balance to or among the persons who are, in its opinion, clearly entitled to it, and the receipt of the person to whom any payment is so made is an effectual discharge to the council for it.

With all properties included in the sales now transferred to the purchasers council must now complete the allocation of any balance of purchase monies to either council's trust account or to persons who have an interest in a property.

The funds available to distribute to those with an interest prior to the sale totals \$106,483.44. Of this, \$77,774.57 is required to be transferred to the Australian Securities and Investment Commission (ASIC) as the properties were held by corporations (4 properties). The remaining \$28,708.87 is required to be held in trust by Council until those with an interest in the land prior to the sale come forward (6 properties).

There were inadequate proceeds on 10 properties to cover the outstanding rates and charges. As a consequence a total of \$10,891.14 of rates and charges is required to be written off in accordance with Section 719 of the Act.

#### Attachments

- 8.6.1 List of all properties included in the sale with results calculated - Confidential
- 8.6.2 List properties where rates & charges paid in full prior to sale - Confidential
- 8.6.3 List of properties sold at auction - Confidential
- 8.6.4 List of properties withdrawn from sale - Confidential

#### Financial Implications

As a result of undertaking this process, \$364,867 in outstanding rates and charges has been received by Council and \$10,891.14 is required to be written off.

#### RECOMMENDED:

1. THAT Council note the report on the Sale of land for Unpaid Rates;
2. THAT Council disperse any balance of purchase monies where applicable as follows:
  - a. Trust account – \$28,708.87 In accordance with Sec 720 Local Government Act 1993,
  - b. Australian Securities and Investment Commission (ASIC) – \$77,774.57 In accordance with Sec 601AD(2) of the Corporations Act 2001;
3. THAT Council abandon the amount as listed below:
  - a. \$10,891.14 – In accordance with Sec 719 Local Government Act 1993.

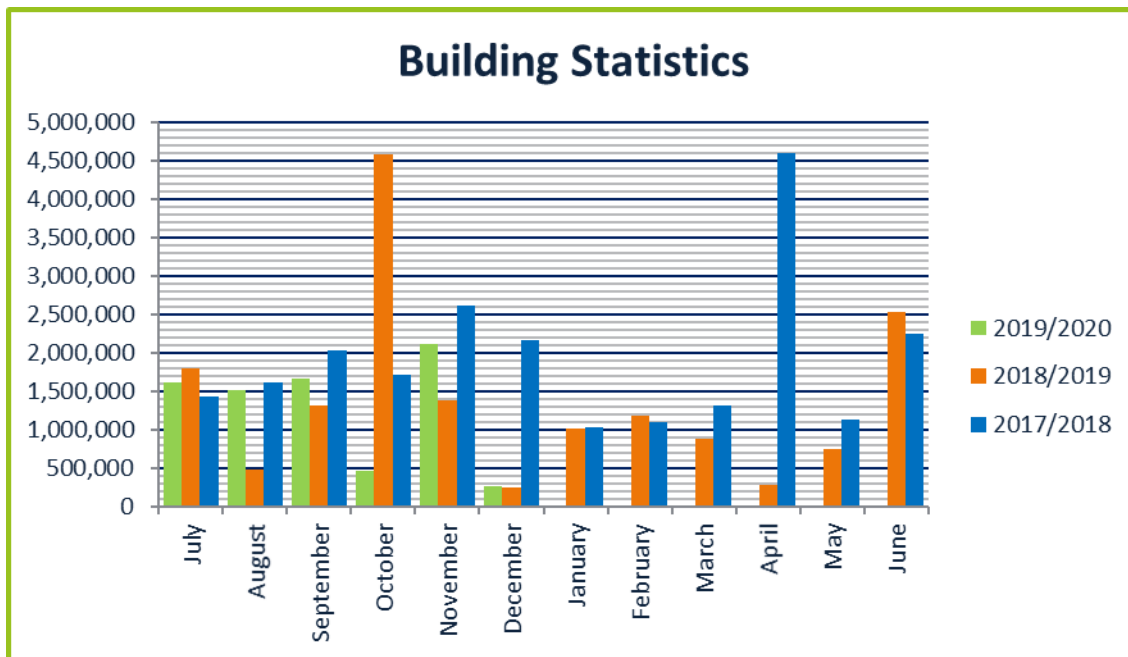
G VAN EMMERIK  
ACTING DIRECTOR CORPORATE AND COMMUNITY SERVICES

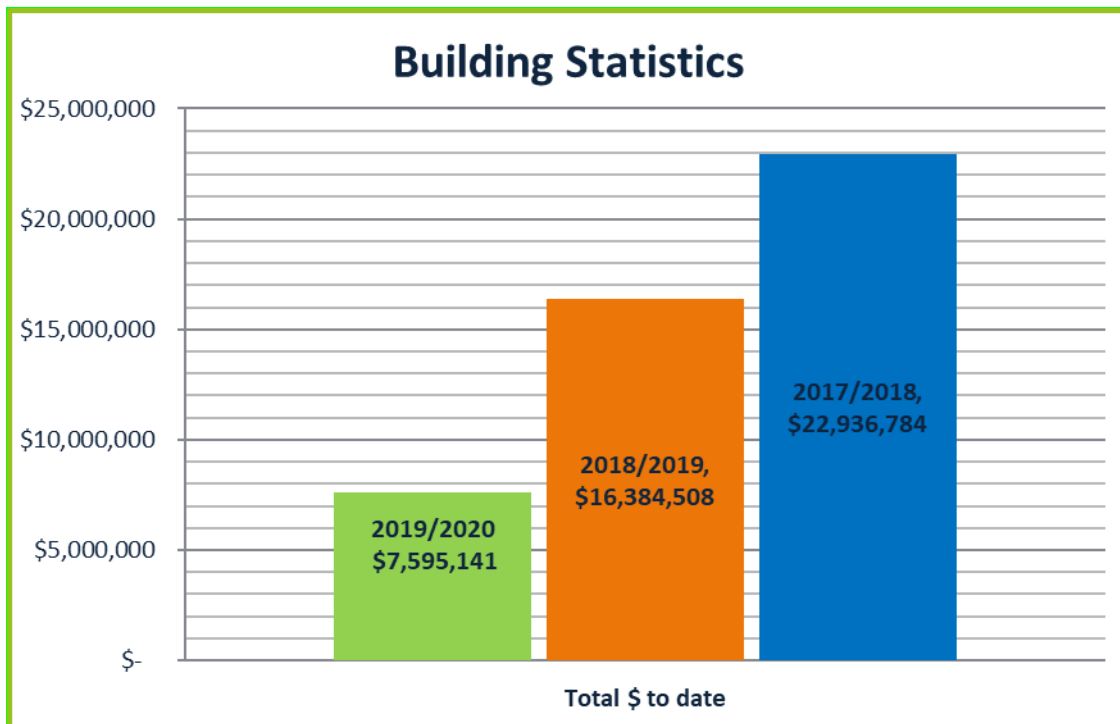
**9. DIRECTOR DEVELOPMENT AND ENVIRONMENTAL SERVICES REPORT**

**9.1 BUILDING APPROVALS – COMPLYING AND CONSTRUCTION CERTIFICATES APPROVED**

This report provides for Council’s information, the construction and complying development certificates issued since the report prepared for the December 2019 Ordinary Council meeting. The report also includes graphs on the value of works approved, over the last three financial years.

2019/257	20 Birdwood Street Corowa	Alterations & Additions to Dwelling & Shed
2019/224	5 Centenary Court Mulwala	Open Carport
2019/235	106 Bank Street Howlong	Shed
2019/246	194 Jude Street Howlong	Shed
2019/248	161-163 Bank Street Howlong	Patio
2019/244	34-36 Nicholson Street Mulwala	Open Carport
2019/247	16 Cypress Drive Mulwala	Inground Pool
2019/253	36 Cypress Way Mulwala	Shed
2019/205	222 River Street Corowa	Alterations & Additions to Dwelling
2019/240	47 East Street Howlong	Shed





**RECOMMENDED** that Council note the report on construction/complying development certificates issued since the December 2019 Ordinary Council meeting.

**9.2 DEVELOPMENT APPLICATIONS APPROVED UNDER DELEGATED (STAFF) AUTHORITY SINCE THE DECEMBER 2019 ORDINARY COUNCIL MEETING**

This report provides for Council’s information, the Development approvals that have been determined under delegated authority by the granting of consent subject to conditions, since the December 2019 Ordinary Council meeting.

**DEVELOPMENT APPLICATION REGISTERED NO. 2019/249**

Application for 2 Lot Subdivision on General Residential land being Lot 5; DP758528; 71 Hume Street, Howlong.

**DEVELOPMENT APPLICATION REGISTERED NO. 2019/250**

Application for 2 Lot Subdivision on General Residential land being Lot 9; DP75828; 125-129 Hammer Street, Howlong.

**DEVELOPMENT APPLICATION REGISTERED NO. 2019/236**

Application for Alterations & Additions to Dwelling on Low Density Residential land being Lot 31; DP592030; 186 River Street, South Corowa.

**DEVELOPMENT APPLICATION REGISTERED NO. 2019/40**

Application for 5 Lot Subdivision on Local Centre land being Lot 5; DP2999; 74 Melbourne Street, Mulwala.

**DEVELOPMENT APPLICATION REGISTERED NO. 2019/244**

Application for Carport on General Residential land being Lot 8; DP758726; 34-36 Nicholson Street, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2019/238

Application for Home Industry Honey Business on General Residential land being Lot 2; DP1046590; 23 Kennedy Street, Howlong.

**RECOMMENDED** that Council note the report on the Development approvals that have been determined under delegated authority by the granting of consent subject to conditions, since the December 2019 Ordinary Council meeting.

### **9.3 REGIONAL AND STATE SIGNIFICANT DEVELOPMENT APPLICATIONS LODGED**

#### **Summary**

This report provides for Council's information, the Development Applications lodged with Council, that have been assessed based on the information presented on lodgement, to be Regionally or State significant. These applications are required to be determined by the Western Joint Regional Planning Panel (JRPP) for Regionally significant applications, or by the State Government for State significant applications. Council staff have a role in Regionally significant applications, to assess the applications and present a report to the JRPP for their determination. Council is consulted on State significant applications but do not assess those.

As the applications progress, the table will be updated for each Council meeting, to reflect any approvals issued and any new applications lodged. Those applications then listed as approved won't appear the following month.

DEVELOPMENT APPLICATION REGISTERED NO. 2019/223 - REGIONAL

Application for Aquatic Centre on Private Recreation land being Lot 545; DP1005541; Bridge Road, Corowa.

DEVELOPMENT APPLICATION REGISTERED NO. 2019/167 - REGIONAL

Application for a Solar Farm on Primary Production land being Lot 4; DP775807; 64 Wemyss Road, Mulwala.

**RECOMMENDED** that Council note the report on the Regional and State Significant Development Applications Lodged.

### **9.4 TENDER ASSESSMENT REPORT – REQUEST FOR TENDER 19/108 – URANA AQUATIC CENTRE LEISURE CENTRE AND JETTY – CONFIDENTIAL**

#### **Summary**

This report allows council to consider tenders received for the construction of the Proposed Urana Aquatic Centre Leisure Centre and Jetty

Tenders closed 22 January 2020 with two tenders received.

#### **Background**

The project was defined by Council and Urana Inc for the proposed facility to service the community of Urana, Surrounding areas and visitors. Located on the backs of the Aquatic Centre Lake the project includes:

- Function room for up to 100 people
- A gym
- A meeting room
- Commercial grade kitchen
- Deck
- Jetty
- Toilet facilities
- Storage/Cleaners facilities.
- Carparking area; and
- Landscaping

#### Budget

The total funds available for the project are: \$939,000

The Stronger Country Communities Fund (SCCF) Round 2 of grant \$243,531.

Merger Funds - \$434,469

Cullivel Bus Committee Fund - \$261,000

Funds Spent to date: \$60,554

Remaining Funds \$878,446

It is recommended that the report be considered in closed session for commercial in confidence reasons.

**RECOMMENDED** that Council defer item 9.4 Tender Assessment Report – Request for Tender 19/108 – Urana Aquatic Centre Leisure Centre and Jetty – Confidential until the closed session under section 10A Part 2 of the Local Government Act and Clause 14.1 of Council’s Code of Meeting Practice as the matters and information are the following:

- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it.

#### **9.5 TENDER ASSESSMENT REPORT – REQUEST FOR TENDER 19/107 - COROWA SALEYARDS UPGRADE – CONFIDENTIAL**

##### Summary

This Report allows the council to consider the tenders received for the upgrade works for Corowa Saleyards. The project is to construct and install overhead walkways and construct and install 29 concrete pens.

##### Project Background

Council programs major maintenance once every 5 years. These are the works identified for the 2019/2020 financial year and will ensure improved compliance with Work health and Safety and animal welfare increasing capacity for saledays.



Attachments

9.5.1 Nil.

Budget

The budget allocation is \$500,000.

It is recommended that the report be considered in closed session for commercial in confidence reasons.

**RECOMMENDED** that Council defer item 9.5 Tender Assessment Report – Request for Tender 19/107 - Corowa Saleyards Upgrade – Confidential until the closed session under section 10A Part 2 of the Local Government Act and Clause 14.1 of Council’s Code of Meeting Practice as the matters and information are the following:

- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it.

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**DIRECTOR DEVELOPMENT AND ENVIRONMENTAL SERVICES**

## 10. DIRECTOR ENGINEERING SERVICES REPORT

### 10.1 REPORT ON THE PROGRESS OF WORKS PROGRAM – DECEMBER 2019

#### Summary

The following activities were undertaken within the month of December 2019 by the Works teams. A summary of the activities is provided below for information.

- Many staff took leave over the Christmas - New Year period, which resulted in Capital Works Projects being shut down over that time.
- The rural road reconstruction works on Bull Plain Road at the south end are now completed.
- Redlands Road (4.3km section & 1.1km “Ringwood” section) are approx. 60% completed and will resume early -mid January.
- Betterment Parade, Wanstead Street & John Street Reconstruction Project is nearly completed. Final seal was done 13 December 2019, with only topdressing of nature strips and line marking remaining.
- Murray Street Reconstruction commenced mid-December with excavation with Profiler. A layer of crushed rock was applied for interim period from 24 December 2019 until 6 January 2020 when works resumed.
- Some maintenance grading works were carried out, but were suspended at times due to extreme heat conditions & Total Fire Bans.
- A hardstand area was constructed next to Mulwala Transfer Station for additional skip bins to cater for the influx of tourists during the holiday period. A layer of 100mm crushed rock & a 7mm 2 coat treatment applied with the Urana based Paveline patching truck over approx. 750m<sup>2</sup>. Signs were placed at various parks and reserves to guide visitors (and locals) to the site.
- A skeleton crew worked through the period 27 December 2019 to 3 January 2020, attending to fallen tree branches, and other Customer requests as they arose.
- The RFS requested our water cart and operator assist with the Bushfire Emergency at the Green Valley fire at Jingellic on 1 Jan 2020. Damian Meerton volunteered without hesitation, (and an unknown timeframe). The training in Basic Wildfire Awareness ran in early December proving to be a valuable addition to Council’s training program.

#### Works Program

Please see attached 2019/2020 Program for progress of current works.

Completed		Planned	
Location	Month	Location	Month
Redlands Road Reconstruction 4.3km section. 2.5 km completed early December, works to resume 13 January 2020. Trim remaining area around Lonsdale Reserve Bay 13 area for seal. Construct hardstand area next to Mulwala Transfer Station.	Dec	St Marys School service road carpark upgrade.  Resume Redlands Road 4.3km reconstruction.	6-13 Jan

Completed		Planned	
Location	Month	Location	Month
Prepare Cotton Street (between Hume & River Street) for seal. Maintenance grading: Whitehead Street, Bullecourt Road, Enfield Street Corowa.			
Corowa Road Reconstruction 1.3km (Oaklands). 700m completed & sealed mid Dec, resume 13 January 2020. Maintenance grading: Daysdale - Walbundrie Road; Davies Hill Road.	Dec	Resume Corowa Road Reconstruction, remaining 600m.	13 Jan
Redlands Road reconstruction (Ringwood section 1.1km) approx. 600m completed and sealed mid Dec, will resume 6 January 2020. Maintenance grading: Wells lane, Waverly Road, Burnewang Road.	Dec	Resume Redlands Road Ringwood section 1.1km.	6 Jan
Bull Plain Road Reconstruction. Final 1.8km section at Spring Drive completed & sealed mid December. Murray Street reconstruction - excavate & trim sub-base, apply crushed rock base for interim period 24 December 2019 to 6 January 2020.	Dec	Murray Street Reconstruction.	6 Jan

#### Other Works

**Construction 1:** Murray Street reconstruction, drainage and lowering of underground services completed. Excavation commenced mid Dec with Road Profiler, grader & 6 tip trucks, with spoil carted to Corowa landfill to be used for capping & rehab. Excavation to sub-base complete from Riesling Street to Braintree Avenue, with a layer of crushed rock applied for interim period 24 December 2019 to 6 January 2020 when works will resume.

**Next:** Remainder of road excavation and kerb prep, with kerb laying booked week of 13 January 2020. Followed by new pavement & seal.

**Construction 2:** Betterment Parade Reconstruction, pavement finished and sealed 13 December 2019.

Assist Construction 1 with Murray Street reconstruction.

Kingfisher Bay bus bay & Lonsdale Reserve Bay 13 carpark area (assist grader Coult), final trim for seal on 11 December 2019.

Various Customer Requests as they arise.

**Next:** Assist Construction 1 with Murray Street reconstruction.

Top-dress Betterment, Wanstead Street & John Street nature strips.

Corowa Pool/Ball park watermain renewal.

**Sundry Gang:** Various Customer Requests. Replace signs and guide posts using Reflect on Tablets, line marking in town streets.

Assist Construction Gangs with Betterment Parade & Murray Street reconstruction projects.

**Next:** Line marking town streets, Customer Requests as they occur, assist Construction Gangs when required.

**Patching Truck:** Pothole repairs as per Reflect. Assist Construction crews on Capital Works Projects with traffic control as required. Various Customer Requests.

**Heavy Trucks:** Support Grader Gangs & construction Gangs on Redlands Road Reconstruction, Betterment Parade & Murray Street Reconstruction projects, hauling spoil and gravel.

**Next:** Continue to support Capital Works Program hauling gravel to stockpile sites and onto job sites as required.

#### Attachments

10.1.1 Nil.

#### Financial Implications

N/A.

**RECOMMENDED** that Council note the Report on the Progress of Works Program – December 2019.

## **10.2 REPORT ON THE PROGRESS OF THE CAPITAL WORKS PROGRAM – DECEMBER 2019**

### Capital Works Program

Progress on Council 2019/2020 Capital Works Program is as detailed below:

2019/2020 Capital Works Program	Annual Current Budget	% Complete	Comments
<b>Capital</b>			
<b>Drainage</b>			
00002154 - Howlong drainage works stage 1 19-20	100,000	5	Preliminary discussions on scope of works
00002210 - Flood Studies and Flood Plain Risk Management Plan Daysdale	140,000	0	Government Grant funds unsuccessful
00002211 - Mulwala, Howlong and Corowa Flood Study Contribution	185,000	0	Government Grant funds received
<b>Drainage Total</b>	<b>425,000</b>		
<b>Roads</b>			
00001760 - Murray Street, Corowa - Kerb & Gutter and stormwater Installation including pavement reconstruction (300m)	270,000	50	Works progressing
00001767 - Regional Growth Fund - Corowa Mulwala Trail Cycleway path	3,300,000	25	Works continuing on approvals
00001832 - Daysdale - Federation Way - 900m Road Reconstruction and floodway upgrade at s-bends	1,600,000	25	Amended design and environmental statements being prepared
00001833 - MR323 Corowa - Oaklands Road - 1.3km section - 0.9 to 2.2	364,000	50	Part road completed
00001834 - RMS Safer Roads- Federation Way - North of Spraydon Road	750,000	5	Work commenced
00001838 - Howlong - Pedestrian refuge - Sturt Street (Oolong Aged Care Hostel) : Sealed	80,000	100	Completed
00001842 - Boree Creek Freight Link : Sealed	1,330,000	85	Road works completed culvert work remaining
00001848 - Betterment Parade / Wanstead Street / John Street, Corowa - Kerb & Gutter and Stormwater	150,000	90	Completion of work commenced in 2018/2019 – funding shortfall
00001851 - Corowa - John Street - Drainage upgrades from Steel Street to Wetlands Planning and Design	100,000	10	Having difficulty obtaining permission for work on railway land
00001852 - Corowa - Lucan Street & Enfield Street - Drainage improvements Strategy: Stormwater Drainage	120,000	10	Work being programmed
00001854 - Mulwala - Savernake Road / North street - Drainage Improvements Planning and Design : Project Plan/	100,000	10	

2019/2020 Capital Works Program	Annual Current Budget	% Complete	Comments
Setup			
00002019 - Bull Plain Road - 5.5km of Work (Budget \$1,000,000.00) from Stronger Community Fund	(323,000)	100	Work completed
00002021 - Federation Way - Heavy Patches, Resealing & Drainage (Budget \$1,300,000) from Stronger Communities	(300,000)	100	Completed
00002137 - Fixing Country Roads - Federation Way Upgrade - 83.23km to 107.27km North of Riverina Highway - RNSW 2312	2,850,000	5	Materials delivered to site preliminary works commenced
00002146 - Bends on Merton Road & intersection to Redlands Road planning and design concept estimates	20,000	100	Upgrade plans completed – will await funding
00002147 - Disabled access off Hawkins Street	40,000	0	Scope being determined
00002148 - Doctors Road Timber Bridge (\$680,000 - Grant for \$340,000)	680,100	5	Geotechnical work completed
00002149 - Federation Way - Heavy Patches, resealing & Drainage	200,000	50	Works progressing
00002150 - Federation Way - William Street from Church to Chapman & Chapman Street to outfall at west of Anna Street	100,000	20	Survey completed – scope of works to be determined
00002151 - Footpath Replacement Program 19-20	200,000	0	Scope of works determined
00002152 - Heavy Patching Local Roads and Town Streets 19-20	75,000	0	
00002153 - Regional Roads - Heavy Patching 19-20	300,000	0	Works progressing
00002155 - Howlong-Goombargana / Drew Lane intersection upgrade, and Howlong-Goombargana Road	10,000	0	
00002156 - Kingfisher Drive bus bay 19-20	70,000	100	Completed
00002157 - Narrow Plains Road - intersections with Narrow Plains & Oak Lodge Road	30,000	100	Completed
00002158 - PAMP Upgrade 19-20	30,000	50	Work underway
00002159 - Ramsay Street - Redlands Road to Tower St	7,500	0	
00002160 - Redlands Road / Guy Street intersection upgrade	15,000	0	
00002162 - Kerb & Gutter Replacement Program - Oaklands 19-20	50,000	50	Some works undertaken
00002163 - Kerb & Gutter Replacement Program - Various 19-20	125,000	15	Works progressing
00002164 - Reseals Local Roads and Town Streets 19-20	800,000	60	Work carried out in Mulwala and a number of local roads
00002165 - Reseals Regional Road 19-20	355,000	50	Works progressing



2019/2020 Capital Works Program	Annual Current Budget	% Complete	Comments
00002166 - Unsealed Resheet program 19-20	700,000	50	Works progressing
00002168 - Sturt Street - Havelock to Inglis and small section of Havelock St	15,000	0	
00002169 - Wanani Road bridge extension for shared path	20,000	0	
00002208 - Gross Pollutant Traps in Purtle Park	70,000	0	
<b>Roads to Recovery</b>			
00002161 - Redlands Road CH12.6 to CH 16.9 widen 4.3km (CH from cemetery) - Roads to Recovery	800,000	75	Works progressing
00002167 - Ringwood - Redlands Road - 2.4 km road widening and rehabilitation :	440,000	75	Works progressing
00002251 – Emu Park Road (Reseal) 8.48 Km from Kunari Road	133,000	100	Complete
00002250 – Hopfield Siding Road (Reseal) 2.64 Km from Riverina Highway	50,000	100	Complete
00002249 – Boat Rock Road (Reseal) 2.70 Km from Bull Plain Road	60,000	100	Complete
00002248 – Merton Road (Reseal) 2.20 Km from Bull Plain Road	37,500	100	Complete
00002247 – Sloane Siding Road (Reseal) 4.15 Km from Savernake Road	86,000	100	Complete
00002246 – Drain Lane (Reseal) 0.90 Km from MR314 Spring Drive	20,570	100	Complete
00002245 – Boree Creek Road (Reseal) 13.49 Km from Federation Way (2 sections)	300,000	20	In progress
<b>Roads Total</b>	<b>16,659,050</b>		
<b>Sewer</b>			
00002197 - Corowa Sewerage - Installation of inlet flow monitoring	70,000	0	
00002198 - Howlong Sewerage - Upgrade of inlet magflow meter	30,000	0	
00002199 - Sewer Main Renewals	250,000	0	
00002200 - Sewer Pumps Replacements	100,000	0	
00002201 - Sewer Switchboards Replacements	70,000	40	
00002202 - Town Sewerage System - Reticulation Project	100,000	0	
<b>Sewer Total</b>	<b>620,000</b>		

2019/2020 Capital Works Program	Annual Current Budget	% Complete	Comments
<b>Water</b>			
00002186 - Corowa Water - Construct larger maintenance/ storage shed	40,000	0	
00002187 - Corowa Water - Enclose DAFF cells	30,000	0	
00002188 - Corowa Water - Extension of filter platform walkway	30,000	0	
00002189 - Corowa Water - Upgrade of Netherby PS flow meter	30,000	0	
00002190 - Howlong New Trunk Main	100,000	0	
00002191 - Howlong Water - Duplicate existing backwash pump	75,000	0	
00002192 - Howlong Water - Laboratory renovations	30,000	0	
00002193 - Howlong Water Treatment Upgrade Works	55,000	0	
00002194 - Mulwala Water Treatment Plant	150,000	0	
00002195 - Town Water System - Reticulation Project	100,000	0	
00002196 - Water Main Renewals	250,000	10	Pool Main replacement in progress
00002212 - Water Main - Arnott Street - From Betterment Parade to Guy Street (\$167,000)	167,000	90	Works progressing
<b>Water Total</b>	<b>1,755,940</b>		
<b>Capital Total</b>	<b>19,459,990</b>		
<b>Expenditure Total</b>	<b>19,459,990</b>		
<b>Income</b>			
<b>Capital</b>			
<b>Drainage</b>			
00002210 - Flood Studies and Flood Plain Risk Management Plan Daysdale	-120,000		
00002211 - Mulwala, Howlong and Corowa Flood Study Contribution	-155,000		
<b>Drainage Total</b>	<b>-275,000</b>		
<b>Roads</b>			
00001832 - Daysdale - Federation Way - 900m Road Reconstruction and floodway upgrade at s-bends : Sealed (SCF	-1,100,000		

2019/2020 Capital Works Program	Annual Current Budget	% Complete	Comments
Budget(\$500,000)			
00001834 - RMS Safer Roads- Federation Way - North of Spraydon Road	-750,000		
00001838 - Howlong - Pedestrian refuge - Sturt Street (Oolong Aged Care Hostel) : Sealed	-40,000		
00001842 - Boree Creek Freight Link : Sealed	-1,280,000		
00002137 - Fixing Country Roads - Federation Way Upgrade - 83.23km to 107.27km North of Riverina Highway - RNSW 2312	-2,525,000		
00002148 - Doctors Road Timber Bridge (\$680,000 - Grant for \$340,000)	-340,050		
<b>Roads Total</b>	<b>-6,035,050</b>		
<b>Capital Total</b>	<b>-6,310,050</b>		
<b>Income Total</b>	<b>-6,310,050</b>		
<b>Total</b>	<b>11,711,500</b>		

## Attachments

10.2.1 Nil.

## Financial Implications

N/A.

**RECOMMENDED** that Council note the Report on Council's 2019/2020 Capital Works program – December 2019.

### 10.3 REPORT ON THE PROGRESS OF STRONGER COUNTRY COMMUNITY FUNDING (SCCF) WORKS – DECEMBER 2019

## Summary

This report presents a summary of progress on the SCCF (Round 2) Program as detailed below:

Project Name	Completion Date	Comment
Corowa Rowing Club Refurbishment	31/01/2020	Kitchen completed; upgrade to security and electricity system underway; re-coating of floor to be undertaken.
John Foord Oval Sports Facilities Upgrade	31/03/2020	Coating of the new netball court – complete. Removal of the Asbestos linings in Bar, Toilets and the external Eave sheets and replace.
Lighting Upgrade for Rennie Recreational Reserve	31/05/2020	Contractor engaged to carry out the work.
Howlong Tennis Club - Refurbishment of Clubrooms	30/06/2020	Variation approved – contractor engaged to carry out the work.
Urana Aquatic Centre Pedestrian Bridge	31/10/2020	Discussion need to program work associated with this program.
Oaklands Recreation Reserve - Change room and Toilet Block Upgrade	30/06/2020	Variation has been lodged with DPC.
Rejuvenation of Corowa High School Oval for Community Use	29/02/2020	Corowa High School managing project - works commenced.
Lonsdale Recreation Reserve Playground	31/01/2020	Works that are currently being undertaken to be completed to ascertain budget for future works.
Rand Sports Ground Improvements	29/02/2020	On track.
Urana Aquatic Leisure Centre Building	31/10/2020	Tenders to be available for determination at January 2020 Council meeting.
Colombo Creek Ski Club Toilet Block Upgrade	29/02/2020	On track .

Project Name	Completion Date	Comment
Coreen Recreation Reserve Netball and Tennis Courts Upgrade	31/03/2020	Variation Lodged with DPC. Tender accepted September 2019 Council meeting.
Ball Park Multisports Pavilion	31/10/2020	Tender let at October 2019 Council meeting.
Resurfacing of Urana Tennis Courts	31/08/2020	Works complete. Site inspection completed. Photos to be taken, then sign and commence acquittal process.
Corowa Swimming Pool Splash Park	30/11/2020	Tender let at October 2019 Council meeting – awaiting outcome of DA to allow design work to commence.
Howlong Multipurpose Hall and Gymnasium	31/10/2020	Works commenced.

**Attachments**

10.3.1 Nil.

**Financial Implications**

N/A.

**RECOMMENDED** that Council note the report on the Progress of Stronger Country Community Funding (SCCF) Works – December 2019.

**10.4 TENDER ASSESSMENT REPORT - REQUEST FOR TENDER 19/101 - CONSTRUCTION OF COROWA SKATE PARK EXTENSION**

**Summary**

This report allows Council to consider the tenders received for the construction of the Corowa Skate Park Extension.

Five (5) conforming tenders were received and evaluated in accordance with the criteria detailed in the Request for Tender.

**Project Background**

The existing Corowa Skate Park was constructed in the late 1990s as a community project. A new Community committee was formed in 2010, and has been working towards upgrading the current facility. Council received a grant from the Stronger Communities Major Project fund for a project to upgrade the skate park, and the Corowa Skate Park Community committee contributed \$16,500 towards the project.

Currently, Council has a budget of \$350,000 available for the project.

The Corowa Skate Park Advisory Committee has been developing the project over the last 2 years. A final concept was agreed to in late 2019 to allow tenders to be called after extensive planning and design works including wide community consultation.

#### Tender Details

Tenders issued: 15 November 2019  
Tenders closed: 10 December 2019  
5 Tenders were received: All 5 were conforming tenders.

#### Tender Assessment

Tender evaluation was undertaken on the 14 January 2020. The tender assessment panel was made up of two (2) council staff members and a representative nominated by members the Corowa Skate Park Advisory Committee.

The Request for Tender documentation listed the following evaluation criteria which was given a 60% project weighting.

- Delivery Time
- Previous Performance and Experience
- Quality offered
- Resource Capability
- Environmental Management Performance
- WHS Performance
- Conformity with the Tender requirements

Price was weighted at 40%

Tenders were received from the following tenderers:

- Convic Pty Ltd
- Grind Projects Pty Ltd
- Haley Constructions
- Trinity Skateparks
- VFG Skateparks

The report is recommended to be considered in a closed session as allowed for under Section 10 of the Local Government Act for commercial in confidence reasons.

**RECOMMENDED** that Council defer item 10.4 Tender Assessment Report - Request for Tender 19/101 - Construction of Corowa Skate Park Extension until the closed session under section 10A Part 2 of the Local Government Act and Clause 14.1 of Council's Code of Meeting Practice as the matters and information are the following:

- (d) commercial information of a confidential nature that would, if disclosed:
- (i) prejudice the commercial position of the person who supplied it.

#### **10.5 TENDER ASSESSMENT REPORT – REQUEST FOR TENDER 19/94 – CONSTRUCTION OF AN ALL ABILITIES PLAYGROUND AT PURTLE PARK MULWALA – CONFIDENTIAL**

##### Summary

This report allows Council to consider the tenders received for the construction of the All Abilities Playground at Purtle Park Mulwala. The tender included the requirements for Stage one (1), and made allowance for provisional items for Stages two (2) and three (3), as possible future concepts, due to budget limitations.

### Project Background

Council received a grant from the Stronger Communities Fund Round 2, to design and install an All Abilities playground at Purtle Park, Mulwala. Council completed the design of the project during November 2019, after a long period of planning and consultation.

Council advertised the Request for Tenders on the 20 November 2019, and the tender period closed on 16 December 2019.

### Budget

A budget of \$1.2 million is allocated in the Council Budget. The table below shows the funding sources, expenditure and balance (December 2019).

INCOMING & OUTGOING TYPE	AMOUNT \$ (EX GST)
Funding (SCCR1)	\$855,650
Funding (Community)	\$350,650
Expenditure (project life to date)	\$127,321
Future commitments (project costs)	\$28,979
Balance remaining	<b>\$1,050,000</b>

The proposed overall Purtle Park Playground design including future stages was considered ambitious for the available funds. During the concept design period, it was determined that Council's budget would not likely allow for all stages to be completed. At the time of concept design, Council was briefed in relation to overall costs. Council nominated to proceed with the overall design, including all desired stages, and agreed that the project budget may increase before or after tendering stage, and or staging would be considered, should the budget not be sufficient.

The playground design is based on challenging and building children's physical movements, cognitive movements, as well as play ability, and to be suited to a broad age range and ability range. The design also ensures the landscape and themes of the park fit with the local context. The design scoped in some premium features aimed at attracting tourism and economic benefits to the region. These aspects however come at a cost and are outside of Council's current budget allocation for the project.

To manage the financial risks, the request for tender allowed for some items to be scoped as provisional costs, and some of the provisional costs were also broken up into stages. This allowed Council to proceed to tender, and potentially award a Contract based on options aligning with the available budget.

It is recommended that the report be considered in closed session for commercial in confidence reasons.

**RECOMMENDED** that Council defer item 10.5 Tender Assessment Report – Request for Tender 19/94 – Construction of an all Abilities Playground at Purtle Park Mulwala – Confidential until the closed session under section 10A Part 2 of the Local Government Act and Clause 14.1 of Council's Code of Meeting Practice as the matters and information are the following:

- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it.



## 11. NOTICES OF MOTION / QUESTIONS WITH NOTICE

### 11.1 QUESTION WITH NOTICE

**Councillor Thomas:**

#### Yarrowonga Mulwala Weir Bridge Closure

THAT Federation Council urgently communicate with the MDBA in regards to the date of the closure of the Yarrowonga/Mulwala Weir Bridge.

#### Background

MDBA thus far have not provided a clear timetable to our communities who have been anticipating a 2020 closure.

## 12. REPORTS FROM COMMITTEES

### 12.1 LOCAL TRAFFIC COMMITTEE

Minutes and Report of a Meeting of the Local Traffic Committee held in the Corowa Civic Centre on Tuesday, 12 November 2019 commencing at 2.06 pm.

#### ATTENDANCE

Voting members

- Transport for NSW (Fazlul Hoque - FAZ);
- Federation Council (Leigh Ashford);
- NSW Police Murray River HWP (Sgt Don Qvist);
- Member for Albury – Justin Clancy (represented by Gary Poidevin).

Contributors - Federation Council

- Cr Norm Wales (Observer)
- Amber Harvey (Team Leader Community Development)

Convenor - Scott Landells (Road Safety Officer, Federation Council)

#### LTC19/19 Minutes of the Local Traffic Committee September 2019

##### **Recommendation**

Minutes of the previous meeting were circulated and adopted as a true and accurate record of the meeting.

Moved - Ashford, Seconded – Poidevin.

Carried 4-0.

#### LTC19/20 Matters Arising from the Minutes

- **LTC16/05 COROWA – Median Strip for Martin Street T-Intersection with Nixon Street**  
**Recommendation**

*Fresh line-marking has been undertaken and Operations team will discuss how best to monitor intersection to ensure drivers are exercising safety and compliance including a trial of sandbags to check real time effectiveness. Future intersection design will need to allow for large school buses turning both right and left. **Action Council (Project & Development Engineer, Manager Infrastructure)***

*Once training has been conducted Traffic Speed Counters will be placed in Hermitage Drive and Martin Street for a 2 week period to inform future treatments and enforcement taskings. **Action Council (Project & Development Engineer)***

- **LTC16/19 COROWA – Safety issues regarding the car park outside Corowa Public School on Honour Avenue Corowa**  
**Recommendation**

*Formally meet with School and Cann's Bus Lines to investigate an appropriate crossing, line marking and signage with a view to further improving safety. Also discuss design options with TfNSW. **Action Council (Road Safety Officer, Project & Development Engineer)***

*Discuss with School the option of developing a drop-off / pick-up zone on School land off Victoria Street when works are undertaken to upgrade Victoria Street, currently scheduled for 2020-21. **Action Council (Road Safety Officer, Project & Development Engineer)***

- **LTC17/13 COROWA – Sanger Street - re-instate parking bay at Al's Autos**  
**Recommendation**  
*Paint out line marking and remove sign at Al's Autos and opposite at Circa 1936 and Kotthoff Solicitors. **Action Council (Manager Operations)***
  
- **LTC18/24 COROWA – High School Tower Street Parking**  
**Recommendation**  
*Install "No Parking" signage (R5404) to be ordered for the northern side of Tower Street. Subject to the response from residents directly affected similar "No Parking" signage on southern side of Tower Street (opposite School Exit). "No Parking" is to be restricted to peak drop-off and pickup times during the school hours. Also install "No Right Turn" signage during school zone hours from School Car Park exit onto Tower Street. **Action Council (Road Safety Officer)***

*Design document in conjunction with Corowa High School to initiate an education program with school community to encourage all pickups and drop-off to approach from the western end of Tower St. Proposal to install signage on Guy Street preventing access during school zone hours at the eastern end will be delayed for the time being and monitored. **Action Council (Road Safety Officer)***
  
- **LTC18/29 DAYSDALE – Speed Zone Review**  
**Recommendation**  
*Council to change over signs from 50km/h to 60 km/h. **Action Council (Manager Infrastructure)***
  
- **LTC18/30 COROWA – Dawe-Hermitage-Gallipoli intersection review**  
**Recommendation**  
*Council to investigate an alternative intersection design that may consider the potential installation of traffic calming devices on Dawe Street and Hermitage Drive, either side of Gallipoli Street. **Action Council (Project & Development Engineer)***
  
- **LTC18/33 COROWA – Honour Avenue Speed Zone review**  
**Recommendation**  
*Council requests RMS to install signage advising truck drivers to not use compression brakes in the vicinity of the Corowa Rivergum Holiday Park and Bindaree Holiday Park. **Action Council (Manager Infrastructure)***
  
- **LTC19/09 COROWA – Royal Hotel request for River Street Loading Zone**  
**Recommendation**  
*Council to install signage for a 3-hour Loading Zone on a Wednesday from 9:30am – 12:30pm. **Action Council (Road Safety Officer)***
  
- **LTC19/10 COROWA – Fire Station request for Car Parks**  
**Recommendation**  
*Keep Clear line marking to be installed on Riesling Street to highlight the driveway entrance to Fire Station. **Action Council (Project & Development Engineer)***
  
- **LTC19/15 MULWALA – Parking for PO customers in Erne Street**  
**Recommendation**  
*Confirmed that no change be made to current parking signage due to the changed Pedestrian crossing layout being compliant with RMS specifications. Council to advise PO and Mulwala PS. **Action Council (Road Safety Officer)***

- **LTC19/17 MULWALA – Second Crossing Point on Melbourne Street Recommendation**  
*Council to improve signage for median crossing and provide yellow, red and white safety barriers. Action Council (Manager Infrastructure)*
- **LTC19/18 COROWA – RSL Pedestrian Safety Measures Recommendation**  
*Council to engage consultant to conduct a road safety audit of issues in Betterment Parade between Club and carpark. Report to be tabled at next LTC Meeting. Action Council (Manager Infrastructure)*

Moved - Ashford, Seconded – Qvist.

Carried 4-0.

#### MATTERS TO BE RATIFIED

- LTC19/22 COROWA – Christmas Festival
- LTC19/26 COROWA – Federation Festival Street Parade

Moved - Ashford, Seconded – Qvist.

Carried 4-0.

#### MATTERS COMPLETED

- **LTC17/15 MULWALA – Riverland Gardens Bus Stop Recommendation**  
*Discuss with developer, the construction of a second School Bus bay on Acacia Drive, near Savernake Road, when that entrance to the Estate is opened. Action Council (Project & Development Engineer)*
- **LTC18/33 COROWA – Honour Avenue Speed Zone review Recommendation**  
*Following community consultation, Council advises RMS that speed limits should remain unaltered in Honour Avenue, due to the service roads in the study section amply catering for safer driving speeds. Action Council (Manager Infrastructure)*
- **LTC19/14 COROWA – Speed Zone Review – Spring Drive Recommendation**  
*Council to request RMS to investigate the installation of a 2km section of 80 km/h zone on Spring Drive from approximately 350m west of Croppers Road to commencement of current 60 km/h zone near Adams Street. Action Council (Manager Infrastructure)*

#### NEW ITEMS FOR CONSIDERATION

- **LTC19/21 COROWA – Riesling Street Parking at IGA**  
**Background:**
  - A. IGA asked if the 11 angle parks on Riesling Street (western side) could be made 2 hour to prevent long-term parking there all day. It was noted that ample parking is available in the all-day car park on the eastern (opposite) side of Riesling Street.

- B. IGA also asked if Council could allocate 2 RV parallel parking bays in Riesling Street (eastern side, facing south near corner of River Street) These vehicles are occasionally entering car park and parking across supermarket parking bays occupying up to 8 spaces.

Recommendation:

- A. That the 11 angle parks on Riesling St (western side) be made 2 hour limit. Council to advise IGA of outcome. **Action Council (Road Safety Officer)**
- B. Not approved due to the feeling that there are sufficient parallel parking options for RV's in Corowa around Riesling St / River St intersection. Council to advise IGA of outcome. **Action Council (Road Safety Officer)**

• **LTC19/24 MULWALA – Melbourne Street Parking**

**Background:**

A Business proprietor fronting Melbourne Street, requested that Council introduce timed 2 hour parking on the shops side of Melbourne Street from Dunmore St to Inglis St, to prevent shop staff parking in these spaces as opposed to the car park at the rear of the business precinct.

Recommendation:

The Business proprietor be advised to demonstrate that his request has a significant level of support from other business owners. **Action Council (Road Safety Officer)**

• **LTC19/25A MULWALA – Speed Zones Review - Corowa Road**

**Background:**

Council resolution from 22 October 2019:

383/19FC RESOLVED on the motion of Councillors Kennedy and Longmire that “the Traffic Committee be sought on the 50kmh speed zones within Mulwala on Melbourne Road from Mulwala Canal to Tocumwal Road be increased to 60kmh.”

Discussion included consideration of the high seasonal pedestrian element (including children) at BIG 4 Holiday Park and no formal crossing point. This point was weighed up against the actual time saving of a 10km/h speed zone rise over an approximate distance of 2km which equalled 24 seconds.

Recommendation:

The Traffic Committee support the retention of the current speed limit from the Canal Bridge to the town limit north-east of Tocumwal Road.

• **LTC19/25B MULWALA – Speed Zones Review – Tocumwal Road**

**Background:**

The Speed Zones on Tocumwal Road were discussed. Consideration was given to the ongoing residential development of Riverland Gardens Estate and the preference to extending the 50km/h zone to west of the Estate's entrance (Kingfisher Drive). The 80km/h zone would then commence and run for 2km, which is the standard minimum distance TfNSW recommends for an 80km/h speed zone, before increasing to 100 km/h (approximately 100m after the bend to north-west).

Recommendation:

Council requests RMS to undertake a Speed Zone Review of Tocumwal Road Mulwala.

- **LTC19/27 OAKLANDS – Christmas Party**

Recommendation:

*Event recommended to proceed.*

**Meeting closed 3.22 pm.**

**RECOMMENDED** that the minutes of the Local Traffic Committee Meeting held on 12 November 2019 be adopted.

## **12.2 COROWA SALEYARDS CONSULTATIVE COMMITTEE**

**Minutes and Report of a Meeting of the Corowa Saleyards Consultative Committee held in the Corowa Civic Centre, Corowa on Friday, 29 November 2019 commencing at 3.00 pm**

### **PRESENT:**

Mayor Pat Bourke	Chairperson
Cr Fred Longmire	Councillor
David Coppolino	Federation Council Representative
Angela Lawson	Federation Council Representative
Shawn Charlton	Federation Council Representative (Water and Sewer Specialist)
Fiona Goodman	Federation Council Representative (Risk Management)
Luke Bobilak	Federation Council Representative (Grants Officer)
Clinton Rixon	Agent representative
Adam Roberts	Agent representative
Damian O’Keefe	Vendor representative (arrived 3.38pm)
Mark Sheridan	Trucking representative

### **WELCOME ADDRESS**

Mayor Pat Bourke welcomed committee meeting members and guests to the meeting.

### **APOLOGIES**

Mark Corrigan (LLS), Steve Grantham (Agent representative), Lionel Smith (RSPCA), Susan Appleyard (Federation Council) and Adrian Butler (Federation Council)

Moved: C RIXON  
Seconded: L BOBILAK

### **CONFIRMATION OF PREVIOUS MINUTES:**

RECOMMENDED that the minutes of the Corowa Saleyards Consultative Committee Meeting held on Friday 14 September 2018 be accepted.

Moved: Cr LONGMIRE  
Seconded: D COPPOLINO

### **COMMITTEE TERMS OF REFERENCE**

A LAWSON gave an overview of draft terms of reference provided.

General discussion occurred about the content of the draft terms of reference. The committee made the decision that special meetings can be called at any time where needed, in addition to the scheduled 2 x meetings per year.

RECOMMENDED that the Terms of Reference be adopted.

Moved: M SHERIDAN  
Seconded: S CHARLTON

#### **MATTERS ARISING**

CR LONGMIRE enquired with members how the fit to load procedures are going and if there had been any issues. Clinton advised believes there has been improvement in this area. David advised there was a visit from Animal Angels and report provided which he would discuss with members in general business.

#### **PROPOSED FUTURE UPGRADES**

L BOBILAK gave an overview of the project plan and staging, including roofing, water capture, solar etc. Last year Council applied for \$10M funding through the Building Better Regions Fund but was unsuccessful. Council has now submitted an Expression of Interest (EOI) through the Growing Local Economies for funding of \$8.2M. No response in relation to this EOI. Exploring options to work with TAFE NSW for a facility onsite. Priorities are to future proof the site. Council will need to secure funding to be able to get the project happening.

A LAWSON advised that Council will commence a master planning process mid-year 2020 to assist with developing a robust future plan for the site.

#### **PLANNED WORKS 2019-20**

D COPPOLINO advised that tender contract to be advertised shortly for overhead walkways and to expand the footprint of the yards by an extra 29 pens will occur. It is expected to cost approximately \$500,000. Tender will go out early Dec and awarded in February 2020 for works to being March/April 2020.

General discussion occurred about design of overhead walkways. Agreement made for D COPPOLINO and A LAWSON to meet with agents C RIXON and A ROBERTS to review specification before tenders go out.

#### **TRUCK WASH / WASTEWATER**

S CHARLTON advised that the current effluent management system set up approximately 11-12 years ago anticipated 50% growth over 10 years however the growth has been a lot more than this. As a result, we are currently generating four times as much effluent as our system is designed to manage putting Council at risk of breaching EPA licence conditions. Truck wash hours have been restricted to try and reduce the effluent load. Consultants have been engaged to determine options required moving forward.

General discussion occurred about how the success of the Corowa Saleyards has impacted on the effluent management system. It was agreed that the any new or improved effluent management system will need accommodate future growth of Corowa Saleyards.

#### **PROCEDURES / INDUCTIONS / USER AGREEMENTS**

F GOODMAN gave an overview of the risk and safety procedures and processes required to be implemented. Site inspection and risk assessment has been undertaken at the site which will see new conditions of entry and other safety signage installed shortly. Inductions, standard operating procedures, emergency planning, traffic control and agent agreements will all need to be implemented as well.



M SHERIDAN raised an issue with access and security at the site. This will be reviewed and considered with both upcoming budgets and the future upgrades.

**GENERAL BUSINESS:**

D O'KEEFE is supportive of a roof being installed at Corowa Saleyards as outlined in the proposed staging for the future upgrades.

CR LONGMIRE is seeking feedback from committee members on which association (ALMA or ALSA) Corowa Saleyards should be subscribed to. ALSA is Victorian based and they have been proactive with the RFID system, although this is not required in New South Wales yet. Nearly 40% of our stock comes from Victoria at the moment.

RECOMMENDED to take ALMA up on their free registration and to enable a comparison of both associations before making a decision about which association to subscribe to on an ongoing basis.

Moved – Cr LONGMIRE

Seconded – D COPPOLINO

M SHERIDAN raised a concern with Sunday loadings, particularly smaller sheep deliveries taking up the large holding pens. Large sheep deliveries should be given priority to use the large holding pens. Will need to review pen arrangements and install appropriate signage.

A ROBERTS raised a concern with the use of gates at loading ramps. To be discussed and considered with D COPPOLINO.

C RIXON enquired if the Corowa Saleyards will be moving towards using tablets for electronic NLIS reporting.

D COPPOLINO advised he has been approached by a representative from Agrinos in relation to their electronic NLIS reporting system. Elders at using this system at Wagga Wagga and Ballarat Saleyards. Electronic reporting will be explored over the next 12-18 months.

L BOBILAK is working on a funding strategy for the future Corowa Saleyards upgrade.

D COPPOLINO advised that Animal Angels have submitted a report to Council from their inspection in September 2019. Fit to load issues was a common issue identified throughout the report. Agents are reminded to work with their vendors to ensure only sheep fit to load are brought to the yards.

MAYOR BOURKE congratulated D COPPOLINO for running a good show at the Corowa Saleyards.

Next meeting is scheduled for Friday, 29 May 2020 at 3.00pm in the Tom Roberts Room at the Corowa Civic Centre.

Meeting closed at 4.29 pm.

**RECOMMENDED** that the minutes of the Corowa Saleyards Consultative Committee Meeting held on 29 November 2019 be adopted.



### 13. REPORTS FROM DELEGATES

#### 13.1 VERBAL REPORTS FROM DELEGATES

Verbal reports to be provided by delegates at the meeting.

**RECOMMENDED** that Council note the verbal reports from delegates.

### 14. CORRESPONDENCE REQUIRING COUNCIL ACTION/FOR INFORMATION

#### 14.1 THE HON. MELINDA PAVEY MP MINISTER FOR WATER, PROPERTY AND HOUSING (19/80739)

Follow-up letter dated 5 December 2019 in regards to planning for critical water shortages and details of actions Council could undertake. A copy of this letter is included with the agenda.

#### 14.2 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) (19/80948)

Letter from the Australian Local Government Association (ALGA) calling for Notices of Motions for National General Assembly 2020 (NGA). A copy of this letter is included with the agenda.

#### 14.3 COROWA SOUTH PUBLIC SCHOOL (19/82967)

Thank you letter dated 17 December 2019 to Mayor for attendance at Presentation Night. A copy of this letter is included with the agenda.

#### 14.4 COROWA HIGH SCHOOL (19/82966)

Thank you letter dated 18 December 2019 to Mayor for continued support and his attendance at their School Presentation Day. A copy of this letter is included with the agenda.

#### 14.5 LONSDALE RECREATION RESERVE COMMITTEE (20/2376)

Thank you letter dated 21 January 2020 to Council, commending the work that has been undertaken to improve the Reserve. A copy of this letter is included with the agenda.

**RECOMMENDED** that the correspondence as tabled in the January 2020 Business Paper be noted.

## 15. CONFIDENTIAL MATTERS

**RECOMMENDED** that Council move to closed session under section 10A Part 2 of the Local Government Act and Clause 14.1 of Council's Code of Meeting Practice to discuss Items 8.4 McCarthy Street Mulwala (Surplus Land Adjacent to Council Depot Site) – Proposed Subdivision, Development and Sale of Land – Confidential; 9.4 Tender Assessment Report – Request for Tender 19/108 – Urana Aquatic Centre Leisure Centre and Jetty – Confidential; and 9.5 Tender Assessment Report – Request for Tender 19/107 – Corowa Saleyards Upgrade – Confidential 10.4 Tender Assessment Report - Request for Tender 19/101 - Construction of Corowa Skate Park Extension – Confidential; and 10.5 Tender Assessment Report – Request for Tender 19/94 – Construction of an all Abilities Playground at Purtle Park Mulwala – Confidential as the matters and information are the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it,
  - (ii) confer a commercial advantage on a competitor of the council, or
  - (iii) reveal a trade secret.

8.4 MCCARTHY STREET MULWALA (SURPLUS LAND ADJACENT TO COUNCIL DEPOT SITE) – PROPOSED SUBDIVISION, DEVELOPMENT AND SALE OF LAND – CONFIDENTIAL

9.4 TENDER ASSESSMENT REPORT – REQUEST FOR TENDER 19/108 – URANA AQUATIC CENTRE LEISURE CENTRE AND JETTY – CONFIDENTIAL

9.5 TENDER ASSESSMENT REPORT – REQUEST FOR TENDER 19/107 – COROWA SALEYARDS UPGRADE – CONFIDENTIAL

10.4 TENDER ASSESSMENT REPORT - REQUEST FOR TENDER 19/101 - CONSTRUCTION OF COROWA SKATE PARK EXTENSION - CONFIDENTIAL

10.5 TENDER ASSESSMENT REPORT – REQUEST FOR TENDER 19/94 – CONSTRUCTION OF AN ALL ABILITIES PLAYGROUND AT PURTLE PARK MULWALA – CONFIDENTIAL

## 16. CONCLUSION OF MEETING

Attachment 14.1.1



Federation Council <council@federationcouncil.nsw.gov.au>

A message from Minister Pavey and James McTavish

1 message

Fri, Dec 6, 2019 at 12:23 PM

To: Federation Council <council@federationcouncil.nsw.gov.au>

To the Mayor and General Manager,

Ahead of what looks to be another summer in drought, Minister Pavey and James McTavish have prepared the attached correspondence for all Councils in regional NSW.

We'd like to thank you for your continued attention on the water security situation of your communities.

Regards



<b>FEDERATION COUNCIL</b>	
TRIM NO:	
REC'D:	06 DEC 2019
CONTAINER NO:	SC1567-06
ACTION:	R Haug.

*The Department of Planning, Industry and Environment acknowledges that it stands on Aboriginal land. We acknowledge the traditional custodians of the land and we show our respect for elders past, present and emerging through thoughtful and collaborative approaches to our work, seeking to demonstrate our ongoing commitment to providing places in which Aboriginal people are included socially, culturally and economically.*

This message is intended for the addressee named and may contain confidential information. If you are not the intended recipient, please delete it and notify the sender. Views expressed in this message are those of the individual sender, and are not necessarily the views of their organisation.

Federation Council.pdf  
86K



The Hon. Melinda Pavey MP  
Minister for Water, Property and Housing

OUT19/16394

5 December 2019

Clr Patrick Bourke  
Mayor  
Mr Adrian Butler  
General Manager  
Federation Council  
PO Box 77  
COROWA NSW 2646

Email: [council@federationcouncil.nsw.gov.au](mailto:council@federationcouncil.nsw.gov.au)

Dear Clr Bourke and Mr Butler,

In June of this year, I wrote to all Councils in Regional NSW regarding planning for critical water shortages. I would like to thank you for your responses to this correspondence, the information provided has helped the NSW Government response to this drought. The responses have also provided me evidence of the tremendous actions underway across the state in response to this drought.

Since the start of this drought, the NSW Government has been able to commit more than \$200 million in funding to support the delivery of water infrastructure to drought impacted communities. This funding comes as part of the NSW Government's near \$3 billion funding this drought.

You do not need the NSW Government to tell you that this drought is one of the worst on record, you are experiencing it on the ground. Many areas are experiencing record low rainfall and record low river flows.

In the last six months, the impacts of this drought has spread to areas unfamiliar with severe drought. Like others, I have witnessed the deterioration of conditions across much of the North Coast, a situation many have not experienced before.

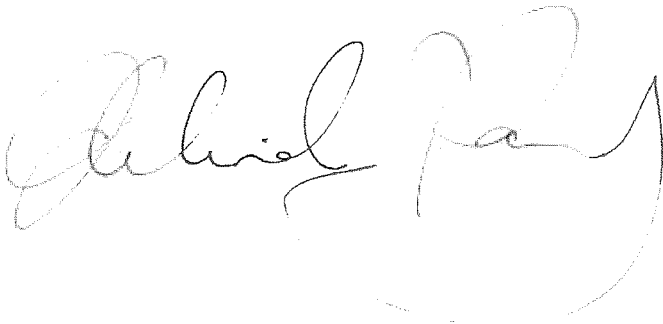
After a long year, we need to remain vigilant over summer to ensure that our communities receive the water services that they expect. There are some simple things that your Council can undertake this summer that might make a huge amount of difference to your water supplies.

- Understand your system, your customers and your water usage
  - Will the warmer weather increase the demand on your system and the evaporation in your water supplies?
  - Will your system be impacted by summer holiday visitors?
- Implement, enforce and communicate your water restrictions
  - Do the conditions warrant the early introduction of water restrictions this summer?
  - Should you undertake a proactive campaign to inform visitors of their role in minimising water usage?
  - Do you need to be present in the community providing a demonstration of what good behaviours look like?

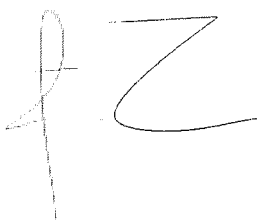
- Think about your community needs
  - What sacrifices might you have to make to ensure important social infrastructure remains open?
  - Are there other water users in your Council area that could benefit from your support?
- Think about what might be needed next
  - If the drought continues what are the next steps that Council will need to take to supplement water supplies?
  - Are there broader opportunities to recycle water throughout your communities?

Finally, I encourage you to continue your engagement with the Department of Planning, Industry and Environment – Water and James McTavish. Mr McTavish is available on [james.mctavish@dpc.nsw.gov.au](mailto:james.mctavish@dpc.nsw.gov.au), or on 0438 105 426. Mr Peter Ledwos Regional Manager South from the Department's Water Utilities team is available on 0439 248 718 or [peter.ledwos@dpi.nsw.gov.au](mailto:peter.ledwos@dpi.nsw.gov.au).

Yours sincerely



**Melinda Pavey MP**  
Minister for Water, Property and Housing



**with James McTavish**  
NSW Regional Town Water Supply Coordinator



<b>FEDERATION COUNCIL</b>	
TRIM NO:	_____
REC'D:	69 DEC 2019
CONTAINER NO:	SC341
ACTION:	Rachelle Henson.

4 December 2019

Federation Council  
PO Box 77  
COROWA NSW 2646

Dear Mayor, Councillors and CEO (please distribute accordingly)

The Australian Local Government Association (ALGA) is now calling for Notices of Motions for National General Assembly 2020 (NGA).

The NGA provides a platform for Local Government to address national issues and advocate to the federal government on critical issues facing our sector.

The theme for the 2020 NGA is *'Working Together for our Communities'*. This theme acknowledges the need to come together and with other partners, including the Federal Government, to deliver for our communities.

ALGA received significant feedback on the motions process and topics from the 2018 and 2019 NGA. In response to the feedback received, ALGA has prepared a discussion paper that explores data that identifies critical areas local government needs to consider now and into the future.

To inform the submission of motions, please read the discussion paper (included with this letter) and ensure motions meet the identified criteria.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally;
2. be consistent with the themes of the NGA;
3. complement or build on the policy objectives of your state and territory local government association;
4. be from a council which is a financial member of their state or territory local government association;
5. propose a clear action and outcome; and
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be lodged online at [alga.asn.au](http://alga.asn.au) no later than 11:59pm on Friday 27 March 2020.

Any administrative inquiries can be directed to ALGA by calling 02 6122 9400.

A handwritten signature in black ink, appearing to read "Adrian Beresford-Wylie".

Adrian Beresford-Wylie  
ALGA CEO



# COROWA SOUTH PUBLIC SCHOOL



Attachment 14.3.1

158 Hume Street  
Corowa NSW 2646  
Phone: 02 6033 1535  
Fax: 02 6033 4021

Email: [corowasth-p.school@det.nsw.edu.au](mailto:corowasth-p.school@det.nsw.edu.au)

Web address: [www.corowasth-p.schools.nsw.edu.au](http://www.corowasth-p.schools.nsw.edu.au)

Principal: Karen Kissell

17<sup>th</sup> December 2019

Mr Pat Bourke  
Mayor, Federation Council  
100 Edward Street  
COROWA 2646

Dear Pat

The staff, students and school community greatly appreciate your attendance at our Presentation Night on Monday 16<sup>th</sup> December 2019.

We are very proud of our students and your enthusiasm in celebrating their achievements is most appreciated.

We thank you and Federation Council for supporting our school at this busy time of year.

We look forward to working with you in 2020.

Yours sincerely

Karen Kissell  
Principal

<b>FEDERATION COUNCIL</b>	
TRIM NO:	
REC'D:	19 DEC 2019
CONTAINER NO:	SC 963-06
ACTION:	Rachel Henson



Mr Patrick Bourke  
Mayor Federation Council  
PO Box 77  
COROWA NSW 2646

<b>FEDERATION COUNCIL</b>	
TRIM NO:	_____
REC'D:	19 DEC 2019
CONTAINER NO:	SC 963-06
ACTION:	Rachelle Henson

Dear Patrick

Just a short note to thank you for your continued support of our School Presentation Day.

We are very proud of our students and your help in celebrating their achievements is most appreciated.

I look forward to working with you again in the future.

Yours faithfully

Dr Joanne Bellette  
Principal

18 December 2019



Attachment 14.5.1

Attention: Adrian Butler  
General Manager  
Federation Council  
PO Box 77  
Corowa NSW 2646

Bethany Robinson  
Secretary LRRC



Dear Adrian Butler,

I am writing on behalf of the Lonsdale Recreation Reserve Committee to thank and commend Council on the work that has gone into improvements at the Reserve.

2019 was a very successful year in regards to works at Lonsdale Recreation Reserve. Some of the projects that were commenced were:

- Update of Master Plan
- Tar sealing of road & parking including line-marking & bollards
- Irrigation of open park space
- Installation of new playground equipment
- Renovation of Bay 13
- Construction of BBQ rotunda

The reserve is looking 100% better and has not gone unnoticed by the community & visitors to the town. Many of our committee members have been on the receiving end of compliments over the last few months so we feel it is necessary to pass them on.

Special thanks must go to Keith Biglin & Edward Zawora, the project managers that have worked closely with the committee to achieve these milestones. Darren Harvey who has done an excellent job with the oval playing surface & the irrigation of the new grassed area. Chris Jackson who was in charge of the road works and of course yourself who has made multiple trips to Mulwala to check up on the progress.

The committee looks forward to another successful year in 2020 working closely with Federation Council to further improvements for our community

Kind Regards

A handwritten signature in black ink, appearing to read 'Bethany Robinson'.

Bethany Robinson  
Secretary LRRC