



**FEDERATION
COUNCIL**

Agenda

Tuesday, 15 August 2017

Council Chambers, Corowa

Commencing 10:00 am



CONTENTS PAGE

1.	MEETING OPENING	4
2.	NOTIFICATION OF PECUNIARY/CONFLICTS OF INTEREST IN MEETING BUSINESS ITEMS	4
3.	CONFIRMATION OF MINUTES	4
4.	ADMINISTRATOR MINUTES	4
5.	GENERAL MANAGER REPORT	5
5.1	Merger Implementation Plan	5
5.2	Stronger Communities Fund - Progress Report	6
5.3	Building Better Regions Fund	8
5.4	Council Seal - Lease of Part of Orford Street Corowa	8
6.	DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT	10
6.1	2017 Volunteer Recognition Awards	10
6.2	Tourism Treasure Trail	10
6.3	Proposed Alcohol Free Zones & Alcohol Prohibited Area	11
6.4	Lease to Mulwala Water Ski Club	13
7.	DIRECTOR FINANCE AND ORGANISATION DEVELOPMENT REPORT	15
7.1	Statement of Bank Balances and Reconciliation as at 31 July 2017	15
7.2	Schedule of Investments as at 31 July 2017	16
8.	DIRECTOR INFRASTRUCTURE AND ENVIRONMENT REPORT	18
8.1	Building Approvals – Complying and Construction Certificates Approved	18
8.2	Development Applications Approved Under Delegated (Staff) Authority Since Last Ordinary Council Meeting	19
8.3	Report on the Progress of the Works Program	21
8.4	Asset Management	22
9.	NOTICE OF MOTION / QUESTION WITH NOTICE	25
	No Items	25
10.	REPORTS FROM COMMITTEES	25
	No Items	25

11.	PRÉCIS OF CORRESPONDENCE REQUIRING COUNCIL ACTION/FOR INFORMATION	25
11.1	Boree Creek Community Committee	25
12.	CONFIDENTIAL ITEMS	25
	No Items	25
13.	CLOSURE OF MEETING	25

1. MEETING OPENING

[Live Streaming of Council Meetings](#)

Federation Council wishes to advise members of the public that Council meetings will be recorded and will be available after each meeting on Councils website www.federationcouncil.nsw.gov.au

All care will be taken to maintain the privacy of those in attendance, however as a visitor in the public gallery, your presence may be recorded. By remaining in the public gallery, it is assumed your consent is given in the event that your image is broadcast.

[Acknowledgement of Country](#)

I would like to acknowledge the Traditional Custodians of the land on which we are meeting today, the Bpangerang people, and acknowledge the Aboriginal and Torres Strait Islander people who now reside in this area. I extend that respect to Elders – past and present of the Bpangerang nations.

2. NOTIFICATION OF PECUNIARY/CONFLICTS OF INTEREST IN MEETING BUSINESS ITEMS

3. CONFIRMATION OF MINUTES

4. ADMINISTRATOR MINUTES

5. GENERAL MANAGER REPORT

5.1 MERGER IMPLEMENTATION PLAN

Summary

The month of July in any year brings about the opportunity to reflect on the past year, to review achievements and challenges and to enhance the planning for the coming year.

During the month all the anticipated projects and tasks related to the Merger Implementation Plan were reviewed and reported as either completed, in progress and carried forward, merged into another project or abandoned.

Background

The Council adopted its Merger Implementation Plan at the August 2016 Council meeting with some 364 tasks identified to bring the new Council together. Many of these tasks related to undertaking an audit of existing conditions, services, processes and procedures and selecting the best to go forward with and funding was allocated to 38 projects in the first cut. Many of the tasks were completed within the first few months of the merger.

Progress

During the month of July a review of the remaining tasks revealed a further 51 task have been satisfactorily completed and 94 remaining tasks have been carried forward or under review. A review is necessary to streamline the reporting process as some of the tasks recorded are merely steps within a task.

At 30 June, approximately 20 projects have been carried forward for consideration in the 2017/18 financial year and up to June 2020.

The State Government provided the new Council with \$5M for implementation/merger projects. At 30 June, \$3,644,590 had been allocated to projects. A balance of approximately \$1,355,410 remains unallocated. Current project allocations are constantly being reviewed and new projects are being considered as officers become aware of opportunities.

In 2016, 18 community groups were awarded funding to undertake projects from round one of the Stronger Communities Funding. At 30 June 2017, 10 of these were completed and the balance in progress.

In May 2017, the second round of the Stronger Communities Funding provided for a further 13 community projects and at 30 June 2017, one project was completed and the remainder are in progress.

Council received a further \$9,000,000 to support major projects across the Council area. 15 Major projects were selected by a panel. These projects can be delivered over a longer period, being due for completion by December 2019.

The \$1M funding for Stronger Communities Grants and the \$9M funding for major grants provides Council with the advantage of renewing and upgrading some Council infrastructure. A large chunk of the Major Projects funding will be allocated to Council wide roads and drainage providing safe travel within our community. Details of the progress in expenditure of these funds is reported separately.

FOR Council's information.

5.2 STRONGER COMMUNITIES FUND - PROGRESS REPORT

Summary

Federation Council received \$10million as part of the NSW Governments Stronger Communities Fund to support the delivery of projects that improve community infrastructure and services with the newly formed council. These funds were to be allocated to community projects during 2016/2017:

- up to \$1 million through a Stronger Community Grant Program in grants of up to \$50,000 each (for projects that build more vibrant, sustainable and inclusive local communities); and
- \$9 million for major projects (that deliver long term economic and social benefits to communities).

In 2016-2017, almost all the \$10 million in Stronger Communities Funding (\$9,788,214) was allocated to 31 community based projects in 2 grant rounds and 15 major projects. This report outlines the status of these projects as at the end of the 2016/2017 financial year.

In brief, 10 of the 31 community projects are complete whilst all others are on track except for 1 project (Urana Youth Adventure and Skate Park).

Background

Round One – Community Grants

As at the end of the 2016-2017 financial year 9 of the 18 projects have been completed, a further 8 are progressing on schedule whilst 1 project has encountered some unexpected delays. Seventy-four percent (74.38%) of the \$595,000 has been dispersed. Round 1 projects are due for completion in December 2017. A summary of the status follows.

Projects Completed and Final Reports received (n=6)

- Urana Bowling Club – New Kitchen
- Oaklands Recreation Ground Committee – Netball/Tennis Fencing
- Corowa Rugby Club – Club Room Improvements
- Corowa District Landcare Inc. – Renewable Energy Forum
- Corowa District Historical Society – Upgrade Security at Corowa Federation Museum
- Yarrawonga Mulwala Historical Society – Improve Heating and Cooling and Lighting at Pioneer Museum Mulwala

Projects Completed and Final Reports pending (n=3)

- Corowa Rutherglen Football Netball Club – Construction of New Netball Court at John Foord Oval
- Howlong Football Club – Club Room Upgrade
- TunzaFun Amusement Park Mulwala – Solar Panels

Projects Progressing on schedule – Mid Way Report Received

- Corowa Race Club – Installation of Water Line
- Rennie Netball Club / Rennie Trust reserve – Rennie Community Hub
- Rand Sports Ground Committee – Rand Community Playground
- Corowa Cricket Club – Cricket Net and Seat Upgrade

Projects Progressing on schedule – Mid Way Report Pending

- Boree Creek Community Committee – Memorial Hall Repairs
- Savernake School of Arts Reserve Trust – Savernake Hall facilities upgrade
- Corowa Tennis Club – Fence installation
- Urana Hall Committee – Soldiers Memorial Hall Refurbishment

Projects Behind Schedule

- Urana Progress Association – Youth Adventure and Skate Park*

* The Geotechnical Report found the soil unsuitable for the scooter track as planned. An additional \$64,000 would be needed to ensure sustainability of a suitable track. A new design for the park was proposed and approved in principle at the Ordinary Council Meeting 18 July 2017 and further community consultation about the rescope works are underway.

Round Two

As at the end of the 2016-2017 financial year, 11 of the 13 Grant Agreements have been received and 1 project had been completed (Re-carpeting the Urana Court House Museum). Twenty-Five percent (25.55%) of the \$293,680 has been dispersed. Round 2 projects are due for completion in May 2018. The projects include:

1. Corowa Civic Bowls - Corowa Civic Bowls Club - External Ramp from Clubroom to Greens Area
2. Corowa Race Club - Corowa Race Club - Connect Toilets to Town Sewerage
3. Rotary Club of Corowa - Whitehead Street Wetlands
4. Corowa Tree of Life Community Garden - Corowa Men's Shed Inc.
5. Daysdale Memorial Hall Committee - Daysdale Memorial Hall - Main Hall and Stage Restoration of Flooring
6. Howlong Cricket Club - Replace Turf Roller
7. Howlong Golf Resort - Howlong Golf Resort - All Access Restroom and Storage Upgrade
8. Howlong Pony Club - Howlong Pony Club Incorporated - Permanent Shade Extension to Existing Club Shed
9. Morundah Bush Entertainment Committee Inc. - Morundah Bush Entertainment Committee Inc. - Paradise Palladium Theatre
10. Mulwala Football Netball Club Inc. - Solar Power Generation
11. Oaklands Lions Club - Start your Engines-The Ruston Cold Starting Oil Engine Restoration Project
12. Urana Progress Association / Urana Arts and Historical Society - Walking Softly - Recarpeting the courthouse
13. Urana Progress Association - Flying Free A Free-flight Bird Aviary for Urana

Major Projects

The 15 major projects 9 projects were prioritised to commence in 2017 and are underway.

Prioritised for action and under way

1. Corowa RSL Park Renewal
2. Corowa Bangerang Park Renewal
3. Corowa Skate Park
4. Howlong Skate Park
5. Corowa Golf Club Cinema
6. Victoria Park Redevelopment Urana
7. Oaklands Medical Centre
8. Corowa Swimming Pool
9. Kyffins Reserve Improvements Mulwala

Pending

10. Council Wide Roads and Drainage
11. Howlong Tennis Court Renewal
12. Urana Netball Court Renewal
13. Mulwala All Abilities Playground and Foreshore Upgrade
14. Oaklands RV Park
15. Rand Sports Ground Upgrade

Financial Implications

Cost savings have been made on 4 of the 10 completed community projects (\$4,965). This is because of councils buying power, councils request for additional quotes, an initial over estimation of costs and the exclusion of GST.

There is therefore an opportunity to reinvest these funds back into the program to provide contingencies for projects that encounter unexpected issues and/or to combine these with the unallocated funds (\$211,787) to offer a third grant round.

FOR Council's information.

5.3 BUILDING BETTER REGIONS FUND

Summary

Council has been successful with the application submitted under the Building better Regions Fund for the Howlong Industrial & Export Precinct (HIEP) Project.

Background

The Building Better Regions Fund (BBRF) supports the Australian Government's commitment to create jobs, drive economic growth and build stronger regional communities into the future. An application was submitted for Round 1 in the BBRF for the HIEP Project.

Financial Implications

Cash and In-kind support of \$2,295,042 and BBRF grant funding of up to \$6,983,325 (GST Exclusive) for the HIEP Project.

The project has a range of technical hurdles that will need detailed consideration and will be addressed over the next two years.

FOR Council's information.

5.4 COUNCIL SEAL - LEASE OF PART OF ORFORD STREET COROWA

At the August 2016 Ordinary Council meeting, item 8.1 Proposed Road Closure / Lease - Orford Street Corowa, Council resolved as follows:

56/16FC Resolved that:

- 1. Council notes the community concerns regarding access via Orford Street.*
- 2. Council retains 8.175m on the western side of Orford Street as Council Public Road for access purposes between Augusta Street and the southern limit of Orford Street.*
- 3. Council agrees to lease a 22m wide section of Orford Street, adjacent to Lot 6 Section 49 DP758296, to the owner of that property on an annual basis for a period of five years, or until cancelled by either party.*
- 4. Council advises Department of Primary Industry (Lands) that it does not support the full closure of Orford Street Corowa, south of Augusta Street, and wishes to retain 8.175m on the western side of the road reserve as a Council Public Road.*

To enable the finalisation of the lease of part of Orford Street Corowa, the following documents require the Seal of Council to be affixed:

- a) Deed of Lease - Part of Orford Street Corowa (22m wide section of Orford Street, adjacent to Lot 6; Section 49; DP758296); and
- b) Any other associated documents.

RECOMMENDED that Council authorises the Seal of Council be affixed to the following documents:

- a) Deed of Lease for part of Orford Street Corowa (22m wide section of Orford Street, adjacent to Lot 6: Section 49: DP758296); and
- b) Any other associated documents.

C GILLARD
GENERAL MANAGER

6. DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT

6.1 2017 VOLUNTEER RECOGNITION AWARDS

Summary

As part of 2017 Volunteer Week celebrations, Federation Council hosted the Volunteer Recognition Awards and Celebration.

Background

National Volunteer Week ran from 11-17 May and is an annual celebration to acknowledge the generous contribution of our nation's volunteers. The theme 'Give Happy, Live Happy' celebrated that not only are volunteers helping to make the lives of others happier, they too are happier as a result.

This year, Council encouraged the community to nominate those they felt deserved recognition for their ongoing commitment and dedication to the community. 270 nominations were received from across the council area, recognising council and community volunteers working in a diverse range of areas from sporting clubs and events, to emergency services, libraries and community services.

Those nominated received a Volunteer Recognition Award and were invited to attend the first Federation Council Volunteer Celebration event, held on Sunday 9 July at the Yarrowonga Mulwala Golf Club Resort.

The event was attended by 60 volunteers who were presented with their certificate and a keyring with the words 'Volunteers Give Happy Live Happy'. Guests enjoyed a delicious high tea and the opportunity to spend time with others who are passionate about helping the community.

Motivational speaker, Don Elgin who is an Australian Paralympian entertained guests and shared his inspiring journey of what it is like to climb to the top of the world in elite sport.

The Volunteer Recognition Awards and Celebration event provided a great opportunity for Council to say thanks to the many volunteers who help make our communities stronger, and let them know their efforts and commitment are appreciated.

Financial Implications

The Volunteer Awards and Recognition Celebration cost \$5,124 in line with budget and was funded from Council's general fund.

FOR Council's information.

6.2 TOURISM TREASURE TRAIL

Summary

Residents and visitors trekked their way around the Federation region from Friday 30 June - Sunday 16 July, visiting tourism hot spots as part of this year's Tourism Treasure Trail.

Background

A total of 228 photo submissions were received of people enjoying all that the Federation region has to offer. The photos are now available for Council to use in future promotional activities.

Each photo correctly uploaded to social media using the hashtag #visitcorowaregion was eligible to go into the draw for a range of prizes. The draw took place at the Corowa Civic Centre at 10am on Friday 21 July and was live streamed on Facebook.

Council would like to congratulate the following winners:

- Tamara Nixon - Urana Aquatic Centre Stay and Ski Package (Two nights accommodation in a family cabin at the Urana Aquatic Centre, kayak and bike hire, food hamper and an activity pack).
- Joe Brooks - A round for two at the Howlong Golf Resort (9 holes for two people with cart plus \$100 restaurant voucher).
- Megan Dunn - Family Movie Package at the Yarrawonga Mulwala Golf Resort (Five movie tickets plus \$100 food and drink voucher).
- Rebecca Wignall, Shannon Le Lievre and Catherine Quonoey - Local produce hampers.

The initiative received a pleasing response from visitors and the community and successfully delivered a number of positive outcomes, including:

- Showcasing the many great things to see and do in the region. The trail listed a total of 60 activities and experiences across the council area.
- Providing a fun, cost effective activity for families and individuals to enjoy during the school holidays.
- Driving visitation to the Visit Corowa Region destination website, which in turn provides increased exposure for tourism operators listed on the site.
- Cost effectively promoting the region via social media channels such as Facebook and Instagram. Posts relating to the Treasure Trail reached 30,818 people over the 14 days the competition ran.
- Enhancing the catalogue of quality images available for Council to use in future promotional activities by 228 photos.

Financial Implications

The Tourism Treasure Trail cost a total of \$6,847.12 in line with budget and was funded from Council's general fund.

FOR Council's information.

6.3 PROPOSED ALCOHOL FREE ZONES & ALCOHOL PROHIBITED AREA

Summary

Council has received feedback from the Police that Rowers Park in Corowa should be considered as an Alcohol Prohibited Area on Australia Day each year. To enable this to occur in accordance with regulation, the service road to Rowers Park (next to John Foord Oval) would need to be declared an Alcohol Free Zone.

Background

The Local Government Act 1993 (Section 644) enables Councils to develop a proposal to establish alcohol-free zones in accordance with the Ministerial Guidelines. The proposed Alcohol Free Zone must be either of the following:

- A public road or part of a public road
- A public place that is a car park or part of a car park

The principal object of an Alcohol Free Zone is to prevent disorderly behaviour caused by the consumption of alcohol in public areas in order to improve public safety.

A proposal to establish an Alcohol Free Zone must in all cases be supported by evidence that the public's use of those roads, footpaths or public car parks has been compromised by street drinkers.

Generally, an Alcohol Free Zone should be as small as is possible. Alcohol Free Zones should primarily be located adjacent to outlets supplying alcohol where drinkers congregate. In the absence of such an outlet a zoning should be considered only in exceptional circumstances.

An Alcohol Free Zone may be established for a maximum period of four years. Once established, it applies twenty-four hours per day.

Alcohol Free Zones are enforced by the police or by council enforcement officers where the Commissioner of Police gives written authorisation. Any person observed to be drinking in an alcohol-free zone may have the alcohol in their possession immediately seized and tipped out or otherwise disposed of.

Alcohol Prohibited Area

Further to this, Section 632A(4) of the Act enables councils to declare any public place or part of a place to be an Alcohol Prohibited Area, with the exception of public roads, footpaths and car parks which are to be dealt with under the Alcohol Free Zone provisions outlined above.

Public open spaces must be adjacent to an existing Alcohol Free Zone or Alcohol Prohibited Area and may be declared alcohol prohibited at all times, or only for specific days, times or events.

On 15 April 2014 the former Corowa Shire resolved (motion 102/14) that Council implement Alcohol Free Zones for a period of four years from 15 April 2014 to 14 April 2018 in the following areas :-

Mulwala – The public road and footpaths of Melbourne Street/Corowa Road Mulwala from Tocumwal Road to the north east and to the Victorian border bridge to the south and Inglis Street Mulwala between Melbourne Street and Sturt Street.

Corowa – Public roads and footpaths including Sanger Street, Federation Gardens, River Street (Sanger to Riesling Street), Church Street, (Sanger to Lindsay Street), Parliament Street (Sanger to Queen Street), all of Queen Street, Mary Street (Sanger Street to Federation Avenue), Ellerslie Gardens, Edward Street, Federation Avenue, (Edward Street to Hume Street), Bow Street (Sanger Street to John Street), John Street (Bow Street to May Street), Honour Avenue (Sanger Street to May Street), Steel Street (Honour Avenue to John Street), Short Street, Riesling Street and Betterment Parade (Arnott Street to Whitehead Street).

Howlong – Public roads and footpaths including Hawkins Street (Hammer Street to Townsend Street), Sturt and Hovell Streets (Pell Street to Russell Street) and the laneway and car parks north of Hawkins Street between Sturt Street and Hovell Street.

The former Urana Shire had no Alcohol Free Zones and no new zones are currently proposed as part of this process in the northern part of Federation Council.

Whilst the existing zones remain current until 14 April 2018, Council is proposing that these be reviewed in line with the new Council and community expectations.

An additional Alcohol Free Zone is proposed along Bridge Road (Sanger Street roundabout to John Foord Bridge including car park).

Council will also seek community input on the establishment the following Alcohol Prohibited Area:

Corowa – Rowers Park open space public recreation area adjoining Bridge Road and Bridge Road Car Park from 6.00am - Midnight on Australia Day.

This Alcohol Prohibited Area could only be implemented if there is sufficient evidence and incidents to support the implementation of the adjoining Alcohol Free Zone.

To ensure community consultation and discussion with all key stakeholders it is proposed to commence the process as soon as possible. This will first include seeking any statistical or anecdotal evidence to support the need for the implementation of future zones from key stakeholder groups. A proposal for future Alcohol Free Zones and Prohibited Areas will then be developed and this will be placed on public exhibition to ensure whole of community input.

Financial Implications

The review will be completed using internal resources and does not require budget allocation. Subject to the outcome of the review, signage will be required and the cost of this has not yet been estimated.

RECOMMENDED:

1. THAT Council review its Alcohol Free Zones and ensure any future zones are in place by December 2017; and
2. THAT Council consider Rowers Park Corowa for an Alcohol Prohibited area from 6.00am - midnight on Australia Day.

6.4 LEASE TO MULWALA WATER SKI CLUB

Summary

Council leases Foreshore Crown Land to the Mulwala Water Ski Club. An existing 20-year term is in place which expires in 2025. This lease requires earlier review due to the omission of a parcel of land from the lease.

Background

A review of Council and Mulwala Water Ski Club records has been undertaken to determine that some details within the existing lease document are incorrect. A parcel of land was omitted by mistake for land that is currently occupied by the Ski Club. Records from both parties show that this parcel of land was intended to form part of the original lease.

A new lease document has been drawn up to rectify this and a review completed of the terms and conditions within the lease and rental fee. Some minor changes have occurred to both conditions and the rental fee and these are in favour of the Council.

It is proposed that the existing lease be surrendered and the new lease for the remaining term be executed.

Financial Implications

An annual lease fee of \$30,000 is derived from this lease and is budgeted income.

RECOMMENDED:

1. THAT Council enter a new lease agreement with the Mulwala Water Ski Club for Foreshore land located along Melbourne Street, Mulwala (Public Reserve 85242 for Public Recreation Purposes notified in the Government Gazettes dates 19/2/1965 Folio 522 and 31/3/2000 Folio 2714); and
2. THAT Council authorises the Seal of Council be affixed to the following document:
 - a) Lease agreement with the Mulwala Water Ski Club for Foreshore land located along Melbourne Street, Mulwala (Public Reserve 85242 for Public Recreation Purposes notified in the Government Gazettes dates 19/2/1965 Folio 522 and 31/3/2000 Folia 2714).

KJ KAY

DIRECTOR CORPORATE AND COMMUNITY SERVICES

7. DIRECTOR FINANCE AND ORGANISATION DEVELOPMENT REPORT

7.1 STATEMENT OF BANK BALANCES AND RECONCILIATION AS AT 31 JULY 2017

Balance as per Bank Statement:

General Account	0000 0022	105,978.96
General Account	1007 7409	75,825.69
Business Online Saver Account	1014 2522	782,664.97
Business Online Saver Account	1016 1811	105,000.00
Investments		40,865,431.02
	Sub Total	41,934,900.64

Plus Deposits not yet lodged:

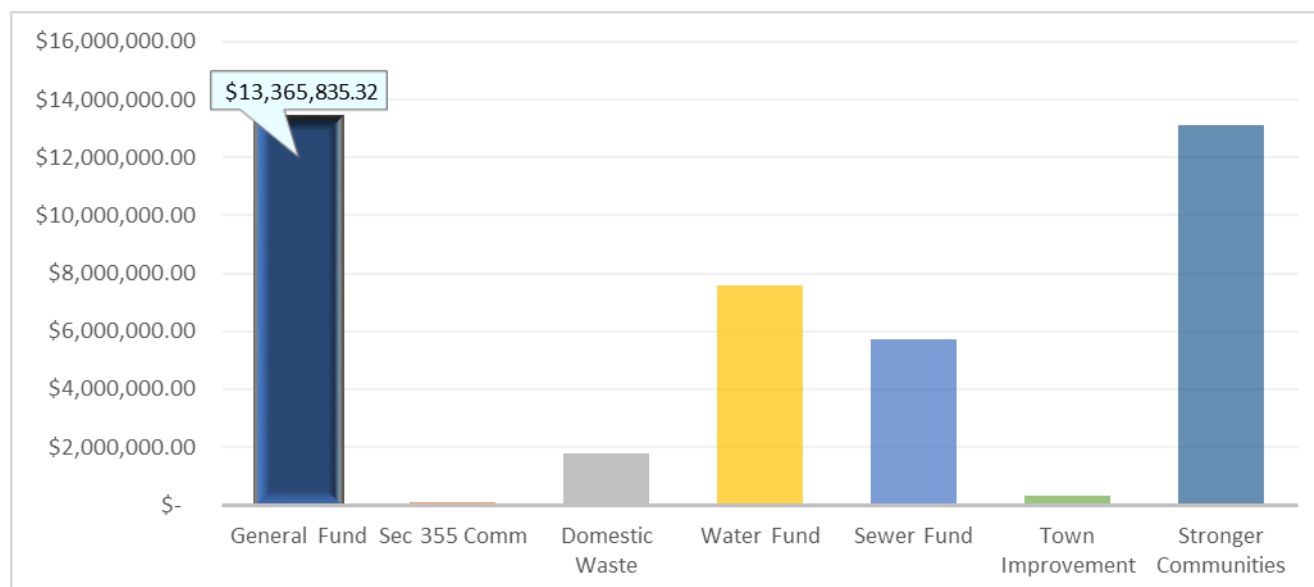
Corowa	31 July 17	22,234.59
Urana	31 July 17	1,103.53
Library	31 July 17	45.80
	Sub Total	41,958,284.56

Less Unpresented Cheques: 2,098.53

Balance as per Ledger 41,956,186.03

Less External Restricted Funds 28,590,350.71

Balance of General Fund Ledger 13,365,835.32



CERTIFICATE OF RECONCILIATION

I CERTIFY THAT THE COUNCIL'S GENERAL LEDGER BANK ACCOUNTS HAVE BEEN RECONCILED WITH THE APPROPRIATE BANK STATEMENTS AS AT 31 JULY 2017.

S NORMAN
MANAGER FINANCE

RECOMMENDED that the report on Statement of Bank Balances and Reconciliation as at 31 July 2017 be noted.

7.2 SCHEDULE OF INVESTMENTS AS AT 31 JULY 2017

The following list of investment securities is held as at 31 July 2017. Investment of funds on behalf of Council has been undertaken in accordance with the Local Government Act and Regulations.

INVESTMENTS

Investment Type	Institution	Amount Lodged	Date Lodged	Rate	Days	Maturity Date
Term Deposit	CBA	\$1,015,784.92	20/01/2017	2.56	193	01/08/2017
Term Deposit	ANZ	\$1,041,060.92	03/02/2017	2.40	186	08/08/2017
Term Deposit	Bendigo	\$230,000.00	10/01/2017	2.40	210	08/08/2017
Term Deposit	Westpac	\$506,369.86	24/01/2017	2.50	196	08/08/2017
Term Deposit	Westpac	\$506,534.25	31/01/2017	2.50	196	15/08/2017
Term Deposit	NAB	\$1,363,850.92	21/02/2017	2.55	182	22/08/2017
Term Deposit	Bankwest	\$150,000.00	14/02/2017	2.60	189	22/08/2017
Term Deposit	CBA	\$720,000.00	14/02/2017	2.53	189	22/08/2017
Term Deposit	ANZ	\$1,000,000.00	17/02/2017	2.65	193	29/08/2017
Term Deposit	ANZ	\$1,042,541.76	28/02/2017	2.45	182	29/08/2017
Term Deposit	NAB	\$300,000.00	08/03/2017	2.55	181	05/09/2017
Term Deposit	NAB	\$200,000.00	08/03/2017	2.55	181	05/09/2017
Term Deposit	ANZ	\$1,000,000.00	17/02/2017	2.65	200	05/09/2017
Term Deposit	ANZ	\$1,000,000.00	17/02/2017	2.65	207	12/09/2017
Term Deposit	ANZ	\$1,000,000.00	17/02/2017	2.65	214	19/09/2017
Term Deposit	CBA	\$1,000,000.00	09/03/2017	2.61	201	26/09/2017
Term Deposit	CBA	\$507,958.36	21/03/2017	2.60	196	03/10/2017
Term Deposit	CBA	\$1,020,464.70	21/03/2017	2.60	203	10/10/2017
Term Deposit	Bendigo	\$2,042,548.39	17/03/2017	2.40	214	17/10/2017
Term Deposit	ANZ	\$2,161,125.92	25/07/2017	2.30	91	24/10/2017
Term Deposit	CBA	\$504,313.42	28/03/2017	2.59	210	31/10/2017
Term Deposit	CBA	\$1,060,154.25	28/03/2017	2.59	217	31/10/2017
Term Deposit	CBA	\$1,042,542.54	06/06/2017	2.49	153	06/11/2017
Term Deposit	CBA	\$504,400.68	04/04/2017	2.54	217	07/11/2017
Term Deposit	CBA	\$504,893.56	18/04/2017	2.51	210	14/11/2017
Term Deposit	NAB	\$1,226,971.74	02/05/2017	2.50	203	21/11/2017
Term Deposit	NAB	\$1,329,355.01	30/05/2017	2.47	182	28/11/2017
Term Deposit	NAB	\$2,548,947.97	30/05/2017	2.47	182	28/11/2017
Term Deposit	Westpac	\$612,592.87	23/05/2017	2.35	196	05/12/2017
Term Deposit	CBA	\$504,647.12	11/04/2017	2.54	245	12/12/2017
Term Deposit	CBA	\$405,225.64	13/06/2017	2.48	371	19/12/2017
Term Deposit	NAB	\$710,000.00	14/06/2017	2.47	209	09/01/2018

Federation Council Ordinary Council Meeting

15 August 2017

Term Deposit	NAB	\$790,000.00	14/06/2017	2.47	216	16/01/2018
Term Deposit	NAB	\$3,087,900.60	27/06/2017	2.47	210	23/01/2018
Term Deposit	NAB	\$2,118,519.73	04/07/2017	2.47	210	30/01/2018
Term Deposit	NAB	\$2,595,012.66	11/07/2017	2.47	210	06/02/2018
Term Deposit	Westpac	\$511,713.23	25/07/2017	2.61	203	13/02/2018
Term Deposit	NAB	\$280,000.00	11/07/2017	2.56	273	10/04/2018
Term Deposit	NAB	\$720,000.00	11/07/2017	2.56	273	10/04/2018
Term Deposit	Bendigo	\$2,000,000.00	20/06/2017	2.40	365	20/06/2018

\$40,865,431.02

CERTIFICATE OF RECONCILIATION

I CERTIFY THAT THE INVESTMENTS HAVE BEEN MADE IN ACCORDANCE WITH SECTION 625 OF THE LOCAL GOVERNMENT ACT 1993, THE REGULATIONS AND COUNCIL'S POLICIES.

S NORMAN
MANAGER FINANCE

RECOMMENDED that Council note the report on the schedule of investments as at 31 July 2017.

KC PARKER
DIRECTOR FINANCE AND ORGANISATION DEVELOPMENT

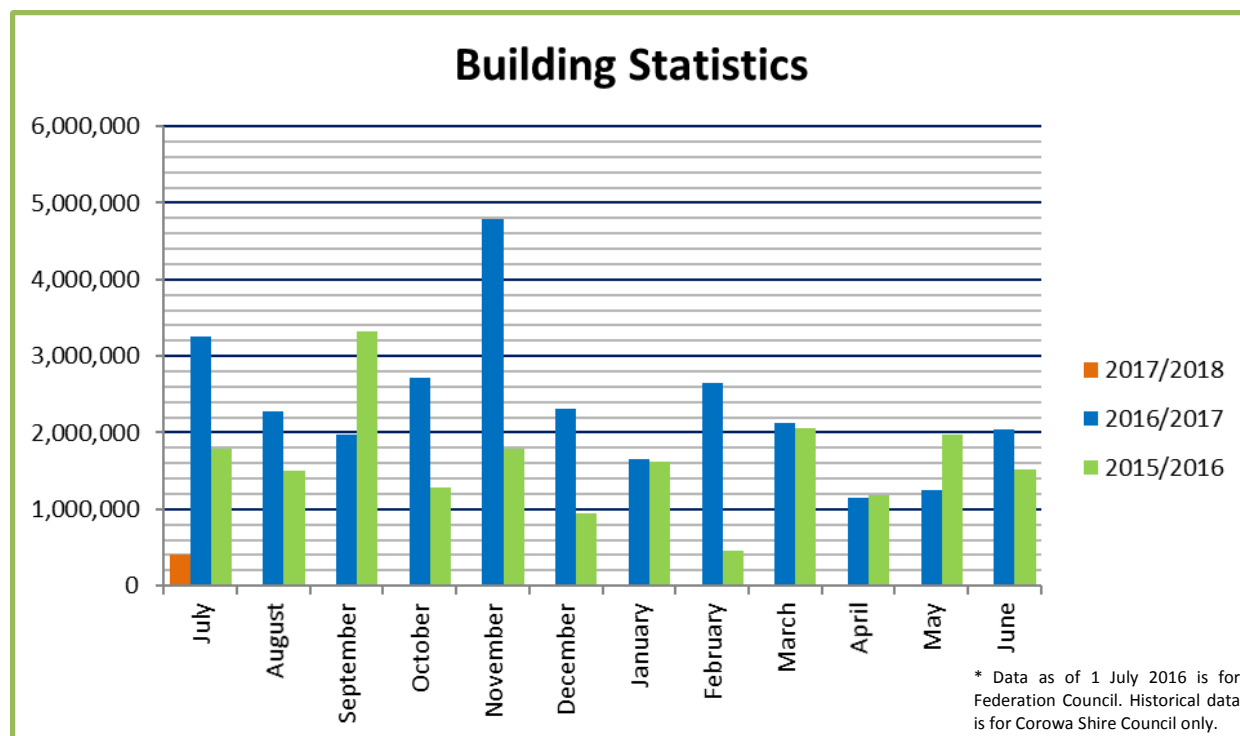
8. DIRECTOR INFRASTRUCTURE AND ENVIRONMENT REPORT

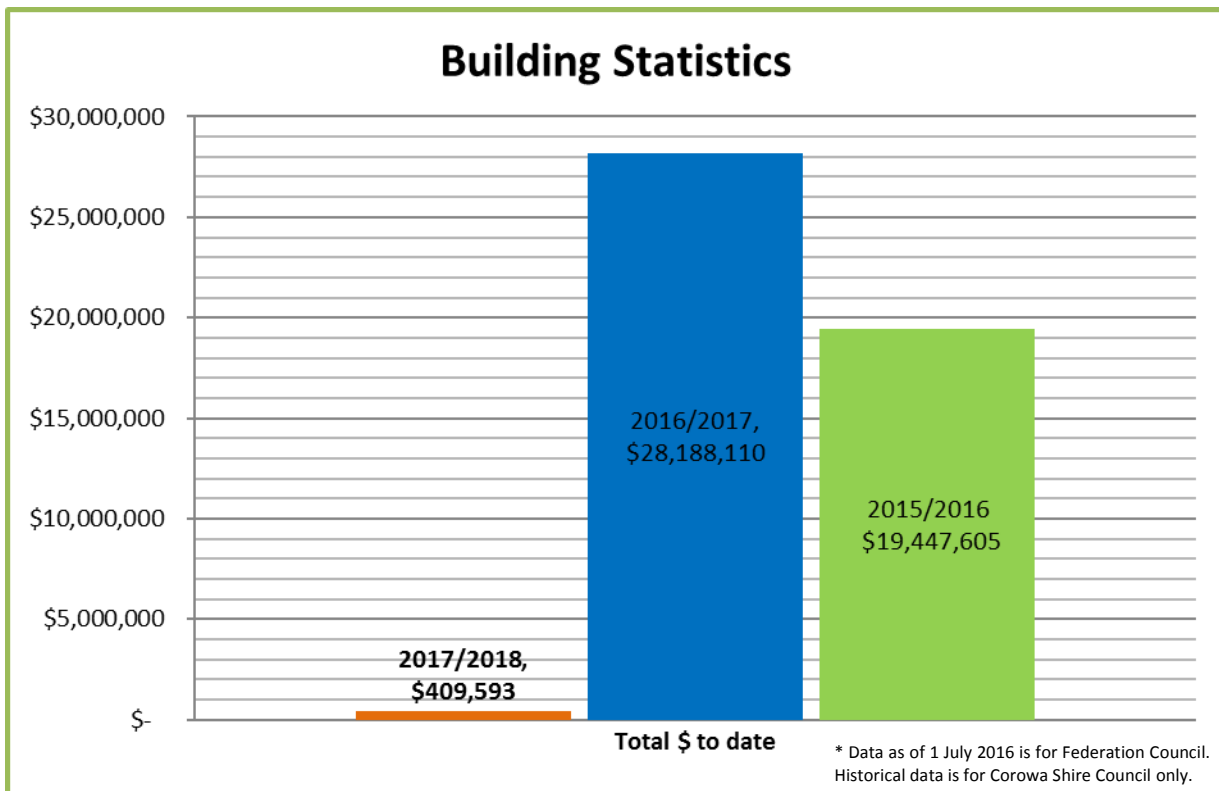
8.1 BUILDING APPROVALS – COMPLYING AND CONSTRUCTION CERTIFICATES APPROVED

This report provides for Council’s information, the construction and complying development certificates issued since the report prepared for the July 2017 Council meeting. The report also includes graphs on the value of works approved, over the last three financial years (NB. Data as of 1 July 2016 is for Federation Council. Historical Data is for Corowa Shire Council only). These graphs show that building activity is continuing to grow each year, which is a positive indicator for the local economy and developer confidence.

2017/124	26 Fairway Close Howlong	Deck and Verandah
2017/128	9 Damian Crescent Mulwala	Dwelling and Shed
2017/129	1 Gilson Place Howlong	Shed
2017/136	206 Church Street Corowa	Pergola and Deck

TOTAL \$409,593





FOR Council's information.

8.2 DEVELOPMENT APPLICATIONS APPROVED UNDER DELEGATED (STAFF) AUTHORITY SINCE LAST ORDINARY COUNCIL MEETING

This report provides for Council’s information, the Development approvals that have been determined under delegated authority by the granting of consent subject to conditions, since the last ordinary Council meeting.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/104

Application for Transportable Dwelling on Low Density Residential Land being Lot 16; DP 1140561; 5 Cypress Way, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/116

Application for a Demolition on General Residential Land being Lot 1; DP 198395; 138 Federation Avenue, Corowa.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/117

Application for a Cattle Feedlot housing no more than 1000 heads on Primary Production Land being Lot 365; DP 753734; Jamiesons Road, Redlands.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/119

Application for a Dwelling on General Residential Land being Lot 15; DP 246451; 86 Jude Street, Howlong.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/122

Application for a Shed on General Residential Land being Lot 6; Section 77; DP 758296; 290-292 Church Street, Corowa.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/123

Application for a Shed on General Residential Land being Lot 50; DP 1116584; 22 Heather Circuit, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/127

Application for Alterations to Bistro on Private Recreation Land being Lot 8; DP 602311; Gulai Road, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/130

Application for a Dwelling on General Residential Land being Lot 32; DP 1158897; 32 Jude Street, Howlong.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/132

Application for a 2 Lot Subdivision on General Residential Land being Lot 1; DP 790481; 152-160 Sturt Street, Howlong.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/134

Application for a Dwelling on Low Density Residential Land being Lot 6; DP 31429; 75 Corowa Road, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/135

Application for a Shed on General Industrial Land being Lot 27; DP 1133854; 11-17 Pilbara Road, Corowa.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/138

Application for Installation of Hand Basin, Sink and Fryer on Local Centre Land being Lot A; DP382031; 55-57 Melbourne Street, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/141

Application for a Shed on Low Density Residential Land being Lot 61; DP 1202116; 98 Cypress Way, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/145

Application for a Shed on Primary Production Land being Lot 2; DP 1123091; 3604 Spring Drive, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/55

Application for a Cinema on Private Recreation Land being Lot 516; DP 753734; 1-67 Hume Street, Corowa.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/59

Application for an Extension to Building on Local Centre Land being Lot 1; DP 744553; 160 Sanger Street, Corowa.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/65

Application for a Bridge Replacement on Primary Production Land being Lot 256; DP 727283; Narrandera Road, Morundah.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/87

Application for Two Dwellings with a 3 Lot Subdivision on General Residential Land being Lot 9; Section 66; DP758528; 65 Kennedy Street, Howlong.

FOR Council's information.

8.3 REPORT ON THE PROGRESS OF THE WORKS PROGRAM**Summary**

The following activities were undertaken within the month of July 2017 by the Infrastructure team. A summary of the activities is provided below for information. There have been weather delays in all areas of Council which have affected the delivery of works.

Customer requests

Council maintenance crews actioned 35 customer requests.

Capital Works Program

Project	Description	Budget	Progress %	Progress Comment
Lone Pine Avenue water main replacement, Corowa	100mm with 16 House connections	\$64,000	90%	
Defence Drive extension in Mulwala Industrial Estate	250lm of roadway, drainage and seal	Part of \$2.7M	100%	
Honour Avenue Kerb & Gutter and Drainage, Corowa	Street reconstruction 190lm and 100lm of stormwater drainage	\$50,000	100%	
Armour Street water main replacement, Corowa	100mm with 12 House connections and a 63mm poly line in the court bowl	\$40,000	100%	
Apex Park car park in Inglis Street Mulwala	Reconstruction of car park	\$65,000	90%	Waiting for the pavement to dry out sufficiently for final trim and seal
Whitehead Street – Construction	Removing existing seal on 3.4km of roadway and replacing with 8 meters wide formation and 100mm thick gravel and improving drainage	\$250,000	70%	Waiting for the worksite to dry out to complete the project
Urana Adventure Park	Skate Park, Basketball ring & Scooter track	\$ 76,000	0%	Project scope to be reduced to suit Budget, community meeting has taken place with the acceptance of a proposed 50% reduction to the Main Skate slab, costing now being confirmed

Maintenance Grading completed in July

- Enfield Street
- Whitakers Lane
- Warmatta Road
- Barooga Road
- Cemetery Road
- Almond Lane
- Bullecourt Road
- Nulla Nulla Road
- Oil Tree Lagoon Road Shoulders
- Spring Drive Shoulders
- Whitehead Road Shoulders
- Laneways in Mulwala
- SR40 Lakes Road
- SR33 Spraydon Road
- SR34 Gums West Road
- SR35 Merton Road
- SR23 Barragunda Road
- SR42 Doctors Road
- SR88 Stakelums Road
- SR106 Butherwah Road

- SR105 Renchers Road
- SR89 Harveys Road

- SR39 Woodside Road
- SR116 Angle Ranch Road

Maintenance Grading Planned for August

- Skehans Lane
- Lowesdale Township
- Savernake Township
- Redlands Road Shoulders

Plant Replacement Program scheduled for August

- 2x HC tippers
- 14' grader
- Skid steer with profiler
- 72" outfront catcher mower
- 2x blower type patching trucks
- Road maintenance truck
- 14t steel drum roller
- 72" zero turn mower

Plant Replacement Program scheduled for September

- 100" zero turn mower
- MR crew cab tipper
- 1000L water tank on trailer
- 22kL water tank on semi-trailer
- HR crew cab with tipper

Other

Council has been undertaking a review of all Federation major roads. The purpose is to establish compliance to the Hierarchy and establish a 5 – 10 YEAR Capital works program which will bring the existing network up to standard.

Council crews have also been undertaking a roadside tree-trimming program for sight distances and clearance heights.

FOR Council's information.

8.4 ASSET MANAGEMENT

Summary

This report provides discussion and recommendations on the draft Asset Management Policy.

Background

The IP&R guidelines state that an Asset Management Policy should define the key principles that underpin asset management at Council; provide a platform for service delivery and must be included as part of Council's Asset Management Strategy.

The Local Government Act 1993 Section 8B establishes the requirement for Councils to establish effective management of assets as through:

8B Principles of sound financial management

The following principles of sound financial management apply to councils:

- Council spending should be responsible and sustainable, aligning general revenue and expenses.*
- Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.*
- Councils should have effective financial and asset management, including sound policies and processes for the following:*
 - performance management and reporting,*

- ii. *asset maintenance and enhancement,*
- iii. *funding decisions,*
- iv. *risk management practices.*
- d) *Councils should have regard to achieving intergenerational equity, including ensuring the following:*
 - i. *policy decisions are made after considering their financial effects on future generations,*
 - ii. *the current generation funds the cost of its services.*

And Local Government Act 1993 further cements Asset Management in the Integrated Planning and Reporting Framework as follows:

8C Integrated planning and reporting principles that apply to councils

The following principles for strategic planning apply to the development of the integrated planning and reporting framework by councils:

- a) *Councils should identify and prioritise key local community needs and aspirations and consider regional priorities.*
- b) *Councils should identify strategic goals to meet those needs and aspirations.*
- c) *Councils should develop activities, and prioritise actions, to work towards the strategic goals.*
- d) *Councils should ensure that the strategic goals and activities to work towards them may be achieved within council resources.*
- e) *Councils should regularly review and evaluate progress towards achieving strategic goals.*
- f) *Councils should maintain an integrated approach to planning, delivering, monitoring and reporting on strategic goals.*
- g) *Councils should collaborate with others to maximise achievement of strategic goals.*
- h) *Councils should manage risks to the local community or area or to the council effectively and proactively.*
- i) *Councils should make appropriate evidence-based adaptations to meet changing needs and circumstances.*

The policy outlines why and how asset management will be undertaken and defines key principles that underpin asset management for the Council.

As part of the ongoing policy review program the revised Asset Management Policy presents a broad framework and direction for undertaking Council's asset management planning and implementation.

Consultation

The development of this policy involved consultation and inclusion of feedback from the General Manager, the relevant Department Directors and Managers.

The policy is now ready for community consultation.

The aim of the community consultation is to provide the community and prospective Councillors an opportunity to actively participate in the development of this important policy. The consultation period proposed is to commence on the 16 August and closing on the 15 September.

Following the consultation, the draft policy will be reviewed giving consideration to comments received. The final draft will be presented to the October Council meeting.

Strategic Implications

The IP&R Framework requires Council to develop an Asset Management Policy that is responsive to community needs, and is part of the integrated strategic and operational planning of the Council.

Budgetary Implications

There are no budgetary implications associated with this policy.

Policy Implications

This policy presents the broad framework for the ongoing development of asset management plans and strategies.

Legislative Implications:

The policies have no implications on existing legislation, however is part of Council's legislative compliance.

Attachments:

- Draft Asset Management Policy

RECOMMENDED that Council places the Draft Asset Management Policy, as attached, out for community consultation.

P GALL

DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

9. NOTICE OF MOTION / QUESTION WITH NOTICE

NO ITEMS

10. REPORTS FROM COMMITTEES

NO ITEMS

11. PRÉCIS OF CORRESPONDENCE REQUIRING COUNCIL ACTION/FOR INFORMATION

11.1 BOREE CREEK COMMUNITY COMMITTEE

Forwarding a copy of the minutes of their Annual General Meeting held on 26 July 2017. A copy of the minutes is included with the agenda.

12. CONFIDENTIAL ITEMS

NO ITEMS

13. CLOSURE OF MEETING

Asset Management Policy

federationcouncil.nsw.gov.au

Record No: 17/7537

Adopted: Awaiting Adoption



Document Title	Asset Management Policy
Council Adopted	Awaiting Adoption
Council Resolution No	None
Version Number	1.0 (DRAFT)
Responsible Department	Infrastructure & Environment
Date to be Reviewed	August 2018

DRAFT

Table of Contents

1. Purpose.....	4
2. Introduction.....	4
3. Vision.....	4
4. Scope.....	4
5. Definitions.....	5
6. Overall Council Strategy.....	6
6.1 Community Expectations.....	6
6.2 Asset Planning and Budgeting.....	6
6.3 Asset Operations and Maintenance.....	6
6.4 Risk Assessment.....	6
6.5 Asset Accounting and Costing.....	6
6.6 Asset Management Strategy.....	7
7. Asset Management Roles and Responsibilities.....	7
7.1 Council.....	7
7.2 General Manager.....	7
7.3 Management Executive Committee – includes General Manager.....	7
7.4 Other Assigned Council Staff.....	8
8. References & Associated Documents.....	8
9. Policy History.....	8
10. Reviews.....	8

1. Purpose

The purpose of this policy is to provide direction on how asset management will be undertaken by Council to support service delivery in line with community expectations. It will ensure a commitment by Council to sound asset management principles, in accordance with the needs of the community and relevant legislation.

This policy will establish the framework necessary to develop the Asset Management Strategy and associated Asset Management Business Plan, and will also assist in the preparation of Council's Community Strategic Plan.

2. Introduction

The objectives of this policy are outlined as follows:

- Establish the goals and objectives of asset management.
- Integrate asset management with Council's overall objectives and strategic direction.
- Maximise value for money by adoption of a lifecycle costing, combined with performance measurement.
- Assign accountability and responsibility for service delivery and guide staff in the implementation of the goals and objectives outlined.
- Promote financial, social and environmental sustainability.
- Comply with all relevant legislation and regulations.

3. Vision

To provide and maintain assets that are accessible, safe, sustainable and responsive to the needs of the community whilst supporting excellence in Council operation and delivering value for money for the community.

4. Scope

This policy applies to all assets of a physical nature, owned or controlled by Council throughout the Council area.

This Policy is applicable to all Council owned assets and all Council-managed assets that:

- are used by the community;
- support the delivery of services provided for the benefit of the community; or
- are held by Council for future use

This Policy applies to all Councillors and Council officers involved in the creation, operation maintenance, upgrade, renewal and rationalisation of Council assets. The Policy applies to all contracts applicable in these areas.

5. Definitions

The following definitions are provided based on the International Infrastructure Management Manual.

Asset

A physical component of a facility which has value, enables services to be provided, and has an economic life of greater than 12 months. Dynamic assets have some moving parts, while passive assets have none.

Depreciated Replacement Cost (DRC)

The replacement cost of an existing asset less an allowance for wear and tear or consumption having regard for the remaining economic life of the existing asset.

Fair Value

The amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Infrastructure Assets

Stationary systems forming a network and serving whole communities, where the system as a whole is intended to be maintained indefinitely at a particular level of service potential by the continuing replacement and refurbishment of its components. The network may include ordinary assets as components.

Level of Service

The defined service quality for a particular activity or service area against which service performance may be measured. Service levels usually relate to quality, quantity, reliability, responsiveness, environmental acceptability and cost.

Maintenance

Planned maintenance falls into three categories;

- Periodic – necessary to ensure the reliability or to sustain the design life of an asset.
- Predictive – condition monitoring activities used to predict failure.
- Preventive – maintenance that can be initiated without routine or continuous checking and is not condition based.

Replacement Cost

The complete replacement cost of an asset that has reached the end of its life, so as to provide a similar, or agreed alternative, level of service.

Risk Management

The application of a formal process to identify risks and the key factors associated with that risk, in order to determine the resultant range of outcomes and their probability of occurrence.

Service Potential

The total future service capacity of an asset. It is normally determined by reference to the operating capacity and economic life of an asset.

6. Overall Council Strategy

The objectives of this policy have been developed from the broad objectives of the organisation and reflect the Council's mission to 'provide for a range of community needs and encourage environmentally acceptable development in the region'.

This policy sets the foundations for the Asset Management Strategy, which will complement the Community Strategic Plan and allow for the implementation of a more formalised approach to asset management. It is essential that the asset management policy and plan are consistent with the overarching goals of the Council so that a strategic direction can be achieved.

6.1 Community Expectations

- Council will review the needs and expectations of the community to ensure that its service delivery of infrastructure assets is acceptable.
- Council will adhere to any legislative requirements regarding community engagement, as outlined in the Community Strategic Plan.

6.2 Asset Planning and Budgeting

- Council will ensure that the appropriate budget is provided to allow for the implementation of asset management strategies.
- Regular reviews will be undertaken by Council of its assets and any potential opportunities identified in a timely manner.

6.3 Asset Operations and Maintenance

- Predictive modelling will be implemented in maintenance programs to predict asset failure where possible and therefore minimise asset costs.
- A maintenance plan will be developed that will incorporate periodic, predictive and preventive maintenance activities. This plan will be based on data collected from condition assessments of the Council area's assets.

6.4 Risk Assessment

- Risk assessments of all Council assets will be undertaken on a regular basis, as outlined in Council's Risk Management Policy and associated Risk & WH&S Business Plan.

6.5 Asset Accounting and Costing

- Council's valuations will be recorded at the depreciated replacement cost (i.e. written-down value) using the fair value approach.
- Council's infrastructure assets will be re-valued, according to the principles and guidelines of AASB 116.
- Assets will be valued using fair value, not on a cost basis. The valuations to be undertaken comply with the requirements of the professional accounting standards AAS Financial Recording for Local Government and IFRS.
- The 'Replacement Cost' method will be used as this is the most common method for noncommercial infrastructure assets such as Council assets. It requires detailed asset component information.
- Financial valuations of assets will be stored in a database that will be accessible to Council staff. This Corporate Asset Register securely stores asset information in a network based module.

6.6 Asset Management Strategy

- This policy will assist in the development of Council's Community Strategic Plan by providing a clear direction for asset management.
- The broad strategic outcomes identified by this policy and the Council's Community Strategic Plan, will guide the development of the Asset Management Strategy, the associated Asset Management Business Plan and each infrastructure asset grouping Asset Management Plans.

7. Asset Management Roles and Responsibilities

It is recognised that an integrated and multidisciplinary approach is required to ensure the objectives of this policy are achieved. The following have been identified as key roles and responsibilities for effective asset management implementation.

7.1 Council

- To act as stewards for community assets.
- To review and adopt Asset Management Policies and Plans that are aligned with the Community Strategic Plan.
- Ensure that the appropriate resources and budget is allocated so that asset management can be effectively integrated into the strategic direction of Council.

7.2 General Manager

- Shall ensure the development of the Asset Management Strategy, the associated Asset Management Business Plan and each infrastructure asset grouping Asset Management Plans.
- Ensure that Council is accurately informed on any asset management issues so that sound decision making can occur.
- Shall report to Council any issues that arise out of the policy.

7.3 Management Executive Committee – includes General Manager

- Promote asset management throughout the organisation and make informed decisions which reflect the strategic direction of asset management.
- Review the Asset Management Policy from time to time, the associated Asset Management Business Plan and each infrastructure asset grouping Asset Management Plans that incorporate appropriate and realistic levels of service which reflect community needs and Council capacities.
- Allocate resources and support to these responsibilities.
- Communicate with the community and promote the principles of asset management.
- Enforce the implementation of asset management policies, strategies, plans and procedures and monitor the performance of these.
- Ensure that statutory requirements are met through the preparation of reports and financial data, and the development of procedures.
- Ensure the effective operation of the Asset Management Steering Committee in accordance with the Asset Management Steering Committee Terms of Reference.

7.4 Other Assigned Council Staff

- Develop and provide effective implementation of each infrastructure asset grouping Asset Management Plans and the associated asset management procedures.
- Adhere to the asset management procedures developed.

8. References & Associated Documents

- International Infrastructure Management Manual
- Federation Council Risk Management Policy
- AAS Financial Recording for Local Government

9. Policy History

Version	Date	Changes / Amendments
1.0 (draft)	22/3/2017	Initial document for presentation to Asset Management Steering Committee.
1.0 (draft)	4/08/2017	Draft as approved by the General Manager for Council consideration.

10. Reviews

This policy will be reviewed on an annual basis, or as deemed necessary by the Management Executive Committee.

NOTE: This is a controlled document. If you are reading a printed copy please check that you have the latest version by checking it on Councils Electronic Document system. Printed or downloaded versions of this document are uncontrolled.

Attachment 11.1.1

Boree Creek Community Committee

31/07/2017

General Manager

Federation

Re AGM

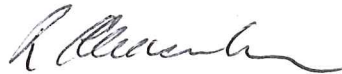
Dear Sir,

Please find enclosed the minutes of our recent AGM, the previous meeting and the relevant financial reports.

Some matters arising are:

- 1) As proposed in the relevant minutes, could Council signpost the Boree Creek Cemetery so that is clear that parking in the cemetery grounds is permitted. This would avoid the long line of mourners parked by the roadsides near the entrance.
- 2) Account paid 8th Dec 2016 being \$500 and accounts of \$94.05 and \$223.26 paid 13th Nov 2016 - relating to fire extinguishers- are these charges reasonable and consistent with charges paid by other public halls in the Shire?

Yours Faithfully,



Richard Alexander, Hon. Sec. BCCC

FEDERATION COUNCIL	
TRIM NO:	_____
REC'D:	- 3 AUG 2017
CONTAINER NO:	SC.2438
ACTION:	EA-

Boree Creek Community Committee (BCCC)

Account Statement: July 2016 - June 2017

Bendigo Bank - Club Cheque Account - 152079117

Date	Reference	Description	Withdrawals \$	Deposits \$	Balance \$
Opening balance					34,002.33
July 2016					
1-Jul	BS	Hire items - Invoice 42 - glass hire / Patey		15.00	34,017.33
5-Jul	BS	Utilities - Water	61.80		33,955.53
26-Jul	BS	Simon Lane - Electrical work - hall	286.00		33,669.53
Transaction Totals / Closing balance			347.80	15.00	33,669.53
August 2016					
1-Aug	BS	Hire - hall - Fire Brigade		30.00	33,699.53
4-Aug	Cheque 39	Dahlsens - Main hall fire door	3,239.43		30,460.10
5-Aug	BS	Quilt Exhibition - C Richens - printing	154.00		30,306.10
5-Aug	BS	Leeton Home Improvements	1,610.81		28,695.29
18-Aug	BS	Utilities - Origin	414.56		28,280.73
30-Aug	BS	Shire - Rates	211.00		28,069.73
Transaction Totals / Closing balance			5,629.80	30.00	28,069.73
September 2016					
1-Sep	BS	Quilt Exhibition - Raffle Money		387.20	28,456.93
Transaction Totals / Closing balance			-	387.20	28,456.93
October 2016					
5-Oct	BS	Quilt Exhibition - Raffle Money		140.00	28,596.93
5-Oct	Cheque 44	Quilt Exhibition - Float	500.00		28,096.93
10-Oct	BS	Boree DVDs		50.00	28,146.93
10-Oct	BS	Quilt Exhibition - Float		500.00	28,646.93
10-Oct	BS	Quilt Exhibition - Takings		2,722.95	31,369.88
10-Oct	Cheque 46	Quilt Exhibition - Groceries	134.34		31,235.54
13-Oct	BS	Christmas Tree - Grant: Christmas Program		500.00	31,735.54
13-Oct	Cheque 47	Quilt Exhibition - J. Alexander - Quilting for Raffle prize	325.00		31,410.54
14-Oct	BS	Hire - hall - Patchwork Group		200.00	31,610.54
14-Oct	Cheque 45	Quilt Exhibition - D. Richens - Groceries	96.80		31,513.74
20-Oct	BS	Christmas Tree - Funds Transfer In		1,130.37	32,644.11
21-Oct	Cheque 48	Shire - Water	47.80		32,596.31
26-Oct	Cheque 41	Boree Creek Public School - Presentation awards	50.00		32,546.31
28-Oct	BS	Westblade Brookong - item hire		50.00	32,596.31
28-Oct	BS	M Marsh - item hire		50.00	32,646.31
Transaction Totals / Closing balance			1,153.94	5,343.32	32,646.31
November 2016					
11-Nov	BS	Narrandera Show Society - item hire		200.00	32,846.31
13-Nov	BS	Origin Energy	501.60		32,344.71
13-Nov	BS	Federation Council - Test & Tag service	94.05		32,250.66
13-Nov	BS	Federation Council - Service Fire Extinguishers	223.26		32,027.40
13-Nov	BS	Chair table hire		133.00	32,160.40
29-Nov	BS	Federation Council - Rate instalment	209.00		31,951.40
Transaction Totals / Closing balance			1,027.91	333.00	31,951.40
December 2016					

Boree Creek Community Committee (BCCC)

Account Statement: July 2016 - June 2017

Bendigo Bank - Club Cheque Account - 152079117

Date	Reference	Description	Withdrawals \$	Deposits \$	Balance \$
1-Dec	BS	Boree Creek School - Hall hire		250.00	32,201.40
1-Dec	BS	Boree Creek DVDs - cash		50.00	32,251.40
6-Dec	Cheque 42	Whitbys Better Home Living - kettle for hall	34.00		32,217.40
8-Dec	BS	APRA Licence Fee	70.47		32,146.93
8-Dec	BS	Federation Council - water	47.80		32,099.13
8-Dec	BS	Federation Council - Fire	500.00		31,599.13
8-Dec	BS	K Pound - reimburse / consumables	40.50		31,558.63
8-Dec	BS	Patchwork Group Hall Hire		100.00	31,658.63
9-Dec	BS	LakeCargelligo Gospel - sale of toilet block		15,000.00	46,658.63
Transaction Totals / Closing balance			692.77	15,400.00	46,658.63
January 2017					
5-Jan	BS	M & R McLean - Christmas tree reimbursement	500.00		46,158.63
17-Jan	BS	KM Pound - overpay - hall kettle		34.00	46,192.63
Transaction Totals / Closing balance			500.00	34.00	46,192.63
February 2017					
15-Feb	BS	Urana Shire Council - Rates	209.00		45,983.63
17-Feb	BS	Urana Shire Council - Contribution		3,000.00	48,983.63
17-Feb	Cheque 49	Wagga Catering Equipment - Hall fridges	3,504.18		45,479.45
18-Feb	BS	CN & DP Richens - part payment - install fire door	500.00		44,979.45
19-Feb	BS	CN & DP Richens - final payment - install fire door	1,956.29		43,023.16
22-Feb	BS	Boree Creek Books		50.00	43,073.16
26-Feb	BS	Origin Energy	539.96		42,533.20
Transaction Totals / Closing balance			6,709.43	3,050.00	42,533.20
March 2017					
13-Mar	BS	Brookdale ball - invoice 51		103.00	42,636.20
21-Mar	BS	Urana Shire - Water	47.80		42,588.40
27-Mar	Cheque 51	Catering - Tractor Trek - Coles	99.33		42,489.07
28-Mar	BS	Catering - Tractor Trek - Meals X 60 @ \$25 ea		1,500.00	43,989.07
28-Mar	Cheque 50	Catering - Tractor Trek - Knights Meats	359.10		43,629.97
30-Mar	BS	Catering - Tractor Trek - L Hutchins - sweets	40.00		43,589.97
30-Mar	BS	Catering - Tractor Trek - Richens - Coles	56.50		43,533.47
30-Mar	BS	Boree Creek School - Hall hire		200.00	43,733.47
Transaction Totals / Closing balance			602.73	1,803.00	43,733.47
April 2017					
7-Apr	BS	Catering - Tractor Trek - K Schneider	48.55		43,684.92
27-Apr	BS	Transfer in - ANZAC Day Hall \$92; Pub \$230		330.00	44,014.92
30-Apr	BS	Electrical work - Simon Lane	543.73		43,471.19
Transaction Totals / Closing balance			592.28	330.00	43,471.19
May 2017					
4-May	BS	VM Smith - Boree Books		50.00	43,521.19
8-May	BS	Gooden - Inv #52		104.00	43,625.19
12-May	Cheque 52	Transfer out - ANZAC Day Hall \$92; Pub \$230	330.00		43,295.19
30-May	BS	Federation Council - rates	209.00		43,086.19

Boree Creek Community Committee (BCCC)

Account Statement: July 2016 - June 2017

Bendigo Bank - Club Cheque Account - 152079117

Date	Reference	Description	Withdrawals \$	Deposits \$	Balance \$
30-May	BS	PPCA - Licence Fee	86.44		42,999.75
30-May	BS	Origin Energy	385.89		42,613.86
Transaction Totals / Closing balance			1,011.33	154.00	42,613.86
June 2017					
7-Jun	BS	Patchwork group - hall hire		275.00	42,888.86
23-Jun	BS	C Jones - hall hire		50.00	42,938.86
27-Jun	BS	C Nimmo - item hire		96.00	43,034.86
Transaction Totals / Closing balance			-	421.00	43,034.86
Total			\$ 18,267.99	\$ 27,300.52	\$ 43,034.86

Comments

Cheque 40 NOT USED
 Cheque 43 NOT USED

Account Statement: July 2016 - June 2017

Bendigo Bank - Club Cheque Account - 152079117

	2016/2017	2015/2016
INCOME / DEPOSITS	\$	\$
Hire - hall	1,105.00	
Hire - items	751.00	944.00
Grants	-	3,025.00
Donations	-	224.10
Boree Books	100.00	163.20
Boree DVDs	100.00	75.00
Transfer In	-	25,242.54
Shire Contribution	3,000.00	5,009.30
Quilt Exhibition	3,750.15	-
ANZAC Day	330.00	-
Australia Day	-	-
Christmas Tree	1,630.37	-
Sale of toilet block	15,000.00	-
Tractor Trek	1,500.00	-
Campdraft Catering	-	5,252.03
Debutante Ball	-	15,390.00
Repairs / Maintenance / Equipment	34.00	-
TOTAL INCOME \$	27,300.52	49,275.17

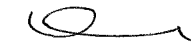
EXPENSES / WITHDRAWALS

Rates	838.00	767.00
Utilities - Water	205.20	
Utilities - Electricity	1,842.01	2,007.60
Licences / Fees	156.91	154.56
Fire		437.75
Repairs / Maintenance / Equipment	10,914.94	-
Donations	50.00	314.10
Transfer Out	-	1,000.00
Consumables	6.50	271.45
Bendigo Bank	-	0.25
Hall / Hire Expenses	-	36.82
Shire	-	-
Quilt Exhibition	1,210.14	-
ANZAC Day	330.00	75.70
Australia Day	-	-
Supper Room Renovation	1,610.81	2,665.00
Boree Creek Park	-	-
Christmas Tree	500.00	-
Maintenance	-	217.80
Equipment	-	11,167.35
Tractor Trek	603.48	-
Campdraft Catering	-	3,656.61
Debutante Ball	-	8,862.08
TOTAL EXPENDITURE \$	18,267.99	31,634.07

Opening Balance	34,002.33	16,361.23
Total income	27,300.52	49,275.17
Total Expenditure	18,267.99	31,634.07
Net Profit	9,032.53	17,641.10
Closing balance	43,034.86	34,002.33

Treasurer

Kerry Pound

 Date

05/07/2017

Auditor

Shirley Geppert

 Date

8/7/17

Boree Creek Community Committee AGM 26/07/2017

Commenced 7.01pm Supper Room

PRESENT: O Finnen, V Jones, J Teasdale, A Urquhart, K Pound (Hon Treas.), R Alexander (Hon Sec.), S Patey (Pres.) in the chair, Bob Myers, K Schneider, D Richens, J Baker, A Lane.

APOLOGIES: C Richens, J Alexander, M Marsh, P Bourke, were accepted on the motion of the chair.

MINUTES of the previous general meeting held 7th March 2016 as appended were read and accepted on the motion of J Teasdale and O Finnen.

BUSINESS ARISING: Included weather strips, roller door, gravelling not done; Tractor Trek catering very successful.

TREASURER'S REPORT: The Annual treasurer's report as audited by S Geppert and herewith appended was presented and adopted on the treasurer's motion. The secretary also presented the Town Improvement and Recreation Ground financials as provided by Council.

The meeting noted that the charges relating to fire extinguishers appeared excessive. Secretary to check with council.

CORRESPONDENCE relating to Legacy donation, Ceremonial Request (Anzac) and hall repairs progress report to Council was read and accepted. The meeting noted that the painting progress to date was highly satisfactory.

ANNUAL MEETING: D Richens took the chair for the election of office bearers. The following nominees were elected unopposed:

President Stuart Patey nominated by Ginny Jones

Secretary Richard Alexander nom. by Alan Urquhart

Treasurer Kerry Pound nom. by Ginny Jones

Vice-president Col Richens nom. by Alan Urquhart

Booking Officer Jaqui Alexander (in absentia) nom. by Kerry Pound

Auditor Shirley Geppert (in absentia) nom. by Kerry Pound

DISCUSSION followed on the xmas tree, there being no sub-committee members present. Secretary to make enquiries.

The meeting noted the possibility of the pre-school re-hiring the Hall next year, possibly on Mondays. Committee will liaise with Shelly Chandler or representative.

Following discussion raised by Ginny Jones on the state of the fence surrounding the Alan Carroll Flora and Fauna Reserve and the apparently unfinished gateway at the cemetery it was agreed that we repair said fence. President to action.

It was also suggested that we request council that the (western) entrance to the cemetery be signposted to make it clear to mourners that they are welcome to park inside the cemetery grounds. This is to avoid the long parking lines on the roadsides approaching the entrance. Secretary to action.

Following concern about the possible theft of the WW1 war trophy Maxim machine gun which had been demounted for hall painting, it was

MOVED J Teasdale SECONDED R Alexander "that we secure the machine gun" CARRIED

Under advice from the painter that the blinds were in very poor condition it was

MOVED V Jones SEC. D Richens "That we purchase new blinds".

JENNY BAKER then gave a report on the Camp Oven event organised by the Boree Creek Hotel. She said that they had raised some \$4840 for charity, with the assistance of the School P&C and the Patriots Motorcycle Club who were keen to return. She asked for assistance with the running next year, with proceeds to be donated possibly towards "Soldier On" and some Boree Creek project to be decided.

She also noted that the Park lighting was inadequate, possibly unsafe and she was in contact with council in that regard.

ALAN URQUHART reminded the meeting of the importance of the forthcoming Federation Shire Elections to be held on Sept 9th, with nominations opening shortly. He said that only nine councillors would be elected, with no wards or ridings so that a candidate would need approximately eight hundred votes to be elected. Ex Urana Shire Mayor Pat Bourke would stand for election with his team.

ADAM LANE addressed the meeting with a report on the very successful Brookdale Hall Ball held last year. They had raised some \$14500 for "Beyond Blue" with a \$1500 donation going towards the upkeep of the Hall. He proposed that the BCCC consider hosting the Ball in future years, probably with increased numbers and that the Ball be hosted at the different venues alternatively.

Meeting closed 8:30 pm



Richard Alexander, Hon. Sec.

Boree Creek Community Committee (BCCC) Agenda / Minutes

Date Tuesday 7 March 2017

Venue Boree Creek Hall, Boree Creek

Committee Members

Stuart Patey (Chair); Col Richens (Deputy Chair);
Richard Alexander (Secretary); Kerry Pound (Treasurer);
Jacqui Alexander (Booking Officer); Olive Finnen; Deb Richens;
Karen Schneider; Jack Teasdale

Start Time 7.05 pm

1. **Apologies:** Richard Alexander; Col Richens; Debbie Richens
Moved: Jack **Seconded:** Olive that apologies be accepted **CARRIED**

2. **Previous Minutes:** Not available

3. **Business arising from previous minutes:** Not available

4. **Treasurer's report:**

Report prepared by Kerry and attached to these minutes.
Opening balance – \$32,646.31 as of 28 October 2016
Closing balance - \$42,533.20 as of 26 February 2017.

Comments: Major income: \$15,000 from sale of redundant toilet block;
Council contribution of \$3,000; Expenses include routine services (eg. fire checks; utilities; shire rate instalments); Other expenses include completion of the instalment of the fire door on the side of the hall. Noted that routine expenses to date are approximately \$2,300. An over payment had been made to Kerry Pound that has been rectified. Kerry acknowledged the work of Col Richens in the sale of the toilet block and the installation of the hall fire doors and all present agreed. There was also some discussion at the cost of the fire servicing which members seemed to think was quite expensive. Kerry enquired if the Council should be advised of the new hall fridges and if other purchases such as the sound system had also been recorded by Council for insurance purposes.

Moved: Kerry **Seconded:** Jack that the Treasurer's report be adopted.
CARRIED

5. **Correspondence:** Nil

6. **General Business:**

6.1 **Hall Fridges:**

Kerry reported that the broken hall fridge has now been replaced with 2 fridges that have a similar capacity to the previous fridge.

6.2 **Fire Door in main hall (next to storage container):**

Thanks to Col Richens for managing and completion of the installation.

Boree Creek Community Committee (BCCC) Agenda / Minutes

- 6.3 Fund raising for the BCCC: Vintage Tractor Trek:**
Jack reported that the tour would be at Boree Creek on Monday 27 March and confirmed catering requirements for the BCCC: estimated to cater for 60-70 people; a roast meal (beef) / sweets / tea & coffee / slices to be provided by the BCCC for a cost of \$25 per head; meal at 6pm; Jack to advise of final numbers by 20 March 2017; hall set up suggested to be the day before the event eg. Sunday pm. Various BCCC members will finalise / undertake catering preparations & catering on the night.
- 6.4 ANZAC Day Service at Boree Creek:**
Jack reported on the following / has been liaising with Richard:
- Helen Alexander is not available to play the piano – Stuart will investigate an alternative arrangement;
 - Rachel Westblade is available to play the bugle;
 - The guest speaker will be Adrian Quilty (Timor; a former resident of Boree Creek);
 - The ANZAC Day pamphlets still need attention / review as the order on the pamphlet is different to the actual service – Jack to follow up with Wendy Patey;
 - Lockhart Band - Stuart is to confirm that the band is available;
 - Richard has made contact with Kapooka;
 - Wreaths – Olive is not able attend to this – Jack will follow this up; Jacqui thought there were plastic wreaths available that had been previously made up for this;
 - Hall P.A. system – need to check it is working / batteries are available / installed;
 - Hall set up – Richard, Stuart etc. prior to ANZAC Day.
- 6.5 BCCC hall charges – request from Council for list of current charges**
Stuart advised that the Council had been in contact with him requesting a copy of the current charges. Kerry advised that Richard had spoken to her about this and that Richard thought he would have a copy to send them. Kerry to forward a copy to Richard in case the current version cannot be located.
- 6.6 Grant: BCCC hall works**
Stuart reported that the Boree Creek Hall roof had been replaced as per grant. Stuart is to confirm with the painting contractor that the internal / external painting of the hall can commence.
- 6.7 Boree Creek Hall maintenance**
Some members raised outstanding maintenance issues which included the supper room fire doors still needing weather strips and a roller door to be installed in the storage container. Suggested that these items be followed up with Col Richens.

Boree Creek Community Committee (BCCC) Agenda / Minutes

Outdoor area at the Boree Creek hall next to the supper room:
Weeds have been attended to. There has been no action to date re previous meetings / discussions regarding this area. Members agreed that area should be low maintenance. Kerry read out a previous email dated 16 July 2016 re her contact with a company to supply a surface that would minimise weed infestation and that should not require much ongoing management (copy of email attached). Discussions included what the project would entail including keeping the perimeter plants. It was recommended that a subcommittee that includes Olive and Kerry oversee the project. Kerry suggested Col be involved in the project.

Moved: Olive **Seconded:** Jacqui that the outside area at the Boree Creek hall next to the supper room have a surface put in as per the email Kerry read out at this meeting. **CARRIED**

6.8 **Other items:**

Kerry advised that the table tops have been collected by Col and that the incorrect sized table tops were not likely to have a use. It was suggested that they try to be sold.

It was recommended that other projects and issues be identified and discussed at the next meeting eg. repair of the front main hall rooms etc.

7. **Next Meeting:**

Annual General Meeting (A.G.M.) – 7 pm - Wednesday 26 July 2017

8. **Meeting Closed:** 8.25pm

9. **Minutes taken by:** Kerry Pound

Boree Creek Community Committee (BCCC) Agenda / Minutes

Boree Creek Community Committee (BCCC)

*Tabled @ 7/3/17
BCCC meeting*

Account Statement: July 2016 - June 2017
Bendigo Bank - Club Cheque Account - 152079117

Date	Reference	Description	Withdrawals	Deposits	Balance
Transaction Totals / Closing balance			\$ 1,153.94	\$ 5,343.32	\$ 32,646.31
November 2016					
11-Nov	BS	Narrandera Show Society - item hire		\$ 200.00	\$ 32,846.31
13-Nov	BS	Origin Energy	\$ 501.60		\$ 32,344.71
13-Nov	BS	Federation Council - Test & Tag service	\$ 94.05		\$ 32,250.66
13-Nov	BS	Federation Council - Service Fire Extinguishers	\$ 223.26		\$ 32,027.40
13-Nov	BS	Chair table hire		\$ 133.00	\$ 32,160.40
29-Nov	BS	Federation Council - Rate instalment	\$ 209.00		\$ 31,951.40
Transaction Totals / Closing balance			\$ 1,027.91	\$ 333.00	\$ 31,951.40
December 2016					
1-Dec	BS	Boree Creek School - Hall hire		\$ 250.00	\$ 32,201.40
1-Dec	BS	Boree Creek DVDs - cash		\$ 50.00	\$ 32,251.40
6-Dec	Cheque 42	Whitbys Better Home Living - kettle for hall	\$ 34.00		\$ 32,217.40
8-Dec	BS	APRA Licence Fee	\$ 70.47		\$ 32,146.93
8-Dec	BS	Federation Council - water	\$ 47.80		\$ 32,099.13
8-Dec	BS	Federation Council - Fire	\$ 500.00		\$ 31,599.13
8-Dec	BS	K Pound - reimburse / consumables	\$ 40.50		\$ 31,558.63
8-Dec	BS	Patchwork Group Hall Hire		\$ 100.00	\$ 31,658.63
9-Dec	BS	LakeCargelligo Gospel - sale of toilet block		\$ 15,000.00	\$ 46,658.63
Transaction Totals / Closing balance			\$ 692.77	\$ 15,400.00	\$ 46,658.63
January 2017					
5-Jan	BS	M & R McLean - Christmas tree reimbursement	\$ 500.00		\$ 46,158.63
17-Jan	BS	KM Pound - overpay - hall kettle		\$ 34.00	\$ 46,192.63
Transaction Totals / Closing balance			\$ 500.00	\$ 34.00	\$ 46,192.63
February 2017					
15-Feb	BS	Urana Shire Council - Rates	\$ 209.00		\$ 45,983.63
17-Feb	BS	Urana Shire Council - Contribution		\$ 3,000.00	\$ 48,983.63
17-Feb	BS	Wagga Catering Equipment - Hall fridges	\$ 3,504.18		\$ 45,479.45
18-Feb	BS	CN & DP Richens - part payment - install fire door	\$ 500.00		\$ 44,979.45
19-Feb	BS	CN & DP Richens - final payment - install fire door	\$ 1,956.29		\$ 43,023.16
22-Feb	BS	Boree Creek Books		\$ 50.00	\$ 43,073.16
26-Feb	BS	Origin Energy	\$ 539.96		\$ 42,533.20
Transaction Totals / Closing balance			\$ 6,709.43	\$ 3,050.00	\$ 42,533.20