



**FEDERATION  
COUNCIL**

# Minutes

Tuesday, 23 January 2018

Council Chambers, Corowa

Commencing 10:00 am



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## 1. MEETING OPENING

### Live Streaming of Council Meetings

Federation Council wishes to advise members of the public that Council meetings will be recorded and will be available after each meeting on Council's website [www.federationcouncil.nsw.gov.au](http://www.federationcouncil.nsw.gov.au)

All care will be taken to maintain the privacy of those in attendance, however as a visitor in the public gallery, your presence may be recorded. By remaining in the public gallery, it is assumed your consent is given in the event your image is broadcast.

### Acknowledgement of Country

I would like to acknowledge the Traditional Custodians of the land on which we are meeting today, the Bpangerang people, and acknowledge the Aboriginal and Torres Strait Islander people who now reside in this area. I extend that respect to Elders – past and present of the Bpangerang nations.

### Receipt of Apologies

A request for leave of absence for this meeting has been received from Councillor Gail Law.

**RECOMMENDED** that Council grant leave of absence to Cr Gail Law.

01/18FC **RESOLVED** on the motion of Councillors Longley and Miegel that leave of absence be granted to Cr Gail Law.

## 2. NOTIFICATION OF PECUNIARY/CONFLICTS OF INTEREST IN MEETING BUSINESS ITEMS

Councillor Kennedy declared a pecuniary interest under Section 443(1)(b) of the Local Government Act and Clause 63 of Council's Code of Meeting Practice in Item 8.4, (DA 2017/63 – 89 Hume Street, Mulwala, demolition of Bay 13), as his business had quoted on associated works.

## 3. CONFIRMATION OF MINUTES

02/18FC **RESOLVED** on the motion of Councillors Miegel and Kennedy that the Minutes of the Ordinary Meeting held 19 December 2017 be adopted, noting that they have been updated to reflect that Cr Thomas was present for Items 8.6 and 8.7 and that Councillor Thomas voted yes on both items.

## 4. MAYORAL MINUTE

Nil

## 5. GENERAL MANAGER REPORT

### 5.1 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE – SYDNEY – 4 – 6 DECEMBER 2017

#### Summary

This report allows for tabling of summary notes, as an attachment, from the 2017 Local Government NSW Annual Conference for Council, held in early December 2017. The conference was attended by the Mayor, Deputy Mayor, Cr Law and the Interim General Manager.

#### Background

The conference was considered an extremely useful forum for formal informal interactions between Councillors and staff, politicians, State Government agencies and many other stakeholders. All motions submitted and accepted were able to be presented and dealt with on the first day of the conference.

The conference also saw a new President elected, Cr Linda Scott (City of Sydney) replacing the outgoing President Cr Keith Rhoades, who had served the maximum term under the constitution.

Key Speakers included –

- John Barrilaro MP, Member for Monaro, Leader of the NSW Nationals – speaking for Premier who was absent, Keith Rhodes – outgoing President of Local Government NSW (LGNSW),
- The Hon. Gabrielle Cecelia UPTON, MBA, BA, LLB MP - Member of the Legislative Assembly, Member for Vaucluse, Minister for the Environment, Minister for Local Government, and Minister for Heritage,
- The Hon. Peter Thomas PRIMROSE, B SocStud (Syd) Shadow Minister for Local Government
- Linda Scott (City of Sydney Councillor) New president of LGNSW announced after voting count.

The General Meeting opened at 10.15am on the first day to consider all motions presented and all were dealt with on the day.

A copy of the motions passed, and other information is available at - <https://www.lgnsw.org.au/events-training/local-government-nsw-annual-conference>

Many are relevant to Federation Council and will be used in lobbying and other works as required.

#### Attachments

Summary of conference notes

#### Financial Implications

Costs associated with the conference were met within existing budgets.

#### **RECOMMENDED that**

1. Council note the report on the 2017 Local Government NSW Annual Conference; and
2. A letter be sent to Cr Keith Rhoades congratulating him on his service to LGNSW as President over many years.

03/18FC **RESOLVED** on the motion of Councillors Whitechurch and Wales that:

1. The report on the 2017 Local Government NSW Annual Conference be noted; and
2. A letter be sent to Cr Keith Rhoades congratulating him on his service to LGNSW as President over many years.
3. Letter be sent to Councillor Linda Scott on being elected president of LG NSW

## 5.2 JOINT ORGANISATIONS

### Summary

This report allows for tabling of a letter, see attachment, from the Riverina Eastern Region of Councils (REROC) inviting Federation Council to become part of a larger REROC Joint Organisation (JO), to also include Albury City Council. Greater Hume Shire Council are already a part of REROC.

The letter outlines the benefits REROC consider, of having an expanded JO including Federation and Albury City Councils.

### Background

JO's are proposed as part of the suite of reforms initiated by the NSW Government and developed in consultation with NSW Councils over the last 6 years. They are aimed to formalise Councils into clusters, to allow for many functions to be carried out more effectively and or efficiently, including planning for delivery of State, Local and even possible Federal actions. It is also considered a way of more easily allowing Councils to engage with the state Departments or agencies, on issues that stretch across Council boundaries. JO's are voluntary to join, must contain at least three Councils, and be generally with the exception of Balranald and Wentworth Councils, be in the current State Planning boundaries. For this region this is known as the Riverina Murray area.

For more detailed information please visit -

<https://www.olg.nsw.gov.au/content/joint-organisations-strengthen-regional-nsw>

Council has until February 28, 2018 to respond formally to the NSW Government, on the position with respect to if it wishes to be part of a JO, and with what other Councils. As JO's will be legislated, specific wording is required in the resolution, and this will all form part of a report to Councils February 2018 meeting.

Council has workshopped this matter briefly in December, and since that time the Riverina and Murray Region of Councils has met, on the 18th December 2017, to consider the JO matter. RAMROC canvassed all members present, including Federation who was represented by the Mayor and General Manager.

The recommendation that came out of the RAMROC workshop meeting on 18th December 2017 was as follows-

***RESOLVED that it be recommended to the RAMROC Member Councils that they resolve to adopt Option 3 in the Executive Officer's report, which proposes the establishment of two joint Organisations within the DoP Riverina Murray State Regional Boundaries, these being a Murray and Murrumbidgee Joint Organisation comprising 11 Council areas (i.e. generally comprising current RAMROC councils), and a Riverina Joint Organisation comprising 9 Council areas (generally comprising current REROC councils);***

*and noting that Balranald and Wentworth Shires now have an option to adopt full JO membership for a Murray and Murrumbidgee JO.*

Council can have further discussion at this meeting and in a workshop, prior to the February meeting, on its final position, but it is required to respond to the REROC request in January, to allow them to meet on the 31 January and have a position on this matter.

The former Urana Shire was a member of both REROC and RAMROC, largely due to its central position across the Riverina Murray area, and with many services, communities of interest and State Agency linkages to the Wagga area. The former Corowa Shire was a member of both REROC and RAMROC also for many years, but resolved to leave REROC prior to the amalgamation to focus more on RAMROC. This is given the

#### Financial Implications

The NSW Government has indicated that seed funding of up to \$300,000 per JO is available. Operating costs of each JO are hard to estimate, due to unknown size, final roles and staffing levels, but would be conservatively estimated to be in the order of at least \$500,000 per year. It is envisaged that for RAMROC, the JO would take the place of RAMROC.

Council currently pays \$20,279.47 annually for RAMROC membership, and based on a RAMROC size JO, costing around \$500,000 per year, this would increase Councils contribution to around \$40,000 per year.

#### Attachments

5.1.1 - Letter from REROC dated 19 December 2017.

**RECOMMENDED** that Council note the report on the Joint Organisations and advise REROC that it does not wish to be part of a larger REROC Joint Organisation comprising the current REROC member Councils and Federation and Albury City Council and that its final position will be adopted in February 2018.

04/18FC **RESOLVED** on the motion of Councillors Miegel and Thomas:

1. that Council note the report on the Joint Organisations
2. that Council does not wish to be part of a larger REROC Joint Organisation comprising the current REROC member Councils and Federation and Albury City Council.

#### 5.3 COUNCIL BRIEFING SESSIONS AND WORKSHOP CALENDAR 2018

##### Summary

This report presents to Council for consideration, a calendar scheduling an allocation of time to bring together Councillors, Executive staff, and other Council Officers, external presenters and trainers as required for specialist areas. It is considered critical to the successful communication, planning, growth and decision making of Council. This report provides for proposed dates and venues twice monthly for the 2018 calendar year. The report aims to reflect discussions by Councillors and staff at the last Councillor workshop held in December 2017 at the Urana offices.

## Background

### Briefing Sessions

A briefing session is a meeting at which information is discussed less formally, before presentation for a decision at a formal Council meeting. These sessions aim to provide an opportunity for the staff to present an item that is scheduled for a Council Meeting Agenda. It should be presented using a “Briefing Note” template that can then easily be transferred into an Agenda Template after the session and any changes are made based on outcomes of that session. Councillors have the opportunity to ask questions which will assist them with making more informed decisions.

Staff attendance: General Manager and relevant Directors as required, depending on content. Other staff on an as-required basis for presentation and consultation.

Even though briefing sessions are often informal, ground rules for good conduct and communication should still apply as does Councils Code of Conduct. A short time frame for each report topic makes it vital to establish simple rules that make sure others listen when someone is speaking, that communications are to the point and professional, and that encourage questions and productive feedback. The Mayor or their delegate would chair these sessions.

Briefing sessions are proposed to be held on the first Tuesday of the month to allow reports to then be finalised for the Council meetings on the third Tuesday of each month.

### Workshops

Time allocated to workshops could be utilised by Councillors to engage in a series of workshops to support newly elected and returning councillors based on the content contained in the Councillor Handbook. Alternatively, Councillors can also elect to nominate specific agenda items relevant to Federation Council including investigating opportunities that may arise from time to time.

Workshops are proposed to be held on the same day as the Council meeting, commencing soon after the close of meeting.

The table below provides recommended dates and venues for briefing sessions and workshops for the calendar year 2018.

BRIEFING SESSION		COUNCIL MEETING (AM)	COUNCIL WORKSHOP (PM)
TUESDAY 9.30 – 11.30 AM		TUESDAY 9.30 AM	TUESDAY 1.00 – 4.00 PM
	VENUE	VENUE – COUNCIL CHAMBERS – COROWA	
	Council Chambers -Corowa	23 January, 2018	23 January, 2018
6 February, 2018	Council Chambers–Corowa	20 February, 2018	20 February, 2018
6 March, 2018	Howlong Community Health Centre	20 March, 2018	20 March, 2018
3 April, 2018	Urana Council Chambers	17 April, 2018	17 April, 2018
1 May, 2018	Mulwala Resource Centre	15 May, 2018	15 May, 2018
5 June, 2018	Council Chambers -Corowa	19 June, 2018	19 June, 2018
3 July, 2018	Oaklands RSL Club	17 July, 2018	17 July, 2018
7 August, 2018	Howlong Community Health Centre	21 August, 2018	21 August, 2018
4 September, 2018	Urana Council Chambers	18 September, 2018	18 September, 2018
2 October, 2018	Mulwala Resource Centre	16 October, 2018	16 October, 2018
6 November, 2018	Council Chambers -Corowa	20 November, 2018	20 November, 2018
4 December, 2018	Oaklands RSL Club	18 December, 2018	18 December, 2018

### Consultation

Consultation to include Executive (Directors and General Manager), Managers and Councillors. Proposed Workshop and Briefing Session topics will be negotiated and planned to be delivered on the dates agreed to in this proposal. Attendance will be for all Councillors (voluntary) and the Interim General Manager, along with Directors and Managers on an as required basis depending on topics. Generally all Directors would be at most sessions when available.

### Strategic Implications

No formal strategy is in place however the forums are considered critical to allow Councillors and staff to become more informed and ensure items presented to Council have had adequate consideration and input prior.

### Budgetary Implications

The budget for Councillor travel expenses will be increased marginally if required, by increasing the number of meetings each month.

### Policy Implications

*Changes adopted should form part of Councils next update of the Code of Meeting Practice.*

### Legislative Implications:

N/A

### Attachments:

N/A

**RECOMMENDED** that Council meet for briefing sessions and workshops on the proposed dates for 2018 and that workshops will be scheduled on the same day as Council meetings.

05/18FC **RESOLVED** on the motion of Councillors Longmire and Whitechurch that Council meet for briefing sessions and workshops on the proposed dates for 2018 and that workshops be scheduled on the same day as Council meetings.

## 5.4 MEETING DAY – PUBLIC ADDRESS – MICHAEL ROBSON – URANA – OBJECTIONS TO THE CLOSURE OF STEPHEN STREET URANA TO HEAVY VEHICLES

### Summary

This report allows Council to consider a letter containing a petition, received from Michael Robson of Urana, requesting to address the Council on the matter of the closure of the local road, Stephen Street Urana to non-local vehicles longer than 15 metres. See attachment. Mr Robson has asked for Council permission to address the meeting, allowable under Councils Code of Meeting Practice and the regulations.

### Background

The decision to restrict Stephen Street Urana to vehicles no longer than 15 metres, excluding local traffic, was made via the former Urana Shire Council at the December 2015 meeting. Council received a report on this

matter prior to closing the road to these vehicles, requiring them to travel down the B-Double approved William and Woodhouse Streets to continue along Federation Way. Stephen Street is not B-Double approved and is classified as a Local Road, not a Regional Road like the approved route. Notwithstanding this, Stephen Street was widely used prior to this decision by most heavy vehicles as an alternative to William and Stephen Streets.

Council received several letters of objection in February and March 2016 on this decision, and finally the petition and letter from Mr Robson was presented, and due to be considered by Council at the May 2016 meeting. This meeting never occurred due to the amalgamation with Corowa Shire, and the matter has not been dealt with by Council since.

The most recent resolution on this matter was by the Urana Shire Council in March 2016 –

‘That Council consult with the Urana Shire Council Community in regards to truck movements through Urana and engage the RMS on this matter.’

#### Consultation

It is recommended to allow the Infrastructure Services Department to research this issue including obtaining accurate traffic counts, consulting with the Community and transport industry, RMS and other stakeholders and provide further reports to Council on this matter.

#### Strategic Implications

This will be investigated further.

#### Budgetary Implications

To be investigated further.

#### Policy Implications

N/A

#### Legislative Implications

An application would need to be made for Stephen Street to be B-Double approved and the approval of the Traffic Committee would be required to change the current restriction.

#### Attachments

5.1.4 – 2018 Address Meeting Request.

5.2.4 – Former Address Meeting Request & Urana Shire Heavy Vehicle Petition.

5.3.4 – For Information – Stephen Street, Urana former report.

**Note:** Under the Privacy Act, some personal information has been censored in the above attachments for privacy reasons.

**RECOMMENDED** that the letter from Michael Robson, objecting to the closure of Stephen Street Urana to vehicles longer than 15 metres be received and noted, and that Council receive a further report on this matter.

06/18FC **RESOLVED** on the motion of Whitechurch and Wales that :

1. The letter and petition from Michael Robson objecting to the closure of Stephen Street, Urana to vehicles longer than 15 metres, be received and noted.
2. Council receive a further report on this matter.

07/18FC **RESOLVED** on the motion of Councillors Longmire and Kennedy that standing orders be suspended at 10:13am.

#### **MICHAEL ROBSON PRESENTATION**

08/18FC **RESOLVED** on the motion of Councillors Miegel and Longmire that standing orders be resumed at 10:24am

09/18/FC **RESOLVED** on the motion of Councillors Longmire and Miegel that standing orders be suspended at 10:26am

10/18FC **RESOLVED** on the motion of Councillors Wales and Miegel that standing orders be resumed at 10:34am.

#### **5.5 Meeting Day - Public Address - Stephen Ward - Seeking assistance to address the lack of mobile coverage in the Balldale area**

##### **Summary**

This report allows Council to consider a letter containing a petition, received from Stephen Ward of Balldale, requesting to address the Council on the matter of lack of mobile coverage in the Balldale area. See attachment 5.1.5.

Mr Ward has asked for Council permission to address the meeting, allowable under Councils Code of Meeting Practice and the regulations.

##### **Attachments:**

5.1.5 - A letter and petition seeking assistance to address the lack of mobile coverage in the Balldale area.

**Note:** Under the Privacy Act, some personal information has been censored in the above attachments for privacy reasons.

**RECOMMENDED** that the letter from Stephen Ward and petition, seeking assistance to address the lack of mobile coverage in the Balldale area be received and noted, and that Council receive a further report on this matter.

11/18FC **RESOLVED** on the motion of Longmire and Thomas that:

1. The letter and petition from Stephen Ward be received and noted.
2. Council receive a further report on this matter.

**NOTE ON ITEM 5.6:** This matter was dealt with as an urgent matter following 12.2

#### 5.6 PECUNIARY INTEREST DISCLOSURE RETURNS BY NEW COUNCILLORS 2017

##### Summary

The Mayor is requested to allow this late report to be considered as urgent, and considered at the January 2018 meeting to ensure compliance with section 449 of the Local Government Act 1993.

The purpose of this report is to table the Disclosure of Returns submitted by new Councillors after attaining the position of Councillor, 17 September 2017.

##### Background

Section 449 of the Local Government Act 1993, requires Councillors and designated persons to complete and lodge with the General Manager a return in the form prescribed by the regulation within three months of becoming a Councillor or designated person, and then annually thereafter.

Disclosure Returns lodged by Councillors, senior management and designated persons (as defined in Section 441 of the Local Government Act 1993) must be tabled at the first meeting after the final lodgement date of 30 September each year, in accordance with 450A of the Local Government Act 1993.

These returns for new Councillors are tabled according to the regulation after attaining the position of Councillor.

Designated Persons have all lodged their Disclosure Returns and all new Councillors who had up until 17 December 2017 to submit their disclosure returns have now submitted returns.

The current Interim General Manager has also lodged a return, with one being required within 3 months of attaining the position.

In accordance with the Local Government Act 1993, Council tables the 2016/2017 Disclosure of Returns by Councillors and designated persons.

##### Attachment

Pecuniary Interest Returns Register (to be tabled at the meeting).

Financial Implications

N/A.

**RECOMMENDED** that Council receive and note the report concerning the Disclosure of Returns by new Councillors and designated persons.

**A BUTLER**  
**INTERIM GENERAL MANAGER**

## 6. DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT

### 6.1 AUSTRALIA DAY 2018 AWARDS

#### Summary

Council has partnered with the Rotary Club of Corowa to host a free community event as part of this year's Australia Day Celebrations. Australia Day Awards will be presented as part of these celebrations.

All nominations for the this year's Australia Day Awards were assessed by the Australia Day Awards Selection Panel, comprising community representatives, Councillors Longley and Wales assisted by Council officers on Tuesday the 9 January 2018.

The minutes of this meeting outlining the recommended award recipients have been circulated to Councillors separately to the Council meeting agenda, to ensure the winners are not known until the day.

#### Background

This year, the Federation Council Australia Day Award Ceremony and Community Celebration will be held at Rowers Park in Corowa on Australia Day Friday 26 January commencing at 10.30am.

The official ceremony will include:

- Presentation of Federation Council's 2018 Australia Day Awards including Federation Council Citizen, Young Citizen of The Year, Community Project and Event of the Year, and the recognition of the Federation Council Local Achievers.
- Welcome to Country, undertaken by Bpangerang Elder Freddie Dowling
- National Anthem (sang by Corowa's Sing Australia group)
- Ambassador Address - Ron Delezio founder of *Day of Difference*
- Presentation of School Achiever Awards

Council has partnered with Rotary Club of Corowa to organise a community event after the official ceremony.

Proposed Australia Day activities include:

- Ski Show by the Mulwala Water Ski Club
- Rowing Exhibition by the Corowa Rowing Club
- Live local performances and entertainment on the river
- Multi-cultural food stalls including Indian, Nepalese, Turkish, Welsh and Aussie BBQ
- Free family fun with river float, cricket and volleyball social competitions, jumping castle and face painting

Australia Day will be an alcohol and glass free event.

#### **RECOMMENDED** that:

1. Council note the report on the proposed activities for Australia Day 2018.
2. Council adopt the 2018 Australia Day awardee recommendations made by the selection panel and forwarded under separate cover.

12/18FC **RESOLVED** on the motion of Councillors Wales and Miegel that:

1. the report on Australia Day activities for 2018 be noted and that Council adopt the 2018 Australia Day awardee recommendations made by the selection panel.
2. the names of the award winners not be revealed until announced at the event.

## 6.2 COMMUNITY STRATEGIC PLAN DEVELOPMENT

### Summary

Following an expression of interest process and review of submissions, Council has engaged the Centre for Local Government, University of Technology (UTS) to carry out the process of assisting the development of the Federation Council area's Community Strategic Plan (CSP). The project involves facilitation of an extensive consultation and planning process that will culminate in the completion of a Community Strategic Plan for the Federation Council area.

The Community Strategic Plan identifies the main priorities and aspirations for the future of the local government area and must consider other state and regional plans. The development of the plan involves input from council, state agencies, community groups and individuals and requires considerable consultation across these sectors. The key questions addressed by the CSP will be:

- Where are we now?
- Where do we want to be?
- How will we get there?
- How will we know we have arrived?

As part of this project the consultant will assist Council staff to prepare revised planning documentation including a Council Delivery Program and Operational Plan.

### Background

Councils in NSW are required to undertake their planning and reporting activities in accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*. In addition to this The Department of Premier and Cabinet has issued Guidelines that must be followed when undertaking their planning and reporting activities.

The framework for NSW councils includes the development of a 10 year Community Strategic Plan (CSP), 4 year Delivery Program (DP) outlining principal activities to be undertaken by council as identified in the CSP and 1 year Operational Plan.

The Plans are required to be exhibited for a minimum of 28 days before adoption which must be finalised by 30 June in the year following a local government election.

The first inception meeting with UTS was held on 7 December 2017. This meeting enabled finalisation of the scope, project plan and timelines, engagement methodology, key stakeholders and project tasks. Background and supporting information has been provided to support this process. The first milestone for this project will be the development of the Community Engagement Plan, content and schedule for engagement sessions and telephone survey, which is due for completion by 19 January 2018. Please find attached to the agenda for information a copy of the project timeline.

Workshops with stakeholders including Council will be conducted in February 2018 with a draft Community Strategic Plan for further consideration in place by the middle of March 2018 and a draft Delivery Program and Operational Plan proposed by the end of March 2018. This tight timeframe should enable the plans to be finalised for public consultation and adoption, including Councils forward budget, by the end of June 2018, for commencement on 1 July 2018.

#### Financial Implications

A budget allocation has been made in this year's Operational Plan for this project.

#### Attachments

6.2.1 – Federation Council Final Project Plan.

**RECOMMENDED** that Council note the report on the development of the Community Strategic Plan (CSP) and other planning documents by 30 June 2018.

13/18FC **RESOLVED** on the motion of Councillors Miegel and Longley that Council note the report on the development of the Community Strategic Plan (CSP) and other planning documents by 30 June 2018.

### 6.3 APPLICATION OF COUNCIL COMMON SEAL FOR AUTHORISED OFFICERS UNDER THE SWIMMING POOLS ACT 1992

#### Summary

Existing delegations of authority under Section 27 of the Swimming Pool Act require amendments and renewals to be approved by Council and a resolution to affix the Common Seal of Council is also required.

#### Background

Section 27(1) of the Swimming Pools Act 1992 provides the powers for local authorities to appoint authorised officers to perform the functions as required under the act.

Section 27(2) requires each authorised officer to be issued with a Certificate of Identification.

Section 27B of the Swimming Pools Act 1992, authorises officers that have been appointed by Council to enter any premises in or on which he or she suspects that a swimming pool is situated and to examine the premises and, in particular, any swimming pool, and any barrier or other means of restricting access to any swimming pool, situated in or on the premises.

Council currently has three authorised officers with delegated authority, whose Certificates of Identification currently signed by the former General Manager. These officers are:

- Kate Larnach, Manager Planning and Environment
- Christopher Nevins, Health and Building Surveyor
- Stephen McHugh, Health and Building Surveyor

A new Certificate of Identification has been prepared for the above three named officers in accordance with the legislation for the council to be able to perform its delegated functions under the Act.

This power may be exercised with the consent of the occupier of the premises or, if that consent cannot be obtained, at any time after 24 hours' notice (between 9.00 a.m. and sunset) of the proposed exercise of the power has been given to the occupier of the premises.

Holders of a Certificate of Identification do not have the power to enter such part of any building as is used for residential purposes, or any moveable dwelling, otherwise than with the consent of the occupier of the building or dwelling or under a search warrant.

The power delegated by the Council to the officers is required to be made by resolution of council. The Certificate of Identification requires the affixing of the Council Seal in accordance with clause 400(2) of the Local Government Regulations 2005 and a signature of the Mayor or Councillor.

### Financial Implications

Nil

#### RECOMMENDED that

1. Council note the report on the application of the Council Common Seal for Authorised Officers under the Swimming Pools Act 1992.
2. Council authorise the Common Seal of Council to be affixed to the revised Certificates of Identification, issued under s27B of the Swimming Pools Act 1992, with the inclusion of the Mayor or Councillor signature, for the following Council staff:
  - a) Kate Larnach
  - b) Christopher Nevins
  - c) Stephen McHugh

14/18FC **RESOLVED** on the motion of Councillors Longmire and Kennedy that:

1. Council note the report on the application of the Council Common Seal for Authorised Officers under the Swimming Pools Act 1992.
2. Council authorise the Common Seal of Council to be affixed to the revised Certificates of Identification, issued under s27B of the Swimming Pools Act 1992, with the inclusion of the Mayor or Councillor signature, for the following Council staff:
  - a) Kate Larnach
  - b) Christopher Nevins
  - c) Stephen McHugh

## 6.4 COMMUNITY EVENTS IN 2018 - INFORMATION

### Summary

Council has a number of exciting events coming up over the next twelve months, in addition to the many events that are organised and run by community members and organisations.

### Background

Council hosts and supports a number of community events throughout the Federation Council area. Some are small community events and others like the Festival of Fun for Kids and Australian Billy Cart Championships, attract large crowds from outside the area.

Council organised events are primarily funded through sponsorship from local businesses and organisations, state government grants and some council funds.

Coordination of events is the responsibility of the Community Development team, which sits within the Corporate and Community Services Department at Council. Council employs one part time (3 days a week) Events and Community Project Officer and this role also provides support to event organisers in relation to event applications on Council land, risk management requirements and the coordination of traffic management requirements for events.

### Council plans to host the following events in 2018:

#### January

Council has partnered with Rotary Club of Corowa for the *Australia Day Awards and Community Ceremony* on Friday January 26, 2018 at Rowers Park in Corowa.

#### February

Official opening events will be held at the following parks, to celebrate the completion of these play space projects:

- RSL Park in Corowa.
- Lowe Square Park in Howlong.
- Freddie Fox Park in Urana.

The date of these events will soon be confirmed.

#### March

Council will host the *Australian Billy Cart Championships* on 31 March 2018 in Sanger Street Corowa. The event is in its 22<sup>nd</sup> year and is an iconic event for Corowa. In 2017, the event attracted over 5,500 people from across Australia and the direct local economic benefit to Corowa as a result of spectators and participants is estimated to be in excess of \$900,000.

#### April

Council will host the *Baby Boomers Bus About* as part of the Seniors Week Celebrations from April 4-15, 2018. The *Baby Boomers Bus About* is a series of events across the Council area that are free for seniors to attend. Participants catch a bus from their respective towns or villages and are transported to and from the events. Each event and transport is free.

Held for the first time in 2017, the event sold out within weeks and brought together people from across the Council area. The event provided an opportunity to showcase a number of towns and villages and residents demonstrated a sense of pride.

Council will also host a *Youth Week* event, which runs from April 13-22. This event will be further developed in conjunction with the new Youth Council.

The *Community Grants and Event Sponsorship – 2017/2018 (Round 2)* will also open in April.

### May

Council will host the *Festival of Fun for Kids* on May 20. The *Festival of Fun for Kids* was last hosted in 2014, when it attracted over 6,000 people. The event Facebook page has reached over 30,000 people organically in the last month and is generating an exciting level of interest in the event. Community groups work with Council to present workshops, activities, and performances. The event is a free event for families to attend.

*Festival of Fun for Kids School Workshops* will be conducted in the two weeks leading up to the Festival of Fun for Kids.

### July

Council will host the annual *Volunteer Awards and Celebration* event, which recognises the hard work and dedication of volunteers across the Council area. Last year Council received over 500 nominations and excellent feedback was received from those who attended the celebration event held in Mulwala.

### August

Consideration is currently being given to commemorating *125 years since the Corowa Federation Conference 31 July – 1 August 1893 was held at Corowa*. The 1893 Conference is attributed to having been the start of the process that ultimately lead to Federation in 1901. If the commemoration takes place, it is proposed that relevant and interested community members and organisations will be invited to lead the celebration with the support of Council.

### September

*Community Grants and Event Sponsorship – 2018/2019 Round 1* opens.

### October

Council will again host the *North East Skate Park Event* in Corowa. The series is popular with young people across the region and the Corowa event was well attended in 2017. Depending on the completion date for the Howlong Skate Park, it is also proposed to include Howlong as part of the NSW Skate Park League event.

### December

Council will work with the Disability Access Committee to host an event to celebrate *International Day of People with a Disability*.

### Financial Implications

A budget allocation has been made in this year's Operational Plan towards carrying out those events to be held by 30 June 2018. For events after 30 June 2018, a budget allocation will need to be considered in the development of the 2018-19 Operational Plan.

**RECOMMENDED** that Council note the report on the many Community Events to be held in 2018.

15/18FC **RESOLVED** on the motion of Councillors Whitechurch and Wales that the 2018 Community Events information be noted.

KJ KAY

DIRECTOR CORPORATE AND COMMUNITY SERVICES

16/18/FC **RESOLVED** on the motion of Councillors Longmire and Wales that standing orders be suspended at 11:06am

17/18FC **RESOLVED** on the motion of Councillors Longmire and Wales that standing orders be resumed at 11.26am.

**7. DIRECTOR FINANCE AND ORGANISATION DEVELOPMENT REPORT**

**7.1 STATEMENT OF BANK BALANCES AND RECONCILIATION AS AT 31 DECEMBER 2017**

Balance as per Bank Statement:

General Account (30 Dec 17 bank file)	0000 0022	350,924.65
Business Online Saver Account	1014 2522	1,442,120.59
Investments		43,887,870.57
	<b>Sub Total</b>	<b>45,680,915.81</b>

Plus Deposits not yet lodged:

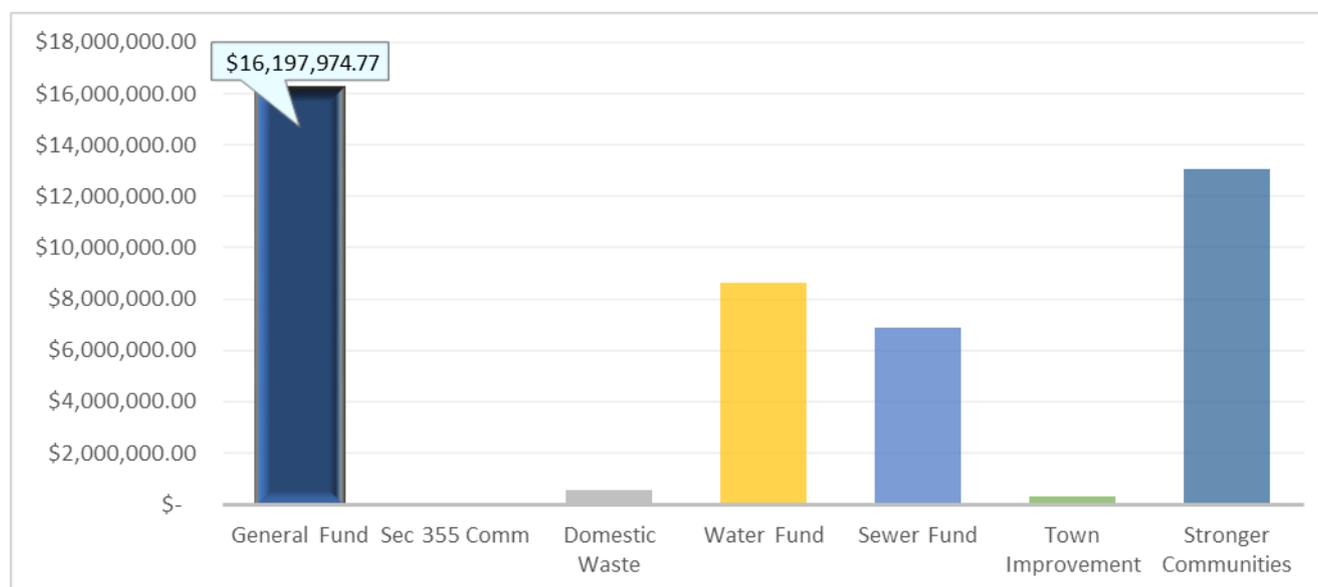
Mulwala	21 December 17	2.10
Corowa	22 December 17	6,727.17
Tourism	23 December 17	12.00
Urana	22 December 17	611.66
	<b>Sub Total</b>	<b>45,688,268.74</b>

Less Unpresented Cheques: 2.693.68

Balance as per Ledger 45,685,875.06

Less External Restricted Funds 29,487,900.29

**Balance of General Fund Ledger 16,197,974.77**



**CERTIFICATE OF RECONCILIATION**

*I CERTIFY THAT THE COUNCIL'S GENERAL LEDGER BANK ACCOUNTS HAVE BEEN RECONCILED WITH THE APPROPRIATE BANK STATEMENTS AS AT 31 DECEMBER 2017.*

**S NORMAN**  
**MANAGER FINANCE**

**RECOMMENDED** that the report on Statement of Bank Balances and Reconciliation as at 31 December 2017 be noted.

18/18FC **RESOLVED** on the motion of Councillors Miegel and Longley that the report on Statement of Bank Balances and Reconciliation as at 31 October 2017 be noted.

## 7.2 SCHEDULE OF INVESTMENTS AS AT 31 DECEMBER 2017

The following list of investment securities held as at 31 December 2017. Investment of funds on behalf of Council has been undertaken in accordance with the Local Government Act and Regulations.

### INVESTMENTS

Investment Type	Institution	Amount Lodged	Date Lodged	Rate	Days	Maturity Date
Term Deposit	Bendigo	\$230,000.00	08/08/2017	2.25	153	08/01/2018
Term Deposit	NAB	\$710,000.00	14/06/2017	2.47	209	09/01/2018
Term Deposit	NAB	\$790,000.00	14/06/2017	2.47	216	16/01/2018
Term Deposit	NAB	\$3,087,900.60	27/06/2017	2.47	210	23/01/2018
Term Deposit	NAB	\$2,118,519.73	04/07/2017	2.47	210	30/01/2018
Term Deposit	NAB	\$2,595,012.66	11/07/2017	2.47	210	06/02/2018
Term Deposit	Westpac	\$511,713.23	25/07/2017	2.61	203	13/02/2018
Term Deposit	Westpac	\$513,334.30	15/08/2017	2.61	1.84	15/02/2018
Term Deposit	NAB	\$500,000.00	22/09/2017	2.54	151	20/02/2018
Term Deposit	Westpac	\$514,980.00	01/08/2017	2.61	203	20/02/2018
Term Deposit	Bankwest	\$150,000.00	22/08/2017	2.45	182	20/02/2018
Term Deposit	NAB	\$1,381,097.12	21/08/2017	2.45	184	21/02/2018
Term Deposit	NAB	\$1,000,000.00	22/09/2017	2.54	158	27/02/2018
Term Deposit	NAB	\$1,345,727.57	28/10/2017	2.47	91	27/02/2018
Term Deposit	ANZ	\$1,014,520.55	05/09/2017	2.35	181	05/03/2018
Term Deposit	NAB	\$202,529.04	05/09/2017	2.52	181	05/03/2018
Term Deposit	NAB	\$303,793.56	05/09/2017	2.52	181	05/03/2018
Term Deposit	Westpac	\$620,323.30	06/12/2017	2.35	90	06/03/2018
Term Deposit	NAB	\$1,000,000.00	22/09/2017	2.54	165	06/03/2018
Term Deposit	ANZ	\$1,015,028.77	12/09/2017	2.36	181	12/03/2018
Term Deposit	ANZ	\$1,000,000.00	19/09/2017	2.37	182	20/03/2018
Term Deposit	CBA	\$729,432.39	22/08/2017	2.45	210	20/03/2018
Term Deposit	CBA	\$1,075,952.00	24/10/2017	2.35	154	27/03/2018

## Federation Council Ordinary Council Meeting

23 January 2018

Term Deposit	CBA	\$1,000,000.00	22/09/2017	2.53	193	03/04/2018
Term Deposit	CBA	\$280,000.00	11/07/2017	2.56	273	10/04/2018
Term Deposit	NAB	\$720,000.00	11/07/2017	2.56	273	10/04/2018
Term Deposit	CBA	\$1,000,000.00	22/09/2017	2.54	207	17/04/2018
Term Deposit	CBA	\$1,014,372.88	26/09/2017	2.54	210	24/04/2018
Term Deposit	CBA	\$515,050.29	03/10/2017	2.46	203	24/04/2018
Term Deposit	Bendigo	\$2,042,548.39	17/10/2017	2.20	196	01/05/2018
Term Deposit	ANZ	\$2,173,518.34	24/10/2017	2.30	196	08/05/2018
Term Deposit	CBA	\$512,078.88	31/10/2017	2.43	196	15/05/2018
Term Deposit	CBA	\$1,053,457.01	08/11/2017	2.43	195	22/05/2018
Term Deposit	CBA	\$512,017.54	08/11/2017	2.44	202	29/05/2018
Term Deposit	CBA	\$1,000,000.00	27/11/2017	2.50	183	29/05/2018
Term Deposit	ANZ	\$1,062,322.92	29/11/2017	2.30	181	29/05/2018
Term Deposit	ANZ	\$1,059,902.35	08/08/2017	2.35	301	05/06/2018
Term Deposit	Westpac	\$516,530.71	10/11/2017	2.45	214	12/06/2018
Term Deposit	CBA	\$1,000,000.00	27/11/2017	2.50	197	12/06/2018
Term Deposit	CBA	\$512,184.78	14/11/2017	2.45	217	19/06/2018
Term Deposit	Bendigo	\$2,000,000.00	20/06/2017	2.40	365	20/06/2018
Term Deposit	CBA	\$513,251.01	12/12/2017	2.45	196	26/06/2018
Term Deposit	NAB	\$2,580,341.23	28/11/2017	2.47	210	26/06/2018
Term Deposit	CBA	\$410,429.40	19/12/2017	2.51	210	17/07/2018

**\$43,887,870.57**

### CERTIFICATE OF RECONCILIATION

*I CERTIFY THAT THE INVESTMENTS HAVE BEEN MADE IN ACCORDANCE WITH SECTION 625 OF THE LOCAL GOVERNMENT ACT 1993, THE REGULATIONS AND COUNCIL'S POLICIES.*

*S NORMAN  
MANAGER FINANCE*

**RECOMMENDED** that Council note the report on the schedule of investments as at 31 December 2017.

19/18FC **RESOLVED** on the motion of Councillors Kennedy and Longley that the report on Schedule of Investments as at 31 December 2017 be noted.

**KC PARKER  
DIRECTOR FINANCE AND ORGANISATION DEVELOPMENT**

## 8. DIRECTOR INFRASTRUCTURE AND ENVIRONMENT REPORT

### 8.1 BUILDING APPROVALS – COMPLYING AND CONSTRUCTION CERTIFICATES APPROVED

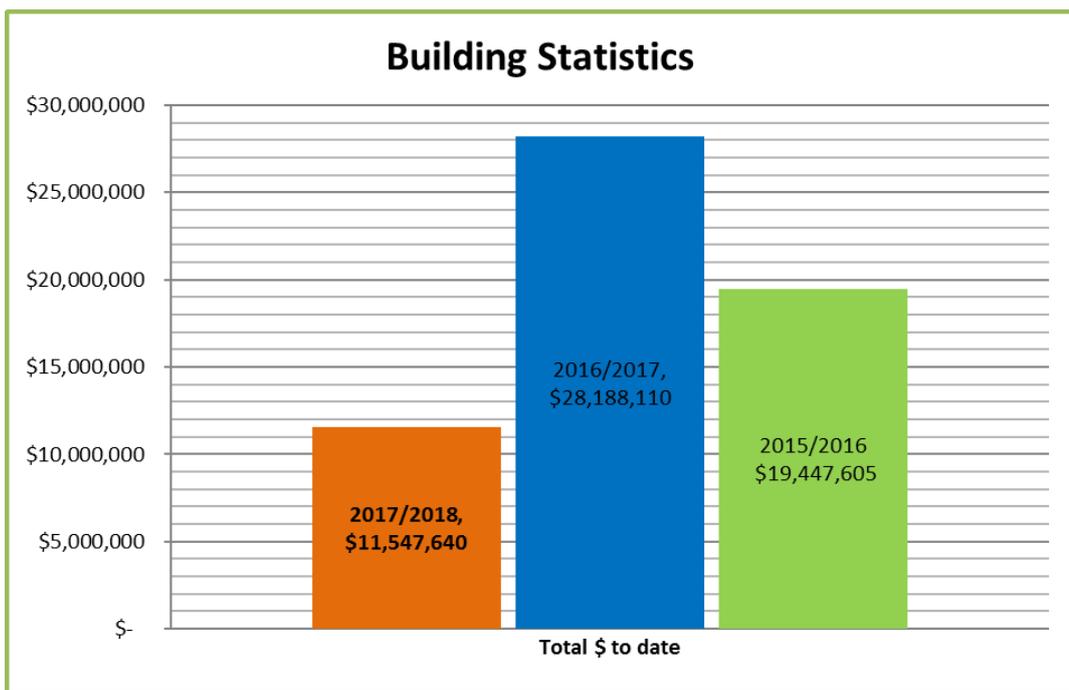
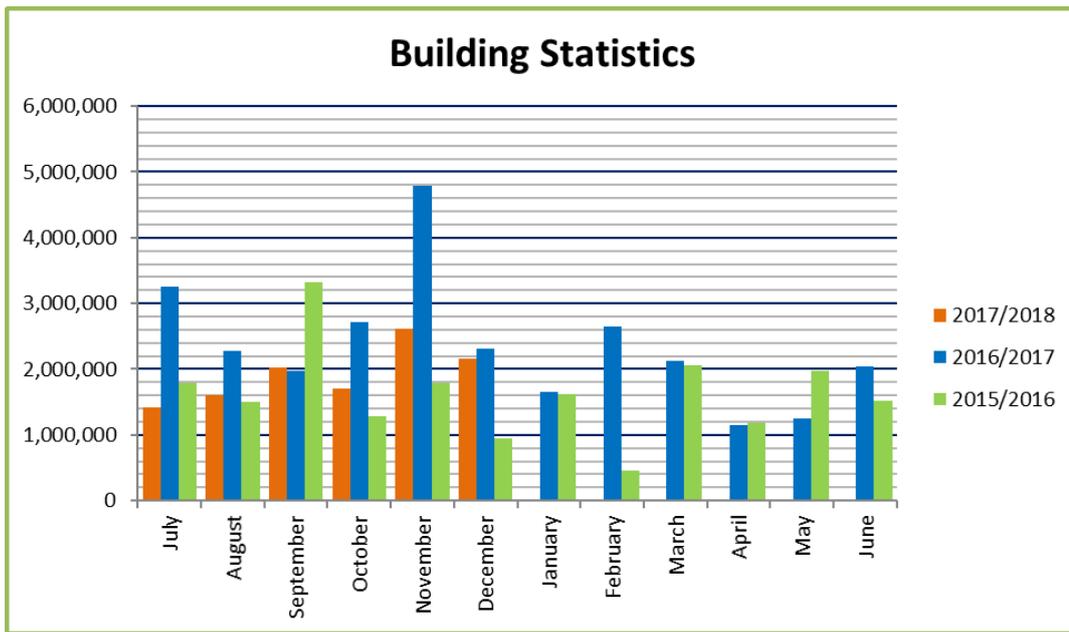
This report provides for Council's information, the construction and complying development certificates issued since the report prepared for the December 2017 Council meeting. The report also includes graphs on the value of works approved, over the last three financial years (NB. Data as of 1 July is for Federation Council. Historical Data is for Corowa Shire Council only). These graphs show that building activity is continuing to grow each year, which is a positive indicator for the local economy and developer confidence.

#### Summary

This report provides for Councils information, the construction and complying development certificates issued since the report prepared for the November 2017 Council meeting. The report also includes graphs on the value of works approved, over the last three financial years. These graphs show that building activity is continuing to grow each year, which is a positive indicator for the local economy and developer confidence.

2017/246	31 Lang Street Muwala	Balcony Renovations
2017/268	84 Melbourne Street Mulwala	Screen Fence
2017/259	22-24 Pell Street Howlong	Shed
2017/271	146 Melbourne Street Mulwala	Outdoor Leisure Area with Toilet
2017/273	47-53 Melbourne Street Mulwala	Medical Clinic
2017/272	29 Beryl Drive Corowa	Carport
2017/265	85 Hume Street Corowa	Shed
2017/262	14 Rose Drive Mulwala	Swimming Pool
2017/267	69-73 Pimpala Crescent Mulwala	Additions to Dwelling
2017/270	524 Redlands Road Corowa	Swimming Pool
2017/260	265 Church Street Corowa	Patio and Carport
2017/235	37 Isabel Street Corowa	Deck
2017/252	19 Martin Street Corowa	Shed
2017/276	36 Airlie Street Corowa	Pergola
2017/264	55-57 Coonong Street Urana	Shed
2017/239	94 Romney Street Mulwala	Carport
2017/244	88 Townsend Street Howlong	Shed
2017/237	740 Boat Rock Road Rennie	Alterations and Additions to Dwelling
2017/263	7 Wemyss Road Mulwala	Dwelling
2017/190	170 Victoria Street Howlong	Garage
2017/234	34 Victoria Street Howlong	Carport
2017/219	105 Guy Street Corowa	Patio
2017/231	13 Kingfisher Drive Mulwala	Garage
2017/236	136 High Street Howlong	Shed
2017/242	8-9 Fairway Close Howlong	Shed
2017/238	41 Bayly Street Mulwala	Carport
2017/243	17 Kingfisher Drive Mulwala	Inground Pool
2017/245	83 Roma Grange Road Mulwala	Inground Pool
2017/216	96-98 Inglis Street Mulwala	Swimming Pool
2017/232	54 Colless Street Mulwala	Dwelling
CDC2017/63	39 Whitehead Street Corowa	Swimming Pool
CDC2017/61	591 Warragoon Siding Road Mulwala	Swimming Pool

**TOTAL \$2,164,623**



**RECOMMENDED** that Council note the report on construction/complying development certificates issued since the December Council meeting.

20/18FC **RESOLVED** on the motion of Councillors Kennedy and Longley that Council note the report on construction/complying development certificates issued since the December 2017 Council Meeting.

**8.2 DEVELOPMENT APPLICATIONS APPROVED UNDER DELEGATED (STAFF) AUTHORITY SINCE LAST ORDINARY COUNCIL MEETING**

This report provides for Council's information, the Development approvals that have been determined under delegated authority by the granting of consent subject to conditions, since the last ordinary Council meeting.

**DEVELOPMENT APPLICATION REGISTERED NO. 2017/182**

Application for a Fuel Tank on Village Land being Lot 1; DP1154566; 7 Kooba Street, Rand.

**DEVELOPMENT APPLICATION REGISTERED NO. 2017/224**

Application for a 2 Lot Subdivision on General Industrial Land being Lot 2; DP1226837; 18-26 Gibson Place Howlong.

**DEVELOPMENT APPLICATION REGISTERED NO. 2017/226**

Application for a Dwelling on Local Centre Land being Lot 3; Section 3; DP978429; 15 River Street, Corowa.

**DEVELOPMENT APPLICATION REGISTERED NO. 2017/227**

Application for Alterations and Additions to Dwelling on General Residential Land being Lot 1; DP1159827; 112 Hume Street, Mulwala.

**DEVELOPMENT APPLICATION REGISTERED NO. 2017/236**

Application for a Shed on General Residential Land being Lot 22; DP248460; 136 High Street, Howlong.

**DEVELOPMENT APPLICATION REGISTERED NO. 2017/240**

Application for a Shed on General Residential Land being Lot 1; DP574328; 169 Kennedy Street, Howlong.

**DEVELOPMENT APPLICATION REGISTERED NO. 2017/247**

Application for a 2 Lot Subdivision on General Residential Land being Lot 6; DP713227; 43 Lawrence Street, Corowa.

**DEVELOPMENT APPLICATION REGISTERED NO. 2017/261**

Application for a 2 Lot Subdivision on General Residential Land being Lot 18; DP758528; 142-144 Clarke Street, Howlong.

**DEVELOPMENT APPLICATION REGISTERED NO. 2017/270**

Application for a Swimming Pool on Primary Production Land being Lot 4452; DP803880; 524 Redlands Road, Corowa.

**DEVELOPMENT APPLICATION REGISTERED NO. 2017/278**

Application for Fence on Low Density Residential Land being Lot 2; DP255601; 53 Beryl Drive, Corowa.

**RECOMMENDED** that Council note the report on the Development approvals that have been determined under delegated authority by the granting of consent subject to conditions, since the last ordinary Council meeting.

21/18FC **RESOLVED** on the motion of Councillors Miegel and Kennedy that Council note the report on the Development approvals that have been determined under delegated authority by the granting of consent subject to conditions, since the last ordinary Council meeting.

### **8.3 LOCAL TRAFFIC COMMITTEE REPORT**

#### **Summary**

The Local Traffic Committee met during the week of the 30 November 2017. This report presents the minutes of the meeting for consideration.

#### **Background**

The Local Traffic Committee is a requirement of the Roads and Maritime Service delegation of powers to Council. The Local Traffic Committee provides a technical review of traffic related requests received by Council. The matters dealt with by Council under delegation include:

1. Authorisation of prescribed traffic control devices covered under Division 2 of Part 5.3 (Sections 122 to 126) of the Road Transport Act 2013;
2. Regulation of traffic under Division 2 of Part 8 (Sections 116 to 119) of the Roads Act.;

The Council may sub-delegate their powers to Councillors, the General Manager or an employee of the Council for Item 1 above. The Council may not sub-delegate Item 2.

Note: There is a separate delegation for B-double route approvals.

#### **Consultation**

N/A

#### **Community Implications**

N/A

#### **Environmental Implications**

N/A

#### **Financial Implications**

N/A

#### **Strategic Implications**

N/A

**NOTE:** Advice was given by the Director of Infrastructure and Environment that the Minutes of the Local Traffic Committee were referred to incorrectly as Traffic Safety Committee.

**RECOMMENDED** that Council adopt the minutes of the Local Traffic Committee meeting for 30 November 2017.

22/18/FC **RESOLVED** on the motion of Longmire and Thomas that Council adopt the minutes of the Local Traffic Committee meeting for 30 November 2017.

Councillor Kennedy left the meeting at 11.36am

#### 8.4 DEVELOPMENT APPLICATION 2017/163 89 HUME STREET MULWALA- DEMOLITION OF BAY 13

##### Summary

This report is for the of determination for development application 2017/163 for the demolition of the building known as ‘Bay 13’ at Lonsdale Reserve, 89 Hume street Mulwala

Property: 89 Hume Street Mulwala – Lonsdale Reserve  
Applicant: David Carroll, Federation Council  
Proposal: Demolition and Removal of the Building known as “Bay 13”

##### Background

A report was presented to the September 2017 Ordinary Council meeting for Development Application 2017/163 for the demolition of an amenities block known as “Bay 13” located at Lonsdale reserve Mulwala. At this meeting, it was resolved:

*To consider option two in the report and in consultation with user groups prepare a delivery program for bay 13 with consideration towards the Lonsdale reserve Master Plan and available funding.*

As a result of this determination, consultation was undertaken with the key stakeholders and at a meeting held on 4 December 2017 (copy of minutes of meeting attached) the Lonsdale Reserve Committee resolved:

*That Bay 13 be taken down and replaced with recommended structures of public use toilet and storage facility with kitchenette, with earthworks for improved drainage of Lonsdale Reserve to proceed.*

##### Financial Implications

Council has funds allocated for this project.

**RECOMMENDED** that Council rescind the refusal of Development Application 2017/163 for the demolition of bay 13 and approve subject to the following conditions

1. **HOURS OF WORK:** All works are restricted to the following times: Monday to Friday: 7am to 6pm. Saturday, Sunday and Public Holidays: 8 am to 6 pm. Noise from the site on Saturdays, Sundays and Public Holidays shall not exceed 5dB (A) above the background noise level when measured at the property boundary.
2. **PROTECTION OF PUBLIC PLACE:** If the building or demolition work is likely to affect pedestrian or vehicle traffic in a public place a hoarding or fence is to be provided.
3. The services to the property are to be safely disconnected and capped off. The sewer is to be capped off and location identified for future connection.
4. **ASBESTOS:** Development involving bonded asbestos material and friable asbestos material.

(a) Work involving bonded asbestos removal work (of an area of more than 10 square metres) or friable asbestos removal work must be undertaken by a person who carries on a business of such removal work in accordance with a licence under clause 318 of the Occupational Health and Safety Regulation 2001.

(b) Work involving bonded asbestos removal work of an area less than 10 square metres may be undertaken by a person who complies with (a) above or who complies with the requirements of WorkCover. Contact WorkCover Assistance on 131050 or visit the WorkCover website at [www.workcover.nsw.gov.au](http://www.workcover.nsw.gov.au).

(c) The person having the benefit of the construction certificate must provide the principal certifying authority with a copy of a signed contract with such a person before any development pursuant to the construction certificate commencing.

(d) Any such contract must indicate whether any bonded asbestos material or friable asbestos material will be removed, and if so, must specify the landfill site (that may lawfully receive asbestos) to which the bonded asbestos material or friable asbestos material is to be delivered.

In this clause, bonded asbestos material, bonded asbestos removal work, friable asbestos material and friable asbestos removal work have the same meanings as in clause 317 of the Occupational Health and Safety Regulation 2001.

Note 1. Under clause 317, removal work refers to work in which the bonded asbestos material or friable asbestos material is removed, repaired or disturbed.

Note 2. The effect of subclause (1) (a) is that the development will be a workplace to which the Occupational Health and safety Regulation 2001 applies while removal work involving bonded asbestos material or friable asbestos material is being undertaken.

Note 3. Information on the removal and disposal of asbestos to landfill sites licensed to accept this waste is available from the Department of Environment, Climate Change and Water.

Note 4. Demolition must be carried out in accordance with Australian Standard AS 2601-2001, Demolition of Structures.

The recommendation to the report was moved on the motion of Councillors Longley and Miegel and following further discussion the motion was withdrawn.

23/18FC **RESOLVED** on the motion of Councillors Longmire and Whitechurch that Council refuse the DA as it stands 2017/163 for the demolition of Bay 13 for the following reasons:

- a. To preserve the heritage aspects of Bay 13
- b. It is not considered in the public interest
- c. It is not consistent with the current approved Master Plan for Lonsdale Reserve

**VOTING**

For: Councillors Longley, Longmire, Miegel, Thomas, Wales, Whitechurch and Bourke

Against: Nil

24/18FC **RESOLVED** on the motion of Councillors Thomas and Longley that Council engage with the Lonsdale Reserve Management Committee and wider community to update the Master Plan.

Councillor Kennedy returned to the meeting at 11.36am

**P GALL**  
**DIRECTOR INFRASTRUCTURE AND ENVIRONMENT**

## 9. NOTICE OF MOTION / QUESTION WITH NOTICE

NO ITEMS

## 10. REPORTS FROM COMMITTEES

### 10.1 LOCAL TRAFFIC COMMITTEE

#### MINUTES AND REPORT OF A MEETING OF THE TRAFFIC SAFETY COMMITTEE HELD IN THE COUNCIL CHAMBERS, COROWA ON THURSDAY, 30 NOVEMBER 2017 COMMENCING

##### **PARTICIPANTS:**

Voting members

- NSW Police (Matt Zemaitis/Nich Fahey/Daniel Finch);
- Roads and Maritime (Fazlul Hoque - FAZ);
- Federation Council (Steve Carmichael/Peter Gall);
- Member for Albury - Greg Aplin (represented by Gary Poidevin).

Federation Council Contributors

- Neil Martin (Engineering Assistant),
- Jake Boyle (Design Trainee)
- Amber Harvey (Team Leader Community Development),
- Jenny Bevis (Community Projects & Events Officer)

Convenor - Scott Landells (Road Safety Officer, Federation Council)

##### **LTC17/20 Minutes of the LTC - 31 August 2017**

Minutes of the previous meeting were circulated and adopted as a true and accurate record of the meeting. Moved - Hoque

Seconded - Poidevin

##### **LTC17/21 Matters Arising**

- LTC16/05 COROWA – Median Strip for Martin Street T–Intersection with Nixon Street.  
*Update - Design will be completed by March 2018 for potential inclusion in next years program.*
- LTC16/18 HOWLONG – Pedestrian Safety for Residents at UPA Oolong Hostel (Lorraine Omdahl, Care Manager Oolong Hostel)  
*Update - Faz has inspected site and provided a recommendation to Council to relocate the pedestrian refuge to opposite Oolong. Faz has also advised that Active Transport Grants are available for this type of project. Action Steve*
- LTC16/19 COROWA – Safety issues regarding the car park outside Corowa Public School on Honour Ave Corowa (Corowa Police)

*Update - Steve will arrange to meet with School for an update. Cann's Bus Lines to be invited to participate in discussions as they are a key stakeholder regarding safety in this precinct. Action Steve*

- LTC17/13 COROWA Sanger re-instate parking bay (D Coppolino)  
*Update - Added to line marking program (about 3 months away)*
- LTC17/15 MULWALA - Riverland Gardens Bus Stop  
*Update - Council to approach Bus Company. Due to cross-border nature investigate whether a meeting is necessary with Bus Company funding body (ie VicRoads? DET?). Report back to next LTC.*
- LTC17/18 COROWA - Request for Loading Zone at Revamp Op Shop now occupying former Vinnies site (in Isabel St near Sanger St) (D Coppolino)  
*Update - Formal detailed request received dated 22 November 2017. Two issues identified:*
  - a. *a loading zone for drop off of small goods*
    - i. *Recommended solution - Restricted Loading Zone granted for 9:30-10:30am and 2:00-3:00pm weekdays and 9:00-10:00am Saturdays*
  - b. *a parking space for a large people mover (26 seater mini-bus and 49 seater bus) to transport disability clients and their carers, who may be either accessing the Op Shop learning retail skills or browsing and shopping in Sanger Street.*
    - i. *Recommended solution - further information required*
- LTC17/19 MULWALA - Yarrawonga Mulwala Multi Sports Festival - Oct 22/23  
*Update - Report tabled from Senior Constable Schausinger. Yarrawonga Mulwala Multi Sports Festival has scheduled a meeting with GAME Traffic Management in the new year to review the Traffic Management Plan.*

#### *Matters Arising Items Completed*

- LTC17/06 MULWALA – Riverland Gardens  
*Update - 1 x 50km/h sign will be ordered and installed at entrance on Kingfisher Drive with a further 50km/h sign for each of Damian Crescent and Cypress Way. Upon exiting the Estate 1 x 80km/h sign will be placed in Kingfisher Drive and two 80km/h signs – one for the right turning and another for left turning vehicles on Tocumwal Road. The distance is 20-50m max 100m.*

All Matters Arising have been delegated to Tony Rintala for implementation.

#### **NEW ITEMS FOR CONSIDERATION**

LTC17/22 OAKLANDS - Children's Christmas Party  
Traffic Control Plan approved as submitted. Moved Hoque, Seconded Gall.

LTC17/23 COROWA - Triathlon  
Traffic Control Plan approved as submitted. Hoque/Zemaitis.

LTC17/24 COROWA - Dawe Street centre-line moving (and re-marking)  
The following recommendations were approved. Hoque/Poidevin

- marking out of parking bays 5.5m x 2.5m on both sides of Dawe Street
  - note current western side parking boundary set at 3.0m so this will require removal and re-marking at 2.5m
- no marked out centre-line

- current centre line to be blocked out
- road width allows for 2 x 3.0m traffic lanes

LTC17/25 MORUNDAH - Morundah Markets  
Traffic Control Plan approved as submitted. Hoque/Poidevin.

LTC17/26 COROWA - Queen St Parallel Parking  
Both "NO PARKING" signs to be removed, hence allowing the public to park in the two spaces that are now marked there. Also recommended we relocate the two recently marked parking bays approx 2.0m south which allows approx 5.0m clearance from either driveway. Gall/Zemaitis.

LTC17/27 COROWA - Federation Festival Parade  
Traffic Control Plan approved as submitted. Hoque/Poidevin.

### Next Meeting - Thursday 22 February 2018.

**RECOMMENDED** that the minutes of the Traffic Safety Committee meeting held on 30 November 2017 be adopted inclusive of apologies.

25/18FC **RESOLVED** on the motion of Councillors Wales and Longmire that the minutes of the Traffic Safety Committee Meeting held on 30 November 2017 be adopted inclusive of apologies.

## 11. REPORTS FROM DELEGATES

### NO ITEMS

Longmire presented a delegates report in relation to the 100<sup>th</sup> Birthday of Mr TC Forge.

26/18FC **RESOLVED** on the motion of Councillors Longmire and Wales that a letter of commendation be sent to Mr TC Forge in relation to his 100th Birthday.

## 12. PRÉCIS OF CORRESPONDENCE REQUIRING COUNCIL ACTION/FOR INFORMATION

### 12.1 [Australian Local Government Association](#)

Information regarding national conferences for 2018. Also a call for motions to be debated at the 2018 National General Assembly. A copy of this letter is included with the agenda.

### 12.2 [Lonsdale Recreation Reserve Committee](#)

Forwarding a copy of the minutes of their meeting held on 4 December 2017. A copy of the minutes is included with the agenda.

**RECOMMENDED** that correspondence Items 12.1, 12.2 be received and noted.

27/18FC **RESOLVED** on the motion of Councillors Longmire and Kennedy that correspondence Items 12.1 and 12.2 be received and noted.

**NOTE: URGENT REPORT 5.6 – PECUNIARY INTEREST DISCLOSURE RETURNS BY NEW COUNCILLORS 2017**

28/18FC **RESOLVED** on the motion of Councillors Longmire and Whitechurch that Council receive and note the report concerning the Disclosure of returns by new Councillors and designated persons.

### 13. CONFIDENTIAL ITEMS

NO ITEMS

### 14. CLOSURE OF MEETING

The meeting terminated at 12:26pm.

**CONFIRMED:** 20 February 2018

**THE MAYOR:** \_\_\_\_\_