



**FEDERATION  
COUNCIL**

# Minutes

Tuesday, 16 May 2017

Council Chambers, Corowa

Commenced 10:00 am



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## 1. MEETING OPENING

### PRESENT:

Administrator, Mr M Eden (Chairperson), Mr C Gillard (General Manager), Ms KJ Kay (Director Corporate and Community Services), Mr KC Parker (Director Finance and Organisation Development) and Mr A Butler (Director Infrastructure and Environment).

### ALSO PRESENT:

Mr PI Miegel, Mr DJ Davey, Mrs GJ Law and Mrs FM Schirmer (LRC Members).

### APOLOGIES:

Nil.

## 2. NOTIFICATION OF PECUNIARY/CONFLICTS OF INTEREST IN MEETING BUSINESS ITEMS

The General Manager declared a non-pecuniary conflict of interest under clause 66 of Council's Code of Meeting Practice in Agenda Item 5.1 - Stronger Communities Fund as he is a member of the Corowa Golf Club.

## 3. CONFIRMATION OF MINUTES

75/17FC **RESOLVED that** the Minutes of the Ordinary Meeting held on 18 April 2017 be confirmed.

## 4. ADMINISTRATOR MINUTES

The Administrator spoke about current consultation on budget and emphasised that he continues to welcome community input.

The Administrator welcomed special guests including Member for Albury Mr Greg Aplin MP, Probity Advisor Mr Malcolm McLean and Representatives for Stronger Communities Grants:

- Corowa Golf Club
- Corowa Skate Park Committee
- Howlong Lions
- Howlong Skate Park Committee
- Howlong Tennis Club
- Lowe Square Committee
- Oaklands Town Improvement Committee
- Oaklands Medical Centre
- Rand Sports Ground Committee
- Urana Campdraft Committee
- Victoria Park Recreation Ground Committee
- Vintage Machinery Club
- Yarrawonga Mulwala Development Inc.
- Corowa Civic Bowls
- Corowa Race Club
- Corowa Tree of Life Community Garden
- Daysdale Memorial Hall Committee
- Howlong Cricket Club
- Howlong Golf Resort
- Howlong Pony Club
- Morundah Bush Entertainment Committee Inc.
- Mulwala Football Netball Club Inc.
- Oaklands Lions Club
- Rotary Club of Corowa
- Urana Arts and Historical Society
- Urana Progress Association

## 5. GENERAL MANAGER REPORT

### 5.1 STRONGER COMMUNITIES FUND

#### Summary

Applications have been assessed for the Stronger Communities Grants Round 2 as well as for the Stronger Communities Major Projects. The assessment panel recommends allocating:

- \$293,680 for 13 Round 2 Grant Application Projects
- \$8,899,534 for 15 Major Projects

#### Background

Federation Council received \$10M from the NSW Government to support improve community infrastructure and services. Of this, up to \$1 M was for grants of up to \$50,000 and \$9M for Major Projects.

The grants program was spread across two rounds. Round 1 resulted in \$595,000 allocated to 18 projects across the council in November 2016. Applications for Round 2 closed 8 March 2017 with 36 applications received and a total funding request of \$1,020,038.

Council prepared 18 applications for Major Projects and received 1 external application. Of these 16 were short listed and advertised for community comment over a 5-week period. A presentation was also provided to the Local Representative Committee (LRC) inviting feedback. The Medical Centre for Oaklands was added to the applications considered as a result of community consultation.

The assessment panel met on Wednesday 26 April 2017. All applications, a summary report and all feedback received from the community and LRC was presented to the assessment panel and taken into consideration.

The successful projects will be announced at the Council meeting.

#### Financial Implications

The combined funding allocation of Round 1 and recommended Round 2 and Major Projects will result in a total spend of \$9,788,214. Therefore \$211,786 remains in the fund. Interest accrued to date is \$65,996.

76/17FC      **RESOLVED that** Council approve the recommended Round Two Stronger Communities Fund Projects as presented and as per the table shown below:

- Stronger Communities Grants: \$293,680 for 13 Round 2 Grant Application Projects; and
- Stronger Communities Major Projects: \$8,899,534 for 15 Major Projects subject to funding conditions.

Recommended Round 2 Projects

Count	Applicant Organisation	Project Title	Expenditure Items	Total Project Cost	Amount Recommended
1.	Corowa Civic Bowls	Corowa Civic Bowls Club - External Ramp from Clubroom to Greens Area	Ramp installation.	\$9,130	\$9,130
2.	Corowa Race Club	Corowa Race Club - Connect Toilets to Town Sewerage	Replace existing sewerage pipe + new pump head to connect 5 men's and 20 lady's toilets to town sewerage.	\$125,433	\$50,000
3.	Rotary Club of Corowa	Whitehead Street Wetlands	Signage to and about the wetlands, information board, install a bird-hide, repair pathway, planting, boardwalk/jetty, shelter over existing seating.	\$72,877	\$50,000
4.	Corowa Tree of Life Community Garden	Corowa Men's Shed Inc.	Renovation materials, tools/machinery, signage, electrical upgrade.	\$27,710	\$22,710
5.	Daysdale Memorial Hall Committee	Daysdale Memorial Hall - Main Hall and Stage Restoration of Flooring	Floor sanding contractor.	\$12,069	\$10,469
6.	Howlong Cricket Club	Replace Turf Roller	Purchase a new Turf Roller.	\$31,900	\$15,000
7.	Howlong Golf Resort	Howlong Golf Resort - All Access Restroom and Storage Upgrade	Renovation to create all abilities bathroom, storage, first aid, family room.	\$80,695	\$50,000
8.	Howlong Pony Club	Howlong Pony Club Incorporated - Permanent Shade Extension to Existing Club Shed	Fixed veranda, concrete floor, retractable shade blinds, water tanks.	\$17,186	\$14,386

## Recommended Round 2 Projects continued

Count	Applicant Organisation	Project Title	Expenditure Items	Total Project Cost	Amount Recommended
9.	Morundah Bush Entertainment Committee Inc.	Morundah Bush Entertainment Committee Inc. - Paradise Palladium Theatre	Final fitout of building: lighting, electrical works, tiling, gyprocking, painting, landscaping, water pumps, stage equipment and landing bay, road cases to store equip, air conditioning, chain motors for rigging and lining of the green room.	\$77,033	\$25,000
10.	Mulwala Football Netball Club Inc.	Solar Power Generation	38 Solar panels and 10kw inverter	\$21,000	\$10,000
11.	Oaklands Lions Club	Start your Engines- The Ruston Cold Starting Oil Engine Restoration Project	Building the display shed & cement base to house the engine.	\$102,812	\$15,200
12.	Urana Progress Association / Urana Arts and Historical Society	Walking Softly - Recarpeting the courthouse	Carpet materials and labour.	\$6,985	\$5,785
13.	Urana Progress Association	Flying Free A Free-flight Bird Aviary for Urana	Construction of the free flight bird aviary.	\$56,375	\$16,000
	<b>TOTAL</b>	<b>13 projects</b>		<b>\$641,205</b>	<b>\$293,680</b>

## Recommended Major Projects

Count	Project Title	Expenditure Items	Total Project Cost	Amount Recommended
1.	Corowa RSL Park Renewal	Remove existing and install new playground.	\$153,451	\$115,451
2.	Corowa Swimming Pool	Towards a new swimming pool construction (total approx. \$5.7 – \$8.5 million).	\$4,000,000	\$1,500,000
3.	Corowa Bangerang Park Renewal	Replace playground, paths, landscaping and all abilities toilet.	\$611,963	\$500,963
4.	Corowa Golf Club Cinema	50 seat cinema construction within existing building.	\$585,000	\$585,000
5.	Corowa Skate Park Upgrade	Design and construct extension to existing park + repair work + seating + landscaping.	\$354,750	\$333,170
6.	Howlong Skate Park Construction	Design and construct a street terrain park at Lowe Square.	\$201,900	\$153,000
7.	Howlong Tennis Court Renewal	Removal and renewal of 6 synthetic tennis courts.	\$170,000	\$110,000
8.	Mulwala All Abilities Playground & Foreshore Upgrade incl. disability toilets	Construct an adventure playground, path, fencing, seating, shade. Remove boat ramp, remove and replace toilet facilities.	\$1,205,650	\$855,650
9.	Kyffins Reserve Improvements Mulwala	Restore 2.3km of walking track and construction of 400m fencing.	\$197,087	\$197,087
10.	Oaklands RV Park Development	Gravel parking, gazebo, landscaping, fence, toilet access, RV dump.	\$102,373	\$87,173



## Recommended Major Projects continued

Count	Project Title	Expenditure Items	Total Project Cost	Amount Recommended
11.	Oaklands Medical Centre	Building purchase, renovation and fit out, medical equipment and set up supplies.	\$346,942	\$346,942
12.	Rand Sport Ground Upgrade	Final phase of renovation works.	\$119,506	\$70,506
13.	Urana Netball Court Renewal	Removal and renewal of 2 tennis/netball courts. Pad area 38.5 x 42.3. Concrete slab and Courtpave Multisport Cushion + line marking.	\$200,000	\$165,000
14.	Victoria Park Redevelopment Urana	Camp Draft facility upgrade, Vintage Machinery building upgrade, replacement of airstrip, renewal toilet, fencing, signage.	\$105,592	\$79,592
15.	Council Wide Roads and Drainage	Minor/townships, minor/regional, minor/rural, and medium projects.	\$3,800,000	\$3,800,000
	<b>Total</b>	<b>15 Projects</b>	<b>\$12,154,214</b>	<b>\$8,899,534</b>

SUSPENSION OF STANDING ORDERS

77/17FC      **RESOLVED that** standing order be suspended at 10.21 am

AUSTRALIAN CITIZENSHIP CEREMONY

The Administrator conducted an Australian Citizenship Ceremony for Mrs Sununta Reidy.

RESUMPTION OF STANDING ORDERS

78/17FC      **RESOLVED that** standing order be resumed at 11.26 am

5.2 DELIVERY PROGRAM 2017 - 2020 INCORPORATING OPERATIONAL PLAN 2017/18

The Draft Delivery Program and Operational Budget will be tabled at the Council Meeting.

The General Manager noted that the draft budget would not be completed until after the public meetings currently being held. He went on to detail the impact of the recent revaluation of rateable properties and the impact of this on respective rate categories.

**FOR information.**

5.3 JUNE 2017 COUNCIL MEETING

Summary

It is proposed that the Council Meeting to be held on 20 June 2017 be postponed and held on Tuesday, 27 June 2017. The purpose of this meeting would be for Council to adopt the Draft 2016 - 2020 Delivery Program and Operational Plan, including the Financial Plan.

**RECOMMENDED that** the June Ordinary Council Meeting be postponed and held on Tuesday, 27 June 2017 commencing at 10.00 am.

79/17FC      **RESOLVED that** the June Ordinary Council Meeting be postponed and held on **Thursday, 29 June 2017** commencing at **2.00 pm**.

5.4 MEETING DAY

10.30 am      An Australian Citizenship Ceremony will be conducted for Mrs Sununta Reidy.

**C GILLARD**  
**GENERAL MANAGER**

## 6. DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT

### 6.1 AUSTRALIAN BILLY CART CHAMPIONSHIPS

#### Summary

The McDonald's Australian Billy Cart Championships was held on Easter Saturday 15 April 2017 and attracted more than 5,000 people. The event celebrated its 21<sup>st</sup> birthday this year and is a popular attraction for the many local residents and visitors in the region over the holiday period.

#### Background

There were 48 entries into this year's event, with participants travelling from NSW and Victoria to compete in the Championships.

In addition to the billy cart races, the event included the Federation Markets, a Show and Shine of vintage and historic cars, the Sanger Street Band, jumping castles, face painting and a BBQ provided by the Corowa Guides.

A fantastic level of support was provided to the event which helped to ensure its success.

Federation Council would like to thank the following sponsors, organisations and individuals for their involvement and support:

#### 2017 Sponsors

- Naming Rights Sponsor – McDonald's Corowa
- Major Sponsors – Speciality Press, Hunter Rural, Andrew Goldman Excavations, Edge FM/3NE
- Official Sponsors – Corowa RSL and Corowa Signs
- Ramp Sponsors – Maverick Boats, Corowa Supa IGA, Greenacres Motel
- Trophy Sponsors – Pigdons Holden, Border Bearings, Target Corowa
- Prize Sponsors – Brunch N Lunch, Gyles Newsagency, Rivergum Holiday Retreat

#### Organisations

- Corowa VRA
- Corowa & District Historical Machinery Club
- Rotary Club of Corowa
- Corowa and District Car Club
- Corowa Anglican Parish

#### Organising committee members

- Amber Harvey – Federation Council
- David Walton
- Sally Maclean
- Aaron Storer

#### Community Volunteers

- Shaun Whitechurch
- Naomi Robb
- Robert Slot
- Ben Wilson
- Jim Walliss
- Tarryn Slot
- Ernie Wemyss
- Tim and Joy Bloomer
- Ray Hemphill
- Mary Hetherington
- Howard Scheetz
- Meredith Miegel
- Kay Frederick
- Shelley Slot
- Ashely Carter
- Wally Cann
- Lindsay McQualter
- Jan Witherdan
- Russell Black
- John Law
- Gary Poidevin
- Stewart Whisson
- Alice White

*Swinburne University of Technology*

Students currently studying a Diploma of Event Management at Swinburne University of Technology in Melbourne volunteered at the event as part of their studies. This is an exciting partnership which benefits the local community and supports students wishing to gain valuable regional event experience.

Council extends its thanks to the following students and their teacher:

- Michaela Taranto
- Jackson Georgi
- Calvin Tran
- Sara Jane Rice (teacher)

A letter of thanks and certificate of appreciation has been sent to all volunteers, community groups and sponsors to recognise their generous contribution.

**Financial Implications**

The net cost of the project was approximately \$3,500.

**FOR information.**

**INFORMATION was noted.**

**6.2 APPOINTMENT OF INTERNAL AUDITORS**

**Summary**

Federation Council have an adopted Audit Committee Charter and following an expression of interest process, Council has now appointed an internal auditor for a period of three years.

An expression of interest will now be advertised for external and independent internal audit committee members so that the internal audit committee can be established.

**Background**

Council's internal audit program is an important initiative focused around driving operational best practise and ongoing improvement within the organisation.

The scope of service provided by the internal audit program is broad and priorities will be informed by an overall organisational risk review to be conducted by the internal auditor. The scope includes:

- The examination and evaluation of the adequacy and effectiveness of systems of internal control, risk management, governance, and the status of ethical behaviour.
- Ascertaining conformity with the goals and objectives of the Federation Council.
- Assessment of the economic and efficient use of resources.
- The examination of compliance with policies, procedures, plans and legislation.
- Assessment of the reliability and integrity of information.
- Assessment of the safeguarding of assets.
- Any special investigations as directed by the Audit Committee.
- All activities of the Federation Council whether financial or non-financial, manual or computerised.

Council has recently revisited its earlier expression of interest for an internal auditor to be appointed. The original six applicants were contacted to establish their continued interest in this project and to obtain any changes to their initial proposals.

Four out of the six confirmed their interest, one did not resubmit and another withdrew based on a potential conflict of interest as they are already acting as our external auditor.

Following assessment of the proposals, Council has appointed RSD Chartered Accountants as its internal auditor for a period of three years.

A program of at least three audits a year is planned as part of the internal auditor program and RSD will shortly commence its first audit which will include an overall organisation risk review.

While this first audit is underway, Council will commence to call for applications from suitably qualified and experienced external members to the internal audit committee. At least two members are being sought, one of which is to be appointed as the chairperson.

The internal audit committee will then meet a minimum of three times a year.

#### Financial Implications

A total of \$32,000 budget has been allocated in total for the internal audit program during the 2017/2018 financial year. This is to fund the cost of all audits and also an attendance fee offered to committee members.

**FOR information.**

**INFORMATION was noted.**

### 6.3 VOLUNTEER AWARDS

#### Summary

As part of Volunteer Week 2017 celebrations, Federation Council is excited to launch the Volunteer Recognition Awards and Celebrations. The Volunteer Recognition Awards is proposed to be an annual celebration where local clubs, organisations, groups or individuals can nominate their volunteers to receive an award and attend a 'thank you' event in July.

#### Background

National Volunteer Week is an annual celebration to acknowledge the generous contribution of our nation's volunteers, which runs from 11-17 May. This year with the theme *Give Happy, Live Happy* celebrates that not only are volunteers helping make the lives of others happier, they too are happier as a result.

The Volunteer Recognition Awards provides a great opportunity for Council to say thanks to the many volunteers who help make our communities stronger, and let them know their efforts and commitment are appreciated – it is also an appropriate time to encourage more people to get involved.

Nominated volunteers will receive:

- An invitation to the 2017 Volunteer Recognition Awards Celebration
- A Volunteer Recognition Certificate
- A Volunteer Pin
- Recognition for their volunteer work and contribution to the community

Nominations are now open and residents can nominate individuals who show compassion, commitment and hard work or a whole group who offer their time and skills to help others in the community.

Nomination forms are available from Council's website [federationcouncil.nsw.gov.au](http://federationcouncil.nsw.gov.au) and are open until 5:00 pm Friday, 23 June 2017.

**Financial Implications**

A total program and event budget of up to \$10,000 is proposed which is allocated within existing budget.

**FOR information.**

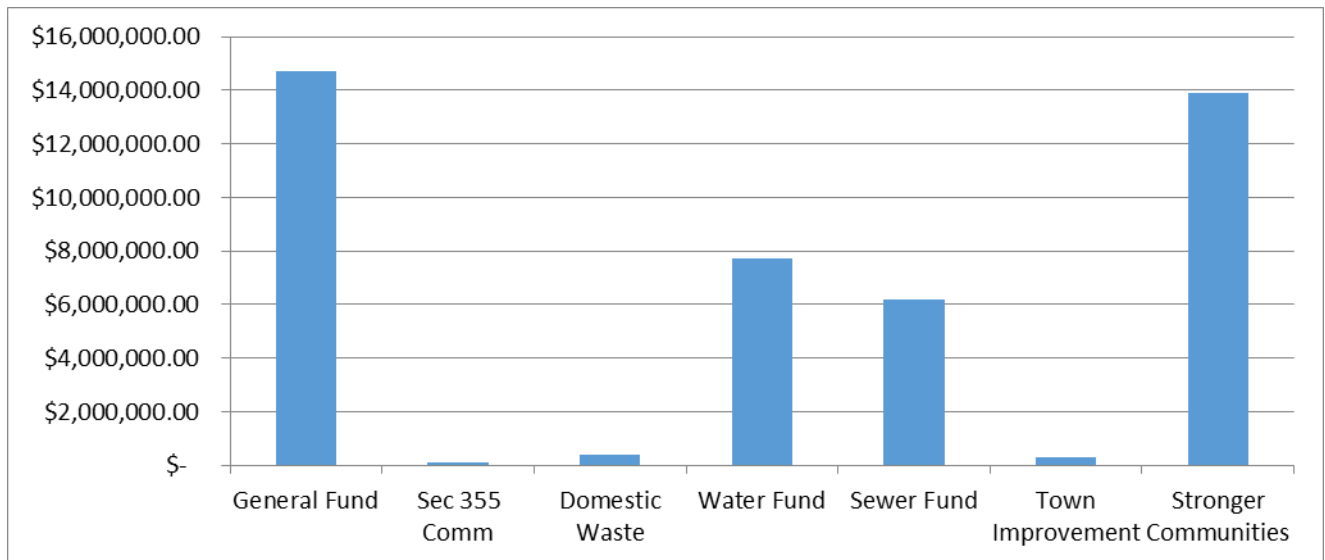
**INFORMATION was noted.**

**KJ KAY**  
**DIRECTOR CORPORATE AND COMMUNITY SERVICES**

**7. DIRECTOR FINANCE AND ORGANISATION DEVELOPMENT REPORT**

**7.1 STATEMENT OF BANK BALANCES AND RECONCILIATION AS AT 30 April 2017**

Balance as per Bank Statement:		
General Account	0000 0022	195,856.47
General Account	1007 7409	72,632.25
Business Online Saver Account	1014 2522	290,223.73
Business Online Saver Account	1016 1811	104,995.00
Investments		42,657,190.92
	Sub Total	43,320,898.37
Plus Deposits not yet lodged:		
Corowa	28-Apr-17	4,283.82
Tourism	29-Apr-17	165.00
	Sub Total	43,325,347.19
Less Unpresented Cheques:		
		2,951.70
Balance as per Ledger		
		43,322,395.49
Less External Restricted Funds		
		28,620,443.56
<b>Balance of General Fund Ledger</b>		
		<b>14,701,951.93</b>



**CERTIFICATE OF RECONCILIATION**

*I CERTIFY THAT THE COUNCIL'S GENERAL LEDGER BANK ACCOUNTS HAVE BEEN RECONCILED WITH THE APPROPRIATE BANK STATEMENTS AS AT 30 APRIL 2017.*

**S NORMAN**  
**MANAGER FINANCE**

**RECOMMENDED** that the report on Statement of Bank Balances and Reconciliation as at 30 April 2017 be noted.

**INFORMATION** was noted.

**7.2 SCHEDULE OF INVESTMENTS AS AT 30 April 2017**

The following list of investment securities is held as at 30 April 2017. Investment of funds on behalf of Council has been undertaken in accordance with the Local Government Act and Regulations.

**INVESTMENTS**

<b>Investment Type</b>	<b>Institution</b>	<b>Amount Lodged</b>	<b>Date Lodged</b>	<b>Rate</b>	<b>Days</b>	<b>Maturity Date</b>
Term Deposit	NAB	\$1,213,404.88	29/11/2016	2.65	154	02/05/2017
Term Deposit	CBA	\$500,000.00	30/11/2016	2.60	160	09/05/2017
Term Deposit	NAB	\$1,315,423.04	09/12/2016	2.65	158	16/05/2017
Term Deposit	Westpac	\$609,024.66	21/02/2017	2.35	91	23/05/2017
Term Deposit	NAB	\$1,313,995.66	20/12/2016	2.65	161	30/05/2017
Term Deposit	NAB	\$2,519,497.46	20/12/2016	2.65	161	30/05/2017
Term Deposit	CBA	\$1,029,025.38	05/12/2016	2.62	183	06/06/2017
Term Deposit	Bank of Sydney	\$400,000.00	31/01/2017	2.85	126	06/06/2017
Term Deposit	CBA	\$400,000.00	13/12/2016	2.62	182	13/06/2017
Term Deposit	Bendigo	\$2,000,000.00	20/06/2016	2.85	365	20/06/2017
Term Deposit	NAB	\$3,047,630.14	27/12/2016	2.65	182	27/06/2017
Term Deposit	NAB	\$2,090,741.51	02/01/2017	2.65	183	04/07/2017
Term Deposit	NAB	\$2,559,886.11	03/01/2017	2.65	189	11/07/2017
Term Deposit	NAB	\$280,000.00	07/04/2017	2.56	95	11/07/2017
Term Deposit	NAB	\$720,000.00	07/04/2017	2.56	95	11/07/2017
Term Deposit	BOQ – FIIG	\$390,000.00	17/01/2017	2.75	182	18/07/2017
Term Deposit	BOQ – FIIG	\$390,000.00	17/01/2017	2.75	182	18/07/2017
Term Deposit	ANZ	\$2,134,052.68	17/01/2017	2.45	189	25/07/2017
Term Deposit	Westpac	\$509,986.30	26/04/2017	2.59	90	25/07/2017
Term Deposit	Westpac	\$509,000.00	29/03/2017	2.60	122	29/07/2017
Term Deposit	CBA	\$1,015,784.92	20/01/2017	2.56	193	01/08/2017
Term Deposit	Bendigo	\$230,000.00	10/01/2017	2.40	210	08/08/2017
Term Deposit	Westpac	\$506,369.86	24/01/2017	2.50	196	08/08/2017
Deposit	ANZ	\$1,041,060.92	03/02/2017	2.40	186	08/08/2017
Term Deposit	Westpac	\$506,534.25	31/01/2017	2.50	196	15/08/2017
Term Deposit	Bankwest	\$150,000.00	14/02/2017	2.60	189	22/08/2017
Term Deposit	CBA	\$720,000.00	14/02/2017	2.53	189	22/08/2017
Term Deposit	NAB	\$1,363,850.92	21/02/2017	2.55	182	22/08/2017
Term Deposit	ANZ	\$1,000,000.00	17/02/2017	2.65	193	29/08/2017
Term Deposit	ANZ	\$1,042,541.76	28/02/2017	2.45	182	29/08/2017
Term Deposit	ANZ	\$1,000,000.00	17/02/2017	2.65	200	05/09/2017



Term Deposit	NAB	\$200,000.00	08/03/2017	2.55	181	05/09/2017
Term Deposit	NAB	\$300,000.00	08/03/2017	2.55	181	05/09/2017
Term Deposit	ANZ	\$1,000,000.00	17/02/2017	2.65	207	12/09/2017
Term Deposit	ANZ	\$1,000,000.00	17/02/2017	2.65	214	19/09/2017
Term Deposit	CBA	\$1,000,000.00	09/03/2017	2.55	201	26/09/2017
Term Deposit	CBA	\$507,958.36	21/03/2017	2.60	196	03/10/2017
Term Deposit	CBA	\$1,020,464.70	21/03/2017	2.60	203	10/10/2017
Term Deposit	Bendigo	\$2,042,548.39	17/03/2017	2.40	214	17/10/2017
Term Deposit	CBA	\$504,313.42	28/03/2017	2.59	210	24/10/2017
Term Deposit	CBA	\$1,060,154.25	28/03/2017	2.59	217	31/10/2017
Term Deposit	CBA	\$504,400.68	04/04/2017	2.54	217	07/11/2017
Term Deposit	CBA	\$504,893.56	18/04/2017	2.51	210	14/11/2017
Term Deposit	CBA	\$504,647.12	11/04/2017	2.54	245	12/12/2017

**\$42,657,190.92**

#### CERTIFICATE OF RECONCILIATION

*I CERTIFY THAT THE INVESTMENTS HAVE BEEN MADE IN ACCORDANCE WITH SECTION 625 OF THE LOCAL GOVERNMENT ACT 1993, THE REGULATIONS AND COUNCIL'S POLICIES.*

**S NORMAN**  
**MANAGER FINANCE**

**RECOMMENDED** that the report on the schedule of investments as at 30 April 2017 be noted.

**INFORMATION** was noted.

#### **7.3 QUARTERLY BUDGET REVIEW STATEMENTS (QBRs) AS AT 31 MARCH 2017 (THIRD QUARTER) AND 2016/17 FINANCIAL POSITION AS AT 30 JUNE 2017**

##### **Summary**

This report allows for tabling of the report on the 3rd Quarterly Budget Review Statement as at 31 March 2017.

The consolidated change to the budgeted Operating Surplus is a net \$16,000 budget improvement (refer to the report details below and the detailed attachment to this report).

Please find included with the agenda a summary of Council's financial position as at 31 March 2017. This is prepared in accordance with the format required by the Office of Local Government.

### Background

A Quarterly Budget Review Statement (QBRS) at a minimum is required by the Local Government (General) Regulation 2005 as at the end of each quarter.

### Report

For information purposes the following provides details of the adopted budgets for 2016/17 as at the July 2016 Council Meeting and variations noted if applicable for this budget review.

#### **Water 2016/2017:**

- Original adopted Operating Result (Operating Revenues less Operating Expenses) surplus \$702,327 (or \$652,327 before Capital Grants & Contributions) increased by \$134k in this third quarter budget review detailed below to produce an improved estimated surplus as at 30 June 2017 of \$836,327.
- Variations to Operating Result (favourable \$134k):
  - Variations of additional income of \$45k User Charges & Fees and \$16k Other Revenues (additional lease income) than budgeted were received. Variations in Expenses being lower Water Administration Charges from General Fund of \$88k and a net less cost of \$15k of Materials & Contracts and Other Expenses has occurred.
- Original adopted Capital Works Assets \$2,672,000 (Less \$50,000 Capital Contributions) – of which \$757,000 is renewal, \$1,875,000 upgrade and \$40,000 new capital assets has increased by \$202k as detailed below.
- Variations to Capital Result (unfavourable \$202k):
  - The additional favourable variation in operating has been offset by a near equal of additional net Capital Expenditure provision. The two main items being for contract payment on Digital Meters and preparation costs relating to the Corowa Victoria Street Rising Main not originally budgeted.

#### **Sewer 2016/2017 (Combined Former Corowa Shire & Former Urana Shire schemes):**

- Original adopted Operating Result (Operating Revenues less Operating Expenses) surplus \$1,137,582 (or \$1,087,582 before Capital Grants & Contributions) decreased by \$132k in this third quarter budget review detailed below to produce an improved estimated surplus as at 30 June 2017 of \$1,005,582.
- Variations to Operating Result (unfavourable \$132k):
  - Variations of additional income of \$155k User Charges & Fees than budgeted was received. Additional costs than budgeted have occurred of \$287k with the main two items involved being the Mulwala and Corowa Sewerage Treatment Works.
- Original adopted Capital Works Assets \$1,660,000 (Less \$50,000 Capital Contributions) – of which \$845,000 is renewal, \$195,000 upgrade and \$620,000 new capital assets.
- Variations to Capital Result (favourable \$866k):
  - The additional favourable variation at Capital Expenditure is the delay with the commencement of the additional Mulwala Sewerage Sludge Lagoon (budgeted \$600k) to 2017/18 budget and reductions of other items including provision for strategic studies and costs provided for at the three towns for pump wells.

#### **Domestic Waste 2016/2017 (Combined Former Corowa Shire & Former Urana Shire schemes):**

- Original adopted Operating Result (Operating Revenues less Operating Expenses) deficit \$307,987 (the deficit includes the refund of previous payments made by ratepayers totalling over

\$208,000 in relation to the withdrawn carbon tax and is provided for in the reserves balance of over \$400,000).

- No variation noted at this Budget Review.
- Original adopted Capital Works \$Nil.

**General Fund 2016/2017:**

- Original adopted Operating Result (Operating Revenues less Operating Expenses) surplus \$5,676,445 (or \$2,544,825 before Capital Grants & Contributions) increased by \$14k in this third quarter budget review detailed below to produce an improved estimated surplus as at 30 June 2017 of \$9,055,445.

- Variations to Operating Result (favourable \$14k):

Variations of reduced net operating income of \$26k over that budgeted being as follows:

- Lower Rates & Annual Charges \$28k (due to increased net pensioner rebate deductions granted).
- Lower User Charges & Fees \$37k (Seins fees down on estimated – eg fines)
- Improved Investment Revenues as higher levels of funds invested due to delays in planned Capital Expenditure because of prolonged poor weather and flooding conditions.
- Lower Other Revenues \$60k (Debt Recovery actions and charge recovery delayed), and
- Higher Revenue Grant Income of \$47k noted (main item being allowance for the Liveable Communities Program Grant of \$30k).

Variations of reduced net operating costs of \$40k over budgeted being as follows:

- Lower Employee Costs due to a number of staff departures not initially filled and increased Oncost Recovery on Capital Works not provided for of \$257k.
- Higher cost than budgeted for Materials & Contracts \$88k (main items being for the provision for Liveable Grants Expenditure \$30k and Health & Wellbeing Program \$30k) and Other Expenses \$129k (main item being change of allocation of Bushfire sheds/equipment accounted for of \$141k).

- Original adopted Capital Works Assets \$18,751,235 (Less \$3,131,620 Capital Grants & Contributions) – of which \$7,874,235 is renewal, \$6,518,000 upgrade and \$4,359,000 new capital assets.

- Variations to Capital Result (unfavourable \$1,719k):

- This variation is predominately to provide for a sizable catch up in the Heavy Plant Replacement Program initially delayed due to the merger changes that affected the related staff. There was adequate Plant Reserve set aside within the former Urana and Corowa Council budgets for this increase.

In the case of Federation Council General Fund activities for 2016/2017, the Original Budget adopted net result is a reduction of working capital of approximately \$1,900,000 from over \$4,500,000 to an Original adopted very satisfactory \$2,600,000 as at 30 June 2017. An update analysis of the estimated available working capital as at 30 June 2017 will be provided at the time of Community Budget Presentations.

**Other Funds – Implementation and Stronger Communities 2016/2017:**

- Original adopted Result (\$15M Grants with \$4.5M). Original adopted expenditure 2016/17, with the remainder pre December 2019. Changes to this area will be further reporting at the time of Community Budget Presentations.

### Financial Implications

Details are provided within the Quarterly Budget Review Statement (attachment 7.3.1).

#### RECOMMENDED:

1. THAT Council note the report on the 3rd Quarterly Budget Review Statement (QBRS) as at 31 March 2017; and
2. THAT Council adopt the Quarterly Budget Review Statement to 31 March 2017 as tabled.

#### 80/17FC RESOLVED:

1. THAT Council note the report on the 3rd Quarterly Budget Review Statement (QBRS) as at 31 March 2017; and
2. THAT Council adopt the Quarterly Budget Review Statement to 31 March 2017 as tabled.

## 7.4 WATER AND SEWERAGE STATUS OF WORKS

### Summary

This report provides the Council and Community a summary of the status of the Water and Sewerage functional areas of Council as at 30 April 2017, the last report provided was as at 30 November 2016 to the December Council Meeting.

### Background

#### Planning

- Council considered the Federation Council's draft Development Servicing Plan (DSP) at the 20 September 2016 Council Meeting where increased Developer Charges of \$5,225 for Water Supply and \$4,400 for Sewerage were noted to allow for any community feedback to be considered prior to the adoption of the final plan. The Developer Servicing Plan is to be consulted on as part of the draft budget consultation process.
- The Integrated Water Cycle Management (IWCM) Plan Issues report has been reviewed by DPI Water and Council's consultant *Hunter H2O* is currently reviewing the scope of work as a consequence. DPI Water expectations are being worked through to align with Council's Plans, However, it has been difficult to define the task(s) required clearly and that will allow the consultant to properly estimate/price it. A community consultation exercise will be required which will comprise Council representatives, regulating agencies and an invitation to the public to attend.
- Corowa Water Quality Investigation. This work is still in progress with operational problems arising from the trial. Completion is anticipated by the end of May.
- Liquid Trade Waste. The investigation and inspections of premises is progressing. Interim findings suggest that the contemporary design standards for commercial kitchens is inadequate to deal with the new age high temperature appliances and cooking emulsifying agents rendering grease trap performance substandard. This in turn limits Council's capacity to keep the sewerage

treatment plants, Mulwala in particular with the 3 large clubs in town, within its licence constraints.

- Environmental Protection (EPA) and DPI Water Regulators. Approval applications to these 2 agencies remain outstanding for effluent and sludge reuse being undertaken at the Corowa and Mulwala Sewerage Treatment Plants and the Corowa Saleyards.
- Load Based Licensing Reports. The annual licence reports for the Mulwala STW, Corowa STW and the Mulwala WTP have been submitted to the EPA.

#### Operational Matters

- Corowa Sewerage Treatment Works (STW). The irrigation lease has been finalised with Brindley and Wilson and commenced 1 January 2017.
- Balldale Bore. The new bore has been constructed and the pump installed and commissioned. Final pipe interconnection is currently in progress.
- Work Health & Safety (WHS). The safety audit undertaken by Lansdowne Consulting is being addressed and it is planned to have the requisite work completed by the end of the calendar year.
- Saleyards. The effluent being generated by the washdown and truckwash at the saleyards at times produces an overload of the wastewater irrigation system. Modifications to the current operation are necessary to manage this to and prevent environmental problems. The modifications are expected to be completed by 31 May 2017.
- Other Matters.
- The outstanding claim towards the cost of fluoridation of the Mulwala Water Treatment Plant is expected to be made by the week ending 18 May 2017.

#### Capital works

- Victoria Street Inlet Pump Station. Tenders have closed for this contract. It is proposed to have a Commercial-in-Confidence report to the next available Council meeting with recommendations. The tender evaluation report is being undertaken by Council's consultant *Hunter H2O* in conjunction with Council Staff.
- Digital Water Meters contract. Some work remains outstanding on this contract comprising a number of meter radio units that are not transmitting properly to the network – Council staff are replacing aerials on behalf of the contractor to address this. Computer interconnectivity is also partly outstanding and the contractor is expected to remedy this shortfall by 30 June 2017 which will then allow final payments to be made. Introduction of the Customer Portal was planned for the commencement of the next billing period, however a number of operational issues mean that the following billing period is to be targeted.
- Mulwala STW Sludge Lagoon. Design of this lagoon is currently being finalised with the expectation of tenders being called by the end of the month. *GHD* are undertaking this design work along with other design work described below.
- Netherby Water Supply Pump Station. Design of the upgrade of this building has been delayed by the necessity for a noise study to be made to determine building cladding material requirements due to the residential environment this pump station is located in.

- Corowa and Howlong Water Treatment Plants (WTPs). Structural modifications to both plants are necessary and quotes are expected to be called this month.
- Howlong Water Treatment Plant (WTP) Clear Well Reservoir. System design is underway and a design report is expected shortly recommending sizing and general arrangement of the new reservoir.
- Sewer Main Relining. This contract has been let and work has commenced.
- Other Capital Works.
  - Laboratory equipment supply – 100%
  - Treatment plant control system upgrades – 100%
  - Howlong Sewerage Treatment Works (STW) sludge survey – 100%
  - Howlong Sewerage Treatment Works (STW) roadworks – 100%
- Remaining Other Capital Works are progressing as follows:

<b>Details of Works:</b>	<b>Completion expected by:</b>
- Chemical dosing systems – 75%	31 May 2017
- Pump upgrades – 75%	30 June 2017
- Switchboard upgrades – 90%	30 June 2017
- Telemetry upgrades – 80%	30 June 2017
- Storage sheds – 50%	31 May 2017
- Mulwala Water Treatment Plant (MWTP) automatic gate – 15%	31 May 2017
- Corowa Sewerage Treatment Works (CSTW) odour control and landscaping – 30%	30 June 2017
- Corowa Sewerage Treatment Works (CSTW) transportable office building – 10%	30 June 2017
- Sewer main CCTV survey – 40%	31 May 2017
- Sewerage Microwave link Urana/Oaklands – 80%	31 May 2017

#### Financial Implications

Practical completion of the 2016/2017 Operating Plans for Water and Sewerage works are on target for 30 June 2017. Likewise, the bulk of the 2016/2017 Water and Sewer Capital Works Program is also on track for 30 June 2017 with only the following works (valued at \$2,000,000) expected to be revoted/rebudgeted to the 2017/2018 budget year:

- Victoria Street Pump Station (Design still to be finalised) - Revote in order of \$1,400,000
- Mulwala Sludge Lagoon (Design still to be finalised) - Revote in order of \$600,000

Grant applications for Major Water & Sewerage Projects under NSW Country Water & Sewerage Program are unlikely to gain any traction as the main basis for success are needs and asset expansion by significant growth (not just the need for asset renewal) as is the case of the Victoria Street Pump Station and the Mulwala Water Treatment Plant replacement projected for 2019/2020.

**RECOMMENDED that** Council note the report on the Summary Water and Sewer Status of Works as at 30 April 2017.

81/17FC      **RESOLVED that** Council note the report on the Summary Water and Sewer Status of Works as at 30 April 2017.

**KC PARKER**  
**DIRECTOR FINANCE AND ORGANISATION DEVELOPMENT**

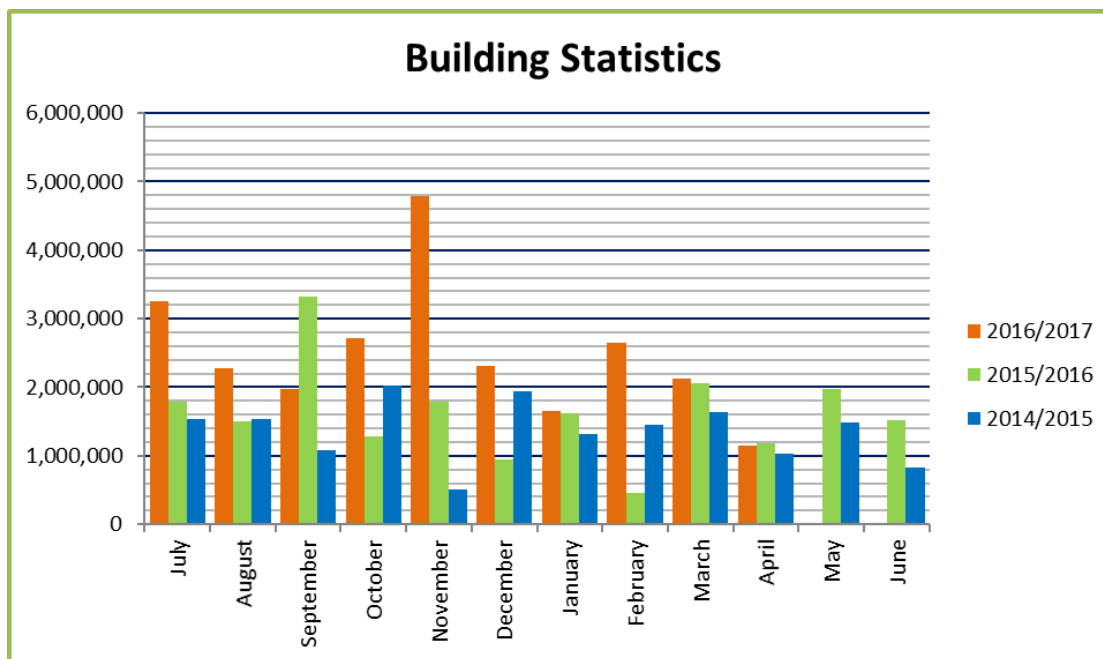
8. DIRECTOR INFRASTRUCTURE AND ENVIRONMENT REPORT

8.1 BUILDING APPROVALS – COMPLYING AND CONSTRUCTION CERTIFICATES APPROVED

This report provides for Council’s information, the construction and complying development certificates issued since the report prepared for the May 2017 Council meeting. The report also includes graphs on the value of works approved, over the last three financial years (NB. Data as of 1 July is for Federation Council. Historical Data is for Corowa Shire Council only). These graphs show that building activity is continuing to grow each year, which is a positive indicator for the local economy and developer confidence.

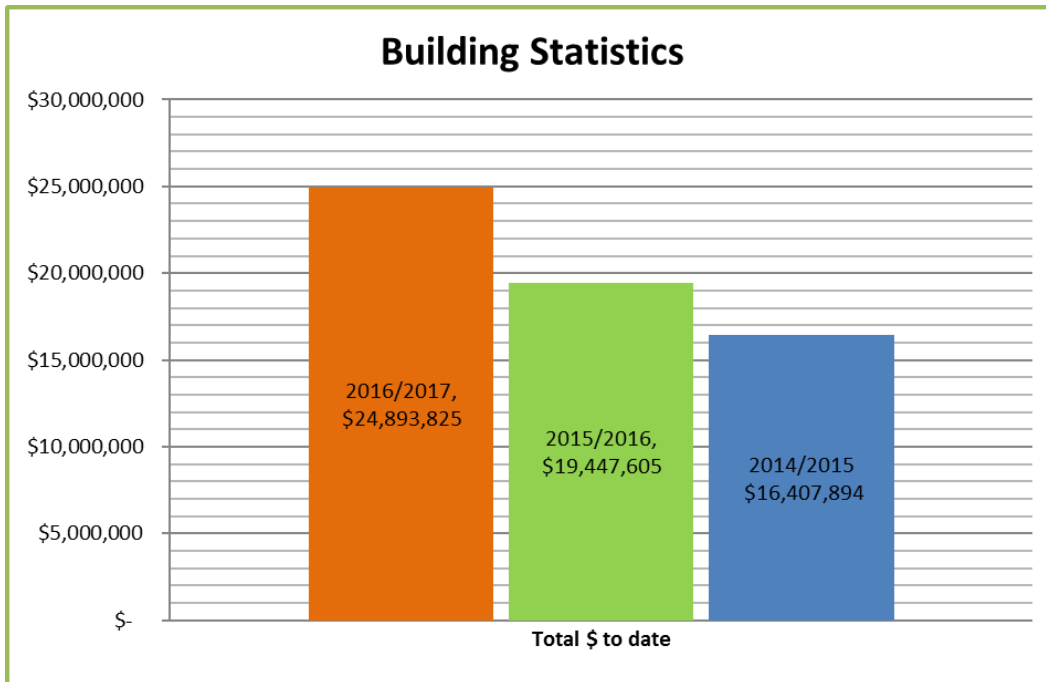
2017/40	33-35 Poseidon Road Corowa	Industrial Repair Workshop
2017/46	43 Lang Street Mulwala	Alterations and Additions to Dwelling
2017/47	179 Golf Club Drive Howlong	Dwelling
2017/49	42 Heather Circuit Mulwala	Dwelling
2017/51	31 Wanstead Street Corowa	Deck and Pergola
2017/54	988 Spring Drive Collendina	Workshop Extension
2017/60	1936 Bull Plain Road Rennie	Sporting Facilities
2017/62	11 Melbourne Street Mulwala	Swimming Pool
2017/67	265 Hume Street Mulwala	Shed
2017/68	28 Martin Street Corowa	Patio
2017/69	34 Bow Street Corowa	Shed & Carport
2017/70	106 Rosewood Park Road Mulwala	Hay Shed
2017/21	65 Kennedy Street Howlong	Shed
CDC2017/21	212 Adams Street Corowa	Swimming Pool
CDC2017/22	173-175 Victoria Street Howlong	Internal Alterations

**TOTAL \$1,141,561**



\* Data as of 1 July 2016 is for Federation Council. Historical data is for Corowa Shire Council only.





\* Data as of 1 July 2016 is for Federation Council. Historical data is for Corowa Shire Council only.

**RECOMMENDED that** Council note the report on construction/complying development certificates issued since the April 2017 Council meeting.

82/17FC **RESOLVED that** Council note the report on construction/complying development certificates issued since the April 2017 Council meeting.

**8.2 DEVELOPMENT APPLICATIONS APPROVED UNDER DELEGATED AUTHORITY SINCE REPORT TO APRIL 2017 COUNCIL MEETING**

This report provides for Council’s information, the Development approvals that have been determined under delegated authority by the granting of consent subject to conditions, since the last ordinary Council meeting.

DEVELOPMENT APPLICATION REGISTERED NO. 2016/191

Application for 8 Lot Community Title Subdivision on low density residential land being Lot 1; Section 101; DP 758528; Riverina Highway, Howlong.

DEVELOPMENT APPLICATION REGISTERED NO. 2016/199

Application for Alterations and Additions to Dwelling on general residential land being Lot 41; DP 746442; 114-116 Short Street, Howlong.

**RECOMMENDED that** Council note the report on the Development approvals that have been determined under delegated authority by the granting of consent subject to conditions, since the April 2017 Ordinary Council meeting.

**INFORMATION was noted.**

**8.3 PROGRESS REPORT ON 2016/17 INFRASTRUCTURE WORKS PROGRAM AS AT END OF APRIL 2017**

**Summary**

The following activities were undertaken within the month of April 2017 by the Infrastructure team. A summary of the activities is provided below for information. Some highlights of the month were the completion of the total reconstruction of Gray Street in Corowa, and the near completion of the major road renewal projects on Federation Way at the Northern end.

**ROAD MAINTENANCE**

(a) Road Maintenance Grading, Gravel Patching and re-sheeting.

**Road Side Slashing**

- |                                 |                                     |
|---------------------------------|-------------------------------------|
| • SR1 Bynedale Road             | • MR323 Corowa Road - Oaklands/Rand |
| • SR52 Mulwala Road             | • MR356 Berrigan Road               |
| • SR2 Clear Hills               | • MR59 Cocketgedong Road            |
| • SR1014 Urana/Boree Creek Road |                                     |

**Patching Works**

- |                          |                         |
|--------------------------|-------------------------|
| • MR385 Federation Way   | • MR323 Corowa Road     |
| • MR59 Cocketgedong Road | • MR131 Federation Road |

**Maintenance Grade**

- |                       |                          |
|-----------------------|--------------------------|
| • SR50 Wangamong Road | • SR44 Maxwellton Road   |
| • DR49 Clermont Road  | • SE53 Kilpatrick's Road |
| • SR48 Woodhouse Road |                          |

**Gravel patching - Urana**

- |                     |                         |
|---------------------|-------------------------|
| • SR40 Lakes Road   | • SR107 Caloolabah Road |
| • SR42 Doctors Road |                         |

**Guide Post Maintenance**

- |                        |                           |
|------------------------|---------------------------|
| • MR385 Federation Way | • SR18 Back Morundah Road |
| • MR596 Yamma Road     | • SR7 Greendale Road      |

**CONSTRUCTION ACTIVITIES**

Works started or completed since last report:

- Federation Way North of Urana - upgrade project - Fixing Country Roads and Heavy Vehicle Safety and Productivity and Council funded (MR385). The project is 90% complete;
- Widgawa Street drainage/seal Morundah - site investigations have commenced, preliminary survey complete, further detailed survey scheduled for late April, works ongoing;
- Corowa Road (off Federation Way to Oaklands) Reconstruction - Geotechnical Report received. Design complete. Works have commenced with an expected completion date of the end of July.
- Urana Sealed road network - Inspections of the North sector sealed road network complete. Shoulder repair works program being developed. Five year reseal program being developed.
- Guard Rail upgrade - Inspections are underway throughout North sector, highlighting approximately 14 locations for upgrade. A works schedule and costing plan is being developed.

- Urana Urban Drainage - Upgrade of existing grated pits underway, Material delivered awaiting on contractor for installation.
- Carpark and associated activities in Inglis Street Mulwala are 90% complete.

#### STRATEGIC ACTIVITIES

- Council has started survey and engineering designs for the financial year 2017/18 based on the draft works program that is being developed.
- The draft budget for the infrastructure area is being developed for financial year 2017/18.

**RECOMMENDED that** Council note the report on the Infrastructure Works Report for the May 2017 Ordinary Council meeting.

83/17FC **RESOLVED that** Council note the report on the Infrastructure Works Report for the May 2017 Ordinary Council meeting.

#### 8.4 ROAD WORKS ON WHITEHEAD STREET COROWA

##### Summary

This report advises Council of the roadworks currently underway on a part of Whitehead Street Corowa, and seeks a resolution from Council as to the final surfacing of this part of the road, sealed or unsealed.

##### Background

The older sealed section of Whitehead Street, from the finish of the existing, reasonable-condition seal nearer to Corowa, to the has been assessed as the worst sealed road within the Federation Council on a condition basis. The road is currently unsafe. Previously, the community has made representations to the former Corowa Shire Council, requesting that the road condition be improved. Additionally, the patching work carried out over the years, exceeded well beyond the routine maintenance and in fact, the road is currently beyond being patched.

Council considered this issue and allocated \$250,000 to fund the project based on the scope intended, to make the existing road more comfortable to drive, and safer, by ripping up the existing sealed road, widening, compacting and improving drainage within reason, to result into a gravel unsealed road.

Council indicated its intention to undertake these works starting Friday 5 May 2017, however, before the works proceeded, Council received feedback from several residents who own land in the area, opposing these works based on the following grounds:

1. They claim their property price values will reduce by converting the existing sealed road into a gravel road.
2. The community also raised the issue of lack of consultation.

In response to these requests, Council staff prepared an estimated cost to rip up the road, and reconstruct and seal. Engineering staff have advised that the road presents numerous problems to reseal it, given the lack of fall in this area, and the low lying swamp land through the middle section of this road. In fact, there is no confidence amongst Engineering staff, that a new sealed road would last in the short to medium term, without significant additional works being undertaken. Councils budget does not allow for such works, on a road that in this section, based on the last traffic counts, only receives around 40 - 50 vehicles a day.

In the longer term, should designs be developed that allows better drainage to be achieved, Council could revisit this matter, and attempt to identify funds to allow the drainage works and new seal to be done. In the interim, whilst the residents' concerns are valid, the finished result, even if unsealed, will allow for safer travel for all users. There are no nearby residents at this stage along this section of road, and it is not clear where the objectors plan to build in relation to the road, so the dust issue, impacts, and property valuation concerns, cannot be accurately assessed at this time.

Councils Asset Management plans for roads are being consolidated as a result of the amalgamation. It is expected that in 18 months, more accurate data will be available, and this will help inform the decision making of future Councils, with regards to service levels, such as sealed or unsealed surfaces, on roads such as Whitehead Street.

#### Financial Implications

The estimated cost of the project is \$250,000 based on the current scope of works, and a budget in excess of \$600,000 would be required to reseal the existing road. A total of \$250,000 has already been identified in the last Quarterly Budget Review that will allow the current planned works to be completed.

**RECOMMENDED that** Council note that the \$250,000 available funding from the last quarterly budget review is to be allocated to fund the current works on Whitehead Street.

84/17FC **RESOLVED that** Council note that the \$250,000 available funding from the last quarterly budget review is to be allocated to fund the current works on Whitehead Street.

**A BUTLER**  
**DIRECTOR INFRASTRUCTURE AND ENVIRONMENT**

## 9. NOTICE OF MOTION / QUESTION WITH NOTICE

NO ITEMS

## 10. REPORTS FROM COMMITTEES

NO ITEMS

## 11. PRÉCIS OF CORRESPONDENCE REQUIRING COUNCIL ACTION/FOR INFORMATION

### 11.1 ROTARY CLUB OF COROWA

Letter thanking Council and staff for their help during the Festival Weekend. A copy of this letter is included with the agenda.

### 11.2 NORTH SYDNEY COUNCIL

Letter advising of performance concerns with LGNSW. A copy of this letter is included with the agenda.

### 11.3 AUDIT OFFICE OF NEW SOUTH WALES

Letter of advice regarding the process of the Initial Local Government Performance Audits. A copy of this letter is included with the agenda.

Nil.

## 12. CONFIDENTIAL ITEMS

### 12.1 TENDER - BACK BERRIGAN ROAD RECONSTRUCTION

#### Summary

Council has received tenders for the construction of Back Berrigan Road funded within the 2016/17 Operational Plan. A confidential report is prepared for consideration by the Council. This report is required to be considered in a closed Council meeting in accordance with Section 10A Part 2(d) of the Local Government Act 1993. The report contains commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the council; or (iii) reveal a trade secret.

85/17FC      **RESOLVED** not to accept any tenders.

## 13. CLOSURE OF MEETING

The meeting terminated at 11.56 am.

**CONFIRMED:**                      29 June 2017.

**ADMINISTRATOR:**              