



**FEDERATION
COUNCIL**

Minutes

Thursday, 29 June 2017

Council Chambers, Corowa

Commenced 2:00 pm



CONTENTS PAGE

1.	MEETING OPENING	4
	Live Streaming of Council Meeting	4
2.	NOTIFICATION OF PECUNIARY/CONFLICTS OF INTEREST IN MEETING BUSINESS ITEMS	4
	No Items	4
3.	CONFIRMATION OF MINUTES	4
4.	ADMINISTRATOR MINUTES	4
5.	GENERAL MANAGER REPORT	5
5.1	September 2017 Council Meeting	5
5.2	Councillor Handbook	5
6.	DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT	7
6.1	Phase 1 Amendment to the Local Government Act 1993	7
6.2	Appointment of Code of Conduct Review Panel	8
6.3	New Audit and Improvement Committee Charter	9
6.4	Miki City Cultural Exchange and 20 Year Celebration	10
6.5	Tourism Treasure Trail	11
6.6	Federation Council Customer Service Charter	12
6.7	Disability Inclusion Action Plan	13
6.8	Tourism Promotional Video	15
7.	DIRECTOR FINANCE AND ORGANISATION DEVELOPMENT REPORT	16
7.1	Statement of Bank Balances and Reconciliation as at 31 May 2017	16
7.2	Schedule of Investments as at 31 May 2017	17
7.3	Victoria Street Pump Station Tenders	18
7.4	Common Seal – Land Sale – Lot 19 and Lot 20 DP 1116482 and Lot 28 DP 1208451	19
7.5	Integrated Planning and Reporting - Delivery Program 2017 to 2020 Incorporating Operational Plan 2017-2018	20

8.	DIRECTOR INFRASTRUCTURE AND ENVIRONMENT REPORT	25
8.1	Building Approvals – Complying and Construction Certificates Approved	25
8.2	Development Applications Approved Under Delegated (Staff) Authority Since Last Ordinary Council Meeting	26
8.3	Progress Report on 2016/17 Infrastructure Works Program	27
8.4	Update on Lonsdale Reserve Upgrade Project Mulwala NSW	31
9.	NOTICE OF MOTION / QUESTION WITH NOTICE	34
	No Items	34
10.	REPORTS FROM COMMITTEES	34
	No Items	34
11.	PRÉCIS OF CORRESPONDENCE REQUIRING COUNCIL ACTION/FOR INFORMATION	34
11.1	Yarrowonga-Mulwala RSL Sub-Branch – ANZAC Day 2017	34
11.2	Flood Committee – Boree Creek, Morundah, Oaklands, Rand and Urana	34
11.3	Federation Access Committee	34
12.	CONFIDENTIAL ITEMS	34
	No Items	34
13.	ACKNOWLEDGEMENT OF LRC SUPPORT	34
14.	CLOSURE OF MEETING	34

1. MEETING OPENING

LIVE STREAMING OF COUNCIL MEETING

Federation Council wishes to advise members of the public that Council meetings will be recorded and will be available after each meeting on Councils website www.federationcouncil.nsw.gov.au.

All care will be taken to maintain the privacy of those in attendance, however as a visitor in the public gallery, your presence may be recorded. By remaining in the public gallery, it is assumed your consent is given in the event that your image is broadcast.

PRESENT:

Administrator, Mr M Eden (Chairperson), Mr C Gillard (General Manager), Ms KJ Kay (Director Corporate and Community Services), Mr KC Parker (Director Finance and Organisation Development) and Mr P Gall (Director Infrastructure and Environment).

ALSO PRESENT:

Mr DJ Davey, Mrs GJ Law and Mrs FM Schirmer (LRC Members).

APOLOGIES:

86/17FC **RESOLVED that** the apology received from Mr PI Miegel (LRC Member) be accepted.

2. NOTIFICATION OF PECUNIARY/CONFLICTS OF INTEREST IN MEETING BUSINESS ITEMS

NO ITEMS

3. CONFIRMATION OF MINUTES

87/17FC **RESOLVED that** the Minutes of the Ordinary Meeting held on 16 May 2017 be confirmed.

4. ADMINISTRATOR MINUTES

Mr Eden spoke about the September elections and encouraged people to nominate.

5. GENERAL MANAGER REPORT

5.1 SEPTEMBER 2017 COUNCIL MEETING

Summary

NSW Council elections are to be held on Saturday, 9 September 2017 with a result expected to be known on Sunday, 17 September and announced on Monday, 18 September. The Council meeting for September is currently scheduled for Tuesday, 19 September and due to the timing, it is requested that Council reschedule the September Council meeting until Tuesday, 26 September to ensure all elected councillors are able to have sufficient notice and to attend and we are able to fulfil our election obligations.

At this first meeting a new mayor will be required to be elected by the incoming councillors. To assist with this process DPC are assisting us to develop some guidelines around this process.

Election advertising will commence from early July in conjunction with the NSW Electoral Commission and state-wide advertising, to publicise the following key messages.

- Nominations opening From 1 July
- Is your council holding an election? From 15 July
- Enrolment reminder 15 July
- Notice of election and postal vote information 9 August
- Remember to vote

RECOMMENDED that the date of the September meeting be postponed to the following week (Tuesday, 26 September) commencing at 10.00 am, in line with the election results being announced on the Monday, 18 September 2017.

88/17FC **RESOLVED that** the date of the September meeting be postponed to the following week (Tuesday, 26 September) commencing at 10.00 am, in line with the election results being announced on the Monday, 18 September 2017.

5.2 COUNCILLOR HANDBOOK

Summary

NSW Council elections are to be held on Saturday, 9 September 2017 with a result expected to be known on Sunday 17 and announced on Monday 18. Nominations for new councillors open on Monday, 31 July and will close on Wednesday, 9 August at 12.00 pm. Council has commenced communicating to residents via its website, newspaper and Facebook about the upcoming election. To support this process we have developed a Prospective Councillor Guide to help candidates gain a better understanding of what it will mean to be a Councillor for Federation Council. The guide outlines, roles, responsibilities, Council projects and achievements, key policies and resources, the election process and timeframes, as well as our

integrated planning and reporting process. The guide can be accessed on Council's website federationcouncil.nsw.gov.au.

FOR information. For advice only and request that all interested parties be directed to the website for a copy of this resource

INFORMATION was noted.

C GILLARD
GENERAL MANAGER

6. DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT

6.1 PHASE 1 AMENDMENT TO THE LOCAL GOVERNMENT ACT 1993

Summary

Section 377 of the Local Government Act 1993 authorises certain functions to be delegated from the Council to the General Manager by resolution. The Act specifies certain functions that are excluded from this power of delegation. Recent amendments have occurred effective from 23 September 2016 and outlined in Circular No. 16-35 and 17-06 (OLG).

Background

Attached to the Agenda is the current Delegations of Authority from Administrator to General Manager 16/21996[v1] (Attachment 6.1.1).

Recent Amendments to the Local Government Act impact on the following:

Tender Acceptance Delegation [s. 377(1)(i)]

Councils may now delegate the function of accepting tenders to the General Manager where the tender is for services not currently provided by staff.

Previously the legislation required all tenders under the Act to be accepted by Council. This function can now be delegated by the Administrator or Council to the General Manager.

Following these changes it is proposed to amend the current 'Federation Council Delegation Policy from Council (Administrator) to the General Manager' to include the following at item D (Operational) Part 7 (Item 6.4):

Implementation of Adopted Operational Plan

To implement any work, service or action provided for in the Adopted Operational Plan without further resolution by Council except the acceptance of tenders for:

- i. services currently provided by staff and/or
- ii. services not currently provided by staff where they would be deemed by the Local Government Act 1993 to be a tender in excess of \$500,000 and/or
- iii. includes capital expenditure on land purchases, land remediation, water supply networks, sewerage networks, stormwater drainage, domestic waste management facilities, roads, footpaths and bridges.

Financial Implications

N/A.

RECOMMENDED that the 'Federation Council Delegation Policy from Council (Administrator) to the General Manager' be revised to include the following at item D (Operational) Part 7 (Item 6.4):

To implement any work, service or action provided for in the Adopted Operational Plan without further resolution by Council except the acceptance of tenders for:

- i. services currently provided by staff and/or
- ii. services not currently provided by staff where they would be deemed by the Local Government Act 1993 to be a tender in excess of \$500,000 and/or
- iii. includes capital expenditure on land purchases, land remediation, water supply networks, sewerage networks, stormwater drainage, domestic waste management facilities, roads, footpaths and bridges.

89/17FC **RESOLVED that** the 'Federation Council Delegation Policy from Council (Administrator) to the General Manager' be revised to include the following at item D (Operational) Part 7 (Item 6.4):

To implement any work, service or action provided for in the Adopted Operational Plan without further resolution by Council except the acceptance of tenders for:

- i. services currently provided by staff and/or
- ii. services not currently provided by staff where they would be deemed by the Local Government Act 1993 to be a tender in excess of \$500,000 and/or
- iii. includes capital expenditure on land purchases, land remediation, water supply networks, sewerage networks, stormwater drainage, domestic waste management facilities, roads, footpaths and bridges.

6.2 APPOINTMENT OF CODE OF CONDUCT REVIEW PANEL

Summary

The Model Code of Conduct for Local Councils in NSW ("the Model Code of Conduct") is made for the purposes of section 440 of the *Local Government Act 1993* ("the Act"). Section 440 of the Act requires every council to adopt a code of conduct that incorporates the provisions of the Model Code. Federation Council adopted its Model Code of Conduct and Procedures in June 2016. This also included a panel of Conduct Reviewers. Councils Panel of Conduct Reviewers is due to be reviewed.

Background

To support the Code of Conduct, Part 3 of the Administrative Framework requires Council to appoint a panel of conduct reviewers. A joint regional initiative was established to support this process through RAMROC.

Accordingly, the Member Councils of RAMROC have recently agreed to review the Regional Panel and have undertaken an expression of interest process for appointment to a RAMROC Regional Panel of Conduct Reviewers.

The Regional Panel of Conduct Reviewers have been appointed for a term of up to 4 years commencing 1 July 2017.

A Conduct Reviewer may be engaged by a participating Council as required from time to time to inquire into alleged breaches of the Code of Conduct by its Mayor, Councillors or General Manager.

Expressions of interest closed on 14 April with 22 Expressions of Interest received. Following evaluation by a panel of three General Managers and the Executive Officer, Mr Ray Stubbs, RAMROC determined the following ten providers be appointed to its Regional Panel at its meeting on 10 May 2017.

1. The Centium Group – Level 8, 66 Goulburn Street, Sydney NSW
2. Harris Wheeler Lawyers – Level 3, 175 Scott Street, Newcastle NSW
3. SINC Solutions Strategic Independent Consulting (Kath Roach) – PO Box 455, Glebe NSW
4. Mediate Today Pty Ltd – PO Box 4191, Shellharbour NSW
5. Charlton Consulting Pty Ltd (Judith Charlton) – 1 Como Court, Wodonga VIC
6. Tress Cox Lawyers – Level 16, MLC Centre, 19 Martin Place, Sydney NSW
7. Prevention Partners – 19 Sutherland Road, North Parramatta NSW
8. O'Connell Workplace Solutions – 6 O'Connell Street, Sydney NSW
9. Workplace Investigation Services – 4 Rowell Marine, 1 Queens Parade, Newport NSW
10. BAL Lawyers (Bradley Allen Love), Level 9, Canberra House, 40 Marcus Street, Canberra ACT

Federation Council now needs to establish our Panel of Conduct Reviewers based on the above providers. The suggested term is for a period of four years commencing 1 July 2017.

Financial Implications

N/A.

RECOMMENDED that Council adopt the RAMROC appointed Review Panel including:

1. The Centium Group – Level 8, 66 Goulburn Street, Sydney NSW
2. Harris Wheeler Lawyers – Level 3, 175 Scott Street, Newcastle NSW
3. SINC Solutions Strategic Independent Consulting (Kath Roach) – PO Box 455, Glebe NSW
4. Mediate Today Pty Ltd – PO Box 4191, Shellharbour NSW
5. Charlton Consulting Pty Ltd (Judith Charlton) – 1 Como Court, Wodonga VIC
6. Tress Cox Lawyers – Level 16, MLC Centre, 19 Martin Place, Sydney NSW
7. Prevention Partners – 19 Sutherland Road, North Parramatta NSW
8. O’Connell Workplace Solutions – 6 O’Connell Street, Sydney NSW
9. Workplace Investigation Services – 4 Rowell Marine, 1 Queens Parade, Newport NSW
10. BAL Lawyers (Bradley Allen Love), Level 9, Canberra House, 40 Marcus Street, Canberra ACT

And that Council’s Complaints Coordinator be authorised to select a conduct reviewer/s from this panel if required over a four year term until July 2021.

90/17FC **RESOLVED that** Council adopt the RAMROC appointed Review Panel including:

1. The Centium Group – Level 8, 66 Goulburn Street, Sydney NSW
2. Harris Wheeler Lawyers – Level 3, 175 Scott Street, Newcastle NSW
3. SINC Solutions Strategic Independent Consulting (Kath Roach) – PO Box 455, Glebe NSW
4. Mediate Today Pty Ltd – PO Box 4191, Shellharbour NSW
5. Charlton Consulting Pty Ltd (Judith Charlton) – 1 Como Court, Wodonga VIC
6. Tress Cox Lawyers – Level 16, MLC Centre, 19 Martin Place, Sydney NSW
7. Prevention Partners – 19 Sutherland Road, North Parramatta NSW
8. O’Connell Workplace Solutions – 6 O’Connell Street, Sydney NSW
9. Workplace Investigation Services – 4 Rowell Marine, 1 Queens Parade, Newport NSW
10. BAL Lawyers (Bradley Allen Love), Level 9, Canberra House, 40 Marcus Street, Canberra ACT

And that Council’s Complaints Coordinator be authorised to select a conduct reviewer/s from this panel if required over a four year term until July 2021.

6.3 NEW AUDIT AND IMPROVEMENT COMMITTEE CHARTER

Summary

Attached to the Agenda is the Federation Council 'Audit and Improvement Committee Charter' for endorsement (Attachment 6.3.1).

Background

The NSW Local Government Act requires council to appoint an Internal Audit Committee to monitor, review and advise Council on matters of accountability and internal control affecting the operations of Council.

As previously reported, Council has appointed an internal Auditor to assist with this function and has commenced advertising for expressions of interest for external audit committee members.

The committee will consist of a minimum of two independent external members, with appropriate skills qualifications and expertise, one of whom will be the Chairperson for this Committee, and one Councillor (excluding the Mayor). The appointment will be for an initial term of three years. The Committee will meet at least three times per year.

Council will advertise for external/independent members of the Audit Risk and Improvement Committee with expressions of interest closing on 1 July 2017. An information package has been developed and is available on Council's website.

A revised Charter has been developed for Federation Council to incorporate recommendations from the recently appointed Internal Auditor.

Financial Implications

A total annual budget of \$40,000 has been allocated for the Internal Audit and Risk Improvement initiative.

RECOMMENDED that in accordance with The Office of Local Government Internal Audit Guidelines and Part 4A of the Local Government Amendment (Governance and Planning) Act 2016, Council adopt the revised Audit Risk and Improvement Committee Charter dated June 2017.

91/17FC **RESOLVED that** in accordance with The Office of Local Government Internal Audit Guidelines and Part 4A of the Local Government Amendment (Governance and Planning) Act 2016, Council adopt the revised Audit Risk and Improvement Committee Charter dated June 2017.

6.4 MIKI CITY CULTURAL EXCHANGE AND 20 YEAR CELEBRATION

Summary

Miki City will be hosting a cultural exchange program with Federation Council for local High School students in October this year.

Background

Seven students from Corowa High School and Oaklands Central School, and three chaperones, will participate in this year's sister city cultural exchange program, which is now in its twentieth year (previously with the former Corowa Shire Council). There have been 13 exchanges during the twenty-year period, seven visits to Corowa and six to Japan.

For the 20th year anniversary, Miki City has organised a number of official and social celebrations including the official signing of a new agreement between Federation Council and Miki City, which has become necessary because of amalgamation.

The Mayor of Federation Council has been invited by Miki City to participate in the formal signing celebration. During the visit to Japan the Mayor will be an official guest of Miki City and a member of the cultural exchange delegation. Our hosts in Japan provide accommodation and most other costs.

Timeframes for the exchange are chosen with consideration of school holiday times, seasonal factors and host availability. The dates for the 2017 visit are from 1 October to 14 October. This could provide some logistical challenges due to the timing of Council elections in September.

Miki City are hopeful that the new Mayor will attend the cultural exchange to participate in the signing ceremony.

A date has not been established for the election of the Federation Council Mayor. This is required to be undertaken within 14 days from proclamation. Confirmation of the new Mayors attendance will be required no later than September 29, which is two days prior to departure.

It is also suggested that Council fund the cost of travel expenses to Japan for the new Mayor (or Deputy) if he or she is able to attend.

Financial Implications

Our hosts in Japan provide most accommodation and other expenses. Students and Chaperones fund their own travel and insurance costs. It is proposed that the cost of Airfares for the Mayor (or Deputy) to attend be incurred by Council. A total budget cost of less than \$3,000 is anticipated which should also cover gifts for our hosts.

RECOMMENDED that the Mayor or Deputy Mayor of Federation Council accompany the delegation to Miki City in October 2017 to participate in the formal signing celebration of a new Sister City agreement between Federation Council and Miki City.

92/17FC **RESOLVED that** the Mayor or Deputy Mayor of Federation Council, or a representative nominated by the General Manager accompany the delegation to Miki City in October 2017 to participate in the formal signing celebration of a new Sister City agreement between Federation Council and Miki City.

6.5 TOURISM TREASURE TRAIL

Summary

Federation Council is excited to deliver the Tourism Treasure Trail, which will return these school holidays following the success of the inaugural trail last year.

The initiative will run during the NSW and Victoria school holiday period from Friday 30 June - Sunday 16 July.

Background

Residents and visitors are encouraged to trek their way around the Federation region, visiting the tourism hot spots that feature on the trail.

The treasure trail provides an opportunity to:

- Showcase many of the great things to see and do in the region.
- Provide a fun, cost effective activity for families and individuals to enjoy during the school holidays.
- Attract visitation to the region.
- Encourage use of the Visit Corowa Region destination website.
- Cost effectively promote the region via social media channels such as Facebook and Instagram.

Tourism stakeholders were invited to list an activity on the trail, however a number of general tasks are also included to encourage people to journey throughout the region.

Participants are required to snap a photo of themselves completing an activity listed on the trail and upload the image to Facebook or Instagram with the hashtag #visitcorowaregion. All eligible entries will go into the draw to win one of the fantastic prizes on offer.

Prizes will be drawn at random on Friday, 21 July 2017 at 10am at the Corowa Civic Centre. Winners will be notified by Facebook or Instagram and published in the Federation Council Snippets and on the council website.

The Tourism Treasure Trail map has been delivered to all households in the council area and copies are also available for collection from the Corowa Visitor Information Centre, any Council office or library and participating businesses and attractions.

Financial Implications

The total cost of the Tourism Treasure Trail is \$5,000 and this was allocated within the 2016-17 council budget.

FOR information.

INFORMATION was noted.

6.6 FEDERATION COUNCIL CUSTOMER SERVICE CHARTER

Summary

Federation Council is pleased to present its Customer Service Charter, which outlines what the community can expect when dealing with council. *Attached to the agenda is the proposed Customer Service Charter (Attachment 6.6.1).*

Background

The charter represents a commitment to the community regarding customer service, including service standards and response times. It will guide staff in their daily interactions with customers and ensure the organisation is delivering quality customer service at all times.

The charter demonstrates council's strong focus on ensuring customers have a positive experience and are satisfied with the level of service received.

Information is provided within the document about how customers can contact council in person, on the phone, online and by post.

The recent integration of a number of council systems is supporting the delivery of improved customer service. This has been reflected in the way residents can contact council:

- An upgrade to the phone system has enabled both the Urana and Corowa office to operate off the one system. Customer service staff located at either office will be able to assist customers who call the general number **(02) 6033 8999**.
- All offices are now able to access a central record management system, where all correspondence is recorded. As such, correspondence is channelled through a central location **(PO Box 77 or 100 Edward Street, Corowa)** and easily distributed to the appropriate staff member to action.

Moving forward, council will promote one general phone number and mailing address as a point of contact for customers.

Financial Implications

Nil.

RECOMMENDED that the Federation Council Customer Service Charter be adopted and placed on Council's website and on display at all Council offices.

93/17FC **RESOLVED that** the Federation Council Customer Service Charter be adopted and placed on Council's website and on display at all Council offices.

6.7 DISABILITY INCLUSION ACTION PLAN

Summary

A draft Disability Inclusion Action Plan was endorsed by Council at its April 2017 meeting and placed on public exhibition for 35 days. *Attached to the agenda is a copy of the proposed final 2017 - 2021 Disability Inclusion Action Plan. (Attachment 6.7.1).*

Feedback received from the consultation period and the Disability Access Committee mostly related to the timeframes allocated for actions within the plan. These have been considered and incorporated into the final 2017-2021 Disability Inclusion Action Plan which is now recommended for adoption.

Background

In August 2014, the NSW Disability Inclusion Act 2014 was passed. This Act requires all NSW Councils to develop a Disability Inclusion Action Plan to help remove barriers and enable people with a disability to participate fully in their communities.

Council's Disability Inclusion Action Plan aims to:

- promote positive attitudes and behaviours in the community;
- provide better access to information, services and facilities;
- provide a more liveable and accessible community;
- enhance employment opportunities; and
- increase opportunities for people with disability to participate.

This Disability Inclusion Action Plan was developed through a community consultation and research process which included review of Council documents and relevant Government policies.

The consultation process involved talking to regional and local service providers, people with disability, carers and the broader community. A number of meetings and focus groups were held to identify gaps and discuss issues and a community survey was undertaken.

A Disability Access committee consisting of community members, has been established as a result of this process. This group will be actively involved in the ongoing development, implementation and formal review process of the plan and Council looks forward to working closely with this committee. It is suggested that minutes from future Committee meeting's be forwarded for inclusion as part of Council meeting agendas, to assist in raising the awareness and importance of the activities of this committee.

Subject to Council support of the final plan, a media launch of the Disability Inclusion Action Plan is scheduled for 14 July 2017.

Financial Implications

The development of this plan has been completed internally so staff time has been the only cost.

There are a number of recommendations within the plan that may have some significant financial implications, especially those relating to physical infrastructure improvements. Retrofitting existing buildings or the need for higher development standards is something that is expected to take time. This is something Council will need to consider as an ongoing priority in respect to future decision making and budget allocations.

A number of short term actions can be achieved through the focus of internal resource within Council and by working cooperatively with the committee.

RECOMMENDED that the Federation Council 2017 - 2021 Disability Inclusion Action Plan be adopted.

94/17FC **RESOLVED that** the Federation Council 2017 - 2021 Disability Inclusion Action Plan be adopted.

6.8 TOURISM PROMOTIONAL VIDEO

Summary

We are pleased to launch an online video that has been created to promote the Federation Region over the winter period and drive visitation to the area.

Background

The video includes generic footage from a number of communities across the council area, with the purpose of highlighting the many experiences on offer.

Council's online platforms will be used to launch the video and it is expected that significant traction will be gained using this cost effective approach.

A summer version of the video will also be produced and will focus on water based and recreational experiences.

The promotional videos include a call to action to the destination website, where additional information is available for those planning their trip.

Financial Implications

The total project cost was \$3,896.

FOR information.

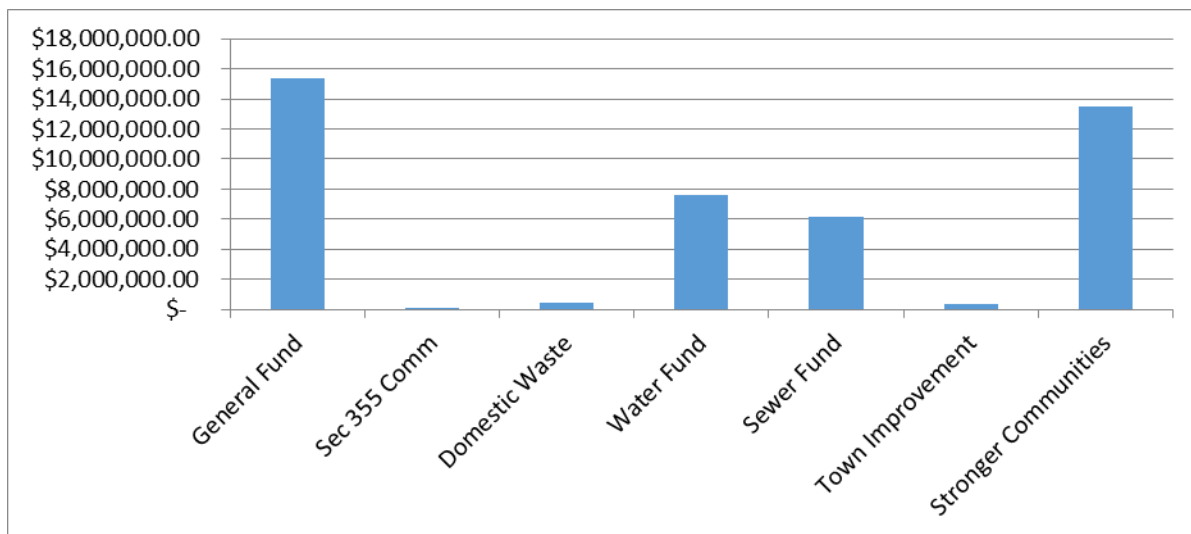
INFORMATION was noted.

KJ KAY
DIRECTOR CORPORATE AND COMMUNITY SERVICES

7. DIRECTOR FINANCE AND ORGANISATION DEVELOPMENT REPORT

7.1 STATEMENT OF BANK BALANCES AND RECONCILIATION AS AT 31 MAY 2017

Balance as per Bank Statement:		
General Account	0000 0022	825,138.74
General Account	1007 7409	90,131.76
Business Online Saver Account	1014 2522	1,090,949.29
Business Online Saver Account	1016 1811	105,000.00
Investments		41,308,938.47
	Sub Total	43,420,158.26
Plus Deposits not yet lodged:		
Corowa	31-May-17	21,854.14
Howlong	31-May-17	256.00
Urana	31-May-17	12,040.00
Mulwala	31-May-17	781.00
	Sub Total	43,455,089.40
Less Unpresented Cheques:		
Balance as per Ledger		1,316.30
Less External Restricted Funds		43,453,773.10
Balance of General Fund Ledger		28,080,399.67
		15,373,373.43



CERTIFICATE OF RECONCILIATION

I CERTIFY THAT THE COUNCIL'S GENERAL LEDGER BANK ACCOUNTS HAVE BEEN RECONCILED WITH THE APPROPRIATE BANK STATEMENTS AS AT 31 MAY 2017.

S NORMAN
MANAGER FINANCE

RECOMMENDED that the report on Statement of Bank Balances and Reconciliation as at 31 May 2017 be noted.

95/17FC **RESOLVED that** the report on Statement of Bank Balances and Reconciliation as at 31 May 2017 be noted.

7.2 SCHEDULE OF INVESTMENTS AS AT 31 MAY 2017

The following list of investment securities is held as at 31 May 2017. Investment of funds on behalf of Council has been undertaken in accordance with the Local Government Act and Regulations.

INVESTMENTS

Investment Type	Institution	Amount Lodged	Date Lodged	Rate	Days	Maturity Date
Term Deposit	Bank of Sydney	\$400,000.00	31/01/2017	2.85	126	06/06/2017
Term Deposit	CBA	\$1,029,025.38	05/12/2016	2.62	183	06/06/2017
Term Deposit	CBA	\$400,000.00	13/12/2016	2.62	182	13/06/2017
Term Deposit	Bendigo	\$2,000,000.00	20/06/2016	2.85	365	20/06/2017
Term Deposit	NAB	\$3,047,630.14	27/12/2016	2.65	182	27/06/2017
Term Deposit	NAB	\$2,090,741.51	02/01/2017	2.65	183	04/07/2017
Term Deposit	NAB	\$2,559,886.11	03/01/2017	2.65	189	11/07/2017
Term Deposit	NAB	\$280,000.00	07/04/2017	2.56	95	11/07/2017
Term Deposit	NAB	\$720,000.00	07/04/2017	2.56	95	11/07/2017
Term Deposit	BOQ – FIIG	\$390,000.00	17/01/2017	2.75	182	18/07/2017
Term Deposit	BOQ – FIIG	\$390,000.00	17/01/2017	2.75	182	18/07/2017
Term Deposit	ANZ	\$2,134,052.68	17/01/2017	2.45	189	25/07/2017
Term Deposit	Westpac	\$509,986.30	26/04/2017	2.59	90	25/07/2017
Term Deposit	Westpac	\$509,000.00	29/03/2017	2.60	122	29/07/2017
Term Deposit	CBA	\$1,015,784.92	20/01/2017	2.56	193	01/08/2017
Term Deposit	ANZ	\$1,041,060.92	03/02/2017	2.40	186	08/08/2017
Term Deposit	Westpac	\$506,369.86	24/01/2017	2.50	196	08/08/2017
Term Deposit	Bendigo	\$230,000.00	10/01/2017	2.40	210	08/08/2017
Term Deposit	Westpac	\$506,534.25	31/01/2017	2.50	196	15/08/2017
Term Deposit	NAB	\$1,363,850.92	21/02/2017	2.55	182	22/08/2017
Term Deposit	Bankwest	\$150,000.00	14/02/2017	2.60	189	22/08/2017
Term Deposit	CBA	\$720,000.00	14/02/2017	2.53	189	22/08/2017
Term Deposit	ANZ	\$1,000,000.00	17/02/2017	2.65	193	29/08/2017
Term Deposit	ANZ	\$1,042,541.76	28/02/2017	2.45	182	29/08/2017
Term Deposit	NAB	\$300,000.00	08/03/2017	2.55	181	05/09/2017
Term Deposit	NAB	\$200,000.00	08/03/2017	2.55	181	05/09/2017
Term Deposit	ANZ	\$1,000,000.00	17/02/2017	2.65	200	05/09/2017
Term Deposit	ANZ	\$1,000,000.00	17/02/2017	2.65	207	12/09/2017
Term Deposit	ANZ	\$1,000,000.00	17/02/2017	2.65	214	19/09/2017
Term Deposit	CBA	\$1,000,000.00	09/03/2017	2.55	201	26/09/2017
Term Deposit	CBA	\$507,958.36	21/03/2017	2.60	196	03/10/2017
Term Deposit	CBA	\$1,020,464.70	21/03/2017	2.60	203	10/10/2017
Term Deposit	Bendigo	\$2,042,548.39	17/03/2017	2.40	214	17/10/2017

Term Deposit	CBA	\$504,313.42	28/03/2017	2.59	210	24/10/2017
Term Deposit	CBA	\$1,060,154.25	28/03/2017	2.59	217	31/10/2017
Term Deposit	CBA	\$504,400.68	04/04/2017	2.54	217	07/11/2017
Term Deposit	CBA	\$504,893.56	18/04/2017	2.51	210	14/11/2017
Term Deposit	NAB	\$1,226,971.74	02/05/2017	2.50	203	21/11/2017
Term Deposit	NAB	\$1,329,355.01	30/05/2017	2.47	182	28/11/2017
Term Deposit	NAB	\$2,548,947.97	30/05/2017	2.47	182	28/11/2017
Term Deposit	Westpac	\$612,592.87	23/05/2017	2.35	196	05/12/2017
Term Deposit	CBA	\$504,647.12	11/04/2017	2.54	245	12/12/2017
Term Deposit	CBA	\$405,225.64	13/12/2016	2.48	371	19/12/2017
		\$41,308,938.47				

CERTIFICATE OF RECONCILIATION

I CERTIFY THAT THE INVESTMENTS HAVE BEEN MADE IN ACCORDANCE WITH SECTION 625 OF THE LOCAL GOVERNMENT ACT 1993, THE REGULATIONS AND COUNCIL'S POLICIES.

S NORMAN
MANAGER FINANCE

RECOMMENDED that Council note the report on the schedule of investments as at 31 May 2017.

96/17FC **RESOLVED that** Council note the report on the schedule of investments as at 31 May 2017.

7.3 VICTORIA STREET PUMP STATION TENDERS**Summary**

Tenders were called for the construction of a new water supply pump station to replace the existing pump station at Victoria Street, Corowa. This pump station is the primary pump station for the supply of drinking water to Corowa.

Background

Tenders closed on 21 April 2017. Three tenders were received and evaluated.

A Tender Evaluation Panel made up Council's Manager of Water and Sewerage and two senior engineers from Hunter H2O Pty Ltd Newcastle (a well reputed and experienced company specialising in the water supply industry) undertook the tender assessment.

The panel concluded that none of the tenders offered a sufficient value for money proposition to justify that Council award a contract at this time.

Further, the panel has recommended that Council would be likely to achieve improved value for money be changing the procurement strategy for the works into two parts. The first part being the demolition, civil works and riverbank stabilisation and the second part being the pump station fabrication, installation and commissioning.

Therefore, in regards to the first part, the intention is to seek quotes for the demolition, civil works and riverbank stabilisation components from suppliers that are able to undertake these works, and to later seek contracts for the completion of the second part (being a riverbank work component and a pump station construction component). However, this program is subject to satisfactory river levels and will be modified as required.

Financial Implications

N/A.

RECOMMENDED:

1. THAT Council note the report on the progress of the Victoria Street Pump Station Tenders, and
2. THAT Council decline to accept any of the tenders.

97/17FC RESOLVED:

1. THAT Council note the report on the progress of the Victoria Street Pump Station Tenders, and
2. THAT Council decline to accept any of the tenders.

7.4 COMMON SEAL – LAND SALE – LOT 19 AND LOT 20 DP 1116482 AND LOT 28 DP 1208451

These three blocks have been sold within the existing Mulwala Industrial Estate at sale values achieved for like previous sales.

The sale prices noted in the contracts is \$107,292.90 (inclusive of GST) in respect to Lot 28 DP 1208451, \$90,132.90 (inclusive of GST) in respect to Lot 19 DP 1116482 and \$83,830 (inclusive of GST) in respect to Lot 20 DP 1116482.

The following documents in each case requires the Common Seal of Council to be affixed being The Contract of sale and any additional supporting documents related to each of the sale for:

- Lot 28 DP 1208451 (60 McCarthy Street, Mulwala – Council Assessment 3101110);
- Lot 19 DP 1116482 (21 Defence Drive, Mulwala – Council Assessment 3069408); and
- Lot 20 DP 1116482 (20 Defence Drive, Mulwala – Council Assessment 3069416).

RECOMMENDED that Council:

- a. Note the report on the sale of three blocks within the existing Mulwala Industrial Estate being Lot 19 and Lot 20 of DP 1116482 and Lot 28 DP 1208451;
- b. Authorise the sale of Lot 28 DP 1208451 (60 McCarthy Street, Mulwala) and that the Common Seal of Council to be affixed to the contract of sale and any additional documents;

- c. Authorise the sale of Lot 19 DP 1116482 (21 Defence Drive, Mulwala) and that the Common Seal of Council to be affixed to the contract of sale and any additional documents; and
- d. Authorise the sale of Lot 20 DP 1116482 (20 Defence Drive, Mulwala) and that the Common Seal of Council to be affixed to the contract of sale and any additional documents.

98/17FC **RESOLVED that** Council:

- a. Note the report on the sale of three blocks within the existing Mulwala Industrial Estate being Lot 19 and Lot 20 of DP 1116482 and Lot 28 DP 1208451;
- b. Authorise the sale of Lot 28 DP 1208451 (60 McCarthy Street, Mulwala) and that the Common Seal of Council to be affixed to the contract of sale and any additional documents;
- c. Authorise the sale of Lot 19 DP 1116482 (21 Defence Drive, Mulwala) and that the Common Seal of Council to be affixed to the contract of sale and any additional documents; and
- d. Authorise the sale of Lot 20 DP 1116482 (20 Defence Drive, Mulwala) and that the Common Seal of Council to be affixed to the contract of sale and any additional documents.

7.5 INTEGRATED PLANNING AND REPORTING - DELIVERY PROGRAM 2017 TO 2020 INCORPORATING OPERATIONAL PLAN 2017-2018

Summary

This report is to advise Council of the completion (23 June 2017) of the public exhibition of the draft Delivery Program 2017 to 2020 incorporating the Operational Plan 2017-2018 under the requirements of the NSW Local Government Act 1993.

Attached to the agenda is the Federation Council's Delivery Program 2017 to 2020 Incorporating the Operational Plan 2017-2018 including Council's Revenue Policy, (incorporating the proposed and fees and charges).

Background

Council's Integrated Planning and Reporting documents were placed on public exhibition for 28 days closing Friday, 23 June 2017. The opportunity for community input has been well promoted and in addition 5 Community Information sessions were held at Corowa, Oaklands, Urana, Mulwala and Howlong.

The Local Government Act 1993 (as amended), requires Council to adopt the suite of plans, at various times, as outlined in the diagram over the page.



Report

The attachments to this report provide details of Council’s Integrated Planning and Reporting Community Strategic Plans incorporating 2017-2018 Operational Plan Actions and Performance Measures together with Financial information in support of these documents. The table below provides a summary overview of the 2017-2018 Budget including expected transfers to/from the reserves (following completion of the 2016-2017 Financial Statements).

2017-2018 Summary Budget by Fund

Fund	Operating Income	Operating Expenditure	Depreciation Non-Cash	Capital Income	Capital Expenditure	Loan	Transfer To Reserves	Transfer From Reserves	Expected Equity Change
General	22,692,805	-21,630,250	6,859,280	1,375,120	-15,002,184	1,600,000	-184,650	1,315,587	-\$2,974,292
Domestic Waste	1,783,210	-1,782,040	490				-1,660		\$0
Water	4,746,560	-4,221,740	1,089,230	50,000			-1,664,050		\$0
Sewerage	4,416,236	-4,130,900	967,020	50,000			-1,302,356		\$0
Stronger Communities Fund		-2,274,750						2,274,750	\$0
Consolidated	\$33,638,811	-\$34,039,680	\$8,916,020	\$1,475,120	-\$15,002,184	\$1,600,000	-\$3,152,716	\$3,590,337	-\$2,974,292

Public Submissions received

At the time of writing a number of public submissions have been received for consideration of Council of which most have provided names and addresses to allow for response by Council staff by newsletter or addressed by special consideration of the Administrator.

Issues raised in submissions included requests for:

- Improvements to street lighting
- Improvements to footpaths

- Expansion of kerb and gutter
- Cemetery works
- Speed control/weight limits on roads
- Support for a heated pool in Corowa
- Improved drainage
- Equity in rating (refer comments on this matter below)
- Development costs
- Peak waste collection periods
- Signage

As a result of these submissions the following actions are recommended. Some actions are already underway.

1. A review of street lighting across the council area.
2. Preparation of an updated pedestrian mobility plan.
3. An audit of all kerb and channel to assess condition and upgrade requirements.
4. Cemetery capacity and standards are being reviewed.
5. Finalise Corowa Pool review.
6. Drainage strategy updated and funded in the budget.
7. Additional skips will be placed in Mulwala over the peak holiday season.
8. Council continue to place a major emphasis on funding the road network both sealed and gravel.
9. A review of signage is included in the proposed budget.

2017-2018 General Rates

There has been a concern expressed by a number of Farmland property owners that the proposed increase in rates charged on the Farmland Category is unfair and not returned to those affected in equivalent services. However, if the proposed income from Farmland rates (All) of \$3,396,886 is compared to just the proposed net expenditure on rural sealed and unsealed roads and other items of \$3,680,551 (net of depreciation), the Farmland category property owners are receiving over \$280,000 in direct return over and above the rates paid.

This level of additional expenditure for 2017-2018 provides evidence of the commitment of the Federation Council Administrator to the importance of the rural sector to this Council.

Further, there has been a concern expressed by a number of Mulwala residents relating to the impact of faster valuation growth over the levels of other Federation centres of population valuations and whether the rates raised is fair and returned to those affected in equivalent services. The Administrator has also considered these concerns and reviewed the considerable extra expenditure items for the Mulwala area proposed for the 2017-2018 year and found that the proposed 'rates in the dollar' is reasonable. The Administrator also commented that over the medium to longer term for General, Water and Sewerage rates and charges levied, the focus in the allocation of budgets to particular projects should be primarily be based on needs of the particular areas. This needs focus is determined from time to time and is derived from the primary strategic planning document of Council, the **Community Strategic Business Plans**, as part of the Integrated Planning and Reporting process required to be followed by all NSW Councils.

Background Analysis – General Rates

The increase in the valuations provided by the NSW Valuer General used to calculate rates for 2017-2018 is much greater for the Farmland category properties as compared to the other rate categories.

Additionally, there was significant variations across rate assessments within each of the rate categories that means that within each category, the impact of particular 'rates in the dollar' charged will also be great.

Extensive modelling of the impact of the valuation changes on individual rate assessments was undertaken, the various scenarios considered and reviewed, and the result is the figures proposed in the draft 2017-2018 Revenue Policy attached to the 2017-2018 draft Budget.

Refer to attachments:

Attachment 7.5.1 – Integrated Planning and Reporting Community Strategic Plans incorporating 2017-2020 Delivery Program 2017-2020 and 2017-2018 Operational Plan Actions and Performance Measures

No changes are proposed to this plan following the public exhibition period. However, following election of the new Council in September 2017 it is expected some review will occur.

Attachment 7.5.2 – Revenue Policy 2017-2018 (includes Fees & Charges)

No changes are proposed to this plan following the public exhibition period.

Attachment 7.5.3 – Capital Works Program 2017-2021

An increase (\$90,000) to the Mulwala Lonsdale Capital Expenditure allocation, (further refined), from \$510,000 in 2017-2018 to \$600,000 and the removal of the \$340,000 2018-2019 allocation. A reduction (\$90,000) of the Mulwala – Melbourne Street Capital Expenditure allocation from \$265,000 to \$175,000.

Attachment 7.5.4 – 10 Year Cashflow Statement

This includes the 2017 to 2020 Financial Plan and 10-year financial plan/explanatory document.

No changes are proposed to the financial plan following the public exhibition period.

Attachment 7.5.5 – 10 Year Operating Statement

No major changes are proposed to this document following the public exhibition period.

Conclusion

Note consideration of Administrator.

RECOMMENDED that

1. Council note the report on Integrated Planning and Reporting incorporating the 10-year Financial Plan, Delivery Program 2017 to 2020 and Operational Plan 2017-2018.
2. In accordance with Section 405 of the Local Government Act 1993 Council adopts the Integrated Planning and Reporting incorporating the:
 - a. 10 year Financial Plan, Delivery Program 2017 to 2020 and Operational Plan 2017-2018.
 - b. The 2017-2018 Revenue Policy and Fees & Charges inclusive of the Riverina Regional Library Fees and Charges.
 - c. The variations as detailed in this report and attachments, including any other changes as resolved at this meeting.
3. Council authorise the signing and affixing of the Seal of the Council to all Loan Documents relating to 2017-2018 loan funding as detailed in the Federation Council Operational Plan 2017-2018 and Budget.

99/17FC

RESOLVED that:

1. Council note the report on Integrated Planning and Reporting incorporating the 10-year Financial Plan, Delivery Program 2017 to 2020 and Operational Plan 2017-2018.
2. In accordance with Section 405 of the Local Government Act 1993 Council adopts the Integrated Planning and Reporting incorporating the:
 - a. 10 year Financial Plan, Delivery Program 2017 to 2020 and Operational Plan 2017-2018.
 - b. The 2017-2018 Revenue Policy and Fees & Charges inclusive of the Riverina Regional Library Fees and Charges.
 - c. The variations as detailed in this report and attachments, including any other changes as resolved at this meeting.
3. Council authorise the signing and affixing of the Seal of the Council to all Loan Documents relating to 2017-2018 loan funding as detailed in the Federation Council Operational Plan 2017-2018 and Budget.
4. That Council officers prepare a review of the cost contributions of user and service levels of the recreation facilities across Federation Council.

KC PARKER

DIRECTOR FINANCE AND ORGANISATION DEVELOPMENT

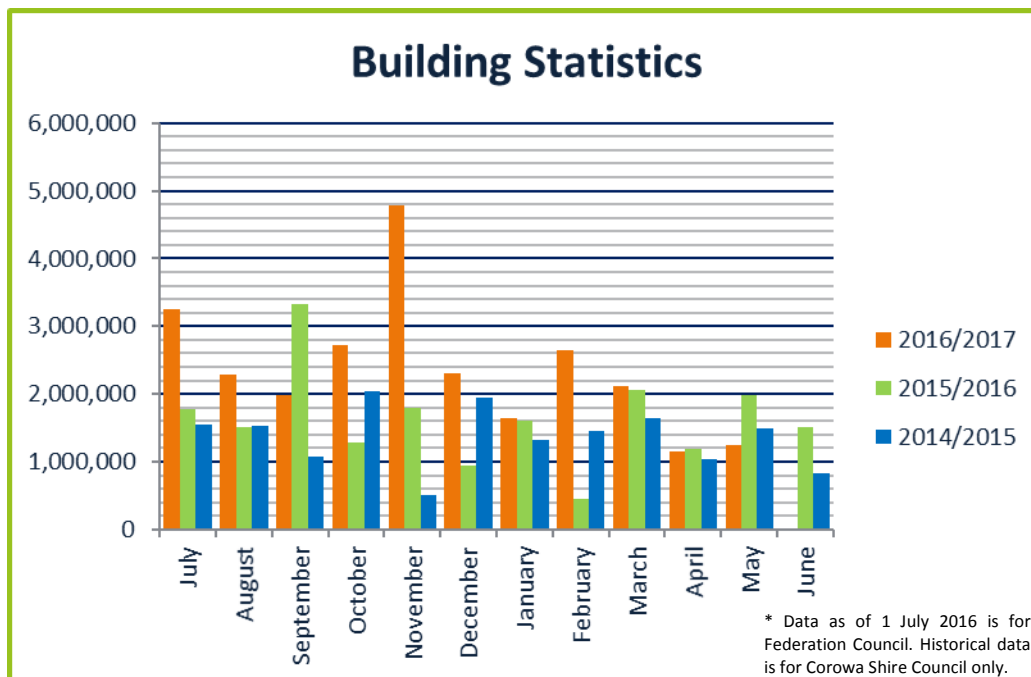
8. DIRECTOR INFRASTRUCTURE AND ENVIRONMENT REPORT

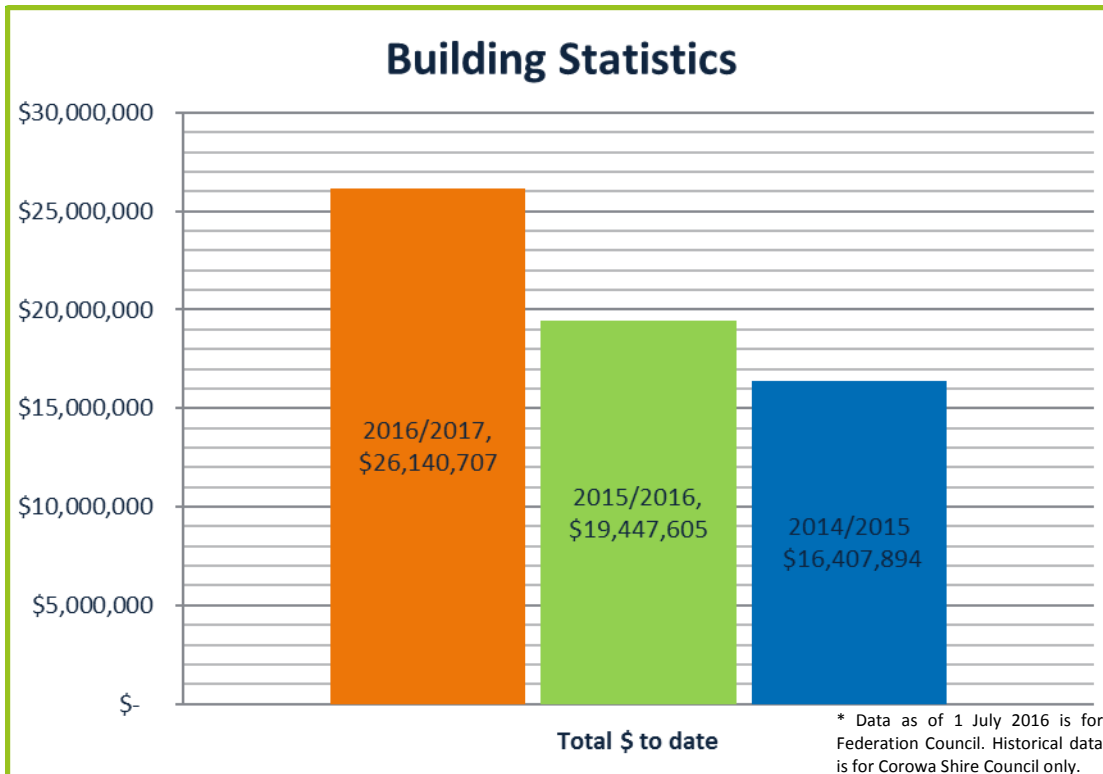
8.1 BUILDING APPROVALS – COMPLYING AND CONSTRUCTION CERTIFICATES APPROVED

This report provides for Council’s information, the construction and complying development certificates issued since the report prepared for the May 2017 Council meeting. The report also includes graphs on the value of works approved, over the last three financial years (NB. Data as of 1 July is for Federation Council. Historical Data is for Corowa Shire Council only). These graphs show that building activity is continuing to grow each year, which is a positive indicator for the local economy and developer confidence.

2017/50	179 Golf Club Drive Howlong	Shed
2017/66	386 Honour Avenue Corowa	Shade Sail
2017/72	135 Larmer Street Howlong	Garage
2017/75	14 Rose Drive Mulwala	Dwelling with Attached Garage
2017/77	271 Hudson Road Redlands	Hay Shed
2017/81	11 Bow Street Corowa	Dwelling with Carport
2017/82	12 Acacia Drive Mulwala	Dwelling and Shed
2017/85	6 Rose Drive Mulwala	Dwelling
CDC2017/14	11/114 Federation Avenue Corowa	Pergola
CDC2017/20	109 Hammer Street Howlong	Garage
CDC2017/23	38 Martin Street Corowa	Patio
CDC2017/24	194 Bank Street Howlong	Carport

TOTAL \$1,246,882





FOR information.

INFORMATION was noted.

8.2 DEVELOPMENT APPLICATIONS APPROVED UNDER DELEGATED (STAFF) AUTHORITY SINCE LAST ORDINARY COUNCIL MEETING

This report provides for Council’s information, the Development approvals that have been determined under delegated authority by the granting of consent subject to conditions, since the last ordinary Council meeting.

DEVELOPMENT APPLICATION REGISTERED NO. 2016/144

Application for a Modification of Consent on local centre land being Lot 5; DP 270608; 54 Hawkins Street, Howlong.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/12

Application for a Pontoon and Walkway on environmental management land being Lot 1; Section 50; DP 758296; 31-43 Orford Street, Corowa.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/28

Application for a 2 Lot Subdivision on general residential land being Lot 10; Section 14; DP 758726; 2-4 Sturt Street, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/31

Application for a 2 Lot Subdivision on general residential land being Lot 4; Section 65; DP 758528; 47 Kennedy Street, Howlong.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/48

Application for a 2 Lot Subdivision on general residential land being Lot 10; Section 44; DP 758528; 111 Sturt Street, Howlong.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/56

Application for a Shed with Reception, Office, Lunchroom and Toilet Facilities on general industrial land being Lot 10; Section 14; DP 758726; 2-4 Sturt Street, Mulwala.

FOR information.

INFORMATION was noted.

8.3 PROGRESS REPORT ON 2016/17 INFRASTRUCTURE WORKS PROGRAM

Summary

The following activities were undertaken since the May report by the Infrastructure team. A summary of the activities is provided below for information.

ROAD MAINTENANCE

(a) Road Maintenance Grading, Gravel Patching and re-sheeting.

Maintenance grading

- | | |
|----------------------|--------------------------|
| • Fergusons Road | • Darcys Road |
| • Wellers Gap Road | • Lilydale Road |
| • Larcombes Road | • Carroll Road |
| • Whitakers Road | • Narrow Plains Road |
| • Tom Roberts Road | • SR 88a Harris Hut Road |
| • Smiths Road | • SR 43 Bonnie Doon Road |
| • Williamson Road | • SR 55 Pateys Road |
| • Walbundrie Road | • SR 100 Rockliffs Road |
| • Williams Road | • SR 48 Woodhouse Road |
| • Fontainebleau Road | • SR5 Widgewa Road |
| • Woolshed Road | • SR 4 Coonong Road |

(b) Gravel and shoulder re-sheeting of some sections for the following roads

- | | |
|--------------------------|----------------------|
| • Tom Roberts Road | • Boat Rock Road |
| • Narrow Plains Road | • Humeden Road |
| • Fergusons Road | • Rennie Road |
| • SR 35 Meritons Road | • Savernake Road |
| • SR 29 Snarvil Road | • Drain Lane |
| • Drain End street Urana | • Sloane Siding Road |
| • Tocumwal Road | • Bull Plain Road |

- | | |
|--|--|
| <ul style="list-style-type: none"> • Redlands Road • Walbundrie Road • Balldale Road • Redlands Road • Bull Plain Road • Waste Transfer Station Corowa • Honour Ave (MR86) • Merton Road | <ul style="list-style-type: none"> • Buraja Road • Coreen Road • SR 1014 Urana/Boree Creek Road • SR 18 Back Morundah Road • MR 596 Yamma Road • MR 385 Federation Way (North) • SR 1086 Ferndale Road • MR 125 Mahonga Road |
|--|--|

(c) Sealed Road Patching Work

The Southern Area patching truck carried out preparation works for reseals and completed work requests. Council's Southern Crews patched various streets in Mulwala, Howlong and Corowa.

The Northern patching truck patched the following roads:

- MR 385 Federation Way;
- MR 131 Federation Way;
- MR 59 Cocketgedong Road;
- SR 1014 Urana / Boree Creek Road; and
- SR 2 Clear Hills Road - Oaklands Streets

(d) Works Requests

Council's Infrastructure Team closed out 42 works requests related to drainage and culvert maintenance and various pothole repairs. Record of some of these requests is detailed below:

opened	location	suburb	subcategory	closed
01-May-17	150 Bayly Street	Mulwala	Signage/Marking	19-May-17
11-May-17	155 Augusta Street	Corowa	Traffic Ordinance	31-May-17
12-May-17	267 Whitehead Street	Corowa	Traffic Ordinance	31-May-17
15-May-17	Bowkett Street	Lowesdale	Roughness	15-May-17
16-May-17	148 Victoria Street	Howlong	Flooding - Other	18-May-17
16-May-17	108 John Street	Corowa	Other	18-May-17
17-May-17	Corona Road	Corowa	Other	18-May-17
18-May-17	61-63 Guy Street	Corowa	Potholes	22-May-17
18-May-17	12 Railway Street	Corowa	Roughness	19-May-17
18-May-17	Mahonga Lane to Hill Top Road	Coreen	Roughness	19-May-17
18-May-17	Bottom end of Enfield Street	Corowa	Roughness	19-May-17
18-May-17	Glenlea Road	Redlands	Roughness	19-May-17
19-May-17	25-27 Romney Street	Mulwala	Roadside Furniture	20-May-17
23-May-17	110 Enfield Street	Corowa	Traffic Ordinance	31-May-17
24-May-17	Corner Evelyn Street and Betterment Parade	Corowa	Potholes	24-May-17
25-May-17	43 Betterment Parade	Corowa	Potholes	25-May-17
25-May-17	Whitehead Street	Corowa	Other	25-May-17
26-May-17	Enfield Street	Corowa	Roughness	26-May-17
29-May-17	Lucan Street	Corowa	Other	01-Jun-17
30-May-17	Rowers Park	Corowa	Other	07-Jun-17
30-May-17	248-250 Church Street	Corowa	Other	01-Jun-17
30-May-17	91 Slattery Street	Mulwala	Roughness	31-May-17
30-May-17	Lumeah Road	Savernake	Roughness	31-May-17

01-Jun-17	55-57 Melbourne Street	Mulwala	Trip Hazard	06-Jun-17
02-Jun-17	Pattersons Road	Rennie	Roughness	06-Jun-17
02-Jun-17	Warragoon Siding Road	Rennie	Roughness	04-Jun-17
06-Jun-17	Manners Lane between Ern Street and Havelock Street	Mulwala	Roughness	06-Jun-17
09-Jun-17	24 Dunmore Street	Mulwala	Other	09-Jun-17

(e) Incidents

- Council staff attended to a traffic accident occurred on the 9 May 2017 on the Riverina Highway. Council provided traffic control and costs related to this incident are intended to be claimed from the Roads and Maritime Services through the existing MoU agreement.

CONSTRUCTION ACTIVITIES

Works started or completed since last report:

- Pool Avenue/Inglis Street Carpark – Earthworks are expected to complete by 30 June 2017 and expected to be open to public. Line marking and some signage will be undertaken after 30 June 2017.
- Whitehead Street – Recent rain has caused delays. The scope of work includes, installation of six (6) storm water culverts, 3.4 kilometres of roadway at 8 meters wide and 5400 tonnes of road base at 100mm thick in order to complete the planned scope of works;
- Mulwala Industrial Estate Sub-division – Construction works for stage 1 have commenced. Signs for revised speed zones in Tocumwal Road are being installed and Council has received confirmation of approval of this road in front of the new industrial area to be reduced to 80km/h;
- Watermain works in Armour Avenue and Lone Pine Avenue are expected to finish by 30 June 2017
- Line marking works are continuing throughout the Local Government Area. These works are funded through the Regional Roads funding program from the NSW State Government.
- Additional line marking works are underway in Bow Street Corowa and Bull Plain Road at Spring Drive. These works are funded under the National Blackspot program.
- Kerb and Guttering rehabilitation works are underway funded by Federation Council. Construction works are underway in Edward Street and further works are planned in Walker Street, May Street and Gordon Street. These works are expected to finish by 30 June 2017.
- Footpath rehabilitation works are underway in Betterment Parade located between Bow Street and Whitehead Street. Additional works are planned in Evelyn Street between Whitehead Street and Betterment Parade and footpath works in Whitehead Street located Evelyn Street and Betterment Parade. These works are expected to finish by 30 June 2017.
- Works completed in Greenvale Road near Morundah. The allocation of funding was increased in order to fund substandard sub-base material not known at the time of the original investigation. This road was funded through Roads to Recovery program and costs are claimed in full.
- Works continuing at Corowa Road and expected to be complete by the end of the month weather permitting.
- The design for the Skate Park in Urana is complete. Quotations have closed and are being assessed before a decision is made on the successful tenderer. This project will need to be carried over to the next financial year in order to complete it in accordance with the designed scope.
- Drainage upgrade William Street and Osborne Street grates are upgraded.
- Resheeting and resealing program for 2016/17 is complete. Some rural and urban roads were not completed this year due to low temperatures. Council is looking to advertise its separate tender next year and part ways with the 3 Council arrangements next year. A new resealing program is being prepared in preparation for this tender.

- Heavy Patching Program is complete and Council is receiving positive feedback about the improvement in the quality of ride throughout the local government area.
- Widgewa Street Morundah required drainage assessment and could not complete within the financial year 2016/17. This project is required to be carried over into the financial year 2017/18.
- Project scope funded under RNSW and National Blackspot and HVSPP is delivered and there are under expenditures reported in these ledgers. Council is negotiating to re-allocate the remainder of these funds to undertake additional works within the same locality. The estimated amount of consolidated savings is over half a million dollars.
- Daysdale-Walbundrie causeway upgrade project – This project is funded by RNSW. Tenders have closed and a report is being prepared for the consideration of the Council.
- Back-Berrigan Road project is delayed and expected to be delivered by mid December 2018. RTR has been advised accordingly and funding claim will be lodged in Jan 2018. This project is being delivered internally in order to save costs.

STRATEGIC ACTIVITIES

- Business plans are being prepared for the following functions managed by the infrastructure team:
 - Emergency Management – Discharging Council’s responsibilities under Emergency Management and Rescue Act 1989;
 - Public Lighting – Management of Bulk Electricity Supply, costs and grant reporting;
 - Heavy Plant and Workshop – Maintenance and procurement of Heavy Fleet Management and maintenance of light vehicles;
 - Maintenance of Roads and Drainage – Day to day maintenance of infrastructure associated with Roads and Drainage and discharges Council’s responsibility with respect to WHS, POEO 1997 and Civil Liability Act 2002;
 - Asset Management – Preparing Asset Management strategy and Framework for Plans for all Infrastructure classes including Levees, Water, Sewer, Parks, Facilities, Roads, Traffic Facilities, Footpath, Kerb and Gutter, Drainage, and signs and line marking managed by Federation Council. Individual Asset Plans and data collection to be managed by respective Teams;
 - Development Engineering – Discharge responsibilities under Environmental Planning and Assessment Act 1979;
 - Infrastructure Construction – Provide construction and tendering services for Water, Sewer, Parks, Facilities, Buildings, Roads, Traffic Facilities, Afterhours response, urban drainage;
 - Infrastructure Design – Engineering Design development for all infrastructure classes and infrastructure Planning for Roads and Drainage;
 - Infrastructure Regulation – Discharge function under Electricity Supply Act, Roads Act 1993, Part 5 of Environmental Planning and Assessment Act 1979, Civil Liability Act 2002, National Heavy Vehicle Law (NHVL) and various other legislation.

These plans are expected to provide descriptions of services and adequacy of resources to deliver those service consistent with community expectations.

- Procurement - In order to promote transparent procurement practices, Council has developed a flowchart and checklist in accordance with NSW Tendering Guidelines (2009), Section 55 of the Local Government Act 1993 and Local Government Regulation 2005. This flow chart is expected to promote consistent and transparent procurement practices across the Council.

- Engineering Designs and Draft Works Program are being prepared for financial year 2017/18 in advance assuming the draft budget is adopted by Council without major changes. These designs are expected to provide accuracy of estimation, allow Council to undertake consultation with the community and incorporate feedback from the community before commencement of construction works.
- Local Emergency Management Committee (LEMC) is expected to meet on 26 June 2017 in Corowa. The last meeting of the LEMC highlighted operational response during the flooding in Corowa, Natural Disaster throughout the Local Government Area and Fires in Oaklands.

DISPLANS and emergency response manuals of former Urana and former Corowa and Agency responses are to be developed into the new Federation Council.

FOR information.

INFORMATION was noted.

8.4 UPDATE ON LONSDALE RESERVE UPGRADE PROJECT MULWALA NSW

Summary

This report recommends to Council the removal of “Bay 13” the old toilets and change facilities located within Lonsdale Reserve Mulwala.

Additionally, it is proposed to build replacement public toilet facilities near the existing tennis courts and additional storage facilities to cater for the tennis and cricket clubs.

Background

Lonsdale Reserve is a major sporting and recreational facility within the township of Mulwala. The facility has been identified for gradual upgrades for a number of years. Part of these works have been complete over the years in accordance with the Master Plan.

Council undertook a major review this year into the outstanding works and considering completing the balance of works within single financial years in order to save project delivery costs and maximise benefits to the community.

This review identified that the existing “Bay 13” condemned toilet and change facilities are required to be demolished. However, while considering this, Council consulted with the user groups and received informal feedback from a small segment of the user groups making a case for the retention of these condemned building. The building is an impediment to the road proposed to access the proposed parking facilities in accordance with the Master Plan.

However, taking into account the feedback from the user groups, Council engaged an independent engineer to assess the cost of rehabilitation of the condemned building in addition to the amenity upgrades required as per the quote from the Mulwala Progress Association. The estimated cost to Council is an additional \$250,000 to make the existing building suitable for ongoing usage.

The proposal

It is proposed to demolish the existing “Bay 13” and construct replacement toilet and storage facilities near the existing tennis courts as shown and marked in the attached map. The new facilities will comply with “all abilities” access requirements and meet current industry standards.

**Social Impact of the proposal**

The existing condemned building located at “Bay 13” is unsightly and removal of this building will enhance the amenity of the Lonsdale Reserve and add to the social outcomes of the facility in accordance with Master Plan.

The new facility will provide better social outcomes with improved amenity and allowing better road access to the carpark after Bay 13 is removed.

Environmental

The current Bay 13 does not comply with existing environmental requirements being unsightly and will require substantial upgrades before it meets current industry standards. The existing location of Bay 13 is unsuitable as it is located on the boundary line of the existing sports ground. A more suitable location for such facilities is away from the sporting field away from the green. To renovate the building permissions from the Council will need new plumbing, sewer and drainage infrastructure. However, the new proposed buildings will comply with existing environmental safeguards including adequate plumbing and sewer connections and stormwater drainage.

On balance, it make sense to demolish the existing Bay 13 and construct new facilities in accordance with the proposed plan.

Community impacts

Verbal representations have been made to the Council to retain the existing Bay 13. It is unknown if there is a stronger community desire to retain old facilities instead of the new one that is being proposed.

It is a risk that community may wish to retain Bay 13, however, this risk is reduced as Council is providing modern and replacement facilities. As such the benefits outweigh the costs and risk associated with this proposal.

Financial Implications

The Mulwala Progress Association have provided a quote for \$155,000 to renovate the existing Bay 13. Additionally, Council's independent engineer has assessed that additional \$100,000 worth of drainage and plumbing works are required in order to make the facility work in its existing location.

However, the replacement facilities are estimated to cost \$175,000. On balance, it makes financial sense to build the new facility. Additionally, it is worthwhile noting that the new facility will cost less to maintain due to longer remaining life.

Options

Council has the following options:

1. Do nothing;
2. Renovate Bay 13 in accordance with verbal representations and spend \$250,000.
3. Build new and modern facilities replacing Bay 13 for \$175,000.

It appears that Option3 is the preferred and recommended.

RECOMMENDED:

1. THAT Council build the proposed new toilet block and storage facilities in Lonsdale Reserve in accordance with Option 3 subject to approval of the Operational Plan for 2017/18; and
2. THAT the Manager Parks and Facilities is authorised to take necessary steps to undertake the proposed works.

100/17FC RESOLVED:

1. THAT Council build the proposed new toilet block and storage facilities in Lonsdale Reserve in accordance with Option 3 subject to approval of the Operational Plan for 2017/18; and
2. THAT the Manager Parks and Facilities is authorised to take necessary steps to undertake the proposed works.

9. NOTICE OF MOTION / QUESTION WITH NOTICE

NO ITEMS

10. REPORTS FROM COMMITTEES

NO ITEMS

11. PRÉCIS OF CORRESPONDENCE REQUIRING COUNCIL ACTION/FOR INFORMATION

11.1 YARRAWONGA-MULWALA RSL SUB-BRANCH – ANZAC DAY 2017

Thank you letter to Council and Amber Harvey for assistance and processing of approval for the 2017 Anzac Day March. A copy of this letter is included with the agenda.

11.2 FLOOD COMMITTEE – BOREE CREEK, MORUNDAH, OAKLANDS, RAND AND URANA

Forwarding a copy of the minutes of their meeting held on 25 May 2017. A copy of the minutes is included with the agenda.

11.3 FEDERATION ACCESS COMMITTEE

Forwarding a copy of the minutes of their meeting held on 8 June 2017. A copy of the minutes is included with the agenda.

101/17FC **RESOLVED** that the correspondence be received.

12. CONFIDENTIAL ITEMS

NO ITEMS

13. ACKNOWLEDGEMENT OF LRC SUPPORT

The Administrator expressed appreciation to the LRC members and former LRC members.

14. CLOSURE OF MEETING

The meeting terminated at 2.25 pm.

CONFIRMED: 18 July 2017.

ADMINISTRATOR:

