



**FEDERATION
COUNCIL**

Ordinary Council Meeting

Minutes

Thursday, 30 July 2020

Video Conference
Commenced 9.45 am



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1. OPENING MEETING AND READ LIVE STREAMING STATEMENT

The Mayor opened the meeting at 9.45 am

COVID-19 - Live Streaming of Council Meetings

Due to COVID-19 restrictions regarding gatherings and the need to comply with social distancing measures, all Council meetings will be held by video conference until further notice.

Residents will not be able to attend meetings in person. Federation Council wishes to advise members of the public that Council meetings will be live streamed so that the public may view the proceedings of the meeting in real time or later, and will be available after each meeting on Council's website www.federationcouncil.nsw.gov.au

View meetings via the link <https://www.federationcouncil.nsw.gov.au/live-stream>

2. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of the land on which we are meeting today, the Bpangerang people, and acknowledge the Aboriginal and Torres Strait Islander people who now reside in this area. I extend that respect to Elders – past and present of the Bpangerang nations.

3. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

PRESENT:

The Mayor, Councillor PMJ Bourke (Chairperson), Councillors AC Kennedy, GJ Law, DS Longley, FT Longmire, PI Miegel, BJ Thomas, NW Wales APM and SM Whitechurch.

ALSO PRESENT:

Mr A Butler (General Manager), Ms J Shannon (Director Corporate and Community Services), Ms S Appleyard (Director Development and Environmental Services) and Mr S Carmichael (Director Engineering Services), Mrs A Greenwood (Manager Communications and Engagement) and Mrs R Henson (Executive Assistant – Minute Taker).

3.1 APOLOGIES

Chair to ask for any apologies at meeting.

No apologies have been received for the 30 July 2020 Council Meeting.

3.2 APPLICATIONS FOR LEAVE OF ABSENCE

Application for leave of absence received by Chair to be tabled at meeting.

No new leave of absence applications have been received for the 30 July 2020 Council Meeting.

4. CONFIRMATION OF MINUTES

4.1 CONFIRMATION OF MINUTES OF ORDINARY MEETING 23 JUNE 2020

RECOMMENDED that the Minutes of the Ordinary Meeting held on 23 June 2020 be confirmed.

235/20FC **RESOLVED** on the motion of Councillors Longmire and Longley that the Minutes of the Ordinary Meeting held on 23 June 2020 be confirmed.

4.2 CONFIRMATION OF MINUTES OF EXTRAORDINARY MEETING 29 JUNE 2020

RECOMMENDED that the Minutes of the Extraordinary Meeting held on 29 June 2020 be confirmed.

236/20FC **RESOLVED** on the motion of Councillors Wales and Longley that the Minutes of the Extraordinary Meeting held on 29 June 2020 be confirmed.

5. DISCLOSURES OF INTERESTS

Disclosures of interest declarations received by the Chair to be noted.

There were no Disclosures of Interest received by the Chairperson.

6. MAYORAL MINUTE(S)

6.1 CITIZENSHIP CEREMONIES CONDUCTED JULY 2020

Citizenship Ceremonies

The Mayor conducted citizenship ceremonies for Lesley Crough, Sylvia Rowe, Darren Peck and John Caminito on 13-14 July 2020.

RECOMMENDED that Council note the Citizenship ceremonies the Mayor conducted on 13-14 July 2020 for Lesley Crough, Sylvia Rowe, Darren Peck and John Caminito.

237/20FC **RESOLVED** on the motion of Councillors Wales and Law that Council note the Citizenship ceremonies the Mayor conducted on 13-14 July 2020 for Lesley Crough, Sylvia Rowe, Darren Peck and John Caminito.

6.2 COUNCIL RESOLUTION – LOCAL GOVERNMENT EXCLUSION FROM NATIONAL CABINET

Summary

LGNSW has been requested on behalf of NSW Councils, to advocate for a seat at the National Cabinet. In support of this, Councils support is sought to support the approach from LGNSW to the NSW Premier, to help ensure Local Government is represented on the National Cabinet.

The National Cabinet is a new forum established by the Prime Minister in response to the COVID-19 pandemic, and has been well supported and proven to be effective. Since its initial success, the Federal Government has passed regulations that allow it to now replace COAG as the premier forum for State leaders and the Federal Government to meet on joint issues.

Considering Local Government play a lead role in issues such as COVID-19, and to date have not been overly included in consultation prior to any decisions being made, with the recent Border Closures a prime example, a seat within the National Cabinet would be most beneficial.

Rationale

On 13 March 2020, as the Coronavirus pandemic took hold around the world, the Council of Australian Governments (COAG) met in Sydney to discuss a range of issues of national importance. At that meeting First Ministers (the Prime Minister, Premiers and Chief Ministers) agreed to establish a National Cabinet to meet at least weekly to address the country's response to the coronavirus. The focus was primarily on the health and wellbeing of Australians and managing the health response. Over time National Cabinet has broadened its agenda to include a focus on managing coronavirus impacts across Australia. There was no Local Government representation on National Cabinet when it was established on the basis that its focus was on health.

On 29 May 2020, First Ministers, through the Prime Minister, announced the continuation of National Cabinet, which they considered to be a much more effective body than COAG for taking decisions in the national interest. Local Government was not given a seat at the National Cabinet table. However, ALGA as the national representative body of Local Government, was given a seat on the National Federation Reform Council (NFRC). The NFRC will meet once a year to focus on priority national federation issues such as Closing the Gap and Women's Safety. In addition to ALGA, the NFRC is comprised of the National Cabinet and the Council of Federal Financial Relations – Federal and State/Territory Treasurers.

The President of ALGA had been a member of COAG since it was convened by Prime Minister Keating in 1992. Local Government was included because all parties recognised that Australia has three levels of government and that the Government with most impact on people's daily lives in terms of the provision of local services and infrastructure is Local Government.

Decisions about how our Federation works and how it can be improved or reformed require all three levels of government working together to align their policies and programs. Australians expect the decisions of government affecting them to reflect their grass roots views and to be implemented at the local level as well as the state and national level. This was the case with the development and implementation of the National Competition Policy in the 1990s which included reform at the local government level as well as the National and State levels in areas such as water supply and infrastructure provision through procurement.

National Cabinet, and the Commonwealth Government in particular, are looking towards pro-growth policies to lift investment and get Australians back to work. With a focus on jobs growth

they are seeking ways to enable parts of the economy to grow. Local Governments are willing and necessary partners in developing and implementing reform. Reform involving the streamlining of legislation and regulation requires all the levels of government which are involved in regulation working together to achieve the benefits of reform for everyone without imposing costs or burdens on local communities. Getting it right on the ground is Local Government's area of strength.

Councils facilitate, establish, and grow local businesses and economies. Economic development has always been at the core of every successful council. Councils support economic growth through regional development policies and initiatives, strategic and land use planning, targeted investment attraction, prioritisation of local procurement, and focusing their annual investment on infrastructure that serves the community and business alike. Many councils also provide business networking opportunities, business training, mentoring, and incubator facilities and employment hubs. It is local government that is best placed to drive locally-led recovery.

The challenge facing National Cabinet over the coming months is unlike any which has faced Australian governments in recent times and it will require the concerted, coordinated and complementary efforts of all three levels of government to rebuild consumer confidence, support business and recreate millions of jobs.

Australians expect their three levels of government to be working together, and to see evidence of that. Including Local Government in National Cabinet would demonstrate a strong unity of purpose and a combined commitment to promote and implement National Cabinet decisions across the broadest implementation platform available to government.

RECOMMENDED:

1. THAT Council agrees to send a letter to the Premier and to The Hon Sussan Ley MP as the Federal Member for Farrer and the State member for Albury Mr Justin Clancy respectively which highlights the critical necessity for Local Government representation on the newly formed National Cabinet and seeks their assistance in requesting that First Ministers review the decision to exclude Local Government;
2. THAT Council seeks a meeting with our local Federal and State Members to discuss in more detail the importance of having local government representation on National Cabinet and the value of partnerships with Councils in achieving the objectives of the National Cabinet and the national reform agenda; and
3. THAT Council notes that the Australian Local Government Association, Local Government NSW and other state/territory local government associations will continue to advocate for local government representation on the National Cabinet and for Local Government's interests in all relevant forums

238/20FC **RESOLVED** on the motion of Councillors Thomas and Longmire:

1. THAT Council agrees to send a letter to the Premier and to The Hon Sussan Ley MP as the Federal Member for Farrer and the State member for Albury Mr Justin Clancy respectively which highlights the critical necessity for Local Government representation on the newly formed National Cabinet and seeks their assistance in requesting that First Ministers review the decision to exclude Local Government;
2. THAT Council seeks a meeting with our local Federal and State Members to discuss in more detail the importance of having local government representation on National Cabinet and the value of partnerships with Councils in achieving the objectives of the National Cabinet and the national reform agenda; and
3. THAT Council notes that the Australian Local Government Association, Local Government NSW and other state/territory local government associations will continue to advocate for local government representation on the National Cabinet and for Local Government's interests in all relevant forums.

6.3 TIM FISCHER MEMORIAL STATUE UNVEILING

The Mayor spoke about the Tim Fischer Memorial Statue Unveiling proposed to be held on 22 August 2020 at the Tim Fischer Park in Boree Creek. The NSW Governor has indicated she would like to attend. Council's events team are considering the requirements for this event considering the COVID-19 pandemic.

239/20FC **RESOLVED** on the motion of Councillors Longley and Longmire that the Mayoral Minute be noted, in relation to the items mentioned.

7. GENERAL MANAGER REPORT

7.1 TABLING OF REPORT - SUPPORT FOR DROUGHT AFFECTED COMMUNITIES IN NSW

Author: Adrian Butler, General Manager

Summary

The purpose of this report is to table the interim report from the Legislative Assembly Committee (NSW State Government), on Investment, Industry and Regional Development, regarding drought affected communities, chaired by our local State Member, Member for Albury, Mr Justin Clancy.

Background

The committee commenced in September 2019, when the record drought was at its peak, and continued until May 2020. Federation Council supported a submission prepared by Manager Community and Economic Development.

The committee has made some key recommendations and findings into the impacts of drought, and future management options for Governments and all stakeholders, as printed below.

Council is recommended to strongly support the interim report and continue to ensure these recommendations can be worked on, including with the support of groups such as RAMJO. Council should also furnish a copy of this report to the Drought/Resilience Committee group, and stakeholders including Riverine Plains and Corowa District Landcare, for further discussion. These people/organisations all willingly gave their time to assist Council in working through the significant drought, including assistance with selecting suitable drought funded projects.

Findings and Recommendations

Finding 1

The Committee finds that access to reliable town water supplies is fundamental to building the resilience of regional and rural communities against significant drought events and other natural disasters.

Finding 2

The Committee finds that financial sustainability of local water utilities is fundamental to both surviving the drought and building resilience against future events.

Recommendation 1

The Committee recommends that a review be conducted into existing NSW Government support to local water utilities to assess its effectiveness in:

- providing reliable town water supplies to rural and regional communities; and
- in ensuring the long term financial sustainability of local water utilities.

Recommendation 2

The Committee recommends that the NSW Government conduct a review into whether a standardised system of water restrictions should be implemented in New South Wales.

Finding 3

The Committee finds that the guidelines and approval processes for existing water management programs are complex and restrictive.

Recommendation 3

The Committee recommends that a review be conducted into the Integrated Water Cycle Management guidelines and section 60 of the Local Government Act (NSW) approval process with a view to removing duplication and improving timeliness.

Recommendation 4

The Committee recommends that with regard to funding programs:

- the NSW Government encourage the Commonwealth Government to consider extending the Farm Household Allowance eligible time period from 4 years to 6 years; and
- the NSW Government encourage the Commonwealth Government to review the timeframes for the delivery of projects under the Drought Communities Program; and
- the Rural Assistance Authority review guidelines to ensure that off-farm income does not unfairly impact on eligibility for assistance.

Recommendation 5

The Committee recommends that the NSW Government encourage the Commonwealth Government to consider allocating additional funds to the Emergency Water Infrastructure Rebate Scheme to extend the program.

Finding 4

The Committee finds that a single portal of information that identifies all available drought assistance across levels of government is highly desirable to support rural and regional communities access what is available to them.

Finding 5

The Committee acknowledges the work currently being undertaken by the Commonwealth and State Governments to improve coordination between all levels of government in the development of drought recovery and resilience strategies. However, gaps in coordination have been identified during this inquiry and we hope the current collaborative approach is ongoing.

Finding 6

The Committee finds that local government is a key resource for the Commonwealth and State Governments to use to deliver drought relief programs.

Recommendation 6

The Committee recommends that the NSW Government fund the establishment of resilience officers (drought and recovery) at the regional level.

Finding 7

The Committee finds that anecdotally buy-regional campaigns are an effective tool in supporting and promoting regional businesses, especially through periods of drought.

Recommendation 7

The Committee recommends that Destination NSW continues its campaign to promote regional NSW as a destination for tourists and events.

Finding 8

The Committee finds that the NSW Small Business Commission's Business Connect program has been a positive and welcomed program and support its planned expansion.

Recommendation 8

The Committee recommends that the NSW Small Business Commission develop a campaign to promote its resources and support services to regional business communities.

Finding 9

The Committee finds that access to adequate Vocational Education and Training (VET) is essential for rural communities to maintain skilled workers in their communities and provide opportunities to diversify.

Recommendation 9

The Committee recommends that the NSW Government consider ways to include support for regional universities when preparing drought assistance programs.

Recommendation 10

The Committee recommends that the Minister for Transport amend the eligibility requirements for the School Drive Subsidy to include pre-school children who live in an area that is classified as outer regional, remote, or very remote.

Finding 10

The Committee finds that friendship relationships between metropolitan and regional councils are a positive initiative that can provide shared benefits for all parties.

Attachments

7.1.1 Interim report into support for drought affected communities in NSW

Financial Implications

There are no financial implications as a result of this report.

Links to Councils Integrated Planning Framework

Community Strategic Plan 2018 – 2028 ‘Our Community Our Opportunity’

Theme: Economic Federation

Outcome 2: *Growing, progressive and prosperous communities that build on sustainable manufacturing, agriculture and tourism, close proximity to other centres, on both sides of the Murray River, and affordability.*

Delivery Program 2018-21 3 year Goal - 2.7: *Support the agricultural industry.*

Operational Plan 2019/2020 Action – 2.7.1: *Actively participate in agribusiness forums.*

Risk Implications

There are no unreasonable risks as a result of the actions proposed in this report.

Legal Implications

There are no legal implications as a result of the actions proposed in this report.

RECOMMENDED:

1. THAT Council note the report on the Interim Report from the Legislative Assembly Committee (NSW State Government), on Investment, Industry and Regional Development, regarding drought affected communities, chaired by our local State Member, Member for Albury, Mr Justin Clancy;

2. THAT Council send a letter of thanks for this report to Justin Clancy, Member for Albury, and congratulate him on the report; and
3. THAT Council send the report to Corowa District Landcare, Riverine Plains, and members of Councils Drought Resilience Committee for further discussion ahead of the Governments adoption of a final report by December 2020.

240/20FC **RESOLVED** on the motion of Councillors Law and Whitechurch:

1. THAT Council note the report on the Interim Report from the Legislative Assembly Committee (NSW State Government), on Investment, Industry and Regional Development, regarding drought affected communities, chaired by our local State Member, Member for Albury, Mr Justin Clancy;
2. THAT Council send a letter of thanks for this report to Justin Clancy, Member for Albury, and congratulate him on the report; and
3. THAT Council send the report to Corowa District Landcare, Riverine Plains, and members of Councils Drought Resilience Committee for further discussion ahead of the Governments adoption of a final report by December 2020.

Mr S Carmichael (Director Engineering Services) left the meeting at 9.56 am.

7.2 LOCAL GOVERNMENT REMUNERATION REVIEW OF FEES PAID TO MAYORS AND COUNCILLORS OUTCOME

Author: Heidi Neumeister, Governance Officer

Summary

This report presents the findings of the review of fees paid to Mayors and Councillors. Sections 248 and 249 of the Act require councils to fix and pay an annual fee based on the Tribunal's determination for the 2020/21 financial year.

Key points

- The level of fees paid will depend on the category the council is in.
- A council cannot fix a fee higher than the maximum amount determined by the Tribunal.
- If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.
- The Tribunal has reviewed the categories and corresponding fees.
- Federation Council remains categorised as a rural council.
- The Tribunal has determined there will be no increase in fees for the 20/21 financial year.

Background

Every three years, the Local Government Remuneration Tribunal (the "Tribunal") is required to review the categorisation of councils in accordance with Section 239 of the Local Government Act

1993 (the Act). As a new categorisation model for remuneration purposes was determined in 2017, the Tribunal was required to review the model again 2020.

The Tribunal is required to make an annual determination by no later than 1 May of each year on the fees payable to Mayors and Councillors.

In accordance with the Act the Tribunal has determined that there will be no increase in mayoral and councillor fees for the 2020/21 financial year.

For the Metropolitan group the Tribunal has determined to retain the existing categories and has amended the population criteria applicable to Metropolitan Large and Metropolitan Medium.

For the Non-Metropolitan group, the Tribunal has determined to create two new categories - Major Strategic Area and Regional Centre and to rename one category - Regional City to Major Regional City.

Further to this, the Tribunal has determined to revise the criteria for some of the existing categories to account for the new categories.

The Tribunal has determined the following categories:

Metropolitan	Non-Metropolitan
Metropolitan	Non-Metropolitan
Principal CBD	Major Regional City
Major CBD	Major Strategic Area
Metropolitan Large	Regional Strategic Area
Metropolitan Medium	Regional Centre
Metropolitan Small	Regional Rural
	Rural

Each council is allocated into one of these categories based on criteria identified by the Tribunal in Appendix 1 of its determination.

In October 2019, Federation provided a submission to be re-categorised as Regional Rural, however Federation's June 2019 population of 12,437 was well below the indicative population of Regional Rural councils. Council was unable to demonstrate the additional criteria to warrant inclusion in the Regional Rural group.

Federation Council remains a 'Rural' council for the purposes of the Local Government Remuneration Tribunal and determination of fees paid to mayors and councillors for the 2020/21 financial year.

The amounts determined are shown in the table below.

Category	Councillor Annual fee		Mayor Annual Fee*	
	Minimum	Maximum	Minimum	Maximum
Rural	9,190	12,160	9,780	26,530

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

Risk

Legislative Compliance

There is a risk of non-compliance with the Guidelines under sections 248-249 of the Local Government Act 1993 if Council fails to appropriately remunerate its mayor and councillors in accordance with the limits set by the Tribunal.

Without implementation: Moderate

With implementation: Low

Attachments

7.2.1 2020 Annual Determination LGRT (20/28447)

Financial Implications

No additional financial implications noted. Council is currently paying the maximum to Councillors \$12,160 per annum and the Mayor's payment \$26,530 per annum. The Mayor also receives the Councillor payment making the total payment to the Mayor \$38,690 per annum. These amounts are budgeted for.

Links to Councils Integrated Planning Framework

Community Strategic Plan 2018 – 2028 'Our Community Our Opportunity'

Theme: Well Governed Federation

Outcome 5: *Strong civic leadership and governance supporting equity across communities and effective communication with residents.*

Delivery Program 2018-21 3 year Goal - 5.3: *Ensure good governance and administration.*

Operational Plan 2019/2020 Action – 5.3.6: *Provide Councillor Support Services.*

RECOMMENDED that Council notes the outcome of the Tribunal and noting that there is no increase to fees paid to Councillors and the Mayor in the 20/21 financial year.

241/20FC **RESOLVED** on the motion of Councillors Longley and Miegel that Council notes the outcome of the Tribunal and noting that there is no increase to fees paid to Councillors and the Mayor in the 20/21 financial year.

7.3 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 22-24 NOVEMBER 2020

Author: Rachelle Henson, Executive Assistant

Summary

The 2020 Local Government NSW (LGNSW) Annual Conference (Conference) will be held from Sunday 22 to Tuesday 24 November at the Crowne Plaza Hunter Valley, 430 Wine Country Drive, Lovedale.

Registration opens from 17 July on the LGNSW website. Members will be able to take advantage of special 'early bird' rates.

Background

The Annual Conference is the main policy making event for the local government sector. It is council's opportunity to submit motions for consideration and debate by delegates. Motions passed at Conference become Resolutions, which LGNSW takes forward on Council's behalf, as part of the sector's advocacy agenda.

Council needs to nominate their voting delegates to enable registration as a nominated voting delegate by **12 midnight (AEST) on Sunday, 27 September 2020**.

Council should start considering if there are any motions it wishes to submit. Council is able to submit motions from 17 July 2020. Motions need to be submitted by **12 midnight (AEST) on Monday 28 September 2020**.

Proposed motions should be strategic, affect members state-wide and introduce new or emerging policy issues and actions. When submitting motions this year, members are encouraged to familiarise themselves with the existing principles and positions of LGNSW on issues of importance to the sector via the [Policy Platform](#).

Attachments

7.3.1 Nil.

Financial Implications

Conference Registration and additional session costs will be approximately \$2,500 per person. This includes flights, 2 nights accommodation each and conference registration.

Links to Councils Integrated Planning Framework

Community Strategic Plan 2018 – 2028 'Our Community Our Opportunity'

Theme: Well Governed Federation

Outcome 5: *Strong civic leadership and governance supporting equity across communities and effective communication with residents.*

Delivery Program 2018-21 3 year Goal - 5.3: *Ensure good governance and administration.*

Operational Plan 2019/2020 Action – 5.3.6: *Provide Councillor Support Services.*

Risk Implications

There are no unreasonable risks as a result of the actions proposed in this report.

Legal Implications

There are no legal implications as a result of the actions proposed in this report.

RECOMMENDED:

1. THAT Council note the report on the 2020 Local Government NSW (LGNSW) Annual Conference (Conference) will be held from Sunday 22 to Tuesday 24 November at the Crowne Plaza Hunter Valley, 430 Wine Country Drive, Lovedale;
2. THAT the Mayor, Deputy Mayor and General Manager attend the LGNSW Annual Conference from 22 to 24 November 2020;

3. THAT the Mayor and Deputy Mayor be Council's nominated voting delegates; and
4. THAT Council finalise any motions to be submitted for consideration at the conference, at the August Council meeting.

242/20FC **RESOLVED** on the motion of Councillors Whitechurch and Wales:

1. THAT Council note the report on the 2020 Local Government NSW (LGNSW) Annual Conference (Conference) will be held from Sunday 22 to Tuesday 24 November at the Crowne Plaza Hunter Valley, 430 Wine Country Drive, Lovedale;
2. THAT the Mayor, Deputy Mayor, Councillor Longley and General Manager attend the LGNSW Annual Conference from 22 to 24 November 2020;
3. THAT the Mayor and Deputy Mayor be Council's nominated voting delegates; and
4. THAT Council finalise any motions to be submitted for consideration at the conference, at the August Council meeting.

7.4 COMMUNITY SATISFACTION SURVEY 2020

Author: Alannah Greenwood, Manager Communications and Engagement

Summary

The purpose of this report is to provide Council with an overview of the planned Community Satisfaction Survey that will be conducted in August 2020. Action 5.5.2 in Council's 2019/20 Operational Plan, is to implement a customer satisfaction program to understand strengths and areas for improvement. Council has only one set of survey results to base any program on, from a 2016 survey. Two-year surveys are recommended to build data and a resultant improvement program from the results and the survey is budgeted to occur in this new financial year and each two years thereafter.

Background

In late 2016, Federation Council, in conjunction with the NSW Department of Premier and Cabinet conducted a Community Satisfaction Survey to assess the perceptions and satisfaction of its local residents in regards to Council services and operations.

Four hundred telephone surveys were completed by JWS Research and they included an accurate representation of gender, age and place of residence across the new Council area.

The survey report included comparisons to the average rating of newly formed councils state-wide and in the regional group of new councils. Federation Council achieved an overall score of 58, which was equal to the state average and slightly higher than the regional average.

Areas where Council performed significantly better than average included presentation of public areas, water and sewerage services, and libraries. Waste management and customer service also scored positively, rating amongst some of the best things about Federation Council.

The main areas for improvements were the maintenance of gravel roads, and ensuring that decisions made are in the best interest of the community. The condition of sealed roads was rated by residents as important and although Council performed above the state average in this area, a strong focus moving forward was on the improvement in satisfaction levels in relation to this provision of service.

In response to some of these results, Council at the time allocated over \$3 million of its \$9 million Stronger Community Grant program, towards improving the sealed road network. This work has been carried out over the last 12 – 18 months, in particularly on Federation Way, being the main north south connection through the Council area, connecting also the Newell, Riverina and Hume highways.

In August 2020 Council will undertake a new independent quantitative Community Satisfaction Survey project. The research objective is to determine the community's satisfaction, as well as the importance of Council's performance across service areas and facilities to provide Council with guidance on the future needs of the community.

The research outcomes will also inform Council's progress in achieving its measures and feed into Council's Integrated Planning and Reporting (IPR) Framework. It will also provide benchmarks with other similar LGAs and act as a reference point for the progressive initiatives that will shape Federation's future.

These include giving Council further guidance on community priorities and helping to inform other major long term strategic works including –

- Councils Rate Harmonization project, the new Local Environmental Plan and follow on land use strategies,
- The Waste Management Strategy currently underway, and follow on actions,
- Councils Sustainability and Energy Efficiency program, and
- Councils Long Term Financial Plan including Asset Management and Service Planning/Reviewing.

Survey Design

As a newly formed Council with a rich history of strong communities, and facing unique opportunities and challenges, Federation Council needs quality information and data to make the right decisions for its community's development and wellbeing, and to deliver efficient and effective investments into the right services and facilities.

According to the ABS Census 2016, the population of Federation Local Government Area is 12,462. There are 9,745 residents aged 18+. The survey based on n=400 will be as described in the table over the page:

Federation Council Population Survey Sample Design			
	2016-20 Population	%	Proposed Survey Sample
Age			
18-34	1,761	18%	72
35-49	1,923	20%	79
50-64	2,703	28%	111
65+	3,358	34%	138
Gender			
Male	4,850	50%	199
Female	4,895	50%	201
Total	9,745		400

All respondents will be 18 years of age or older and will have lived in the LGA for the previous six months at the time of data collection. Employees of Federation Council will be screened out before starting the survey.

In building the most robust sample, acquisition will be obtained via:

- White pages listings, plus the purchase of an additional 1,000 mobile telephone numbers registered in the LGA because around 30% of the adult population has no fixed telephone connection and rely on mobile telephones for their communications. This will meet the geographic profile needs of the sample, and also improve achieving quotas for the difficult to engage 18-34 year old cohort.
- Sorting the sample frame geographically and draw a proportional sample that accurately reflects the population distribution across the survey area.

Completed online surveys will be added to the data set.

Questionnaire Design

The questions included in the survey are informed by Council's 'Our Community – Our Opportunity' Community Strategic Plan 2018-2028.

1. **Built Federation:** Maintained and Improved infrastructure that meets the needs of residents and industry.
2. **Economic Federation:** progressive and prosperous communities that build on sustainable manufacturing, agriculture and tourism, close proximity to other centres on both sides of the Murray and affordability.
3. **Natural Federation:** Sustainable rural landscapes and waterways offering tranquility and attractive recreational spaces.
4. **Social Federation:** Close-knit and welcoming communities where people come together and support each other.
5. **Well-Governed Federation:** Strong civic leadership and governance supporting equity across communities and effective communication with residents.

It will also take into consideration the 2016 questionnaire to maximize continuity and trend analysis for measures relevant to Council. The average length of the interview will be 12 minutes. The survey will also take into account the current COVID-19 pandemic and seek analysis of satisfaction of residents before the pandemic and during for analytic accuracy.

Participation is completely voluntary and anonymous.

Conclusion

Once the survey data has been collected, the independent consultant IRIS Research, shall compile and analyse the results and prepare a draft written report including all illustrative graphs, raw data analysis, and any other information beneficial to understanding the collected information. An IRIS consultant will meet with Federation Council in a workshop session to present the draft report, taking questions and recommendations, to then complete a final report to be presented to Council and the community.

Attachments

7.4.1 Nil.

Financial Implications

Council has allocated funding in this year's budget to meet this action.

Links to Councils Integrated Planning Framework

Community Strategic Plan 2018 – 2028 'Our Community Our Opportunity'

Theme: Well Governed Federation

Outcome 5: *Strong civic leadership and governance supporting equity across communities and effective communication with residents.*

Delivery Program 2018-21 3 year Goal - 5.5: *Ensure quality customer service.*

Operational Plan 2020/2021 Action – 5.5.2: *Implement a customer satisfaction program to understand strengths and areas for improvement.*

Risk Implications

There are no unreasonable risks as a result of the actions proposed in this report. Council by undertaking customer satisfaction research is able to gain data to assist in improving its reputation, hence managing reputational risk.

Legal Implications

There are no legal implications as a result of the actions proposed in this report.

RECOMMENDED:

1. THAT Council note the report on the Community Satisfaction Survey; and
2. THAT Council receive a further report on completion.

243/20FC **RESOLVED** on the motion of Councillors Law and Thomas:

1. THAT Council note the report on the Community Satisfaction Survey; and
2. THAT Council receive a further report on completion.

7.5 TOURISM INDUSTRY SUPPORT - DIGITAL MARKETING CAMPAIGN - WITH LOVE FROM US

Author: Alannah Greenwood, Manager Communications and Engagement

Summary

The purpose of this report is to provide Council with an overview of a digital marketing campaign underway titled – With Love from Us.

Background

As in all states throughout Australia at present, the tourism industry continues to be heavily impacted by the Coronavirus crisis. While the return of consistent domestic tourism will be a welcome first step towards recovery, travel advice to border regions such as ours is not yet clear, even within NSW. This has been further impacted with the initial hard border closures two weeks ago, and in the last few days, the even greater restrictions on travel into NSW from Victoria. Traditionally the Federation Council area, and all the border areas along the Murray receive the bulk of their visitors from Victoria.

In response to the latest developments, Council staff working with our regional partner organisations, being Destination Riverina Murray, and Murray Regional Tourism, have acted. It has been identified that there has never been a more critical time for Council and local tourism operators throughout the region to partner together, to continue to engage with our loyal return visitors, and inspire future visitors to come and experience the magic and uniqueness of our region, when it is safe to do so.

Collectively as partners, our region offers visitors unique access points to Australia's mightiest river along with the magnificent landscapes and country plains in the north. Whether our visitors are caravanning and camping, or staying in a hotel or luxe B&B, they quickly realise why our region is so popular with holiday makers year after year.

On Monday, 20 July, Council launched the Tourism Industry Support Campaign – Digital Marketing Campaign - With Love from Us. All tourism operators have been invited to participate in this campaign by registering their interest on Council's corporate website and are also encouraged to provide a short video to highlight their 'with love from us' message which will be shared on the Visit Corowa Region Facebook page.

Through this campaign, Tourism operators are able to gain access to a suite of creatives that have been designed specifically to support the campaign and for tourism operators to also share on their respective digital channels. To accompany the suite of creatives, short video scripts are included to assist operators in creating their 'with love from us' message and example social media content.

Undoubtedly times are tough for all of our operators and Council remains committed to supporting our tourism operators now and in the many days ahead of us. Whilst Council awaits further clarity and advice from the NSW Government in relation to travel restrictions, especially for the border regions, as a collective, we will be ready and waiting to welcome back our loyal visitors, and throughout the journey, inspire future visitors to visit us when the time is right.

This is where there's more to discover. This is where there's more to life. Together, we will share this message, with love from all of us.

Throughout the campaign, visitors are also encouraged to register their details to receive a gift with love from us, and search for future travel inspiration on the tourism website.

[Attachments](#)

7.5.1 Nil.

[Financial Implications](#)

Council has allocated funding in this year's budget to meet this action.

[Links to Councils Integrated Planning Framework](#)

Community Strategic Plan 2018 – 2028 'Our Community Our Opportunity'

Theme: Economic Federation

Outcome 2: *Growing, progressive and prosperous communities that build on sustainable manufacturing, agriculture and tourism, close proximity to other centres, on both sides of the Murray River, and affordability.*

Delivery Program 2018-21 3 year Goal - 2.8: *Increase Tourism*

Theme: Well Governed Federation

Outcome 5: *Strong civic leadership and governance supporting equity across communities and effective communication with residents.*

Delivery Program 2018-21 3 year Goal - 5.4: *Ensure extensive communication and consultation with residents.*

Operational Plan 2020/2021 Action – 5.4.7: *Encourage media opportunities to showcase the natural assets and tourism offer of the Federation LGA.*

[Risk Implications](#)

There are no unreasonable risks as a result of the actions proposed in this report. Council by active tourism marketing, is able to further engage with its stakeholders.

[Legal Implications](#)

There are no legal implications as a result of the actions proposed in this report.

Ms J Shannon (Director Corporate and Community Services) left the meeting at 10.04 am.

Ms J Shannon (Director Corporate and Community Services) returned to the meeting at 10.05 am.

RECOMMENDED that Council note the report on the Tourism Industry Support - Digital Marketing Campaign - With Love from Us currently underway and highlight on Council's various digital channels.

244/20FC **RESOLVED** on the motion of Councillors Whitechurch and Law that Council note the report on the Tourism Industry Support - Digital Marketing Campaign - With Love from Us currently underway and highlight on Council's various digital channels.

7.6 COROWA POOL PROJECT - PROJECT UPDATE & OFFICIAL NAMING OF RENEWED FACILITY

Authors: Alannah Greenwood, Manager Communication and Engagement, Adrian Butler, General Manager

Summary

The purpose of this report is to provide Council with an update on the construction of the new Corowa Pools, Splash Park, Café Reception and associated infrastructure. The report also seeks endorsement to proceed with the management model and subsequent branding of the new facility.

Background

The project to deliver a new aquatic centre in Corowa is progressing well with construction works at the Ball Park precinct site on schedule for a mid-2021 opening.

After a long consultation and concept design phase, Council in May 2019, made the decision to endorse option four, which consists of a 50-metre pool, 25-metre indoor pool, indoor reception, administration and café area, amenities and storage areas, and splash park, at their ordinary meeting of Council.

Funding for a splash park was announced in October 2019 by the NSW Government, which secured the foundation for a \$750,000 splash park to be built as part of the redevelopment of the pool complex.

Since endorsing option four Council has been extremely proactive and investigated many options and models presented to them based on extensive community consultation. Council has been extensively assisted throughout this process by the Swimming Pool Advisory Committee, which consists of Councillors, pool users including swim professionals and community members, along with youth council and Corowa swimming club representatives.

The tender to construct the new facility was awarded to Hines Construction in October 2019. The project is expected to cost up to \$10.3 million and is funded by Council, alongside significant contributions from the NSW State Government under various grants including Clubs NSW, Stronger Communities and Stronger Country Communities.

This Regional Aquatic Centre will be an asset not just for the community of today, but one that will meet our communities' needs for the next 50 years.

With construction of the new facility on schedule for a mid-2021 opening to the public, Council Staff have formed an internal Corowa Pool Working Group Committee to fully develop a management model, and the official naming and branding of the new facility, to present to Council and the Swimming Pool Advisory Committee.

Construction Update

Contractors have informed Council Staff at its most recent site progress meeting that:

- The first pour for the 50M pool wall has been completed.
- The first half of the amenities slab pour has been completed.
- Structural framing steel and concrete panels have been erected, with the roof material all onsite ready to be installed following the completion of the lightweight framing.
- The 25M pool blinding and pipework has been installed.

- Councillors will inspect the site after the Council meeting on 30 July.
- The Swimming Pool Advisory Committee are also scheduled to have a site visit to observe construction works completed to date in the coming weeks.

Council staff have also undertaken significant work to finalise colour selection for the new facility for items such as shade sails and applied paint colours. Colour selections have been chosen to mirror that of Federation Council's corporate brand, and other associated brand colours used throughout the overall Ball Park precinct. IT Software and Security assets have also been identified and sourced to assist in preparing the facility for its official opening.

Operational Model

It is proposed that Council runs the new Aquatic Centre for a period of 2-3 years to gain a thorough understanding of all day-to-day operational aspects of the facility. This will also provide Council with valuable insights about the business and operational performance of the pool, along with future opportunities, and in the meantime allow further consideration of alignments with other nearby commercial activities, such as the Ball Park Caravan Park and foreshore precinct as they continue to be developed.

After this period, it is advised that Council reviews this arrangement and considers all feasible operational models to ensure the best financial outcomes for Council while ensuring a high standard of service is maintained for the community.

During this initial period of management, it is recommended that Council seek expressions of interests for the lease of the kiosk and provision of learn-to-swim programs, fitness classes and hydrotherapy services at the facility.

Branding/Naming of the facility

The future redevelopment of the former Corowa Swim Centre/Pool complex had been a major issue since initial reports in 1995 identified the facility was reaching the end of its operational life. The Building/Centre was simply named 'Corowa Swimming Pool', see below photo of the former entrance building.



The approved plans including consultation, have labelled the facility as the Corowa Aquatic Centre. See below for concept elevation plan, which will be the same as what will be built, subject to colour changes.



There have been a large range of reviews completed over the last 25 years to investigate the future facility redevelopment and replacement options. Council's desire informed strongly by the Community's strong support and vision, is to create a year-round regional facility, to continue to encourage economic growth and maximise community benefit and liveability. The end design has resulted what will be the delivery of a significant regional facility capable of attracting local and regional swim meets, along with the full range of leisure and fun activities, supported by the heated indoor program pool that still offers 3 swimming lanes, along with a learn to swim and gentle exercise/leisure area.

As mentioned earlier, prior to the creation of the new facility, the centre was branded with signage as the Corowa Swimming Pool. Given the level of investment and regional significance, the new facility will present to residents throughout the Federation region, and beyond, it is recommended that Council consider the process on defining the future name of the facility. This will allow brand guidelines to be developed, including building signage, staff uniforms and other material, for the management period to support all marketing, communications including advertising, and operational activities.

[Committee consultation and timing](#)

The contractor has advised they would like to finalise the official name over the next few months to allow this section of the building to be completed. Council staff will also need to use this in all marketing, branding and operational processes.

It is proposed that Council consult with the Swimming Pool Advisory Committee, and in the interest of time, seek the Committees views, to name the facility from one of the following or any new ideas or combinations:

- Corowa Swim Centre;
- Corowa Aquatic Centre; (as has been used from the concept phase through to planning including shown on plans/elevations of the new amenities/kiosk/indoor pool building);
- Corowa Swimming Complex;
- Federation Aquatic Centre;
- Federation Swim Centre;

The option of using the word 'Regional' in any combinations of the name chosen could also be considered.

Attachments

7.6.1 Nil.

Financial Implications

Council has allocated funding in this year's budget to deliver this project.

Links to Councils Integrated Planning Framework

Community Strategic Plan 2018 – 2028 'Our Community Our Opportunity'

Theme: Built Federation

Outcome 1: *Maintained and improved infrastructure that meets the needs of residents and industry.*

Delivery Program 2018-21 3 year Goal - 1.2: *Maintain and improve aquatic, recreational and other community facilities to meet the needs of residents.*

Operational Plan 2019/2020 Action – 1.2.4: Construct new Corowa Swimming Pool complex.

Operational Plan 2020/2021 Action – 1.2.4: Ensure implementation of effective management model and schedule of programs and activities at the pool complex.

Risk Implications

There are no unreasonable risks as a result of the actions proposed in this report. By constructing this new facility and replacing the former outdated facility, Council greatly improved its risk profile in this area.

Legal Implications

There are no legal implications as a result of the actions proposed in this report.

RECOMMENDED::

1. THAT Council note the update report on the construction, operational model and branding of the new facility;
2. THAT Council endorse the operational model for the facility; and
3. THAT Council consult with the Swimming Pool Advisory Committee prior to the Council Meeting, and determine a final name for the Corowa Swimming Pool project to allow construction of signage to continue and not delay the project further.

245/20FC **RESOLVED** on the motion of Councillors Miegel and Whitechurch:

1. THAT Council note the update report on the construction, operational model and branding of the new facility;
2. THAT Council endorse the operational model for the facility; and
3. THAT Council consult with the Swimming Pool Advisory Committee prior to the August Council Meeting, and determine a final name for the Corowa Swimming Pool project to allow construction of signage to continue and not delay the project further.

7.7 BALL PARK CARAVAN PARK DRAFT MASTERPLAN AND COROWA FORESHORE AND MORRIS PARK DRAFT STRUCTURE PLAN - CONCLUSION OF PUBLIC EXHIBITION - UPDATE REPORT

Authors: Alannah Greenwood, Manager Communications and Engagement, Adrian Butler, General Manager.

Summary

The purpose of this report is to provide Council with an update on the recent public consultation exercise undertaken on the Ball Park Caravan Park draft Masterplan, and the aligned Corowa Foreshore and Morris Park draft Structure Plan.

Background

At its ordinary meeting of Council, on Tuesday 19 May 2020, Council resolved to exhibit both the draft Masterplan for the redevelopment of the Ball Park Caravan Park at Corowa, alongside the Corowa Foreshore and Morris Park draft Structure Plan, to seek community feedback on these two monumental game changing strategic projects for Corowa.

Key elements of the new Ball Park Caravan Park draft Masterplan include a larger variety in site offerings for the caravan park, improved public access to the riverfront on the eastern side of Bridge Road, and better amenities for both caravan park patrons and those using the public open spaces near the river.

The preparation of the Corowa Foreshore and Morris Park draft Structure Plan, is a complementary piece of proactive strategic planning work, that will assist with the preparation of a final Plan of Management as required, for the large Crown Reserve areas. It will also ensure that a number of other projects Council has completed, underway and planned in the local area have connections with each other and form part of a logical, cohesive and forward looking overall plan.

The purpose of these two projects is to continue to raise the profile of Corowa, and the wider Federation region, and to ensure that projects being undertaken, particularly in and around the central Corowa Murray River Foreshore, are delivered in a strategic and integrated manner.

During the second half of 2019 from July through to December, Council worked closely with the team from Integrated Site Design to undertake a full review of the Ball Park Caravan Park layout and operation. From December 2019 until May 2020, a substantial amount of consultation has been

completed with key stakeholder groups to help inform the masterplans. The next step in this journey was to receive wider community feedback, as well as feedback from key state planning agencies and relevant authorities.

Exhibition of both plans were run concurrently from Wednesday 20 May to Wednesday 17 June 2020. These plans form a significant and very exciting blueprint for what the future of this amazing area could look like.

The bold new proposal to develop Ball Park Caravan Park, the Corowa Foreshore and Morris Park Structure plans showing individual precincts within these large areas, caused much excitement throughout the wider Federation Council Community. Below are the results of the exhibition process for Council's information.

Exhibition Submissions

Throughout the exhibition process Council received 39 formal submissions ranging from overwhelming responses of support to the projects proposed and an eagerness for development to occur as soon as possible to design queries and functionality of the new assets.

A detailed report on the submissions will be prepared and provided to Council under separate cover and to the next Council meeting also, as agency referrals also occur.

Digital Statistic Information from consultation/exhibition

Creative Design Assets

Council's graphic designer developed the following creative assets to support communication via digital and print channels:

- Hero banner for the Corporate Website.
- Council Snippets weekly advertisement hero banner.

An external provider was engaged to create artistic Impressions images and video to assist with the exhibition process and be provided with future grant applications to share the vision of the development in 3D format.

Corporate Website <https://www.federationcouncil.nsw.gov.au/Home>

Three pages were created on Council's Corporate website as follows:

- Latest News Page: <https://www.federationcouncil.nsw.gov.au/News-Media/Ball-Park-and-Foreshore-Masterplans-now-on-exhibition>
 - Page views = 356.
 - Average time on page = 1.02 minutes.This page directed users to the 'Have Your Say' page to review the visual impressions and complete an online feedback form
- Page: /Connect/Have-your-Say/Ball-Park-Caravan-Park-Masterplan-2020-Exhibition
 - Page views = 570.
 - Average time on page = 2.56 minutes.
- Page: /Connect/Have-your-Say/Corowa-Foreshore-Morris-Park-Masterplan-2020-Exhibition
 - Page views = 319.
 - Average time on page = 3.21 minutes.

Total Page Views for all web pages: 1245.

- Online Feedback Form
 - Number of forms completed = 18.

Corporate Facebook Page <https://www.facebook.com/FederationCouncilNSW/>

A total of three social posts were published on Council’s Corporate Facebook page as follows;

- Post One – published 20/5/20

Federation Council
May 20 · 🌐

Have your say on the Ball Park Caravan Park, Corowa Foreshore and Morris Park Masterplans!

A multifaceted masterplan project that has been undertaken to provide Council and the community with a framework that will guide opportunity, business planning and modeling in respect to the growth of our region and ensure together we can capitalize on our unique foreshore assets.

Review the plans today: <https://bit.ly/2WPYuKt...> See More

3,607 People Reached **1,914** Engagements [Boost Post](#)

👍❤️😮 34 17 Comments 20 Shares

Performance for Your Post

3,607 People Reached

148 Reactions, Comments & Shares 📊

81 👍 Like	29 On Post	52 On Shares
8 ❤️ Love	5 On Post	3 On Shares
3 😮 Wow	1 On Post	2 On Shares
1 😞 Sad	0 On Post	1 On Shares
35 Comments	22 On Post	13 On Shares
20 Shares	20 On Post	0 On Shares

1,766 Post Clicks

692 Photo Views	241 Link Clicks	833 Other Clicks 📊
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NEGATIVE FEEDBACK

2 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

Results: Organic Reach 3607 people, Engagements 1914 (1766 post clicks & 81 likes, 8 Love, 8 Wow, 1 Sad, 35 comments, 20 shares).


- Post Two – published 3/6/20

Federation Council
Published by Rachel Robinson-Minogue [?] · June 3 at 9:09 AM · 🌐


Have your say on the Ball Park Caravan Park, Corowa Foreshore and Morris Park Masterplans.

A multifaceted masterplan project that has been undertaken to provide Council and the community with a framework that will guide opportunity, business planning and modeling in respect to the growth of our region and ensure together we can capitalize on our unique foreshore assets.


Find out more: <https://bit.ly/3bWo1RL...> See More







Ball Park Caravan Park & Corowa Foreshore Video
00:47

 **Get More Likes, Comments and Shares**
When you boost this post, you'll show it to more people.

1,892 People Reached **365** Engagements [Boost Post](#)


 Damien Rosser, Renee Rowe and 4 others 8 Comments 8 Shares

 Like  Comment  Share 

Performance for Your Post



1,892 People Reached

854 3-Second Video Views

36 Likes, Comments & Shares 

11 Likes	6 On Post	5 On Shares
17 Comments	8 On Post	9 On Shares
8 Shares	8 On Post	0 On Shares

329 Post Clicks

44 Clicks to Play 	20 Link Clicks	265 Other Clicks 
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NEGATIVE FEEDBACK

1 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

Results: Organic Reach 1892 people, Engagements 365 (329 post clicks & 11 likes, 18 comments, 8 shares).

- Post Three – published 12/6/20

Performance for Your Post

1,880 People Reached

73 Reactions, Comments & Shares

41 Like	30 On Post	11 On Shares
2 Love	2 On Post	0 On Shares
1 Wow	0 On Post	1 On Shares
1 Sad	0 On Post	1 On Shares
1 Angry	1 On Post	0 On Shares
19 Comments	5 On Post	14 On Shares
8 Shares	7 On Post	1 On Shares

579 Post Clicks

297 Photo Views	23 Link Clicks	259 Other Clicks
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NEGATIVE FEEDBACK

1 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

Results: Organic Reach 1880 people, Engagements 652 (579 post clicks & 41 likes, 2 love, 1 WOW, 1 sad, 1 angry 19 comments, 8 shares).

Total Reach for the 3 posts: 7379.
 Total Engagements: 2931.

Electronic Direct Mail (EDM)

Information about the Exhibition of the Masterplans was included in the Tourism Stakeholder Newsletter, June 2020 Edition, audience of 350 people.

Print

- Articles included in Council’s managed publications of the Howlong Grapevine, Urana & District Newsletter.
- Multiple articles included in Council Snippets published weekly in the Corowa Free Press and Yarrowonga Chronicle.
- Media Releases distributed to TV, Radio and Newspaper contacts.

Conclusion/Next Steps

Now that the public exhibition phase has formally concluded, Council will finalise Crown Land consultation, and other state and federal agencies and authorities, along with any other stakeholder consultations. When the final plans are adopted, Council can work on a funding strategy, and detailed design and approvals for any confirmed projects, to support any agreed final projects proposed. A collation of submissions received will also be provided to Crown Lands for review.

The plans have been carefully proposed, pending consideration of the feedback and agency responses, to allow any final agreed projects to occur individually, subject to funding including grants, whilst still having an overall connectivity to any future projects.

A further report will be provided to Council once Crown Lands and other required agencies have reviewed the plans including the submissions, and final proposed plans will be presented to Council for final adoption. Council will then work on a funding strategy and detailed design and approvals, to support the projects agreed upon.

Council would especially like to acknowledge the representatives of both the Bangerang Tribe and Wiradjuri Nation who have viewed the site and plans, and also a very big thank you is extended to the many sporting and community representatives who have spent significant time working with Federation Council and the designers, to ensure their organisations needs and views are considered.

Attachments

7.7.1 Nil.

Financial Implications

Council has allocated funding in this year and last year's budget (carry forward project) to deliver this planning project. There are also projects underway that are already funded and shown in the draft plans to ensure integration for any future projects, and to ensure public awareness of projects planned/funded/underway.

Links to Councils Integrated Planning Framework

Community Strategic Plan 2018 – 2028 'Our Community Our Opportunity'

Theme: Natural Federation

Outcome 3: Sustainable rural landscapes and waterways offering tranquillity and attractive recreational spaces.

Delivery Program 2018-21 3 year Goal - 3.1: *Provide quality recreational spaces.*

Operational Plan 2020/2021 Action – 3.1.1: *Implement Parks and Reserves Maintenance program (Including Building Management, Caravan Parks, Parks & Presentation, and Cemeteries).*

Risk Implications

There are no unreasonable risks as a result of the actions proposed in this report. By continuing to improve the spaces and assets in these areas, Council greatly improves its risk profile.

Legal Implications

There are no legal implications as a result of the actions proposed in this report.

RECOMMENDED:

1. THAT Council note the update report on the Ball Park Caravan Park draft Masterplan, and the Corowa Foreshore and Morris Park draft Structure Plan; and
2. THAT Council receive a further report on the Ball Park Caravan Park draft Masterplan, and the Corowa Foreshore and Morris Park draft Structure Plan on finalising Crown Land and other agencies consultation.

246/20FC **RESOLVED** on the motion of Councillors Miegel and Longmire:

1. THAT Council note the update report on the Ball Park Caravan Park draft Masterplan, and the Corowa Foreshore and Morris Park draft Structure Plan; and
2. THAT Council receive a further report on the Ball Park Caravan Park draft Masterplan, and the Corowa Foreshore and Morris Park draft Structure Plan on finalising Crown Land and other agencies consultation.

7.8 LETTER SEEKING ESTABLISHMENT OF COROWA/WAHGUNYAH TOURISM COMMITTEE

Author: Adrian Butler, General Manager.

Summary

The purpose of this report is to provide Council with a letter received from local businessman, David Walton of Corowa, also representing numerous other interested and passionate business owners/tourism stakeholders, and including Corowa Chamber of Corowa representatives. As outlined, the letter is seeking the introduction of a Council Section 355 Committee to drive increased tourism into Corowa/Wahgunyah.

The letter is seeking the in-principle support of Council to allow staff to further develop the proposal, and present a further report to the August Council meeting to endorse a model and path forward.

Background

Council staff including the General Manager, Director Corporate and Community Services, Manager Economic Development, Manager Communications and Engagement and Tourism Co-coordinator, along with the Mayor and Deputy Mayor, have met several times with a local interested group of business owners, and Corowa Chamber of Corowa members. The meetings were to further discuss the ideas of the group, and have been held over the past month and a half at the request of the group.

The group were given a presentation by Council staff, to outline the latest major strategic works that Council has been undertaking with respect to developing a Local Government Area (LGA) wide brand for Tourism in our area, and the soon to be rolled out supporting marketing strategy. The group were also updated on the latest with respect to the Ball Park and Corowa Foreshore strategic redevelopment projects.

Several members of the group were members of a former Corowa Shire Committee that assisted Council in Tourism for the then Corowa Shire, and are seeking the support of Council to re-establish a committee to more actively market Corowa and Wahgunyah specifically, into the broader tourism market.

As the letter clearly outlines, the group is seeking delegations from Council under a Section 355 model, as Council already has in other towns, such as Howlong (Lowe Square), Mulwala (Lonsdale Recreation Reserve), and across the northern towns and villages including Boree Creek, Morundah, Urana, Rand, and Oaklands. Some of these Committees, in addition to the ones managing/assisting to manage and maintain Council facilities such as ovals, halls and swimming pools, also play key roles in Town promotion, events and tourism. It is expected that in the updating of the committee delegations in these towns, more details will be included to formalise and make these roles specific and consistent. This would also ensure consistency with Councils overarching strategic directions for tourism, considering Council takes a Council-wide and Regional approach.

Conclusion/Next Steps

If Council are supportive of this approach in-principle, further meetings will be held with key Tourism, Management, and Executive staff, along with the Mayor and Deputy, to further finalise and agree on a model, for presentation to the next available Council meeting.

This would also need to seek the consideration and support of Indigo Shire and views and consideration of Destination Rutherglen, in relation to the possibility of including Wahgunyah in the committees work. A meeting/s would be arranged if this was supported by Council.

The group see this as urgent given the dire situation across the country due to COVID-19, and even more-so now given since the initial meetings, the Border Closures have now occurred. This is considered a prime time to advance these discussions, should Council support this.

Council will still require the committee on final make up after a public process for members, to be consistent with and respectful of its overall LGA wide role, and the Tourism brand, and marketing and promotion strategies that support the brand. This is not considered to be an issue with the group based on meetings to date.

One of the options considered in the early phases of the new Tourism Brand, was the development of town specific brands, but given the size and diversity of the Federation LGA, and the amount of towns and villages, and also the advantages of a regional approach, this was correctly not considered the best option. The work this group could still, if supported, align with Councils overall direction, and allow a sharper focus to be given to Councils largest town, and potentially used by other existing Committees and groups across the other towns.

A further report will be provided to Council if the recommendation is endorsed including a draft terms of reference for Council to consider delegations.

Attachments

7.8.1 Letter from David Walton (20/30226)

Financial Implications

Council has not allocated any additional funding in this year's budget and would need to consider this at this meeting when adopting a final 2020/21 budget if supported. The future proposed committee has indicated an amount of \$10,000 per year. Council currently supports the Yarrowonga Mulwala Tourism Group \$50,000 per year, and contributes minimal amounts to some other town 355 committees. Further details on all of this would be presented if the concept develops.

[Links to Councils Integrated Planning Framework](#)

Community Strategic Plan 2018 – 2028 'Our Community Our Opportunity'

Theme: Economic Federation

Outcome 2: *Growing, progressive and prosperous communities that build on sustainable manufacturing, agriculture and tourism, close proximity to other centres, on both sides of the Murray River, and affordability.*

Delivery Program 2018-21 3 year Goal - 2.6: *Support a collaborative regional approach to economic development.*

Operational Plan 2019/2020 Action – 2.6.8: *Consider opportunities to work collaboratively with neighbouring Councils, tourism and business associations.*

[Risk Implications](#)

There are no unreasonable risks as a result of the actions proposed in this report.

[Legal Implications](#)

There are no legal implications as a result of the actions proposed in this report.

RECOMMENDED::

1. THAT Council note the report on the proposed Corowa/Wahgunyah Tourism Committee;
2. THAT Council support in principle the establishment of the group subject to receiving a further report once discussions are progressed, including seeking the views and approval of Indigo Shire Council if Wahgunyah is to be included; and
3. THAT Council receive a further report on the matter at the next available Council meeting.

247/20FC **RESOLVED** on the motion of Councillors Whitechurch and Miegel:

1. THAT Council note the report on the proposed Corowa/Wahgunyah Tourism Committee;
2. THAT Council support in principle the establishment of the group subject to receiving a further report once discussions are progressed, including seeking the views and approval of Indigo Shire Council if Wahgunyah is to be included; and
3. THAT Council receive a further report on the matter at the next available Council meeting.

7.9 [RAMJO WATER PAPER](#)

Author: Adrian Butler, General Manager

[Summary](#)

The purpose of this report is to provide Council with the final endorsed Riverina Murray Joint Organisation (RAMJO) Water Position Paper (June 2020). <https://ramjo.nsw.gov.au/wp-content/uploads/2020/06/Riverina-And-Murray-Joint-Organisation-Water-Position-Paper.pdf>

The document has been developed over the last 12 months by the RAMJO Water Sub-Committee. The Sub-Committee is Chaired by Mayor of Murray River Council, Cr Chris Bilkey, and includes Federation Mayor Cr Pat Bourke, and the General Manager, along with several other Mayors and General Managers. The paper has been produced with input from the Sub-Committee and broader RAMJO Board, with extensive work by Executive Officer of RAMJO, Bridgett Leopold, Executive Assistant of RAMJO, Bridget DeLaHaye.

Background

Councillors have previously been offered a copy of this strategic visionary and solutions focused document.

Engagement

Since its release, Council through the Sub-Committee has participated in various video conferences and meetings and more are planned.

Meetings held since the official release include –

- With Member for Murray Helen Dalton MP,
- With the Murray Darling Basin Authority (MDBA) Chief Executive Phillip Glyde and 7 other key staff.

Prior to the official launch extensive meetings were also held and offered with all major stakeholders, including industry groups, such as Murray and Murrumbidgee Irrigation Companies, and other lobby/environmental action groups such as Yactac, Speak Up, Southern Irrigators, and the Murray Darling Association (MDA).

Meetings planned in the near future include –

With local Member for Albury, Justin Clancy MP, and The Hon. Melinda Pavey MP, Member for Oxley, Minister for Water, Property and Housing, at the RAMJO Virtual Ministerial Roundtable on August 13th to discuss the Water Paper further.

With the Honourable Keith Pitt MP, Federal Member for Hinkler and Minister for Resources, Water and Northern Australia, and the Honourable Susan Ley, Member for Farrer and Minister for the Environment, on Monday 27th July. The Sub-Committee is also meeting with the Commonwealth Environmental Water Holder in August.

Also RAMJO has agreed to partner with the One Basin CRC bid, see <https://onebasin.com.au/> for more details on this group and their many partners.

The document is gaining significant traction and has quickly earned enormous respect. RAMJO are to be commended on this approach, and Council looks forward to continuing to work forward in support of improved water management outcomes for our communities.

Attachments

7.9.1 Nil – hard copies made available under separate cover.

Financial Implications

Nil.

[Links to Councils Integrated Planning Framework](#)

Community Strategic Plan 2018 – 2028 'Our Community Our Opportunity'

Theme: Economic Federation

Outcome 2: *Growing, progressive and prosperous communities that build on sustainable manufacturing, agriculture and tourism, close proximity to other centres, on both sides of the Murray River, and affordability.*

Delivery Program 2018-21 3 year Goal - 2.7: *Support the agricultural industry.*

Operational Plan 2019/2020 Action – 2.7.1: *Actively participate in agribusiness forums.*

[Risk Implications](#)

There are no unreasonable risks as a result of the actions proposed in this report.

[Legal Implications](#)

There are no legal implications as a result of the actions proposed in this report.

RECOMMENDED:

1. THAT Council note the report on the RAMJO Water Paper;
2. THAT Council send a letter of congratulations to RAMJO Chair, Cr Kevin Mack, RAMJO Water Sub-Committee Chair Cr Chris Bilkey, and Executive Officer and Executive Assistant, on the paper; and
3. THAT Council continue to engage on this document to lobby for improved water management outcomes across the community and across the Murray Darling Basin.

248/20FC **RESOLVED** on the motion of Councillors Longmire and Thomas:

1. THAT Council note the report on the RAMJO Water Paper;
2. THAT Council send a letter of congratulations to RAMJO Chair, Cr Kevin Mack, RAMJO Water Sub-Committee Chair Cr Chris Bilkey, and Executive Officer and Executive Assistant, on the paper; and
3. THAT Council continue to engage on this document to lobby for improved water management outcomes across the community and across the Murray Darling Basin.

7.10 [FIGHT CANCER FOUNDATION'S HILLTOP ACCOMMODATION CENTRE ALBURY - STAGE 2 - REQUEST FOR DONATION](#)

Author: Adrian Butler, General Manager

Summary

This report recommends Council formalise its donation towards the construction of Stage II of the Fight Cancer Foundation's Hilltop Accommodation Centre in Albury, adjacent to the Albury Hospital/Albury Wodonga Regional Cancer Centre.

Background

Council considered a report at the June extraordinary meeting and resolved to allocate \$15,000 towards the centre in the draft budget.

Council received a letter and also received an address via a video conference at a recent Councillor Workshop, from Foundation supporter, Albury City Councillor and former Mayor, Cr Alice Glachan.

Attachments

7.10.1 Nil.

Financial Implications

Council has an allocation in the draft 2020/21 budget for this donation.

Links to Councils Integrated Planning Framework

Community Strategic Plan 2018 – 2028 'Our Community Our Opportunity'

Theme: Social Federation

Outcome 4: *Close-knit and welcoming communities where people come together and support each other.*

Delivery Program 2018-21 3 year Goal - 4.2: *Improve healthcare.*

Operational Plan 2019/2020 Action – 4.2.1: *Facilitate networking meetings of key health stakeholders and practitioners to identify any gaps in health care provision.*

Risk Implications

There are no risks as a result of the actions proposed in this report.

Legal Implications

There are no legal implications as a result of the actions proposed in this report.

RECOMMENDED:

1. THAT Council note the report on the Fight Cancer Foundations request for funding to assist with Stage 2 of the Hilltop Accommodation Centre at Albury; and
2. THAT Council support the request for funding and allocate \$15,000 towards Stage 2 of the Hilltop Accommodation Centre at Albury to be adopted in the 20/21 budget.

249/20FC **RESOLVED** on the motion of Councillors Kennedy and Longley:

1. THAT Council note the report on the Fight Cancer Foundations request for funding to assist with Stage 2 of the Hilltop Accommodation Centre at Albury; and
2. THAT Council support the request for funding and allocate \$15,000 towards Stage 2 of the Hilltop Accommodation Centre at Albury to be adopted in the 20/21 budget

7.11 COVID-19 RESPONSE - UPDATE

Author: Adrian Butler, General Manager

Summary

This report updates Council broadly on the range of actions being undertaken in relation to Councils management of the impacts of the COVID-19 pandemic. In particular, the focus of the last two weeks has been in managing the impacts of the hard Border closure between Victoria and NSW. The report also advises that work is being undertaken to continue to plan and document Councils strategy going forward, into an overarching COVID-19 Response Plan. This will be developed and presented to Council for consideration in the coming months.

Background

Council actions and efforts are split across internal works to maintain where possible service delivery, and externally to continue to support our communities through these tough times.

Councils Internal Focus

Framework – Council has from the start, formalised its staff meetings through the Business Continuity Plan (BCP) Framework process, and has weekly and more frequently when needed, Continuity Management Team (CMT) meetings. These are also followed by weekly CMT and all Manager Meetings. Council has from day 1 of the Pandemic changes, been very determined to continue to adapt and refine its services where possible to ensure the highest levels of services can still be delivered to the community.

Service Delivery and Impacts – Council, through Risk Assessments under the BCP process, has been managing its 45 services, under a Risk Management framework with the BCP framework.

Areas impacted include all services and functions to some extent, and significant resources including staff time and additional costs such as hiring costs for plan, have been incurred. Areas where significant changes have occurred include Infrastructure and Facility assets, Risk, I.T, Communications, Human Resources, Customer Service including Libraries, Community Services and Economic Development including Tourism, Councillor Services (meetings etc.), along with increased measures and changes to Business Units such as Mobile Preschool, Caravan Parks, and the Corowa Saleyards.

More detailed information will be presented in the Response Plan when developed.

Councils Community Focus

Lobbying and Advocacy – Council through the Mayor, General Manager and other staff as required, are frequently attending meetings including more recently due to the Cross Border issues, with the Cross Border Commissioner James McTavish, and Local Members and Council and JO representatives from the Coast to the western end of the VIC/NSW Border. These meetings are Monday Wednesday and Fridays, and more often as required. These have been the key information sharing and lobbying and advocacy forums over the past few weeks. These have been successful and instrumental in already making critical changes to permit systems, and areas of eligibility, as examples, under the Border Closure issues, from the Public Health Order.

Council is also forwarding case studies, received through Councils new online platform to present to the NSW Government, real examples of the impacts on businesses of the Border Closures. The NSW Government is arranging meetings between Local Members and Chambers of Commerce, as well as at a Regional and State Chamber of Commerce level.

Council is also making representations on seeking cost recovery on the significant additional expenses incurred from our COVID-19 response, including most recently, costs escalating significantly as Council supports the NSW Police with hiring of facilities for the Border Closure checkpoints.

Councils Service NSW staff especially, have since the Border Closure announcement over two weeks ago, have had to deal with an enormous influx of customers, who are changing over licence and registration details. This influx of people into the building all has to be managed in accordance with Councils COVID Safe Plan for the Civic Centre. The Mulwala and Howlong Office staff have also been extremely busy over this time.

Community Support – NSW Police have been overwhelmed by the strong show of support that the locals have offered the Checkpoint personnel, including Corowa Apex donating fire buckets and wood to the personnel to cope with the cold nights and days on the checkpoint. They have also stated that the attitude of the drivers has been very patient and positive.

Communications and Engagement – Council has significantly ramped up even further, its efforts both internally, and externally in ensuring the staff and community are kept as informed as possible on COVID-19 matters.

Community and Economic Development including Tourism – Councils Community and Economic Development including Tourism teams, are also critically aware of the acute impacts of this lack of activity in our communities, and have undertaken several major initiatives with the support of community partners.

Financial Support – Council continues where possible to waive fees, and encourages residents to utilise Councils Hardship Policy if they individually or as a business have genuine financial hardship as a direct result of COVID-19.

Response Plan Development

The Response Plan will not duplicate any existing plans, policies, strategies, and other relevant frameworks of Council that have been enacted in response to COVID-19. It will however explain linkages, and also identify any areas where Council has supported the community more broadly and identify any new opportunities as this situation changes so frequently.

The Response Plan will therefore have two focusses, one on the external impacts of COVID-19 on the community, particularly in the areas of Economic and Community development, including mental health, finance pressures, other health issues, decline in visitation and economic activity as a result, and other areas. The Plan will also focus internally on Councils response, being managed under its Business Continuity Framework. This will also outline the significant additional pressures and challenges placed on Council as a service provider, including significant additional expenditure in areas, and down turns in income in other areas such as Caravan Parks.

The Response Plan will continue to be developed and once adopted, be considered a live document that Council is able to review each month if needed. The Plan will also be a key document to enable lobbying and advocacy efforts into the State and Federal Government.

The Response Plan will also capture the amazing innovations and transformations that have occurred, both internally and in the Community and the strong support that the community is showing one another, as we all deal with the situation in different ways.

Attachments

7.11.1 Nil.

Financial Implications

There will be no additional financial implications as a result of the actions proposed in this report. Any new initiatives if proposed would go through normal budgetary processes.

Links to Councils Integrated Planning Framework

Community Strategic Plan 2018 – 2028 ‘Our Community Our Opportunity’

Theme: Social Federation

Outcome 4: *Close-knit and welcoming communities where people come together and support each other.*

Delivery Program 2018-21 3 year Goal - 4.8: *Encourage community pride and spirit.*

Operational Plan 2020/2021 Action – *This report links to many actions with Councils Operational Plan 2020/2021.*

Risk Implications

There are no risks as a result of the actions proposed in this report.

Legal Implications

There are no legal implications as a result of the actions proposed in this report

Mr Carmichael returned to the meeting at 10.43 am.

RECOMMENDED::

1. THAT Council note the report on CIVID-19 and the development of a Response Plan; and
2. THAT Council receive a draft COVID-19 Response Plan when developed.

250/20FC **RESOLVED** on the motion of Councillors Kennedy and Wales:

1. THAT Council note the report on CIVID-19 and the development of a Response Plan; and
2. THAT Council receive a draft COVID-19 Response Plan when developed.

ADJOURNMENT OF MEETING

251/20FC **RESOLVED** on the motion of Councillors Longmire and Longley that the meeting be adjourned for morning tea at 10.44 am.

RESUMPTION OF MEETING

252/20FC **RESOLVED** on the motion of Councillors Longmire and Longley that the meeting be resumed at 11.14 am with all Councillors present.

A BUTLER
GENERAL MANAGER

8. DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT

8.1 FINANCIAL PERFORMANCE REPORT AS AT 30 JUNE 2020

Summary

This report provides a summary of key financial performance indicators for Federation Council for the reporting month.

Operating Results

With the financial year ending on 30 June 2020, operating revenue and expenditure is still being finalised. This report will be updated when interim figures are available.

Capital Works Program

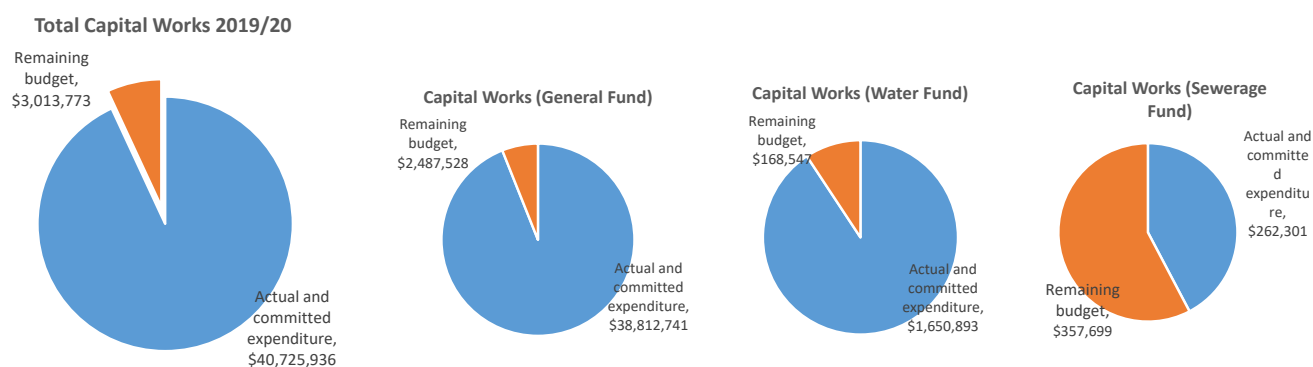
The following table provides a summary of capital works expenditure for the reporting month. More detailed reporting is provided with the Quarterly Budget review Statement.

Description	Original Budget	C/F	Qrt 1 - 30 Sept 19	Qrt 2 - 31 Dec 19	Qrt 2 - 31 Dec 19	Qrt 3 - 31 Mar 20	Revised Budget	Actual and committed expenditure	% budget committed	Remaining budget	Notes
Administration	50,000	50,000	-	-	-	(50,000)	50,000	12,936	26%	37,064	
Aerodrome	100,000	-	-	340,000	-	-	440,000	484,177	110%	(44,177)	
Buildings, Land Improvements, Land & Recreation	8,441,765	726,124	-	(383,715)	-	50,000	8,834,174	6,997,588	79%	1,836,586	1
Drought Funding	-	-	-	1,000,000	-	-	1,000,000	874,298	87%	125,702	
Industrial Land	1,500,000	245,930	-	-	1,000,000	395,580	3,141,510	6,071,124	193%	(2,929,614)	2
Information Technology	95,000	-	-	-	-	-	95,000	64,620	68%	30,380	
Plant & Equipment	2,782,250	-	-	-	-	-	2,782,250	1,831,783	66%	950,467	
Regional Growth Fund Grants	3,683,700	-	-	-	-	-	3,683,700	147,850	4%	3,535,850	
Roads, Footpaths, Bridges, Kerb & Guttering, Drainage	13,211,550	952,677	-	463,298	-	(33,400)	14,594,125	12,750,092	87%	1,844,033	
Saleyards	500,000	-	-	-	-	-	500,000	424,020	85%	75,980	
Sewerage	620,000	-	-	-	-	-	620,000	262,301	42%	357,699	
Stronger Communities & Merger	3,609,301	-	-	-	-	-	3,609,301	5,442,165	151%	(1,832,864)	3
Stronger Country Communities Grants (Round 1)	-	577,841	-	-	-	-	577,841	605,718	105%	(27,877)	4
Stronger Country Communities Grants (Round 2)	3,048,027	(89,166)	-	33,507	-	-	2,992,368	3,106,371	104%	(114,003)	5
Water	890,000	865,940	-	-	-	63,500	1,819,440	1,650,893	91%	168,547	
Total Capital Works 2019/20	38,531,593	3,329,346	-	1,453,090	1,000,000	425,680	44,739,709	40,725,936	91%	4,013,773	
Capital Works (General Fund)	37,021,593	2,463,406	-	1,453,090	1,000,000	362,180	42,300,269	38,812,741	92%	3,487,528	
Capital Works (Water Fund)	890,000	865,940	-	-	-	63,500	1,819,440	1,650,893	91%	168,547	
Capital Works (Sewerage Fund)	620,000	-	-	-	-	-	620,000	262,301	42%	357,699	
Total Capital Works 2019/20	38,531,593	3,329,346	-	1,453,090	1,000,000	425,680	44,739,709	40,725,936	91%	4,013,773	

Notes

- This includes the construction of the Corowa Swimming Pool. The remaining budget for this project and any other capital works that are in progress will be carried over to 2020/21.
- Construction of the \$3.5m Howlong Industrial Estate has progressed more quickly than budgeted. There are a number of accounting entries required to properly account for the split between Council expenditure and private expenditure on this development. In summary, the project is still expected to be completed on budget. This report will be updated once final year end adjustments have been completed.
- This includes the construction of the Howlong Multipurpose Centre, Bangerang Park and the All Abilities Playground. Many of these projects are being completed over multiple years and the budget is monitored across the multi-years of the project rather than on one individual year. The final budget for the All Abilities Playground will be subject to a separate report to Council.

4. Projects funded under the Stronger Country Communities Grant (Round One) are being completed over multiple years and the budget is monitored across the multi-years of the project rather than on one individual year. There are no significant variances to report at a project level.
5. Projects funded under the Stronger Country Communities Grant (Round Two) are being completed over multiple years and the budget is monitored across the multi-years of the project rather than on one individual year. There are no significant variances to report at a project level.

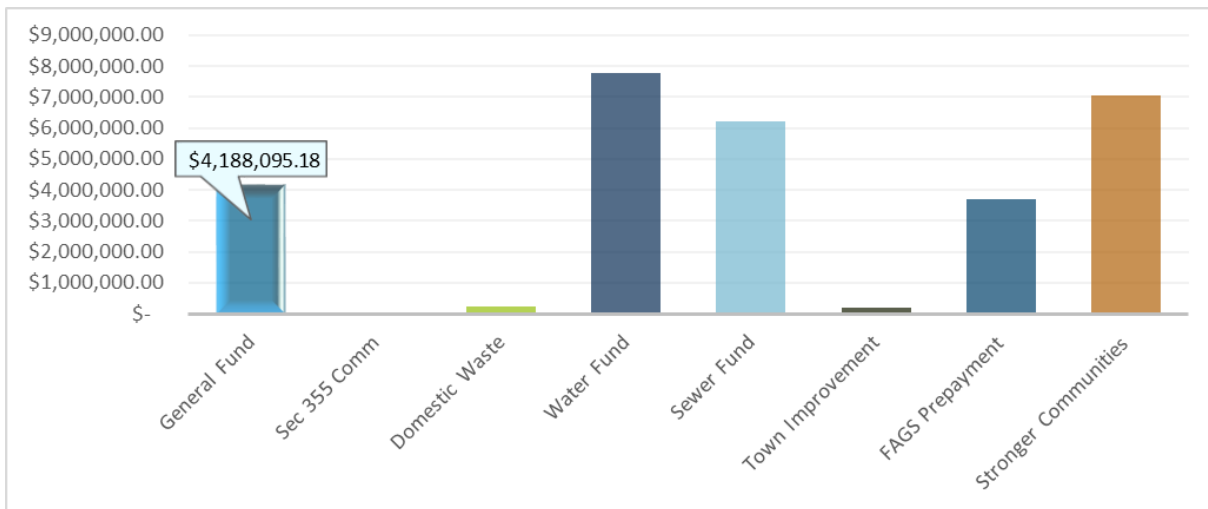


Balance Sheet

Bank Balances and Reconciliation

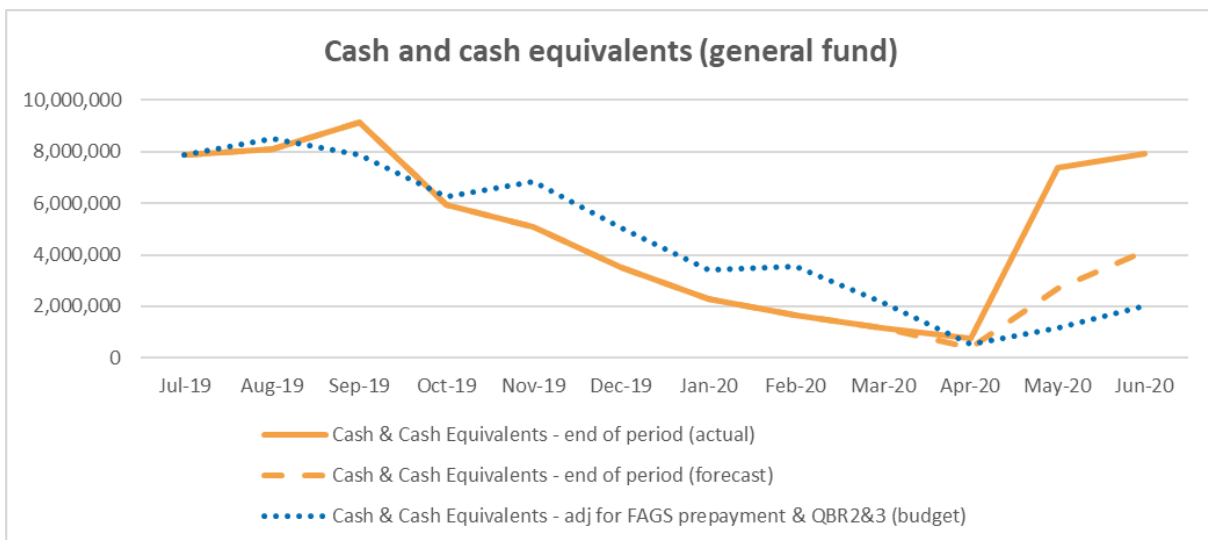
Council's Bank Balance as per Bank Statement at report date:

			\$
General Account	0000 0022		1,109,286.01
Business Online Saver Account	1014 2522		2,024,342.75
Investments			<u>26,299,483.67</u>
		Sub Total	29,433,112.43
Plus Deposits not yet lodged:			
Corowa	30/06/2020	1.00	<u>1.00</u>
		Sub Total	29,443,113.43
Less Unpresented Cheques			<u>678.37</u>
Balance as per Ledger			29,432,435.06
Less External Restricted Funds			22,383,527.78
Less FAGS Prepayment			<u>3,715,758.00</u>
Balance of General Fund Ledger			4,188,095.18



The following graph details Council’s cash and cash equivalents in the General Fund over the 2019/20 financial year. The solid line represents the actual balance (and includes the May 2020 Financial Assistance Grants prepayment), the dashed line represents the cash balance forecasted in March 2020, while the dotted blue line represents the budgeted cash position adjusted for the Financial Assistance Grants prepayment (from June 2019) and Quarterly Budget Review 2 and 3 changes.

There was a significant increase in Council’s cash balance in May 2020, due to the Commonwealth Government providing a 50% prepayment of Financial Assistance Grants relating to 2020/21. This advance payment of \$3,715,758 was received on 26 May 2020. This has resulted in the actual cash at June 2020 being \$3.7 million higher than originally forecast.



Cash has continued to be received for sales in the Mulwala Business Park and from receipts of government grant payments.

Certificate of reconciliation

I certify that Council’s general ledger bank accounts have been reconciled with the appropriate bank statements as at 30 June 2020.

*S Norman
Manager Finance*

INVESTMENTS

The following list of investment securities held at reporting date. Investment of funds on behalf of Council has been undertaken in accordance with the Local Government Act and Regulations.

Investment Type	Institution	Amount Lodged	Date Lodged	Rate	Days	Maturity Date
Term Deposit	CBA	\$1,044,679.02	07/04/2020	0.82	98	14/07/2020
Term Deposit	NAB	\$1,020,115.21	07/04/2020	1.18	98	14/07/2020
Term Deposit	NAB	\$1,531,010.06	14/04/2020	1.14	91	14/07/2020
Term Deposit	NAB	\$1,023,424.38	21/04/2020	1.08	91	21/07/2020
Term Deposit	NAB	\$2,000,000.00	21/04/2020	1.08	91	21/07/2020
Term Deposit	NAB	\$2,668,076.11	02/06/2020	0.91	91	01/09/2020
Term Deposit	NAB	\$1,022,959.88	02/06/2020	0.91	91	01/09/2020
Term Deposit	ANZ	\$1,109,527.04	07/04/2020	1.05	153	11/09/2020
Term Deposit	NAB	\$1,042,407.59	16/06/2020	0.88	92	16/09/2020
Term Deposit	NAB	\$1,042,461.75	23/06/2020	0.91	93	24/09/2020
Term Deposit	Bendigo	\$2,000,000.00	29/05/2020	0.80	123	29/09/2020
Term Deposit	NAB	\$1,035,955.02	16/06/2020	0.91	106	30/09/2020
Term Deposit	NAB	\$1,000,000.00	18/06/2020	0.92	273	18/03/2021
Term Deposit	NAB	\$1,000,000.00	18/06/2020	0.92	273	18/03/2021
Term Deposit	CBA	\$2,000,000.00	18/06/2020	0.78	280	25/03/2021
Term Deposit	CBA	\$2,000,000.00	18/06/2020	0.78	280	25/03/2021
Term Deposit	Westpac	\$2,000,000.00	26/06/2020	0.73	279	01/04/2021
Term Deposit	Westpac	\$1,758,867.61	26/06/2020	0.73	279	01/04/2021
		\$26,299,483.67				

Certificate of reconciliation

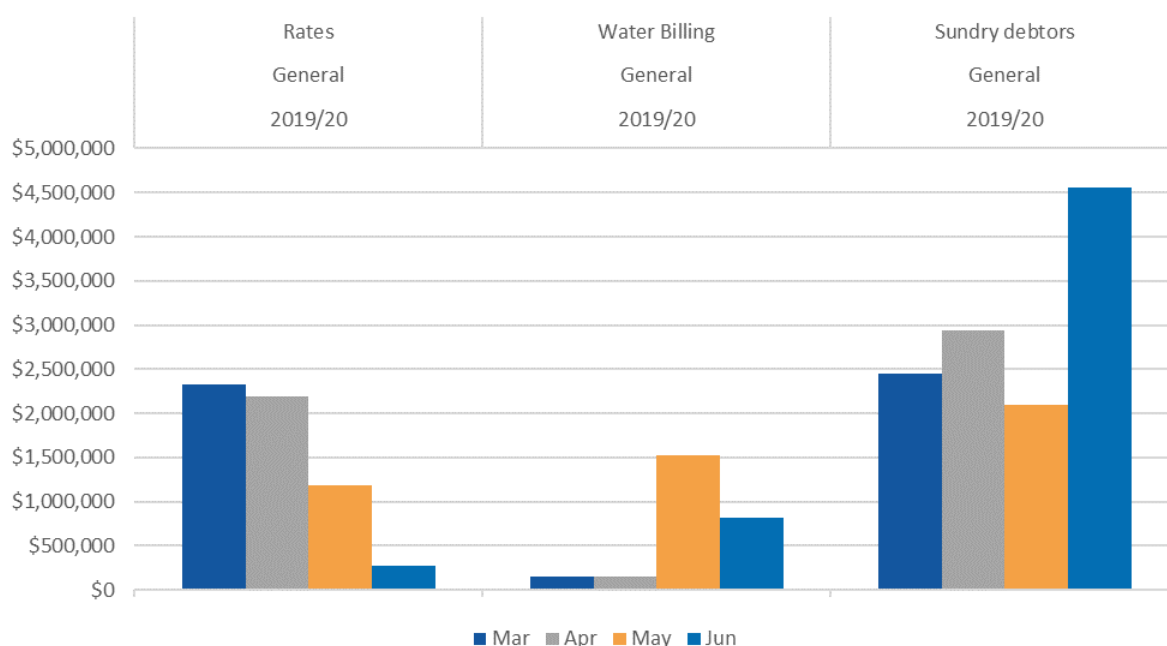
I certify that the investments have been made in accordance with section 625 of the Local Government Act 1993, the Regulations and Council's policies.

*S Norman
Manager Finance*

Debtors

Total Debtors at 30 June 2020 totalled \$5,662,213. This is up slightly on the previous month's debtor balance of \$4,812,920.

As detailed in the below graph, rates debtors has reduced by \$0.9 million with payments of the final rates instalment due on 31 May 2020. Sundry debtors has increased significantly by \$2.5million with the invoicing of a number of grant funding milestone amounts.



RECOMMENDED that Council note the financial performance report as at 30 June 2020.

253/20FC **RESOLVED** on the motion of Councillors Miegel and Thomas that Council note the financial performance report as at 30 June 2020.

8.2 [DELIVERY PROGRAM 2018-21, ANNUAL OPERATIONAL PLAN 2020/21 AND LONG TERM FINANCIAL PLAN 2020-30](#)

Summary

The purpose of this report is to:

- Provide an update on the public exhibition process for the following draft documents:
 - draft Combined Delivery Program and Operational Plan 2020/21
 - draft Revenue Policy for the financial year 2020/21 (including Fees and Charges schedule)
 - draft Long-Term Financial Plan 2020-2030
- Provide detail on budget submissions received;
- Recommend adoption of the following final documents for 2020/21:
 - Delivery Program and Operational Plan 2020/21
 - Revenue Policy 2020/21 (including Fees and Charges schedule)
 - Long-Term Financial Plan 2020-2030

Background

The following draft documents were prepared and endorsed in-principle by Council for public exhibition at the June 2020 extraordinary Council meeting:

- draft Combined Delivery Program and Operational Plan 2020/21
- draft Revenue Policy for the financial year 2020/21 (including Fees and Charges schedule)
- draft Long-Term Financial Plan 2020-2030.

In accordance with the Local Government Act 1993, these documents were released on public exhibition to enable community members to provide input into Council's plans for 2020/21.

Community engagement

Given COVID-19 restrictions, public community meetings were unable to be held to provide residents with the opportunity to discuss the draft documents during the exhibition period. Media and Council's provided the opportunity for community members to participate in online presentations of the documents through a registration process. No community members registered for the session.

The 28 day public exhibition period closes on Monday 27 July 2020.

At the time of preparing this report five (5) submissions have been received.

In summary the key matters raised in the submissions were:

- Requesting more drainage & footpaths in the south Corowa area.
- Identifying safety concerns re Warmatta Road
- Requesting consideration be given to a bus stop to address safety concerns at Mulwala-Barooga Rd
- Requesting clarification of how the rate peg is applied to the previous year's rates budget
- Expressing a view that the rate peg increase should be applied evenly across each rural properties evenly, rather than based on the value of the rural property.

The submissions received and recommendations are included at Attachment 1.

An addendum will be issued for any final budget submissions received after the Council business papers have been finalised.

Attachments

- 8.2.1 Schedule of Submissions received and recommendations (20/30513)
- 8.2.2 Delivery Program and Annual Operational Plan 2020/21
- 8.2.3 Long Term Financial Plan 2020 - 2030 (20/30503)
- 8.2.4 Revenue Policy for 2020/21 (including Fees and Charges schedule) (20/27051)

Financial Implications

The detail of the financial implications is contained within the attachments.

Officers Recommendation

The feedback that has been received through the public exhibition will be considered in the establishment of detailed plans for specific road, drainage and footpath works.

There are no changes proposed to the draft Delivery Program and Operational Plan 2020/21 or the Revenue Policy for the financial year 2020/21 (including Fees and Charges schedule) that were released for public exhibition.

The Long-Term Financial Plan 2020-2030 has been updated to include a more detailed program of capital works for 2020/21 (refer Section 6).

It is recommended that Council formally consider the submissions and adopt the following final documents for 2020/21:

- Delivery Program and Operational Plan 2020/21
- Revenue Policy for the financial year 2020/21 (including Fees and Charges schedule)
- Long-Term Financial Plan 2020-2030

RECOMMENDED:

1. THAT Council note the report on Integrated Planning and Reporting incorporating the 10-year Financial Plan, Delivery Program 2018-2021 and Operational Plan 2020/2021.
2. THAT Council consider the four submissions received in relation to the Delivery Program and Operational Plan 2020/21, Revenue Policy 2020/21 and Long-Term Financial Plan 2020-2030.
3. THAT in accordance with Section 405 of the Local Government Act 1993 Council adopts the Integrated Planning and Reporting incorporating:
 - a. Delivery Program and Operational Plan 2020/21, Revenue Policy 2020/21 and Long-Term Financial Plan 2020-2030, inclusive of the Riverina Regional Library Fees and Charges;
 - b. Under Section 566 (3) of the Local Government Act the maximum interest on overdue rates and charges for 2020/2021 be set at:
 - i) 0.0% per annum for the period 1 July 2020 to 31 December 2020; and
 - ii) 7.00% per annum for the period 1 January 2021 to 30 June 2021.
 - c. The utilisation of existing Externally and Internally Restricted Reserve Funds as set out in the 2020/21 Operational Plan;
 - d. That Council make and levy the following Schedule of Rates for the Year Ending 30 June 2021 as detailed and published in the 2020/21 Revenue Policy and Fees & Charges schedule being:
 - i. Farmland Rate: For land categorised Farmland (former Corowa Shire) levy an ad valorem amount of 0.205791c/\$ with a base rate of \$290.87 (Yield \$2,018,775 – Base Amount 9.02%) and for Farmland (former Urana Shire) an ad valorem amount of 0.245390c/\$ with a minimum rate of \$135.56 (Yield \$1,614,142);
 - ii. Ordinary Residential Rate: For land categorised Residential (former Corowa Shire) an ad valorem amount of 0.350476c/\$ with a base rate of \$290.87 (Yield \$3,689,429 – Base Amount 44.06%) and for Residential (former Urana Shire) it is proposed to levy an ad valorem amount of 1.815475c/\$ with a minimum rate of \$211.00 (Yield \$135,883);
 - iii. Business Rate: For land categorised as Business (former Corowa Shire) an ad valorem amount of 0.602389c/\$ with a base rate of \$290.87 (Yield \$737,614 – Base Amount 21.16%) and for Business (former Urana Shire) an ad valorem amount of 1.604870c/\$ with a minimum rate of \$211.00 (Yield \$54,375);
 - e. That Council make and levy the Schedule of Sewerage Annual Charges for the Year Ending 30 June 2021 as detailed and published in the Operational Plan 2020/21, Revenue Policy 2020/21 and Fees & Charges schedule;
 - f. That Council make and levy the Schedule of Water Annual Charges for the Year Ending 30 June 2021 as detailed and published in the Operational Plan, 2020/21 Revenue Policy Revenue Policy 2020/21 and Fees & Charges schedule;
 - g. That Council make and levy the Schedule of Domestic and Non-Domestic Waste Annual Charges for the Year Ending 30 June 2021 as detailed and published in the Operational Plan 2020/21, Revenue Policy Revenue Policy 2020/21 and Fees & Charges schedule
 - h. That the General Manager be directed to prepare and serve the rate notices for the 2020/21 financial year;
4. THAT the variations as detailed in this report and attachments, including any other changes as resolved at this meeting be adopted; and
5. THAT Council authorise the signing and affixing of the Seal of the Council to all Loan Documents relating to 2020/21 loan funding as detailed in the Federation Council Operational Plan 2020/21 and Budget.

254/20FC **RESOLVED** on the motion of Councillors Thomas and Whitechurch:

1. THAT Council note the report on Integrated Planning and Reporting incorporating the 10-year Financial Plan, Delivery Program 2018-2021 and Operational Plan 2020/2021.
2. THAT Council consider the four submissions received in relation to the Delivery Program and Operational Plan 2020/21, Revenue Policy 2020/21 and Long-Term Financial Plan 2020-2030.
3. THAT in accordance with Section 405 of the Local Government Act 1993 Council adopts the Integrated Planning and Reporting incorporating:
 - a. Delivery Program and Operational Plan 2020/21, Revenue Policy 2020/21 and Long-Term Financial Plan 2020-2030, inclusive of the Riverina Regional Library Fees and Charges;
 - b. Under Section 566 (3) of the Local Government Act the maximum interest on overdue rates and charges for 2020/2021 be set at:
 - i) 0.0% per annum for the period 1 July 2020 to 31 December 2020; and
 - ii) 7.00% per annum for the period 1 January 2021 to 30 June 2021.
 - c. The utilisation of existing Externally and Internally Restricted Reserve Funds as set out in the 2020/21 Operational Plan;
 - d. That Council make and levy the following Schedule of Rates for the Year Ending 30 June 2021 as detailed and published in the 2020/21 Revenue Policy and Fees & Charges schedule being:
 - i. Farmland Rate: For land categorised Farmland (former Corowa Shire) levy an ad valorem amount of 0.205791c/\$ with a base rate of \$290.87 (Yield \$2,018,775 – Base Amount 9.02%) and for Farmland (former Urana Shire) an ad valorem amount of 0.245390c/\$ with a minimum rate of \$135.56 (Yield \$1,614,142);
 - ii. Ordinary Residential Rate: For land categorised Residential (former Corowa Shire) an ad valorem amount of 0.350476c/\$ with a base rate of \$290.87 (Yield \$3,689,429 – Base Amount 44.06%) and for Residential (former Urana Shire) it is proposed to levy an ad valorem amount of 1.815475c/\$ with a minimum rate of \$211.00 (Yield \$135,883);
 - iii. Business Rate: For land categorised as Business (former Corowa Shire) an ad valorem amount of 0.602389c/\$ with a base rate of \$290.87 (Yield \$737,614 – Base Amount 21.16%) and for Business (former Urana Shire) an ad valorem amount of 1.604870c/\$ with a minimum rate of \$211.00 (Yield \$54,375);
 - e. That Council make and levy the Schedule of Sewerage Annual Charges for the Year Ending 30 June 2021 as detailed and published in the Operational Plan 2020/21, Revenue Policy 2020/21 and Fees & Charges schedule;
 - f. That Council make and levy the Schedule of Water Annual Charges for the Year Ending 30 June 2021 as detailed and published in the Operational Plan, 2020/21 Revenue Policy Revenue Policy 2020/21 and Fees & Charges schedule;
 - g. That Council make and levy the Schedule of Domestic and Non-Domestic Waste Annual Charges for the Year Ending 30 June 2021 as detailed and published in the Operational Plan 2020/21, Revenue Policy Revenue Policy 2020/21 and Fees & Charges schedule
 - h. That the General Manager be directed to prepare and serve the rate notices for the 2020/21 financial year;
4. THAT the variations as detailed in this report and attachments, including any other changes as resolved at this meeting be adopted; and
5. THAT Council authorise the signing and affixing of the Seal of the Council to all Loan Documents relating to 2020/21 loan funding as detailed in the Federation Council Operational Plan 2020/21 and Budget.

8.3 AUSTRALIA DAY 2021

Summary

Each year Council's Australia Day Awards program celebrates the achievement and contribution of individuals, community organisations and events in the Federation Council area.

The nomination period for the 2021 awards will be open on Monday, 30 September and close Friday, 6 December 2020.

The awards will be announced and presented on Australia Day, Tuesday, 26 January 2021, at the Australia Day Awards and Community Celebration in Urana.

Background

The Federation Council Australia Day Awards program is administered through a nomination program, which considers the level of contribution made to the wellbeing of the community in the areas of leadership, volunteerism, sporting, arts and cultural, environmental or business endeavours.

Each nomination is assessed by a judging panel and certificates are presented at the official Australia Day civic function.

The judging panel is proposed to include four Councillors, a past award winner, and a representative from Ageing Well Advisory Committee and a representative from Federation Youth Council.

Categories for the 2021 Australia Day Awards are proposed to include:

Federation Council Citizen of the Year

The Citizen of the Year Award recognises an outstanding person who has contributed significantly to the wellbeing of the Federation Council community.

Federation Council Young Citizen of the Year

The Young Citizen of the Year recognises an individual who in their profession or as a volunteer, leads by example, inspires others and demonstrates excellence in their field. To be eligible for the Young Citizen of the Year Award, nominees must be under 30 years of age.

Federation Council Community Event of the Year

The Community Event of the Year celebrates an event held in the last year that reflects the importance of strong community values and achieves positive outcomes for the community.

Federation Council Community Project of the Year

The Community Project of the Year will be awarded to the person/group who has delivered the most outstanding community project in the last year.

Local Achiever Awards

The Local Achiever Awards is a category to recognise individuals or groups who have volunteered their time to make a positive contribution at a local community level. A local hero will be recognised in each town and village (subject to nominations).

School Achiever Awards

Schools within the Federation Council area will be invited to nominate two students who have been outstanding achievers in 2020 in either their academic or sporting fields.

Community Event

At the Ordinary Council Meeting in October 2019 Council resolved that the 2021 Australia Day Ceremony and Community Event would be held in Urana.

Council will be seeking Expressions of Interest from community groups or organisations interested in partnering with Council to support the delivery of the community event that will follow the official proceedings.

The official function will include a welcome address, welcome to country, citizenship ceremonies, award presentations, ambassador guest speaker, and flag raising ceremony and singing of the National Anthem. The successful community group or organisation will work with Council to deliver an event that is family friendly, inclusive and provides an opportunity for the community to come together and celebrate the occasion.

Attachments

- 8.3.1 Australia Day 2021 EOI Community Event
- 8.3.2 Australia Day 2021 Awards Nomination Form – Citizen, Young Citizen and Local Achiever
- 8.3.3 Australia Day 2021 Awards Nomination Form – Event/Project

Financial Implications

A total budget of \$8,000 has been allocated in Council's 2020/21 budget to support the delivery of the Australia Day ceremony and community event. A percentage of the budget from this will be given to the Community Group/Organisation to organise the community aspect of the event.

RECOMMENDED:

1. THAT Council notes the contents of report Australia Day 2021;
2. THAT Council conducts an Expression of Interest process from Monday 3 August – Tuesday 1 September 2020, inviting local community groups or organisations from Urana to help coordinate and deliver the community celebration as part of the 2021 Australia Day Award Ceremony and Community Celebration;
3. THAT Council opens nominations for 2021 Australia Day Awards from Monday 21 September and close Friday 4 December 2020; and
4. THAT Council nominates Councillors (insert four) to the judging panel to assess nominations for the 2021 Australia Day Awards.

255/20FC **RESOLVED** on the motion of Councillors Longley and Whitechurch:

1. THAT Council notes the contents of report Australia Day 2021;
2. THAT Council conducts an Expression of Interest process from Monday 3 August – Tuesday 1 September 2020, inviting local community groups or organisations from Urana to help coordinate and deliver the community celebration as part of the 2021 Australia Day Award Ceremony and Community Celebration;

3. THAT Council opens nominations for 2021 Australia Day Awards from Monday 21 September and close Friday 4 December 2020; and
4. THAT Council nominates Councillors Bourke, Law, Longley, Wales and Whitechurch and a Youth Councillor to the judging panel to assess nominations for the 2021 Australia Day Awards.

8.4 COMMUNITY GRANTS PROGRAM 2020/21

Summary

This report provides a summary of the Federation Council Community Grants Program and 2020/21 dates for Rounds 1 and 2 of the Program.

Background

The Community Grants Program is designed to empower communities to develop ideas, projects and events that contribute to the vibrancy and well-being of their town or village and the broader Federation Council area. This program is currently of particular importance as we progress and support our community through the COVID-19 pandemic and its associated impacts on all community members across our Council area.

The Community Grants Program seeks to achieve the following objectives:

- Increase the range of, and access to, recreational, social, cultural and environmental activities, programs and services to the Federation Council area.
- Reflect our community's priorities and vision (as outlined in the Council's Community Strategic Plan 2018-2028 and Delivery Plan 2020-2021.)
- Provide for the inclusion and participation of all members of the community that enable vulnerable individuals and groups to participate in local activities and opportunities.
- Foster community partnerships and encourage cooperation between community groups, organisations and Council to ensure that all residents and organisations benefit from common resources.
- Promote Federation Council as a vibrant, diverse place to live and visit.
- Encourage a sense of community pride and allow communities to promote their towns and villages through promotional activities.
- Enhance the health and wellbeing of the Federation community and support a safer and more resilient community.

Funding is available for start-up programs, operational costs, minor equipment and events, that contribute short-to-medium term community development outcomes.

The Community Grants Program Application has been moved to an online application process and to assist community groups and organisations a webinar is available on Council's website.

This program is an excellent opportunity for Council to support community projects that deliver positive benefits to the local community and we are pleased to make the following recommendation.

Council has proposed a change in opening and closing dates of Grant Funding rounds 1 & 2, due to COVID-19 and the annual increase in projects and events from late October – March.

The proposed dates for 2020/2021 Community Grants Program

	Applications open	Applications close	Successful applications announced
Round 1	Monday 10 August 2020	Friday 18 September 2020	October 2020 Ordinary Council Meeting
Round 2	Monday 8 February 2021	Friday 19 March 2021	April 2021 Ordinary Council Meeting

Attachments

8.4.1 Nil.

Financial Implications

At the May ordinary Council meeting, resolution number 168/20FC, resolved that the remaining \$12,000 of the 2019/2020 Grant Program funding was to be rolled over into the 2020/2021 Community Grants budget.

The total annual budget in 2020/2021 for the two funding rounds is now \$72,000.

RECOMMENDED that Council notes the Community Grants Program 2020/21 report and the application dates for the 2020/21 program.

256/20FC **RESOLVED** on the motion of Councillors Longmire and Longley that Council notes the Community Grants Program 2020/21 report and the application dates for the 2020/21 program.

8.5 FEDERATION DISABILITY ADVISORY COMMITTEE

Summary

Federation Council is asking for nominations from community members to join the Federation Disability Advisory Committee.

To enable the establishment of the Federation Disability Advisory Committee a Terms of Reference for the committee has been developed to guide the activities of the committee.

Background

A disability is any continuing condition that restricts everyday activities. The Disability Services Act (1993) defines 'disability' as meaning a disability which

- Is attributable to an intellectual, psychiatric, cognitive, neurological, sensory or physical impairment or a combination of those impairments.
- Is permanent or likely to be permanent.
- May or may not be of a chronic or episodic nature.

- Results in substantially reduced capacity of the person for communication, social interaction, learning or mobility and a need for continuing support services.

The purpose of the Federation Disability Advisory Committee is to provide Council with advice on inclusion, access and equality, along with issues and barriers facing people with disability and on the implementation of the Council's Disability Inclusion Action Plan 2018-2021. The Committee will support Council to deliver on its strategic initiative to 'work to address disadvantage in all its form' (Delivery Program 4.11).

Disability Advisory Committee members are in general expected to:

- Attend and participate in meetings for the Disability Advisory Committee. Attendance can be in person or via a communication platform such as phone or video conferencing.
- Take an active role in communicating the views of residents and organisations to Council related to disability.
- Provide feedback to Council via the Council Officer assigned to convene the Committee.
- Keep the Committee informed of current and emerging developments, and issues and activities relevant to the Committee.
- Respond to requests for input into and/or feedback on Council strategies, projects and programs.
- Contribute expertise and knowledge on the implementation of Council's Disability Inclusion Action Plan 2018-2021.
- Assist Council to deliver an event or activity attached to National Day of a Disability.

Council is looking for residents with a lived experience of disability, carers, parents or guardians of children with a disability, disability sector professionals and community members.

Federation Disability Advisory Committee will comprise of a Councillor, a Council staff member, and up to ten community representatives. Federation Disability Advisory Committee community representatives offer their services as a volunteer.

The committee will provide a different role to that of the Ageing Well Advisory Committee, whose focus is on issues that impact our senior residents. However, actions from both committees may support the other.

The Federation Disability Advisory Committee will replace the former Federation Council Disability Access Committee that used to focus on Corowa and has been inactive for a number of years.

Attachments

8.5.1 Draft Federation Disability Advisory Committee Terms of Reference

Financial Implications

Nil financial implications.

RECOMMENDED:

1. THAT Council notes the report on the Federation Disability Advisory committee;
2. THAT Council adopt the Terms of Reference for the Federation Disability Advisory Committee; and

3. THAT Council nominate a Councillor to be a member of the Federation Disability Advisory Committee.

257/20FC **RESOLVED** on the motion of Councillors Law and Thomas:

1. THAT Council notes the report on the Federation Disability Advisory committee;
2. THAT Council adopt the Terms of Reference for the Federation Disability Advisory Committee; and
3. THAT Council nominate Councillor Longley and alternate Councillor Thomas to be a member of the Federation Disability Advisory Committee.

8.6 LONG TERM LEASE OF COROWA AERODROME TO AMBER AVIATION

Authors: Gerard Van Emmerik (Manager Community and Economic Development), Jo Shannon (Director Corporate and Community Services), Adrian Butler (General Manager).

Summary

The purpose of this report is to present to Council a draft long- term lease for consideration between Amber Aviation (AA) and Council for Management of the Corowa Aerodrome. Council deferred this report from the June 2020 ordinary Council meeting, to allow further work to occur including updated condition reports for existing assets on the site, and further negotiations to occur with AA on these and other matters.

Council previously invited expressions of interest for the long-term lease of land at folio identifier 30/1049834 known as Redlands Road, Corowa, in 2018, following on from the unsuccessful bid for Corowa Aerodrome to be considered for the flight school to be established by Qantas.

The property has been purpose zoned and developed as a commercial aerodrome. After significant negotiation with the preferred proponent, Council is now in a position to consider entering into a formal lease agreement with the proponent Amber Airports Pty Ltd (AA) for the establishment of a Pilot Training Academy. The business model for AA, predicts that by year seven, AA will train up to 500 students annually and employ 150 staff.

The proposed lease allows for the long term Management of the aerodrome to AA, for AA to further develop their business of Flight Training, and their goal of creating a Flight Academy. The Academy model aims to ultimately, over time, in addition to pilot training, deliver a wide range of associated aviation related training.

Key Lease Points

Permitted use

Flight Academy Training Facility, Student Accommodation, operation of the Corowa Aerodrome and miscellaneous use of land by community groups.

Rent

\$1 per year for first six years, after which time a market rent review will take effect. On any rent review at this time, minimum rent to be no less than \$100,000 per annum.

Term

34 years with 2 x 33 year options to renew.

Outgoings

Lessee to pay 95% of outgoing, and responsible for repairs/maintenance and renewal unless otherwise stated/agreed.

Aerodrome fees for other including existing users

The Lessee must not increase any of the fees charged for the use of the aerodrome without the prior written approval of the Lessor.

Future Subdivisions

Council to pay to excise and retain out of lease, land where Corowa Cougars operate from, and NSW Rural Fire Service area.

Background

Council including in the later stages of Corowa Shire, has been seeking ways to attract a higher level of use of the Corowa Aerodrome, to increase Economic Development and make a greater use of the asset. A business plan was developed for Council to identify possible opportunities to further activate the site by Landrum and Brown, Global Aviation Planning & Development firm.

Like many other Councils across Australia, Federation Council made a strong bid for the Corowa Aerodrome to be the host for the Qantas flight school. When this was overlooked, Council sought to take advantage of the increased interest in Aerodromes by other firms, and ran an Expression of Interest (EOI) process, to seek interest in the long term Management/lease of the site.

In December 2018, Council resolved (Resolution 437/18FC) to enter into an exclusivity and confidentiality deed with AA, as the preferred proponent from the EOI process. PDC Lawyers from Councils legal services panel, prepared the deed. Approval was given to Council officers to commence negotiations regarding the key terms of an agreement for a long-term lease of the Aerodrome. A draft agreement to lease was subsequently prepared.

On 19 February 2019 Council resolved (Resolution 49/19FC) to authorise the Mayor and General Manager to finalise all other Agreement to Lease and Lease matters with the proposed Lessee (Proponent 1) and present a final Agreement to Lease and Lease to Council, for consideration as soon as possible.

On 19 March 2019, Council resolved (Resolution 109/19FC) to accept the details of the terms listed in the report and incorporate them into the draft agreement to lease and lease. The main delays between March and October 2019, were due to AA seeking to satisfy one of the terms of the agreement to lease. This was the requirement to engage a training provider for the theoretical component of the Commercial Pilots license. On 22 October 2019 (Resolution 388/19FC) Council approved AA an extension of time to seek an education provider partner and authorise the replacement of personal guarantees. On 22 November 2019, Council and AA entered into an agreement to lease with lease attached. Since then negotiations have been ongoing with Council staff and the Mayor meeting with AA on 28 February 2020 to discuss further changes to the lease, essentially around clarifying roles and responsibilities including CASA licensing matters, asset renewal replacements matters and ensuring certainty for other users on the site.

Subsequent to these discussions, Council on 17 March 2020 (Resolution 90/20FC) approved a further extension to the agreement to lease to allow both parties to clarify and finalise a number of issues outlined above, including seeking final conditions reports of all assets, prior to entering into a formal lease.

Training Partner

As negotiations have progressed, there have been difficulties for AA in attracting a suitable training partner as outlined in the agreement to lease. Initially AA were keen to explore a partnership with TAFE NSW or another suitable training provider to assist in undertaking the theory component of the pilot training. This was written into the agreement to lease. This proved difficult as TAFE NSW initially were not interested in a partnership and then placed onerous requirements on AA, which made the partnership too difficult to achieve. AA then sought other providers.

Currently, AA have undertaken their own registered training organisation accreditation, which means that they can undertake the theory with their own instructors. Whilst this arrangement allows the training to occur on site straight away, AA will continue to source a key partner over the longer term. Because of these developments, the need to engage an education provider, as a requirement of the initial agreement to lease document has not been carried forward into the final lease, and it is important that Council are made aware of this.

Alongside the agreement to enter into negotiations relating to the long-term lease, Council at its March 2019 meeting, resolved two further actions. The first was to endorse a grant application of \$2.5 million to improve tarmac conditions and other associated works. Council staff have submitted applications for \$4 million, to undertake this work to both the Building Better Regions Fund (Round 4) and the Regional Airports Program (Round 1). Council staff are now aware that both of the applications have been unsuccessful.

Since these applications were submitted, an assessment by the Civil Aviation Safety Authority (CASA) has resulted in the need for staff to take remedial action to both runway 05/23 and 14/32 the aprons and taxiways. This has meant that works totalling \$561,158 have already been undertaken. A re-evaluation of the scope of works and costings has now identified that a further \$436,348 is required to bring the tarmac up to the standard currently required by CASA.

Whilst the remaining required funds have been included in the 20/21 draft Long Term Financial Plan, staff will continue to advocate to State and Federal Governments for grant funding for this amount.

Council staff have undertaken a comprehensive risk assessment and have taken appropriate steps to ensure that any issues have been considered and mitigated as far as practicable. A copy of this assessment has been forwarded to Council under separate cover. The draft lease is still being finalised with respect to negotiations over several clauses, to in the main, better define maintenance and capital obligations of both parties. Detail on asset obligations and a draft lease will be forwarded to Council under separate cover prior to the meeting.

Negotiations are now almost complete with both Council staff and AA in the final stages of negotiating the final contents of the lease. Whilst some areas of the lease have been altered as a result of the negotiations undertaken, the lease is still generally in accordance with the terms identified and agreed to in Resolution 109/19FC made on 19 March 2019. Council can now resolve to approve the lease to allow commencement from an effective date to be confirmed, but expected in the weeks after the July 30 Council meeting, if Council is comfortable with the terms.

The second action agreed to at its March 2019 meeting was to endorse a joint media statement when a final lease has been endorsed.

Community Groups/Other Users

The lease clauses are considered to adequately protect the interests of other groups operating on land within the proposed lease allotment, being the Rural Fire Service, and the Corowa Cougars Rugby League Club. Ultimately it is Council's desire to subdivide off those areas into two new allotments and enter into separate lease agreements with those two entities.

Key Risks

Suitable clauses have been included in the lease agreement that does not require the Council to meet the costs of the replacement/renewal of any of the assets at the airport once/if the lease is enacted, unless otherwise explicitly stated.

Council will be aware that the Army periodically operate from the airport, and use the Jump Shack as a base. AA have been encouraged to actively pursue this arrangement to see if the Army would be able to continue to use this site into the future. Recent advice has been received that the Army have completed a risk assessment and will be ceasing activity at the aerodrome due to its proximity to the Murray River. Further discussions will be undertaken with the Army, to better understand this matter, including if it is COVID-19 border related matters, or the risk of the Murray generally.

Other risks are considered to be managed through the lease clauses essentially, and are as outlined in the risk assessment document. Council has been receiving ongoing legal advice throughout this process.

Attachments

8.6.1 Lease Agreement Risk Assessment – Confidential Under Separate Cover as per Section 10A(2)(d) of the NSW Local Government Act 1993.

Financial Implications

There are significant positive implications anticipated over the medium to longer term, by entering into the long-term lease with AA. The projected benefits of the subsequent establishment of their business are considered significant. These benefits stated include (based on the initial essential economics assessment):

- Capital investment of \$20 million by year seven
- 177 direct jobs associated with the business establishment (150) and via construction activities (22) by year seven.
- 90 indirect jobs created through the increase in economic activity (based on the multiplier effect after seven years)
- Increased annual retail expenditure of \$8 million at year 7. This represents an approximate increase of 10% to the Council area's gross regional product.
- Increased accommodation expenditure from staff and students of \$4.75 million (year seven).
- A reduction (saving) in annual maintenance and operating costs associated with the aerodrome of approx. \$80,000 p.a., estimated to total \$2.7 million over the initial 34 year period of the lease, as they will become the responsibility of AA
- When all these outcomes are factored in, and allowances are made for increased rates and other charges it is estimated that the lease of the airport represents an economic gain to Council of \$37.4 million over the initial term of the lease.

Conclusion

Council has been informed at each point of the Aerodrome EOI and subsequent negotiations with AA and this report is considered to fully meet Council's Resolution (49/19FC) of 19 February 2019.

This lease has the potential to be a significant injection into the economy of Corowa and the region.

This lease will enable a new business into Corowa, at an underutilised airport, with the very real potential of other related businesses within the aviation industry to also be created as a result. If the company develops to the extent of its ultimate plans, the positive economic benefits are considered to be substantial. As with any venture, it naturally contains risks that will continue to be managed, and reported on to Council where required.

Mr S Carmichael (Director Engineering Services) left the meeting at 11.44 am.

Mr S Carmichael (Director Engineering Services) returned to the meeting at 11.46 am.

RECOMMENDED:

1. THAT Council note the report on the Long Term Lease of Corowa Aerodrome to Amber Aviation;
2. THAT Council agree to the terms specified in the draft lease and in doing so agrees to enter into a lease agreement with Amber Airports Pty Ltd;
3. THAT Council hereby authorises the Common Seal of Council to be affixed to the Corowa Aerodrome Lease and delegates authority to the Mayor and General Manager to sign any relevant documents;
4. THAT Council confirm their support for the stated approach to funding of the required airport tarmac improvements if any further grant applications are not successful, to an amount of \$436,348 in total, to be delivered over the next 4 years, and
5. THAT Council issue a joint media release with Amber Airports Pty Ltd on this agreement being reached.

258/20FC **RESOLVED** on the motion of Councillors Whitechurch and Longley:

1. THAT Council note the report on the Long Term Lease of Corowa Aerodrome to Amber Aviation;
2. THAT Council continue to negotiate the terms to be specified in the draft lease agreement with Amber Airports Pty Ltd, and receive a further report as this progresses;

3. THAT Council confirm their support for the stated approach to funding of the required airport tarmac improvements if any further grant applications are not successful, to an amount of \$436,348 in total, to be delivered over the next 4 years, and
4. THAT Council issue a joint media release with Amber Airports Pty Ltd to provide an update on this proposal.

J SHANNON

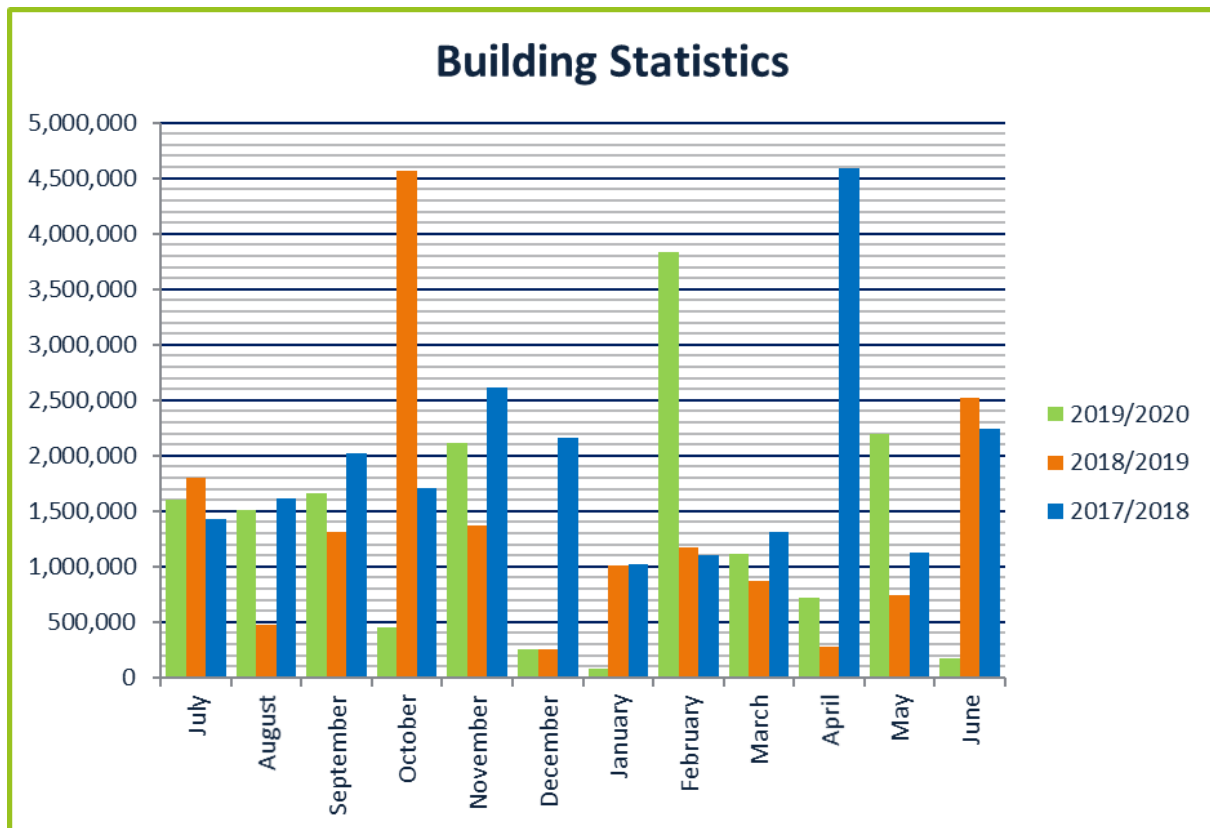
DIRECTOR CORPORATE AND COMMUNITY SERVICES

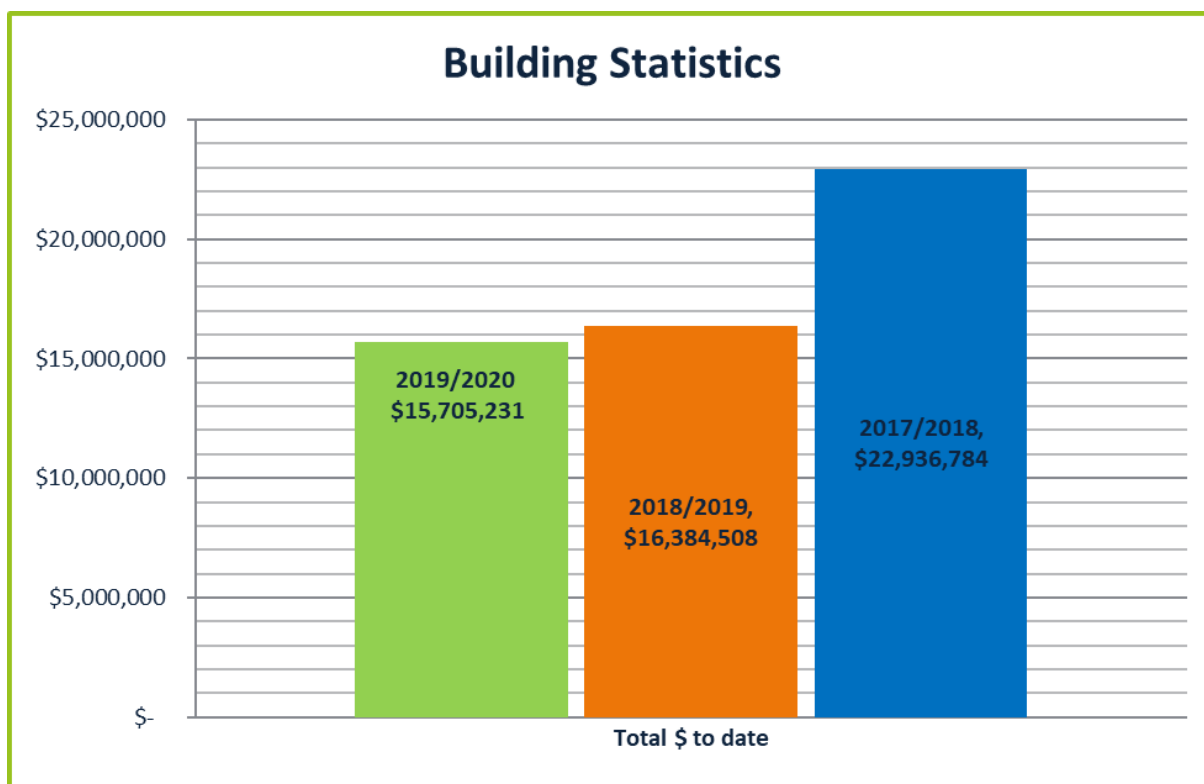
9. DIRECTOR DEVELOPMENT AND ENVIRONMENTAL SERVICES REPORT

9.1 BUILDING APPROVALS – COMPLYING AND CONSTRUCTION CERTIFICATES APPROVED

This report provides for Council’s information, the construction and complying development certificates issued since the report prepared for the June 2020 Ordinary Council meeting. The report also includes graphs on the value of works approved, over the last three financial years.

2020/57	80 McCarthy Street Mulwala	Shed
2020/100	23 Cypress Drive Mulwala	Verandah
2020/94	6 Aurora Terrace Mulwala	Storage Shed
2020/93	14 Pell Street Howlong	Shed
2020/91	10 Emily Court Howlong	Shed
2020/48	Unit 21, 41 Cypress Drive Mulwala	Pergola Extension
2020/86	9 Damian Crescent Mulwala	Storage Shed
2020/95	10 Ghost Gum Court Mulwala	Extension to Shed





RECOMMENDED that Council note the report on construction/complying development certificates issued since the June 2020 Ordinary Council meeting.

259/20FC **RESOLVED** on the motion of Councillors Longley and Whitechurch that Council note the report on construction/complying development certificates issued since the June 2020 Ordinary Council meeting.

9.2 DEVELOPMENT APPLICATIONS APPROVED UNDER DELEGATED (STAFF) AUTHORITY SINCE THE JUNE 2020 ORDINARY COUNCIL MEETING

This report provides for Council’s information, the Development approvals that have been determined under delegated authority by the granting of consent subject to conditions, since the June 2020 Ordinary Council meeting.

DEVELOPMENT APPLICATION REGISTERED NO. 2020/98

Application for a Dwelling on Low Density Residential land being Lot 116; DP1252963; 50 Cypress Way, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2015/39/2

Application for a 2 Lot Subdivision on General Residential land being Lot 9; DP1048575; 109 Hovell Street, Howlong.

DEVELOPMENT APPLICATION REGISTERED NO. 2016/191/3

Application for a Subdivision Modification, 9 Lots on Low Density Residential land being Lot 1 & 2; DP758528; Riverina Highway, Howlong.

DEVELOPMENT APPLICATION REGISTERED NO. 2020/58

Application for a Dwelling on Primary Production land being Lot 70; DP756389; Gerren/Newell Highway, Morundah.

DEVELOPMENT APPLICATION REGISTERED NO. 2020/85

Application for a Dwelling on Low Density Residential land being Lot 98; DP1252963; 12 Lara Close, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2020/86

Application for a Storage Shed on Low Density Residential land being Lot 5; DP1140561; 9 Damian Crescent, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2020/81

Application for a 2 Lot Subdivision on General Residential land being Lot 2; DP1100708; 56 Townsend Street, Howlong.

DEVELOPMENT APPLICATION REGISTERED NO. 2020/52

Application for a 2 Lot Subdivision on Low Density Residential land being Lot 69; DP1170359; 5-6 Hughes Court, Corowa.

RECOMMENDED that Council note the report on the Development approvals that have been determined under delegated authority by the granting of consent subject to conditions, since the June 2020 Ordinary Council meeting.

260/20FC **RESOLVED** on the motion of Councillors Thomas and Whitechurch Council note the report on the Development approvals that have been determined under delegated authority by the granting of consent subject to conditions, since the June 2020 Ordinary Council meeting.

9.3 REGIONAL AND STATE SIGNIFICANT DEVELOPMENT APPLICATIONS LODGED

Summary

This report provides for Council's information, the Development Applications lodged with Council, that have been assessed based on the information presented on lodgement, to be Regionally or State significant. These applications are required to be determined by the Western Joint Regional Planning Panel (JRPP) for Regionally significant applications, or by the State Government for State significant applications. Council staff have a role in Regionally significant applications, to assess the applications and present a report to the JRPP for their determination. Council is consulted on State significant applications but do not assess those.

As the applications progress, the table will be updated for each Council meeting, to reflect any approvals issued and any new applications lodged. Those applications then listed as approved won't appear the following month.

DEVELOPMENT APPLICATION REGISTERED NO. 2019/171 - REGIONAL

Application for Solar Farm on RU1 – Primary Production land being Lot 4, DP 775807; 64 Wemyss Road, Mulwala – Supplementary report provided to the Joint Regional Planning Panel.

STATE SIGNIFICANT DEVELOPMENT 8804 –

Application for Howlong Sand and Gravel Quarry Expansion on RU1 - Primary Production and E3 Environmental Management land comprising Lots 173, 174, 174A & 231, DP 753744, Lot 1 DP 1039973, Lot 1, DP 798291, Lots 3 & 4, DP 113703, Lot 1 DP 741037 and two Unnamed Crown Roads – Additional Information requested from a number of agencies, including Council.

RECOMMENDED that Council note the report on the Regional and State Significant Development Applications Lodged.

261/20FC **RESOLVED** on the motion of Councillors Wales and Longley that Council note the report on the Regionally Significant Development Applications Lodged.

S APPLEYARD
DIRECTOR DEVELOPMENT AND ENVIRONMENTAL SERVICES

10. DIRECTOR ENGINEERING SERVICES REPORT

10.1 REPORT ON THE PROGRESS OF WORKS PROGRAM – JUNE 2020

Summary

The following activities were undertaken within the month of June 2020 by the Works teams. A summary of the activities is provided below for information.

- Completion of watermain replacement in Carson Drive Corowa, 250 lineal metres of 150mm diameter.
- Completion of watermain replacement in Church Street South Corowa, 700 lineal metres of 100mm diameter.
- Maintenance grading on unsealed roads in more remote areas possible due to rain and water being more accessible. Some clay roads unable to be maintenance graded due to water pooling in wheel ruts caused by large agricultural machinery and heavy vehicles usage after rain events.
- Maintenance grading on Federation Way shoulders north of Riverina Highway.
- Corowa Landfill, drainage works, bulk earthworks of approx. 25000 tonnes for construction of batters and cell formation.
- There has been a spike in Customer Requests for grading of rural roads in recent weeks, mainly due to large amount of rainfall in autumn.
- Line marking (Contractor North Eastern Road Marking) longitudinal centreline in Edward Street Corowa, roundabout Sanger Street & Edward Street, and Tommy McRae Causeway re-marked.
- COVID-19 - Work Crews continue with high productivity output with some changes to work methods. Two staff per vehicle (extra dual cabs hired in), washing of hands during the day at regular intervals and regular cleaning of vehicles & plant.
- Maintenance grading
 - Woodhouse Road, Swan Lagoon Road, Narrow Plains Road, Claremont Road, Darcy's Road and Wangomong Road.
- Customer Requests. Sundry Gang Various Customer Requests. Replace signs and guide posts using Reflect on Tablets, line marking in town streets, carparks & rural road intersections. Assist construction crews as required.
- Patching Truck Urana various locations Urana, Corowa Road edges, Boree Creek and Rand
- Heavy Trucks Support Grader Gangs & Construction Gangs on Capital works and maintenance hauling spoil, gravel, and sand.
- Heavy Patching work Federation Way North of Urana.

Attachments

10.1.1 Nil.

Financial Implications

N/A.

RECOMMENDED that Council note the Report on the Progress of Works Program – June 2020.

262/20FC **RESOLVED** on the motion of Councillors Longley and Whitechurch that Council note the Report on the Progress of Works Program – June 2020.

10.2 REPORT ON THE PROGRESS OF THE CAPITAL WORKS PROGRAM – JUNE 2020

Capital Works Program

Progress on Council 2019/2020 Capital Works Program is as detailed over the page:

2019/2020 Capital Works Program	Annual Current Budget	% Complete	Comments
Capital			
Drainage			
00002154 - Howlong drainage works stage 1 19-20	100,000	30	Works halted
00002211 - Mulwala, Howlong and Corowa Flood Study Contribution	185,000	0	Government Grant funds received
Drainage Total	285,000		
Roads			
00001760 - Murray Street, Corowa - Kerb & Gutter and stormwater Installation including pavement reconstruction (300m)	270,000	100	Completed
00001767 - Regional Growth Fund - Corowa Mulwala Trail Cycleway path	3,300,000	25	Works continuing on approvals
00001832 - Daysdale - Federation Way - 900m Road Reconstruction and floodway upgrade at s-bends	1,600,000	30	Works halted – local flooding
00001833 - MR323 Corowa - Oaklands Road - 1.3km section - 0.9 to 2.2	364,000	100	Completed
00001834 - RMS Safer Roads- Federation Way - North of Spraydon Road	750,000	100	Completed
00001838 - Howlong - Pedestrian refuge - Sturt Street (Oolong Aged Care Hostel) : Sealed	80,000	100	Completed
00001842 - Boree Creek Freight Link : Sealed	1,330,000	100	Completed
00001848 - Betterment Parade / Wanstead Street / John Street, Corowa - Kerb & Gutter and Stormwater	150,000	100	Completed
00001851 - Corowa - John Street - Drainage upgrades from Steel Street to Wetlands Planning and Design	400,000	40	Funding to be transferred to other works for this financial year
00001852 - Corowa - Lucan Street & Enfield Street - Drainage improvements Strategy : Stormwater Drainage	120,000	80	Work Halted
00001854 - Mulwala - Savernake Road / North Street - Drainage Improvements Planning and Design : Project Plan/ Setup	100,000	20	Work Halted
00002019 - Bull Plain Road - 5.5km of Work (Budget \$1,000,000.00) from Stronger Community Fund	(323,000)	100	Work completed
00002021 - Federation Way - Heavy Patches, Resealing & Drainage (Budget \$1,300,000) from Stronger Communities	(300,000)	100	Completed

2019/2020 Capital Works Program	Annual Current Budget	% Complete	Comments
00002137 - Fixing Country Roads - Federation Way Upgrade - 83.23km to 107.27km North of Riverina Highway - RNSW 2312	2,850,000	20	Work stopped for winter
00002146 - Bends on Merton Road & intersection to Redlands Road planning and design concept estimates	20,000	100	Upgrade plans completed – will await funding
00002147 - Disabled access off Hawkins Street	40,000	10	Scope being advertised
00002148 - Doctors Road Timber Bridge (\$680,000 - Grant for \$340,000)	680,100	15	Tenders let
00002149 - Federation Way - Heavy Patches, resealing & Drainage	200,000	100	Completed
00002150 - Federation Way - William Street from Church to Chapman & Chapman Street to outfall at west of Anna Street	100,000	20	Work Halted
00002151 - Footpath Replacement Program 19-20	200,000	40	Completed
00002152 - Heavy Patching Local Roads and Town Streets 19-20	75,000	100	Combined into other road patching works
00002153 - Regional Roads - Heavy Patching 19-20	300,000	100	Works completed
00002155 - Howlong Goombargana / Drew Lane intersection upgrade, and Howlong Goombargana Road	10,000	0	Deleted
00002156 - Kingfisher Drive bus bay 19-20	70,000	100	Completed
00002157 - Narrow Plains Road - intersections with Narrow Plains & Oak Lodge Road	30,000	100	Completed
00002158 - PAMP Upgrade 19-20	30,000	75	Waiting on final documentation
00002159 - Ramsay Street - Redlands Road to Tower Street	7,500	0	Deleted
00002160 - Redlands Road / Guy Street intersection upgrade	15,000	0	Deleted
00002162 - Kerb & Gutter Replacement Program - Oaklands 19-20	50,000	100	Complete
00002163 - Kerb & Gutter Replacement Program - Various 19-20	125,000	100	Complete
00002164 - Reseals Local Roads and Town Streets 19-20	800,000	100	Complete
00002165 - Reseals Regional Road 19-20	355,000	100	Complete
00002166 - Unsealed Resheet program 19-20	700,000	100	Complete
00002168 - Sturt Street - Havelock to Inglis and small section of Havelock Street	15,000	0	Budget reduced
00002169 - Wanani Road bridge extension for shared path	20,000	0	Deleted
00002208 - Gross Pollutant Traps in Purtle Park	70,000	100	Complete

2019/2020 Capital Works Program	Annual Current Budget	% Complete	Comments
Roads to Recovery			
00002161 - Redlands Road CH12.6 to CH 16.9 widen 4.3km (CH from cemetery) - Roads to Recovery	800,000	100	Complete
00002167 - Ringwood - Redlands Road - 2.4 km road widening and rehabilitation :	440,000	100	Complete
00002251 – Emu Park Road (Reseal) 8.48 Km from Kunari Road	133,000	100	Complete
00002250 – Hopefield Siding Road (Reseal) 2.64 Km from Riverina Highway	50,000	100	Complete
00002249 – Boat Rock Road (Reseal) 2.70 Km from Bull Plain Road	60,000	100	Complete
00002248 – Merton Road (Reseal) 2.20 Km from Bull Plain Road	37,500	100	Complete
00002247 – Sloane Siding Road (Reseal) 4.15 Km from Savernake Road	86,000	100	Complete
00002246 – Drain Lane (Reseal) 0.90 Km from MR314 Spring Drive	20,570	100	Complete
00002245 – Boree Creek Road (Reseal) 13.49 Km from Federation Way (2 sections)	300,000	100	Complete
00002019 - Bull Plain Road - 5.5km of Work (Budget \$1,000,000.00) from Stronger Community Fund \$151K R2R	151,000	100	Complete
Sewer			
00002197 - Corowa Sewerage - Installation of inlet flow monitoring	70,000	75	
00002198 - Howlong Sewerage - Upgrade of inlet magflow meter	30,000	25	
00002199 - Sewer Main Renewals	250,000	10	
00002200 - Sewer Pumps Replacements	100,000	0	
00002201 - Sewer Switchboards Replacements	70,000	100	Complete
00002202 - Town Sewerage System - Reticulation Project	100,000	70	
Water			
00002186 - Corowa Water - Construct larger maintenance/ storage shed	40,000	100	Complete
00002187 - Corowa Water - Enclose DAFF cells	30,000	0	
00002188 - Corowa Water - Extension of filter platform walkway	30,000	0	
00002189 - Corowa Water - Upgrade of Netherby PS flow meter	30,000	0	

2019/2020 Capital Works Program	Annual Current Budget	% Complete	Comments
00002190 - Howlong New Trunk Main	100,000	0	
00002191 - Howlong Water - Duplicate existing backwash pump	75,000	0	
00002192 - Howlong Water - Laboratory renovations	30,000	100	Complete
00002193 - Howlong Water Treatment Upgrade Works	55,000	0	
00002194 - Mulwala Water Treatment Plant	150,000	0	
00002195 - Town Water System - Reticulation Project	100,000	20	Progressing
00002196 - Water Main Renewals	250,000	100	Pool Main replacement complete
00002212 - Water Main - Arnott Street - From Betterment Parade to Guy Street (\$167,000)	167,000	100	Complete

Attachments

10.2.1 Nil.

Financial Implications

N/A.

RECOMMENDED that Council note the Report on Council's 2019/2020 Capital Works program – June 2020.

263/20FC **RESOLVED** on the motion of Councillors Miegel and Longmire that Council note the Report on Council's 2019/2020 Capital Works program – June 2020.

10.3 REPORT ON THE PROGRESS OF STRONGER COUNTRY COMMUNITY FUNDING (SCCF) WORKS – JUNE 2020

Summary

This report presents a summary of progress on the SCCF (Round 2) Program as detailed below:

Project Name	Completion Date	Comment
Corowa Rowing Club Refurbishment	31/10/2020	Progressing.
John Foord Oval Sports Facilities Upgrade	30/06/2020	Completed.
Lighting Upgrade for Rennie Recreational Reserve	31/10/2020	Lights installed some restoration work required.
Howlong Tennis Club - Refurbishment of Clubrooms	30/06/2020	Completed.
Urana Aquatic Centre Pedestrian Bridge	31/10/2020	Progressing.
Oaklands Recreation Reserve - Change room and Toilet Block Upgrade	31/10/2020	Progressing.
Rejuvenation of Corowa High School Oval for Community Use	31/05/2020	Completed – Final acquittal lodged.
Lonsdale Recreation Reserve Playground	30/06/2020	Funds exhausted – additional fencing work completed.

Project Name	Completion Date	Comment
Rand Sports Ground Improvements	31/05/2020	Completed.
Urana Aquatic Leisure Centre Building	31/12/2020	Progressing.
Colombo Creek Ski Club Toilet Block Upgrade	29/02/2020	Completed.
Coreen Recreation Reserve Netball and Tennis Courts Upgrade	31/03/2020	Completed – Final acquittal lodged.
Ball Park Multisports Pavilion	31/10/2020	Works continuing.
Resurfacing of Urana Tennis Courts	31/08/2020	Completed.
Corowa Swimming Pool Splash Park	31/12/2020	Works continuing.
Howlong Multipurpose Hall and Gymnasium	31/10/2020	Works continuing.

Attachments

10.3.1 Nil.

Financial Implications

N/A.

RECOMMENDED that Council note the report on the Progress of Stronger Country Community Funding (SCCF) Works June 2020.

264/20FC **RESOLVED** on the motion of Councillors Wales and Miegel that Council note the report on the Progress of Stronger Country Community Funding (SCCF) Works June 2020.

10.4 BALLDALE WATER SUPPLY

Summary

This report provides an update to Council on the feasibility study undertaken to assess options to address water supply quality issues for the township of Balldale. GHD have completed a feasibility study which assessed 5 options for improved water supply quality. Option 3a – new groundwater

source with drinking water storage and supply system augmentation has been assessed by GHD as the most feasible of the options considered in the report after assessing project risk, construction costs and multi-criteria assessment analysis.

Additional to the GHD feasibility study, it is recommended that a test bore and water quality sampling be completed at the existing townships shallow aquifer bore site. The purpose of the test bore is to assess if any deeper aquifers exist at the site which may yield water of acceptable volume and meet the requirements of the Australian Drinking Water Guidelines for a potable quality water supply.

It is also requested that Council approve the transfer of the Balldale water supply scheme from the General Fund to the Water Fund, so that the scheme can be better managed in accordance with the NSW Governments Best Practice Water Supply and Sewerage Guidelines.

Background

Federation Council supplies non-potable reticulated water to the township of Balldale. Groundwater is sourced from a shallow aquifer to the south of the township via two bores. Water is pumped 4.7km to a reservoir from which it gravitates through the townships reticulation to supply connected properties. The water does not receive any form of treatment or disinfection before distribution to customers. The groundwater sourced at present does not meet the chemical and physical water quality requirements under the Australian Drinking Water Guidelines to allow the scheme to be converted to a potable supply.

Members of the Balldale community have expressed interest in Federation Council providing a potable water supply to the Balldale township.

Multiple investigations have been undertaken over a significant period of time to address the issue of water quality and to provide a potable standard drinking water supply to the Balldale township. Options that have been investigated and costed previously have not proven feasible due to the substantial capital and operational costs, and limited opportunities for grants and subsidies.

The Balldale water supply scheme is currently classified as a General Fund Asset. This has many disadvantages as the scheme is required to be assessed separately to the Council's other water supply schemes when Best Practice Water Supply and Sewerage Management Guidelines are applied. No dedicated reserve exists for capital renewal or operational, maintenance and repair activity expenditures with allocation of funds for the Balldale water supply scheme competing against the many varied priorities of the General Fund. To better align the Balldale water supply scheme with the NSW Governments Best Practice Water Supply and Sewerage Guidelines, it is recommended that the Balldale water supply scheme be transferred from the General Fund to the Water Fund.

Federation Council engaged GHD in 2019/2020 to undertake a feasibility study on options to provide water supply to Balldale. The feasibility study assessed the following 5 options;

Option	Estimated Construction Cost inclusive GST
1a Potable water supply from Corowa	\$5,236,000
1b Potable water supply from Corowa with reuse of the existing 4.7km water main	\$4,411,000

Option	Estimated Construction Cost inclusive GST
2 Potable water supply from Howlong	\$4,983,000
3a New groundwater supply meeting potable standards	\$2,244,000
3b New groundwater supply non-potable only	\$1,353,000

Option 1a involves the construction of a 23km long pipeline to deliver water supply from the Corowa Water Treatment Plant to Balldale. The option also includes the installation of a re-chlorination facility and construction of a new 425kL reservoir at Balldale to provide increased storage and network pressure. At \$5.236M, this is the most expensive option assessed.

Option 1b is identical to Option 1a excepting that the current 4.7km pipeline from the existing bores to Balldale will be used to reduce capital infrastructure costs. At \$4.411M, this is the third most expensive option assessed.

Option 2 involves the construction of a 21.7km long pipeline to deliver water supply from the Howlong Water Treatment Plant to Balldale. The option also includes the installation of a re-chlorination facility and construction of a new 425kL reservoir at Balldale to provide increased storage and network pressure. At \$4.983M, this is the second most expensive option assessed.

Option 3a involves the construction of a new production bore 5km south of the existing bores and a pipeline to connect to the existing pumping main. The option also includes the installation of a re-chlorination facility and construction of a new 425kL reservoir at Balldale to provide increased storage and network pressure. At \$2.244M, this is the second cheapest option assessed.

Option 3b involves the construction of a new production bore 5km south of the existing bores and a pipeline to connect to the existing pumping main without the re-chlorination or new reserve works. This is the cheapest option at \$1.353M but does not provide a potable quality water supply.

It is important to note that Reverse Osmosis treatment of the existing groundwater supply was considered in a previous report completed by NSW Public Works. This option is considered to remain an unviable option due to its high capital, operational, maintenance and environmental (waste brine disposal) costs.

Option 3a – new groundwater source with drinking water storage and supply system augmentation has been assessed by GHD as the most feasible of the options considered in the report after assessing project risk, construction costs and multi-criteria assessment analysis. This option performed highly in delivering supply quality and pressure, whilst also reducing CAPEX, OPEX, construction period requirements, environmental and social impacts.

A number of local residents have indicated that there may be a deeper aquifer at the site of the existing bores which is of suitable water quality. Council has been successful in securing \$200,000 under Round 2 of the Drought Communities Programme (DCP) Extension provided by the Australian Government. The funding has been provided for the installation of a bore and full commissioning. It is recommended that a test bore and water quality sampling be completed at the existing townships shallow aquifer bore site. The purpose of the test bore is to assess if any deeper aquifers exist at the site which may yield water of acceptable volume and meet the requirements of the Australian Drinking Water Guidelines for a potable quality water supply. If the test bore at the townships existing bore site fails to yield acceptable water quality, remaining funds will be used to fit-out the existing drilled bore on Balldale Road near Lavis Road with power supply and pump.

Attachments

10.4.1 GHD report – Provision of Potable Water to Balldale Feasibility Study – Confidential
(Forwarded to Councillors under separate cover)

Financial Implications

All proposed expenditure has nil implication to Federation Council's Long Term Financial Plan (LTFP). Costs associated with bore test drilling, pumping and sampling will utilise funds under the Drought Communities Programme (DCP) Extension Round 2 provided by the Australian Government.

RECOMMENDED:

1. THAT Council note the report on the current status of the feasibility study into options for the upgrade of Balldale Water Supply;
2. THAT Council resolve to transfer Balldale water supply scheme from the General Fund to the WATER FUND to better align with the NSW Government Best Practice Management of Water Supply and Sewerage Guidelines; and
3. THAT Council approve drilling of a test bore at the townships existing bore site to identify aquifers at greater depth and to undertake test pumping and water sampling to determine suitability for potable town water supply purposes utilising funds under the Drought Communities Programme (DCP) Extension Round 2 provided by the Australian Government.

265/20FC **RESOLVED** on the motion of Councillors Longmire and Longley:

1. THAT Council note the report on the current status of the feasibility study into options for the upgrade of Balldale Water Supply;
2. THAT Council resolve to transfer Balldale water supply scheme from the General Fund to the WATER FUND to better align with the NSW Government Best Practice Management of Water Supply and Sewerage Guidelines; and
3. THAT Council approve drilling of a test bore at the townships existing bore site to identify aquifers at greater depth and to undertake test pumping and water sampling to determine suitability for potable town water supply purposes utilising funds under the Drought Communities Programme (DCP) Extension Round 2 provided by the Australian Government.

10.5 WASTE STRATEGY UPDATE AND ORGANICS RECYCLING FACILITY PROJECT DEVELOPMENT

Summary

This report provides an update on the status of the Waste Strategy as per Operational Plan Action Code 1.8.1 and discusses the potential to develop a project for the recycling of the regions organics. During the work completed to date and in discussions with Council's kerbside collection group of Albury, Wodonga, Indigo and Greater Hume Councils, it has been identified that the region has a need for an organics recycling facility as these organics are being transported outside the region for processing. Provided a robust process is followed including extensive community engagement, Federation Council has an opportunity to set up such a facility within our Local Government Area to capture the benefits that it will deliver to the community.

Background

Waste Strategy update

Council officers in conjunction with consultants Talis and Projectura are in the process of developing a waste strategy as per Operational Plan Action Code 1.8.1 *“Develop a Waste Management Strategy and ensure alignment of service levels to residents’ and industry’s needs.”*

The strategy is around the mid-way completed point, and is expected to be presented to Council at the November 2020 meeting for final adoption. The following points illustrate the current status of the project:

- Community engagement:
 - An online survey was promoted and released with 173 responses across both Former Urana Shire Council (FUSC) and Former Corowa Shire Council (FCSC) representing a good result for a population of this size.
 - General feedback through the survey was positive towards waste management within the Council area and in agreement with many of the options put forward as future initiatives.
 - The results from the survey will be utilised to guide the development of the Waste Strategy.
- Rationalisation:
 - Concept landfill closure profiles have been prepared to determine potential future landfill void space and remaining landfill life, and whether landfills should remain open or not into the future.
 - Waste management facility network scenarios have been generated based on Business as usual, no landfill (all waste to Albury) and another utilising a new landfill.
 - Logistics modelling is about to commence which will assess the difference in transport distance, time and costs between each of the scenarios.
- Site Selection:
 - A site selection process has started to find a new landfill site with the potential to also co-locate an organics processing facility.
 - A focus area was selected near the intersection of Federation Way and Riverina Highway.
 - Constraints mapping was undertaken using GIS to show potentially suitable sites.
 - 20 sites have been selected to progress through to detailed assessment via Multi criteria analysis. This will commence shortly and allow for a determination of a shortlist of sites.
- Kerbside Waste Review:
 - A review of kerbside services within Council has commenced focussing on bin sizes, collection frequency, service area and fees and charges.
 - In particular, the review is investigating kerbside options in the FUSC area to bring more into line with the FCSC area.
 - Service delivery models have also been reviewed with options presented supported by a financial analysis of suitable options.
- Tourism and Public Place Waste Management :
 - A review of the existing tourism and public place waste management issues faced by Council has been conducted.
 - Focus was on illegal dumping in parks and reserves during peak tourism season and identifying suitable solutions.

- Regional Organics Processing Facility:
 - An investigation into the likely success of a regional organics processing facility has been undertaken.
 - The focus of the study was high-level to provide guidance on the requirements for such a facility within the Council area.
 - The report focusses on source feedstock, technology options, site requirements, collection network and logistics and types of service delivery models for consideration.
- Reporting:
 - Two reports will be produced from the project:
 - Waste Management Strategy; and
 - Options Report.
 - The Waste Management Strategy will be a community facing (public) document
 - The Options report will be an internal document.
 - Drafting of both is yet to be commenced. Pending information from the above-mentioned tasks.
 - Once the Options Report is drafted and complete, the Waste Management Strategy can be drafted using the Options Report as the basis.

Organics Recycling Facility Opportunity

During the waste strategy preparation process, and in discussions with neighbouring Councils it has been identified that there is a need for a regional composting facility to recycle the regions organic material. Federation Council has a time limited opportunity to investigate with the intent to develop this facility within our local government area, which would assist us to meet the requirements of Operational Plan Action Code 1.8.3 *“Investigate and implement opportunities to increase recycling.”*

The opportunity is available:

- To provide a facility that is located close to the regions Councils so that transport of organic material for recycling is more economical than hauling to facilities located outside of the region.
- For a facility to be established within the Federation Council LGA for our community to directly benefit from job creation.
- To act now. At the moment Federation Council can take the initiative in providing the organic recycling solution for our region, gaining first-mover advantage.
- To increase organics recycling for the region, with the benefits of this including:
 - reducing the volume of material entering landfills;
 - reducing greenhouse gas emissions (organic materials sent to landfill rot anaerobically and release greenhouse gases); and,
 - creation of a sustainable product which can be used as a soil enhancer, fertiliser, organic material, and improving the soil water holding capacity.
- To make our actions today count toward a healthy environment tomorrow and into the future whilst providing meaningful local employment.

Community consultation to date

A regional composting facility was raised during the recent community consultation undertaken as part of the broad waste strategy under the topic of acceptance of new initiatives. The majority (65%) of the 145 respondents indicated they would be supportive, with 21% indicating they were not supportive and 14% having no opinion. The demographics of the respondents to this initiative indicate that younger people in the former Urana were more supportive, with females in the former Corowa being less supportive.

The survey did not explore the issue of why 21% were not supportive.

Project development

Council officers are seeking Council support to further develop this opportunity by running additional tasks in parallel with the waste strategy:

- Project Management Plan and associated documentation,
- Further community engagement and education,
- Site selection process that involves identification of appropriate locations, expression of interest from landowners within the shire, and gaining social license for the potential site.
- Business case to satisfy an investment decision and for potential grant funds,
- Business development such as feedstock supply, technical processing and disposal of final product,
- Investigate grant funding opportunities,
- Memorandums of understanding (MoU) with potential feedstock suppliers,
- Planning and other regulatory approvals roadmap,
- Report back to Council with a recommendation on a final investment decision.

These tasks are expected to be completed utilising a mixture of internal Council resources and contracted consultants where required.

Attachments

10.5.1 Nil.

Financial Implications

The estimated cost for further developing the project is \$80,000.00.

RECOMMENDED:

1. THAT Council note this report waste strategy update and organics recycling facility project development;
2. THAT Council support further development of the project for a potential organics recycling facility; and
3. THAT Council approve allocation of \$80,000.00 from the Waste Management Reserve for the purpose of further developing the project.

266/20FC **RESOLVED** on the motion of Councillors Longley and Whitechurch:

1. THAT Council note this report waste strategy update and organics recycling facility project development;
2. THAT Council support further development of the project for a potential organics recycling facility; and
3. THAT Council approve allocation of \$80,000.00 from within the Waste Management 20/21 budget for the purpose of further developing the project.

10.6 RIVALEA (AUSTRALIA) PTY LTD TREATED WATER SUPPLY AGREEMENT EXTENSION

Summary

This report advises Council that Rivalea (Australia) Pty Ltd has taken up the option to extend the term of the existing treated water supply agreement with Federation Council for a term of 5 years.

Background

Federation Council entered into a treated water supply agreement with Rivalea (Australia) Pty Ltd on 27 September 2010 with an initial agreement term of 10 years. The treated water supply agreement sets out the provisions for the supply of potable water from the Corowa water supply scheme to Rivalea (Australia) Pty Ltd.

Clause 2.3 of the agreement allows Rivalea (Australia) Pty Ltd to extend the term of agreement for a further 5 years, provided Rivalea (Australia) Pty Ltd is not in breach of the agreement, by giving written notice of such intention to Council at least three months but not more than six months prior to the end of the initial term.

Federation Council has received the required written notice from Rivalea (Australia) Pty Ltd to extend the agreement for a 5 year term. It is also confirmed that Rivalea (Australia) Pty Ltd is not in breach of the agreement. The extension of the term of the agreement for 5 years commences 27 September 2020.

Attachments

10.6.1 Nil.

Financial Implications

There are NIL changes to the financial implications of the existing agreement.

RECOMMENDED that Council note Rivalea (Australia) Pty Ltd have taken up the option to extend the existing Treated Water Supply Agreement for a further term of 5 years.

267/20FC **RESOLVED** on the motion of Councillors Longmire and Wales that Council note Rivalea (Australia) Pty Ltd have taken up the option to extend the existing Treated Water Supply Agreement for a further term of 5 years.

10.7 REPLACEMENT OF THREE (3) GRADER CREW TRUCKS

Summary

Council's fleet replacement program has provision to replace three (3) medium rigid grader crew trucks that are required for road construction and maintenance purposes.

This report provides information regarding the procurement process and subsequent evaluation of submissions received.

Introduction

Tenders were sought via the Local Government Procurement Panel of providers "LGP707-3 Heavy Plant, the NPN03-13 Trucks for Local Government".

In this case, the use of the LPG Contracts was the superior Procurement Strategy for Council, being in conformance to the Local Government Act 1993 Section 55 (3) as the panel of suppliers sought are identified as a 'prescribed entity' in conformance with the Act and exempt from a Public Tender Process. This also allows Council to quote directly from National distributorships and Government discounting arrangements and access to regional branches under the arrangement".

Tender Process and Submissions Received

Request for Quotations were called for the replacement of three (3) medium rigid grader crew trucks. This was via advertising on Vendor Panel (VP173515) with submissions closing on the 30th of January 2020. Submissions were received from:

- Jacob Hino - Wodonga
- Blacklocks Isuzu – Wodonga

With only 2 Vendors submitting responses to this Request for Quotation, it was considered that this would not allow a robust assessment. Both offers were rejected, and Council called for a second round of submissions.

A second Request for Quotation was called for the replacement of three (3) medium rigid grader crew trucks. This was again via advertising on Vendor Panel (VP188487) with submissions closing on the 12th of June 2020. Submissions were received from:

- Jacob Hino - Wodonga
- Wagga Trucks Hino – Wagga Wagga
- Blacklocks Isuzu – Wodonga

Tender Evaluation

Refer to closed session report for commercial in confidence reasons.

RECOMMENDED that Council defer item 10.7 replacement of three (3) grader crew trucks until the closed session of this meeting under section 10A Part 2 of the Local Government Act and Clause 14.1 of Council's Code of Meeting Practice as the matters and information are the following:

- (d) Commercial information of a confidential nature that would, if disclosed
- (i) Prejudice the commercial position of the person who supplied it.

268/20FC **RESOLVED** on the motion of Councillors Miegel and Wales that Council defer item 10.7 replacement of three (3) grader crew trucks until the closed session of this meeting under section 10A Part 2 of the Local Government Act and Clause 14.1 of Council's Code of Meeting Practice as the matters and information are the following:

- (d) Commercial information of a confidential nature that would, if disclosed
- (i) Prejudice the commercial position of the person who supplied it.

S CARMICHAEL
DIRECTOR ENGINEERING SERVICES

11. NOTICES OF MOTION / QUESTIONS WITH NOTICE

11.1 NO ITEMS

12. REPORTS FROM COMMITTEES

12.1 LOCAL TRAFFIC COMMITTEE

Minutes and Report of a Meeting of the Local Traffic Committee held by email on Tuesday, 12 May 2020

ATTENDANCE:

Voting members

- Transport for NSW (Fazlul Hoque - FAZ);
- Federation Council Manager Infrastructure (Leigh Ashford);
- NSW Police Murray River HWP (Sgt Don Qvist);
- Member for Albury Justin Clancy (represented by Gary Poidevin).

Contributors - Federation Council

- Cr Norm Wales (Observer)

Convenor - Scott Landells (Road Safety Officer (RSO), Federation Council)

LTC20/01 [Minutes of the Local Traffic Committee February 2020](#)

Recommendation

Minutes of the previous meeting were circulated and adopted as a true and accurate record of the meeting.

Moved - Poidevin, Seconded – Qvist. Carried 4-0.

LTC20/02 [Matters Arising from the Minutes](#)

- **COROWA – Median Strip for Martin Street T-Intersection with Nixon Street (LTC16/05)**

Background

Some vehicles driving unsafely and cutting the corner at both the Nixon Street/Martin Street intersection and the Nixon Street/Hermitage Drive intersection. Apparent excessive speeds in Hermitage Drive.

Actions to Date

New line-marking has been carried out.

New intersection design aimed at improving safety was presented to the traffic committee for discussion.

Design has been discussed with Corowa based Bus operators to ensure the design does not interfere with operations.

Actions Outstanding

Traffic Speed to be measured along Hermitage Drive and Martin Street (Manager Infrastructure)

- **COROWA – Safety issues regarding the car park outside Corowa Public School on Honour Ave Corowa (LTC16/19)**

Background

Concerns of students wandering across Drop off/pickup roadway increasing risk of being hit by a vehicle.

Actions to Date

Site has been inspected during the peak periods.

Concept design proposals have been prepared for discussion and received input from Corowa Public School, Bus Operators, Transport for NSW (TfNSW), Design staff and Safety Around Schools Officer.

Actions outstanding:

- Present a revised design to key stakeholders for comment prior to next LTC Meeting. (Manager Infrastructure)
- A strong and sustained education and behavioural campaign to ensure compliance and a very clear understanding of the expectations of motorists on the site. (RSO)

The Corowa Public School be invited to comment on any possible opportunities to pick-up drop in Victoria Street. (RSO, Manager Infrastructure)

- **COROWA - High School Tower Street Parking (LTC18/24)**

Background

Safety concerns have been raised regarding pedestrian and vehicle movements in the vicinity of the drop off/ pick up area, Tower Street Corowa.

Actions to Date

Meeting with High School Principal.

Discussion regarding drop off point on northern side of Tower Street, students crossing the road, parking on the southern side of the street and direction of approaching traffic.

Actions Outstanding

- That Council install a No Right Turn sign during school hours at the Tower Street exit of the Corowa High School. (RSO)
- Further monitoring pedestrian and vehicle movements to assess the need for additional parking restrictions on the southern side of Tower Street. (RSO)

- **COROWA – Dawe Street - Hermitage Drive - Gallipoli Street - intersection review (LTC18/30)**

Background

Concerns of traffic speeding through this residential area in Corowa. There is a local preschool located on the western side of the intersection. A recent subdivision resulted in Dawe Street being narrowed.

Actions to Date

Hold line on Gallipoli Street Dawe Street intersection moved forward.

A pad has been installed for a temporary electronic advisory speed sign in Dawe Street. Concept design proposals have been prepared for discussion.

Community and stakeholder consultation discussed with Council's Communications team. A comprehensive written proposed community consultation has been developed. Aiming for a late-June 2020 to late-July 2020 consultation phase.

Actions Outstanding

Council to be briefed at upcoming Council Workshop. (Manager Infrastructure, RSO)

- **COROWA – Truck Noise- Honour Avenue (LTC18/33)**

Background

Council has received a request to reduce truck noise in Honour Avenue approaching the Federation Bridge roundabout. TfNSW control this road and the signage requires TfNSW approval.

Actions to date

Council has advised TfNSW that this signage already exists 1.5km prior to intersection of Honour Avenue and Federation Bridge.

Actions outstanding

TfNSW has advised that new site to be inspected and advised to their Asset Officer South West NSW. (RSO)

- **COROWA – Speed Zone Review – Spring Drive (LTC19/14)**

Background

Vehicles travelling at high speed along a stretch of road which has 4 Road intersections and 15 driveways to properties.

Actions to date

Council has requested TfNSW to install a 1.6km section of 80 km/h zone on Spring Drive from approximately Croppers Road to commencement of the current 60 km/h zone near Adams Street.

TfNSW have advised that they have created a review case in Speedlink system and this matter should be progressed soon.

Actions outstanding

Installation of new Speed Zone signage. (TfNSW)

- **MULWALA – Pedestrian Crossing Point on Melbourne Street (LTC19/17)**

Background

Request to improve Melbourne Street Crossing point signage and markings.

Actions to date

Operations section has installed signage and appropriately marked railing.

Actions outstanding

Approach warning signage to be installed (RSO)

- **COROWA - RSL Pedestrian Safety Measures (LTC19/18)**

Background

The RSL Club has raised concerns regarding the safety of club patrons crossing Betterment Parade in front of the Corowa RSL Club.

Actions to date

Road safety audit report was discussed and initial feedback from Corowa RSL considered.

RSO and Manager Infrastructure have met with Corowa RSL Club management regarding possible options.

Actions outstanding

- Council to receive a formal response from Corowa RSL regarding safety recommendations. (RSO)
- Line-mark a new edge line to move vehicles away from solar panel structure and add a bollard at the northern end of the structures. (Manager Infrastructure)
- Give Way signs for Arnott Street where it intersects with Betterment Parade. (RSO)
- Install 2 x new children/pedestrian crossing warning signs in Wanstead Street - replace existing. (RSO)

- **HOWLONG – Hawkins Street Disabled Parking Bays (LTC19/23)**
Background
 Council request to relocate Disabled Parking Bay in Hawkins Street near Hume Bank and Chemist.
Actions to date
 RSO and Manager Infrastructure met on-site with 2 community representatives in April 2020 to inspect potential suitable sites.
 Revised design circulated through Howlong Grapevine for comment
Actions outstanding
 Allocate funds in 2020-21 to undertake works. (Manager Infrastructure)
- **COROWA – Riesling Street Angle Parking (LTC19/21a)**
Background
 Request for 11 parking spots be made limited to 2 hours.
Actions to date
 Council installed 2 hour parking limit for the 11 angle parks in Riesling Street.
- **COROWA – Riesling Street RV Parking (LTC19/21b)**
Background
 Requested Council allocate 2 RV parallel parking bays in Riesling Street (eastern side, facing south to the north-east corner of River Street). Previously considered and not supported due to the feeling that there are sufficient parallel parking options for RV's in Corowa around Riesling Street/River Street intersection.
Actions to date
 Business proprietor advised to seek consent of residents at 11 River Street Corowa, as proposed RV parking space would be on the western side of their street frontage. When LTC resumes face to face meetings, business proprietor will be invited to present their case to LTC.
- **MULWALA – Melbourne Street Parking (LTC19/24)**
Background
 A Business proprietor fronting Melbourne Street, requested that Council introduce timed 2 hour parking on the shops side of Melbourne Street from Dunmore Street to Inglis Street, to prevent shop staff parking in these spaces as opposed to the car park at the rear of the business precinct.
Actions to date
 The Business proprietor has been advised to demonstrate that his request has a significant level of support from other business owners. (RSO).
- **COROWA - New Driveway Exit onto Mary Street (LTC20/03)**
Background
 A mechanical automotive business located on the corner of Queen and Mary Streets Corowa requested a second driveway (exit) to enable vehicles to exit the property safely. The major impact of this proposal will be to remove two car parks from Mary Street. As parking in this area of the CBD is underutilised, the loss of two spaces will have minimal impact on the availability of parking in the area.
Actions to date
 Council has advised proprietor of mechanical automotive business that works may proceed subject to him bearing all costs and that contact to be made with Council's Technical Officer to discuss construction of exit.

MATTERS TO BE RATIFIED:

None.

NEW ITEMS FOR CONSIDERATION:

None.

NEXT MEETING:

Tuesday 11 August 2020

RECOMMENDED that the minutes of the Local Traffic Committee Meeting held on 12 May 2020 be adopted.

269/20FC **RESOLVED** on the motion of Councillors Whitechurch and Wales:

1. THAT the minutes of the Local Traffic Committee Meeting held on 12 May 2020 be adopted; and
2. THAT Council review the Local Traffic Committee, and seek to include additional Councillors and local police on this committee and receive a further report on this matter.

13. REPORTS FROM DELEGATES

13.1 VERBAL REPORTS FROM DELEGATES

Verbal reports to be provided by delegates at the meeting.

Councillor Longmire reported on his attendance at the Australian Livestock Saleyards Association (ALSA) Committee virtual meeting; and the Corowa Saleyards committee meeting. COVID issues the main topic, at the ALSA meeting. The ALSA 19/20 Financial Statements were also tabled with Council

Councillor Thomas reported on her attendance at a virtual meeting with Dr Ayon, Corowa Medical Centre, regarding the new medical centre - plans viewed.

Councillor Law reported on reported on her attendance at the Ageing Well Advisory Committee meeting.

RECOMMENDED that that the verbal reports from delegates be noted.

270/20FC **RESOLVED** on the motion of Councillors Thomas and Law that that the verbal reports from delegates be noted.

14. CORRESPONDENCE REQUIRING COUNCIL ACTION/FOR INFORMATION

14.1 NARRANDERA SHIRE COUNCIL – WATER ALLOCATION (20/26268)

Letter seeking the support of Council for Narrandera Shire Council's position seeking an Increase In the allocation of water for agriculture In the Southern Murray Darling Basin. A copy of this letter is included with the agenda.

271/20FC **RESOLVED** on the motion of Councillors Thomas and Longmire that Council support Narrandera Shire Council's position seeking an Increase In the allocation of water for agriculture In the Southern Murray Darling Basin.

14.2 MURRAY DARLING ASSOCIATION (20/30209)

MDA Delegate's Report May 2020 for tabling at council. A copy of this report is included with the agenda.

272/20FC **RESOLVED** on the motion of Councillors Longmire and Thomas that Council note report item 14.1 MDA Delegates Report for May 2020.

14.3 MURRAY DARLING ASSOCIATION – REGION 1(20/26535)

Forwarding a copy of the minutes of their meeting held on 12 February 2020. A copy of the minutes is included with the agenda.

273/20FC **RESOLVED** on the motion of Councillors Longley and Miegel that Council note report item 14.3 Murray Darling Association Region 1 Minutes of meeting 12 February 2020.

14.4 RIVERINA REGIONAL LIBRARY ADVISORY COMMITTEE

Forwarding a copy of the minutes of their meeting held on 22 April 2020. A copy of the minutes is included with the agenda.

RECOMMENDED that Council note the correspondence items 14.1 to 14.4 as tabled in the July 2020 Business Paper.

274/20FC **RESOLVED** on the motion of Councillors Law and Thomas:

1. THAT Council note report item 14.4 Riverina Regional Library Advisory Committee minutes 22 April 2020; and
2. THAT Council write to the retiring members.

15. CONFIDENTIAL MATTERS

RECOMMENDED that Council move to closed session under section 10A Part 2 of the Local Government Act and Clause 14.1 of Council's Code of Meeting Practice to discuss item 10.9 Replacement of Three (3) Grader Crew Trucks - Confidential, which contains matters and information are the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it.

275/20FC **RESOLVED** on the motion of Councillors Longmire and Longley that Council move to closed session at 12.36 am under section 10A Part 2 of the Local Government Act and Clause 14.1 of Council's Code of Meeting Practice to discuss item 10.9 Replacement of Three (3) Grader Crew Trucks - Confidential, which contains matters and information are the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it.

CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

CLOSED COUNCIL

10.7 REPLACEMENT OF THREE (3) GRADER CREW TRUCKS - CONFIDENTIAL

276/20FC **RESOLVED** on the motion of Councillors Longley and Longmire that Council purchase three (3) Hino FD 1124 automatic crew cab trucks from Wagga Trucks Hino – Wagga Wagga on a trade in basis for **\$384,729.32** (inclusive of GST), Plus on road costs and variations detailed above.

RE-OPENING OF THE MEETING TO MEMBERS OF THE PUBLIC

277/20FC **RESOLVED** on the motion of Councillors Law and Miegel that Council move to open session and report business from closed committee at 12.39 am.

OPEN COUNCIL

The Chairperson advised the meeting of the resolution passed in the closed session.

16. **CONCLUSION OF MEETING**

The meeting closed at 12.43 pm.

CONFIRMED: 18 AUGUST 2020.

THE MAYOR: _____