



**FEDERATION  
COUNCIL**

# Minutes

Tuesday, 15 August 2017

Council Chambers, Corowa

Commenced 10:00 am



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## 1. MEETING OPENING

### Live Streaming of Council Meetings

Federation Council wishes to advise members of the public that Council meetings will be recorded and will be available after each meeting on Councils website [www.federationcouncil.nsw.gov.au](http://www.federationcouncil.nsw.gov.au)

All care will be taken to maintain the privacy of those in attendance, however as a visitor in the public gallery, your presence may be recorded. By remaining in the public gallery, it is assumed your consent is given in the event that your image is broadcast.

### Acknowledgement of Country

I would like to acknowledge the Traditional Custodians of the land on which we are meeting today, the Bpangerang people, and acknowledge the Aboriginal and Torres Strait Islander people who now reside in this area. I extend that respect to Elders – past and present of the Bpangerang nations.

### **PRESENT:**

Administrator, Mr M Eden (Chairperson), Mr C Gillard (General Manager), Ms KJ Kay (Director Corporate and Community Services), Mr KC Parker (Director Finance and Organisation Development) and Mr P Gall (Director Infrastructure and Environment).

### **APOLOGIES:**

Nil.

## 2. NOTIFICATION OF PECUNIARY/CONFLICTS OF INTEREST IN MEETING BUSINESS ITEMS

Nil.

## 3. CONFIRMATION OF MINUTES

118/17FC      **RESOLVED that** the Minutes of the Ordinary Meeting held on 18 July 2017 be confirmed.

## 4. ADMINISTRATOR MINUTES

The Administrator thanked the Council for having him and reflected on the amalgamation process. He is pleased that there is a number of passionate candidates standing and congratulated those standing.

## 5. GENERAL MANAGER REPORT

Congratulated the Administrator for his work to support the Council over this period and advised that staff were looking forward to the return of Councillors in September.

### 5.1 MERGER IMPLEMENTATION PLAN

#### Summary

The month of July in any year brings about the opportunity to reflect on the past year, to review achievements and challenges and to enhance the planning for the coming year.

During the month all the anticipated projects and tasks related to the Merger Implementation Plan were reviewed and reported as either completed, in progress and carried forward, merged into another project or abandoned.

#### Background

The Council adopted its Merger Implementation Plan at the August 2016 Council meeting with some 364 tasks identified to bring the new Council together. Many of these tasks related to undertaking an audit of existing conditions, services, processes and procedures and selecting the best to go forward with and funding was allocated to 38 projects in the first cut. Many of the tasks were completed within the first few months of the merger.

#### Progress

During the month of July a review of the remaining tasks revealed a further 51 task have been satisfactorily completed and 94 remaining tasks have been carried forward or under review. A review is necessary to streamline the reporting process as some of the tasks recorded are merely steps within a task.

At 30 June, approximately 20 projects have been carried forward for consideration in the 2017/18 financial year and up to June 2020.

The State Government provided the new Council with \$5M for implementation/merger projects. At 30 June, \$3,644,590 had been allocated to projects. A balance of approximately \$1,355,410 remains unallocated. Current project allocations are constantly being reviewed and new projects are being considered as officers become aware of opportunities.

In 2016, 18 community groups were awarded funding to undertake projects from round one of the Stronger Communities Funding. At 30 June 2017, 10 of these were completed and the balance in progress.

In May 2017, the second round of the Stronger Communities Funding provided for a further 13 community projects and at 30 June 2017, one project was completed and the remainder are in progress.

Council received a further \$9M to support major projects across the Council area. 15 Major projects were selected by a panel. These projects can be delivered over a longer period, being due for completion by December 2019.

The \$1M funding for Stronger Communities Grants and the \$9M funding for major grants provides Council with the advantage of renewing and upgrading some Council infrastructure. A large chunk of the Major Projects funding will be allocated to Council wide roads and drainage providing safe travel within our community. Details of the progress in expenditure of these funds is reported separately.

**FOR Council's information.**

**INFORMATION was noted.**

### 5.2 STRONGER COMMUNITIES FUND – PROGRESS REPORT

#### Summary

Federation Council received \$10M as part of the NSW Governments Stronger Communities Fund to support the delivery of projects that improve community infrastructure and services with the newly formed council. These funds were to be allocated to community projects during 2016/2017:

- up to \$1M through a Stronger Community Grant Program in grants of up to \$50,000 each (for projects that build more vibrant, sustainable and inclusive local communities); and
- \$9M for major projects (that deliver long term economic and social benefits to communities).

In 2016-2017, almost all the \$10M in Stronger Communities Funding (\$9,788,214) was allocated to 31 community based projects in 2 grant rounds and 15 major projects. This report outlines the status of these projects as at the end of the 2016/2017 financial year.

In brief, 10 of the 31 community projects are complete whilst all others are on track except for 1 project (Urana Youth Adventure and Skate Park).

#### Background

##### Round One – Community Grants

As at the end of the 2016-2017 financial year 9 of the 18 projects have been completed, a further 8 are progressing on schedule whilst 1 project has encountered some unexpected delays. Seventy-four percent (74.38%) of the \$595,000 has been dispersed. Round 1 projects are due for completion in December 2017. A summary of the status follows.

##### *Projects Completed and Final Reports received (n=6)*

- Urana Bowling Club – New Kitchen
- Oaklands Recreation Ground Committee – Netball/Tennis Fencing
- Corowa Rugby Club – Club Room Improvements
- Corowa District Landcare Inc. – Renewable Energy Forum
- Corowa District Historical Society – Upgrade Security at Corowa Federation Museum
- Yarrawonga Mulwala Historical Society – Improve Heating and Cooling and Lighting at Pioneer Museum Mulwala

##### *Projects Completed and Final Reports pending (n=3)*

- Corowa Rutherglen Football Netball Club – Construction of New Netball Court at John Foord Oval
- Howlong Football Club – Club Room Upgrade
- TunzaFun Amusement Park Mulwala – Solar Panels

##### *Projects Progressing on schedule – Mid Way Report Received*

- Corowa Race Club – Installation of Water Line
- Rennie Netball Club / Rennie Trust reserve – Rennie Community Hub
- Rand Sports Ground Committee – Rand Community Playground
- Corowa Cricket Club – Cricket Net and Seat Upgrade

##### *Projects Progressing on schedule – Mid Way Report Pending*

- Boree Creek Community Committee – Memorial Hall Repairs
- Savernake School of Arts Reserve Trust – Savernake Hall facilities upgrade
- Corowa Tennis Club – Fence installation
- Urana Hall Committee – Soldiers Memorial Hall Refurbishment

### *Projects Behind Schedule*

- Urana Progress Association – Youth Adventure and Skate Park\*

\* The Geotechnical Report found the soil unsuitable for the scooter track as planned. An additional \$64,000 would be needed to ensure sustainability of a suitable track. A new design for the park was proposed and approved in principle at council meeting 18 July 2017 and further community consultation about the rescope works are underway.

### *Round Two*

As at the end of the 2016-2017 financial year, 11 of the 13 Grant Agreements have been received and 1 project had been completed (Recarpeting the Urana Court House Museum). Twenty-Five percent (25.55%) of the \$293,680 has been dispersed. Round 2 projects are due for completion in May 2018. The projects include:

1. Corowa Civic Bowls - Corowa Civic Bowls Club - External Ramp from Clubroom to Greens Area
2. Corowa Race Club - Corowa Race Club - Connect Toilets to Town Sewerage
3. Rotary Club of Corowa - Whitehead Street Wetlands
4. Corowa Tree of Life Community Garden - Corowa Men's Shed Inc.
5. Daysdale Memorial Hall Committee - Daysdale Memorial Hall - Main Hall and Stage Restoration of Flooring
6. Howlong Cricket Club - Replace Turf Roller
7. Howlong Golf Resort - Howlong Golf Resort - All Access Restroom and Storage Upgrade
8. Howlong Pony Club - Howlong Pony Club Incorporated - Permanent Shade Extension to Existing Club Shed
9. Morundah Bush Entertainment Committee Inc. - Paradise Palladium Theatre
10. Mulwala Football Netball Club Inc. - Solar Power Generation
11. Oaklands Lions Club - Start your Engines-The Ruston Cold Starting Oil Engine Restoration Project
12. Urana Progress Association / Urana Arts and Historical Society - Walking Softly - Recarpeting the courthouse
13. Urana Progress Association - Flying Free A Free-flight Bird Aviary for Urana

### *Major Projects*

The 15 major projects 9 projects were prioritised to commence in 2017 and are underway.

### *Prioritised for action and under way*

1. Corowa RSL Park Renewal
2. Corowa Bangerang Park Renewal
3. Corowa Skate Park
4. Howlong Skate Park
5. Corowa Golf Club Cinema
6. Victoria Park Redevelopment Urana
7. Oaklands Medical Centre
8. Corowa Swimming Pool
9. Kyffins Reserve Improvements Mulwala

### *Pending*

10. Council Wide Roads and Drainage
11. Howlong Tennis Court Renewal
12. Urana Netball Court Renewal
13. Mulwala All Abilities Playground and Foreshore Upgrade
14. Oaklands RV Park
15. Rand Sports Ground Upgrade



**Financial Implications**

Cost savings have been made on 4 of the 10 completed community projects (\$4,965). This is because of councils buying power, councils request for additional quotes, an initial over estimation of costs and the exclusion of GST.

There is therefore an opportunity to reinvest these funds back into the program to provide contingencies for projects that encounter unexpected issues and/or to combine these with the unallocated funds (\$211,787) to offer a third grant round.

**FOR Council's information.**

**INFORMATION was noted.**

**5.3 BUILDING BETTER REGIONS FUND**

**Summary**

Council has been successful with the application submitted under the Building better Regions Fund for the Howlong Industrial & Export Precinct (HIEP) Project.

**Background**

The Building Better Regions Fund (BBRF) supports the Australian Government's commitment to create jobs, drive economic growth and build stronger regional communities into the future. An application was submitted for Round 1 in the BBRF for the HIEP Project.

**Financial Implications**

Cash and In-kind support of \$2,295,042 and BBRF grant funding of up to \$6,983,325 (GST Exclusive) for the HIEP Project.

The project has a range of technical hurdles that will need detailed consideration and will be addressed over the next two years.

**FOR Council's information.**

**INFORMATION was noted.**



5.4 COUNCIL SEAL – LEASE OF PART OF ORFORD STREET COROWA

At the August 2016 Ordinary Council meeting, item 8.1 Proposed Road Closure / Lease - Orford Street Corowa, Council resolved as follows:

*56/16FC Resolved that:*

1. Council notes the community concerns regarding access via Orford Street.
2. Council retains 8.175m on the western side of Orford Street as Council Public Road for access purposes between Augusta Street and the southern limit of Orford Street.
3. Council agrees to lease a 22m wide section of Orford Street, adjacent to Lot 6 Section 49 DP758296, to the owner of that property on an annual basis for a period of five years, or until cancelled by either party.
4. Council advises Department of Primary Industry (Lands) that it does not support the full closure of Orford Street Corowa, south of Augusta Street, and wishes to retain 8.175m on the western side of the road reserve as a Council Public Road.

To enable the finalisation of the lease of part of Orford Street Corowa, the following documents require the Seal of Council to be affixed:

- a) Deed of Lease - Part of Orford Street Corowa (22m wide section of Orford Street, adjacent to Lot 6 Section 49 DP758296); and
- b) Any other associated documents

**RECOMMENDED that** Council authorises the Seal of Council be affixed to the following documents:

- a) Deed of Lease for part of Orford Street Corowa (22m wide section of Orford Street, adjacent to Lot 6 Section 49 DP758296); and
- b) Any other associated documents.

119/17FC **RESOLVED that** Council authorises the Seal of Council be affixed to the following documents:

- a) Deed of Lease for part of Orford Street Corowa (22m wide section of Orford Street, adjacent to Lot 6 Section 49 DP758296); and
- b) Any other associated documents.

**C GILLARD**  
**GENERAL MANAGER**

## 6. DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT

### 6.1 2017 VOLUNTEER RECOGNITION AWARDS

#### Summary

As part of 2017 Volunteer Week celebrations, Federation Council hosted the Volunteer Recognition Awards and Celebration.

#### Background

National Volunteer Week ran from 11-17 May and is an annual celebration to acknowledge the generous contribution of our nation's volunteers. The theme 'Give Happy, Live Happy' celebrated that not only are volunteers helping to make the lives of others happier, they too are happier as a result.

This year, Council encouraged the community to nominate those they felt deserved recognition for their ongoing commitment and dedication to the community. 270 nominations were received from across the council area, recognising council and community volunteers working in a diverse range of areas from sporting clubs and events, to emergency services, libraries and community services.

Those nominated received a Volunteer Recognition Award and were invited to attend the first Federation Council Volunteer Celebration event, held on Sunday 9 July at the Yarrowonga Mulwala Golf Club Resort.

The event was attended by 60 volunteers who were presented with their certificate and a keyring with the words 'Volunteers Give Happy Live Happy'. Guests enjoyed a delicious high tea and the opportunity to spend time with others who are passionate about helping the community.

Motivational speaker, Don Elgin who is an Australian Paralympian entertained guests and shared his inspiring journey of what it is like to climb to the top of the world in elite sport.

The Volunteer Recognition Awards and Celebration event provided a great opportunity for Council to say thanks to the many volunteers who help make our communities stronger, and let them know their efforts and commitment are appreciated.

#### Financial Implications

The Volunteer Awards and Recognition Celebration cost \$5,124 in line with budget and was funded from Council's general fund.

**FOR Council's information.**

**INFORMATION was noted.**

## 6.2 TOURISM TREASURE TRAIL

### Summary

Residents and visitors trekked their way around the Federation region from Friday 30 June - Sunday 16 July, visiting tourism hot spots as part of this year's Tourism Treasure Trail.

### Background

A total of 228 photo submissions were received of people enjoying all that the Federation region has to offer. The photos are now available for Council to use in future promotional activities.

Each photo correctly uploaded to social media using the hashtag #visitcorowaregion was eligible to go into the draw for a range of prizes. The draw took place at the Corowa Civic Centre at 10am on Friday 21 July and was live streamed on Facebook.

Council would like to congratulate the following winners:

- Tamara Nixon - Urana Aquatic Centre Stay and Ski Package (Two nights accommodation in a family cabin at the Urana Aquatic Centre, kayak and bike hire, food hamper and an activity pack).
- Joe Brooks - A round for two at the Howlong Golf Resort (9 holes for two people with cart plus \$100 restaurant voucher).
- Megan Dunn - Family Movie Package at the Yarrowonga Mulwala Golf Resort (Five movie tickets plus \$100 food and drink voucher).
- Rebecca Wignall, Shannon Le Lievre and Catherine Quonoey - Local produce hampers.

The initiative received a pleasing response from visitors and the community and successfully delivered a number of positive outcomes, including:

- Showcasing the many great things to see and do in the region. The trail listed a total of 60 activities and experiences across the council area.
- Providing a fun, cost effective activity for families and individuals to enjoy during the school holidays.
- Driving visitation to the Visit Corowa Region destination website, which in turn provides increased exposure for tourism operators listed on the site.
- Cost effectively promoting the region via social media channels such as Facebook and Instagram. Posts relating to the Treasure Trail reached 30,818 people over the 14 days the competition ran.
- Enhancing the catalogue of quality images available for Council to use in future promotional activities by 228 photos.

### Financial Implications

The Tourism Treasure Trail cost a total of \$6,847.12 in line with budget and was funded from Council's general fund.

**FOR Council's information.**

**INFORMATION was noted.**

### 6.3 PROPOSED ALCOHOL FREE ZONES & ALCOHOL PROHIBITED AREA

#### Summary

Council has received feedback from the Police that Rowers Park in Corowa should be considered as an Alcohol Prohibited Area on Australia Day each year. To enable this to occur in accordance with regulation, the service road to Rowers Park (next to John Foord Oval) would need to be declared an Alcohol Free Zone.

#### Background

The Local Government Act 1993 (Section 644) enables Councils to develop a proposal to establish alcohol-free zones in accordance with the Ministerial Guidelines. The proposed Alcohol Free Zone must be either of the following:

- A public road or part of a public road
- A public place that is a car park or part of a car park

The principal object of an Alcohol Free Zone is to prevent disorderly behaviour caused by the consumption of alcohol in public areas in order to improve public safety.

A proposal to establish an Alcohol Free Zone must in all cases be supported by evidence that the public's use of those roads, footpaths or public car parks has been compromised by street drinkers.

Generally, an Alcohol Free Zone should be as small as is possible. Alcohol Free Zones should primarily be located adjacent to outlets supplying alcohol where drinkers congregate. In the absence of such an outlet a zoning should be considered only in exceptional circumstances.

An Alcohol Free Zone may be established for a maximum period of four years. Once established, it applies twenty-four hours per day.

Alcohol Free Zones are enforced by the police or by council enforcement officers where the Commissioner of Police gives written authorisation. Any person observed to be drinking in an alcohol-free zone may have the alcohol in their possession immediately seized and tipped out or otherwise disposed of.

#### Alcohol Prohibited Area

Further to this, Section 632A(4) of the Act enables councils to declare any public place or part of a place to be an Alcohol Prohibited Area, with the exception of public roads, footpaths and car parks which are to be dealt with under the Alcohol Free Zone provisions outlined above.

Public open spaces must be adjacent to an existing Alcohol Free Zone or Alcohol Prohibited Area and may be declared alcohol prohibited at all times, or only for specific days, times or events.

On 15 April 2014 the former Corowa Shire resolved (motion 102/14) that Council implement Alcohol Free Zones for a period of four years from 15 April 2014 to 14 April 2018 in the following areas :-

Mulwala – The public road and footpaths of Melbourne Street/Corowa Road Mulwala from Tocumwal Road to the north east and to the Victorian border bridge to the south and Inglis Street Mulwala between Melbourne Street and Sturt Street.

Corowa – Public roads and footpaths including Sanger Street, Federation Gardens, River Street (Sanger to Riesling Street), Church Street, (Sanger to Lindsay Street), Parliament Street (Sanger to Queen Street), all of Queen Street, Mary Street (Sanger Street to Federation Avenue), Ellerslie Gardens, Edward Street, Federation Avenue, (Edward Street to Hume Street), Bow Street (Sanger Street to John Street), John Street (Bow Street to May Street), Honour Avenue (Sanger Street to May Street), Steel Street (Honour Avenue to John Street), Short Street, Riesling Street and Betterment Parade (Arnott Street to Whitehead Street).

Howlong – Public roads and footpaths including Hawkins Street (Hammer Street to Townsend Street), Sturt and Hovell Streets (Pell Street to Russell Street) and the laneway and car parks north of Hawkins Street between Sturt Street and Hovell Street.

The former Urana Shire had no Alcohol Free Zones and no new zones are currently proposed as part of this process in the northern part of Federation Council.

Whilst the existing zones remain current until 14 April 2018, Council is proposing that these be reviewed in line with the new Council and community expectations.

An additional Alcohol Free Zone is proposed along Bridge Road (Sanger Street roundabout to John Foord Bridge including car park).

Council will also seek community input on the establishment the following Alcohol Prohibited Area:  
Corowa – Rowers Park open space public recreation area adjoining Bridge Road and Bridge Road Car Park from 6.00am - Midnight on Australia Day.

This Alcohol Prohibited Area could only be implemented if there is sufficient evidence and incidents to support the implementation of the adjoining Alcohol Free Zone.

To ensure community consultation and discussion with all key stakeholders it is proposed to commence the process as soon as possible. This will first include seeking any statistical or anecdotal evidence to support the need for the implementation of future zones from key stakeholder groups. A proposal for future Alcohol Free Zones and Prohibited Areas will then be developed and this will be placed on public exhibition to ensure whole of community input.

#### Financial Implications

The review will be completed using internal resources and does not require budget allocation. Subject to the outcome of the review, signage will be required and the cost of this has not yet been estimated.

#### RECOMMENDED:

1. THAT Council review its Alcohol Free Zones and ensure any future zones are in place by December 2017; and
2. THAT Council consider Rowers Park Corowa for an Alcohol Prohibited area from 6.00am - midnight on Australia Day.

#### 120/17FC RESOLVED:

1. THAT Council review its Alcohol Free Zones and ensure any future zones are in place by December 2017; and
2. THAT Council consider Rowers Park Corowa for an Alcohol Prohibited area from 6.00am - midnight on Australia Day.

#### 6.4 LEASE TO MULWALA WATER SKI CLUB

##### Summary

Council leases Foreshore Crown Land to the Mulwala Water Ski Club. An existing 20-year term is in place which expires in 2025. This lease requires earlier review due to the omission of a parcel of land from the lease.

##### Background

A review of Council and Mulwala Water Ski Club records has been undertaken to determine that some details within the existing lease document are incorrect. A parcel of land was omitted by mistake for land that is currently occupied by the Ski Club. Records from both parties show that this parcel of land was intended to form part of the original lease.

A new lease document has been drawn up to rectify this and a review completed of the terms and conditions within the lease and rental fee. Some minor changes have occurred to both conditions and the rental fee and these are in favour of the Council.

It is proposed that the existing lease be surrendered and the new lease for the remaining term be executed.

##### Financial Implications

An annual lease fee of \$30,000 is derived from this lease and is budgeted income.

#### **RECOMMENDED:**

1. THAT Council enter a new lease agreement with the Mulwala Water Ski Club for Foreshore land located along Melbourne Street, Mulwala (Public Reserve 85242 for Public Recreation Purposes notified in the Government Gazettes dates 19/2/1965 Folio 522 and 31/3/2000 Folio 2714); and
2. THAT Council authorises the Seal of Council be affixed to the following document:
  - a) Lease agreement with the Mulwala Water Ski Club for Foreshore land located along Melbourne Street, Mulwala (Public Reserve 85242 for Public Recreation Purposes notified in the Government Gazettes dates 19/2/1965 Folio 522 and 31/3/2000 Folia 2714).

#### 121/17FC **RESOLVED:**

1. THAT Council enter a new lease agreement with the Mulwala Water Ski Club for Foreshore land located along Melbourne Street, Mulwala (Public Reserve 85242 for Public Recreation Purposes notified in the Government Gazettes dates 19/2/1965 Folio 522 and 31/3/2000 Folio 2714); and
2. THAT Council authorises the Seal of Council be affixed to the following document:
  - a) Lease agreement with the Mulwala Water Ski Club for Foreshore land located along Melbourne Street, Mulwala (Public Reserve 85242 for Public Recreation Purposes notified in the Government Gazettes dates 19/2/1965 Folio 522 and 31/3/2000 Folia 2714).

**7. DIRECTOR FINANCE AND ORGANISATION DEVELOPMENT REPORT**

**7.1 STATEMENT OF BANK BALANCES AND RECONCILIATION AS AT 31 JULY 2017**

Balance as per Bank Statement:

General Account	0000 0022	105,978.96
General Account	1007 7409	75,825.69
Business Online Saver Account	1014 2522	782,664.97
Business Online Saver Account	1016 1811	105,000.00
Investments		40,865,431.02

Sub Total 41,934,900.64

Plus Deposits not yet lodged:

Corowa	31 July 17	22,234.59
Urana	31 July 17	1,103.53
Library	31 July 17	45.80

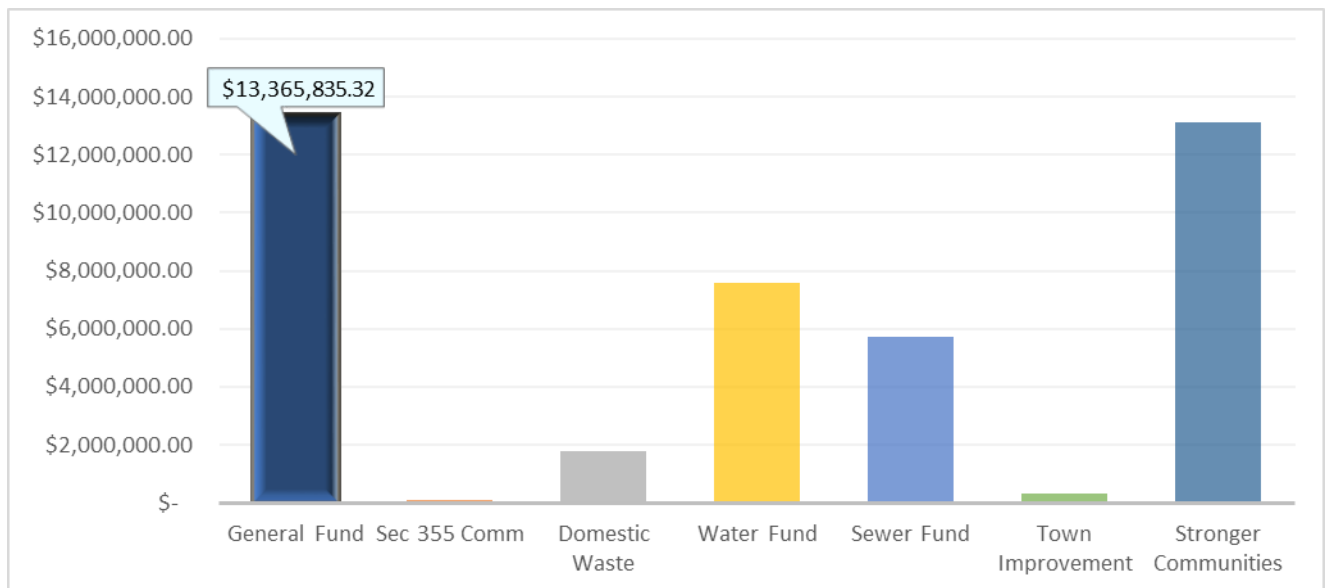
Sub Total 41,958,284.56

Less Unpresented Cheques: 2,098.53

Balance as per Ledger 41,956,186.03

Less External Restricted Funds 28,590,350.71

**Balance of General Fund Ledger 13,365,835.32**





**CERTIFICATE OF RECONCILIATION**

*I CERTIFY THAT THE COUNCIL'S GENERAL LEDGER BANK ACCOUNTS HAVE BEEN RECONCILED WITH THE APPROPRIATE BANK STATEMENTS AS AT 31 JULY 2017.*

**S NORMAN**  
**MANAGER FINANCE**

**RECOMMENDED that** the report on Statement of Bank Balances and Reconciliation as at 31 July 2017 be noted.

122/17FC **RESOLVED that** the report on Statement of Bank Balances and Reconciliation as at 31 July 2017 be noted.

**7.2 SCHEDULE OF INVESTMENTS AS AT 31 JULY 2017**

The following list of investment securities is held as at 31 July 2017. Investment of funds on behalf of Council has been undertaken in accordance with the Local Government Act and Regulations.

**INVESTMENTS**

Investment Type	Institution	Amount Lodged	Date Lodged	Rate	Days	Maturity Date
Term Deposit	CBA	\$1,015,784.92	20/01/2017	2.56	193	01/08/2017
Term Deposit	ANZ	\$1,041,060.92	03/02/2017	2.40	186	08/08/2017
Term Deposit	Bendigo	\$230,000.00	10/01/2017	2.40	210	08/08/2017
Term Deposit	Westpac	\$506,369.86	24/01/2017	2.50	196	08/08/2017
Term Deposit	Westpac	\$506,534.25	31/01/2017	2.50	196	15/08/2017
Term Deposit	NAB	\$1,363,850.92	21/02/2017	2.55	182	22/08/2017
Term Deposit	Bankwest	\$150,000.00	14/02/2017	2.60	189	22/08/2017
Term Deposit	CBA	\$720,000.00	14/02/2017	2.53	189	22/08/2017
Term Deposit	ANZ	\$1,000,000.00	17/02/2017	2.65	193	29/08/2017
Term Deposit	ANZ	\$1,042,541.76	28/02/2017	2.45	182	29/08/2017
Term Deposit	NAB	\$300,000.00	08/03/2017	2.55	181	05/09/2017
Term Deposit	NAB	\$200,000.00	08/03/2017	2.55	181	05/09/2017
Term Deposit	ANZ	\$1,000,000.00	17/02/2017	2.65	200	05/09/2017
Term Deposit	ANZ	\$1,000,000.00	17/02/2017	2.65	207	12/09/2017
Term Deposit	ANZ	\$1,000,000.00	17/02/2017	2.65	214	19/09/2017
Term Deposit	CBA	\$1,000,000.00	09/03/2017	2.61	201	26/09/2017
Term Deposit	CBA	\$507,958.36	21/03/2017	2.60	196	03/10/2017
Term Deposit	CBA	\$1,020,464.70	21/03/2017	2.60	203	10/10/2017
Term Deposit	Bendigo	\$2,042,548.39	17/03/2017	2.40	214	17/10/2017
Term Deposit	ANZ	\$2,161,125.92	25/07/2017	2.30	91	24/10/2017

## Federation Council Ordinary Council Meeting

15 August 2017

Term Deposit	CBA	\$504,313.42	28/03/2017	2.59	210	31/10/2017
Term Deposit	CBA	\$1,060,154.25	28/03/2017	2.59	217	31/10/2017
Term Deposit	CBA	\$1,042,542.54	06/06/2017	2.49	153	06/11/2017
Term Deposit	CBA	\$504,400.68	04/04/2017	2.54	217	07/11/2017
Term Deposit	CBA	\$504,893.56	18/04/2017	2.51	210	14/11/2017
Term Deposit	NAB	\$1,226,971.74	02/05/2017	2.50	203	21/11/2017
Term Deposit	NAB	\$1,329,355.01	30/05/2017	2.47	182	28/11/2017
Term Deposit	NAB	\$2,548,947.97	30/05/2017	2.47	182	28/11/2017
Term Deposit	Westpac	\$612,592.87	23/05/2017	2.35	196	05/12/2017
Term Deposit	CBA	\$504,647.12	11/04/2017	2.54	245	12/12/2017
Term Deposit	CBA	\$405,225.64	13/06/2017	2.48	371	19/12/2017
Term Deposit	NAB	\$710,000.00	14/06/2017	2.47	209	09/01/2018
Term Deposit	NAB	\$790,000.00	14/06/2017	2.47	216	16/01/2018
Term Deposit	NAB	\$3,087,900.60	27/06/2017	2.47	210	23/01/2018
Term Deposit	NAB	\$2,118,519.73	04/07/2017	2.47	210	30/01/2018
Term Deposit	NAB	\$2,595,012.66	11/07/2017	2.47	210	06/02/2018
Term Deposit	Westpac	\$511,713.23	25/07/2017	2.61	203	13/02/2018
Term Deposit	NAB	\$280,000.00	11/07/2017	2.56	273	10/04/2018
Term Deposit	NAB	\$720,000.00	11/07/2017	2.56	273	10/04/2018
Term Deposit	Bendigo	\$2,000,000.00	20/06/2017	2.40	365	20/06/2018

**\$40,865,431.02**

### CERTIFICATE OF RECONCILIATION

*I CERTIFY THAT THE INVESTMENTS HAVE BEEN MADE IN ACCORDANCE WITH SECTION 625 OF THE LOCAL GOVERNMENT ACT 1993, THE REGULATIONS AND COUNCIL'S POLICIES.*

**S NORMAN**  
**MANAGER FINANCE**

**RECOMMENDED that** Council note the report on the schedule of investments as at 31 July 2017.

123/17FC      **RESOLVED that** Council note the report on the schedule of investments as at 31 July 2017.

**KC PARKER**  
**DIRECTOR FINANCE AND ORGANISATION DEVELOPMENT**

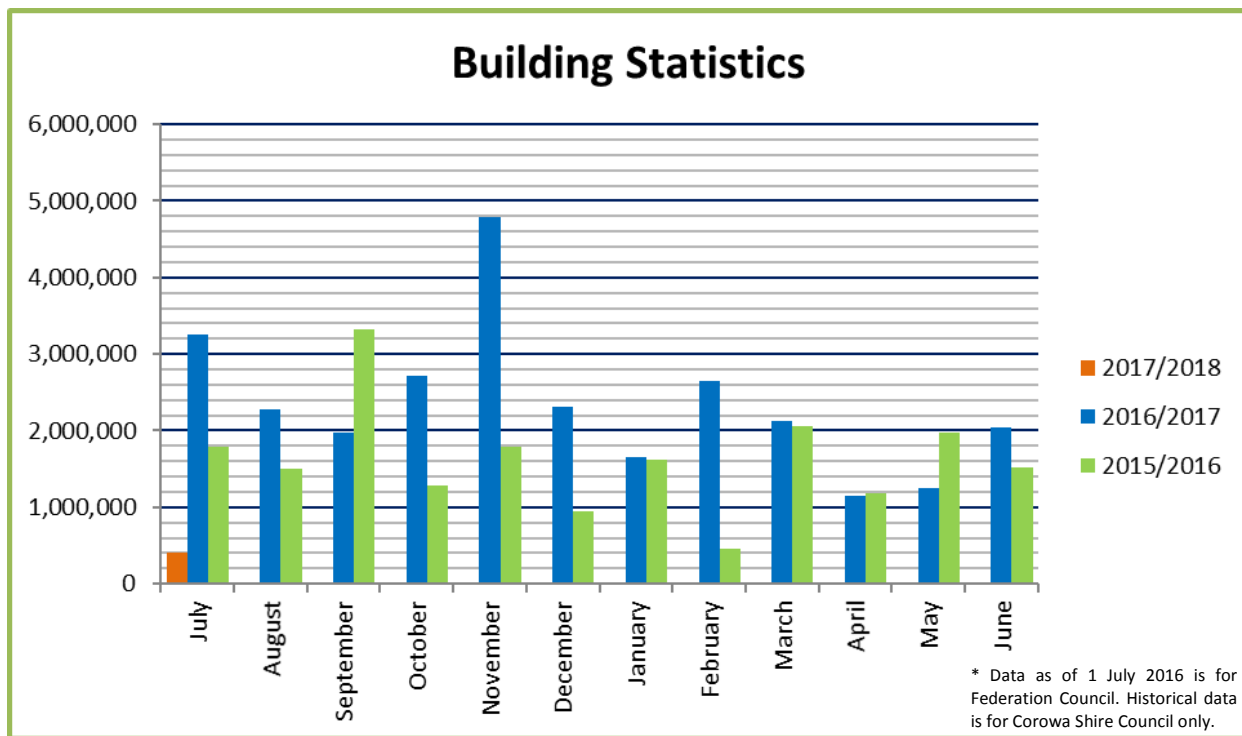
**8. DIRECTOR INFRASTRUCTURE AND ENVIRONMENT REPORT**

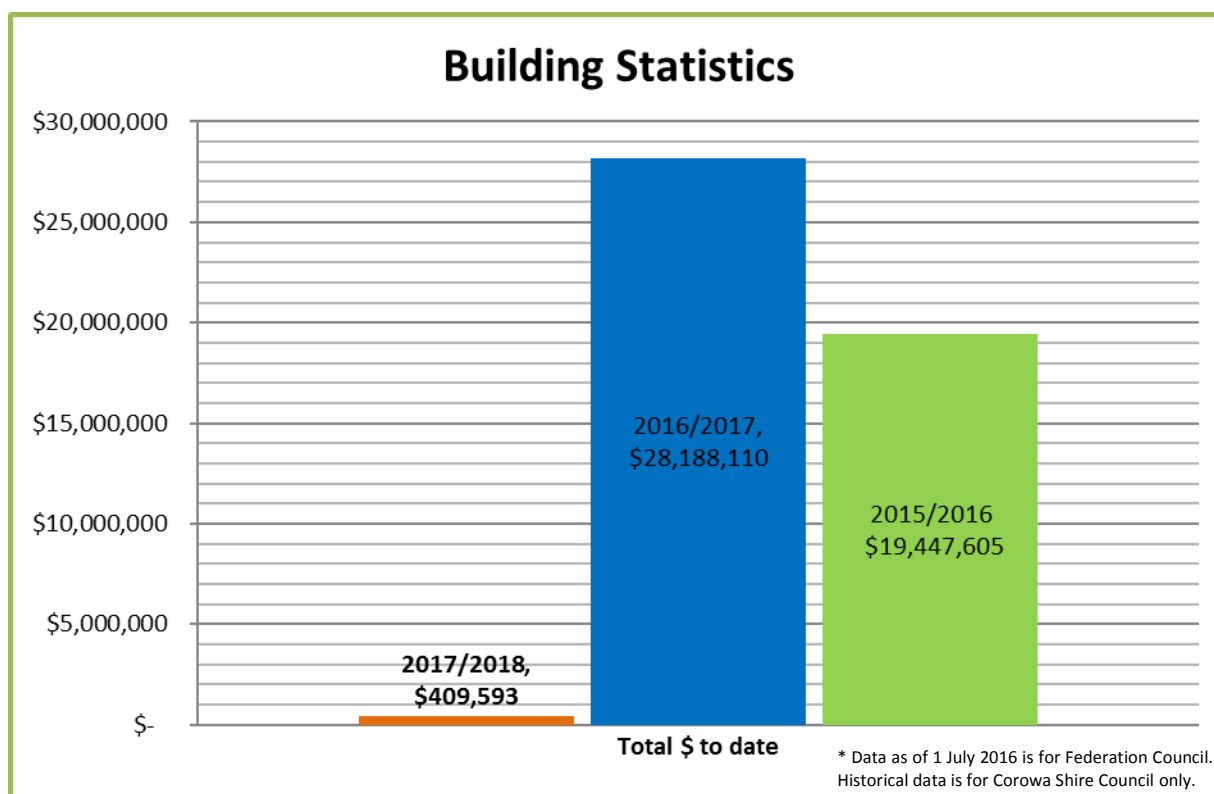
**8.1 BUILDING APPROVALS – COMPLYING AND CONSTRUCTION CERTIFICATES APPROVED**

This report provides for Council’s information, the construction and complying development certificates issued since the report prepared for the July 2017 Council meeting. The report also includes graphs on the value of works approved, over the last three financial years (NB. Data as of 1 July 2016 is for Federation Council. Historical Data is for Corowa Shire Council only). These graphs show that building activity is continuing to grow each year, which is a positive indicator for the local economy and developer confidence.

2017/124	26 Fairway Close Howlong	Deck and Verandah
2017/128	9 Damian Crescent Mulwala	Dwelling and Shed
2017/129	1 Gilson Place Howlong	Shed
2017/136	206 Church Street Corowa	Pergola and Deck

**TOTAL \$409,593**





**FOR Council's information.**

**INFORMATION was noted.**

## 8.2 DEVELOPMENT APPLICATIONS APPROVED UNDER DELEGATED (STAFF) AUTHORITY SINCE LAST ORDINARY COUNCIL MEETING

This report provides for Council's information, the Development approvals that have been determined under delegated authority by the granting of consent subject to conditions, since the last ordinary Council meeting.

### DEVELOPMENT APPLICATION REGISTERED NO. 2017/104

Application for Transportable Dwelling on Low Density Residential Land being Lot 16; DP 1140561; 5 Cypress Way, Mulwala.

### DEVELOPMENT APPLICATION REGISTERED NO. 2017/116

Application for a Demolition on General Residential Land being Lot 1; DP 198395; 138 Federation Avenue, Corowa.

### DEVELOPMENT APPLICATION REGISTERED NO. 2017/117

Application for a Cattle Feedlot housing no more than 1000 heads on Primary Production Land being Lot 365; DP 753734; Jamiesons Road, Redlands.

### DEVELOPMENT APPLICATION REGISTERED NO. 2017/119

Application for a Dwelling on General Residential Land being Lot 15; DP 246451; 86 Jude Street, Howlong.

### DEVELOPMENT APPLICATION REGISTERED NO. 2017/122

Application for a Shed on General Residential Land being Lot 6; Section 77; DP 758296; 290-292 Church Street, Corowa.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/123

Application for a Shed on General Residential Land being Lot 50; DP 1116584; 22 Heather Circuit, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/127

Application for Alterations to Bistro on Private Recreation Land being Lot 8; DP 602311; Gulai Road, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/130

Application for a Dwelling on General Residential Land being Lot 32; DP 1158897; 32 Jude Street, Howlong.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/132

Application for a 2 Lot Subdivision on General Residential Land being Lot 1; DP 790481; 152-160 Sturt Street, Howlong.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/134

Application for a Dwelling on Low Density Residential Land being Lot 6; DP 31429; 75 Corowa Road, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/135

Application for a Shed on General Industrial Land being Lot 27; DP 1133854; 11-17 Pilbara Road, Corowa.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/138

Application for Installation of Hand Basin, Sink and Fryer on Local Centre Land being Lot A; DP382031; 55-57 Melbourne Street, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/141

Application for a Shed on Low Density Residential Land being Lot 61; DP 1202116; 98 Cypress Way, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/145

Application for a Shed on Primary Production Land being Lot 2; DP 1123091; 3604 Spring Drive, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/55

Application for a Cinema on Private Recreation Land being Lot 516; DP 753734; 1-67 Hume Street, Corowa.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/59

Application for an Extension to Building on Local Centre Land being Lot 1; DP 744553; 160 Sanger Street, Corowa.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/65

Application for a Bridge Replacement on Primary Production Land being Lot 256; DP 727283; Narrandera Road, Morundah.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/87

Application for Two Dwellings with a 3 Lot Subdivision on General Residential Land being Lot 9; Section 66; DP758528; 65 Kennedy Street, Howlong.

**FOR Council's information.**

**INFORMATION was noted.**

**8.3 REPORT ON THE PROGRESS OF THE WORKS PROGRAM****Summary**

The following activities were undertaken within the month of July 2017 by the Infrastructure team. A summary of the activities is provided below for information. There have been weather delays in all areas of Council which have affected the delivery of works.

**Customer requests**

Council maintenance crews actioned 35 customer requests.

**Capital Works Program**

Project	Description	Budget	Progress %	Progress Comment
Lone Pine Avenue water main replacement, Corowa	100mm with 16 House connections	\$64,000	90%	
Defence Drive extension in Mulwala Industrial Estate	250lm of roadway, drainage and seal	Part of \$2.7M	100%	
Honour Avenue Kerb & Gutter and Drainage, Corowa	Street reconstruction 190lm and 100lm of stormwater drainage	\$50,000	100%	
Armour Street water main replacement, Corowa	100mm with 12 House connections and a 63mm poly line in the court bowl	\$40,000	100%	
Apex Park car park in Inglis Street Mulwala	Reconstruction of car park	\$65,000	90%	Waiting for the pavement to dry out sufficiently for final trim and seal
Whitehead Street – Construction	Removing existing seal on 3.4km of roadway and replacing with 8 meters wide formation and 100mm thick gravel and improving drainage	\$250,000	70%	Waiting for the worksite to dry out to complete the project
Urana Adventure Park	Skate Park, Basketball ring & Scooter track	\$ 76,000	0%	Project scope to be reduced to suit Budget, community meeting has taken place with the acceptance of a proposed 50% reduction to the Main Skate slab, costing now being confirmed

**Maintenance Grading** completed in July

- Enfield Street
- Whitakers Lane
- Warmatta Road
- Barooga Road
- Cemetery Road
- Almond Lane
- Bullecourt Road
- Nulla Nulla Road
- Oil Tree Lagoon Road Shoulders
- Spring Drive Shoulders
- Whitehead Road Shoulders
- Laneways in Mulwala
- SR40 Lakes Road
- SR33 Spraydon Road
- SR34 Gums West Road
- SR35 Merton Road
- SR23 Barragunda Road
- SR42 Doctors Road
- SR88 Stakelums Road
- SR106 Butherwah Road
- SR105 Renchers Road
- SR89 Harveys Road
- SR39 Woodside Road
- SR116 Angle Ranch Road

#### Maintenance Grading Planned for August

- Skehans Lane
- Lowesdale Township
- Savernake Township
- Redlands Road Shoulders

#### Plant Replacement Program scheduled for August

- 2x HC tippers
- 14' grader
- Skid steer with profiler
- 72" outfront catcher mower
- 2x blower type patching trucks
- Road maintenance truck
- 14t steel drum roller
- 72" zero turn mower

#### Plant Replacement Program scheduled for September

- 100" zero turn mower
- MR crew cab tipper
- 1000L water tank on trailer
- 22kL water tank on semi-trailer
- HR crew cab with tipper

#### Other

Council has been undertaking a review of all Federation major roads. The purpose is to establish compliance to the Hierarchy and establish a 5 – 10 YEAR Capital works program which will bring the existing network up to standard.

Council crews have also been undertaking a roadside tree-trimming program for sight distances and clearance heights.

**FOR Council's information.**

**INFORMATION was noted.**

## 8.4 ASSET MANAGEMENT

### Summary

This report provides discussion and recommendations on the draft Asset Management Policy.

### Background

The IP&R guidelines state that an Asset Management Policy should define the key principles that underpin asset management at Council; provide a platform for service delivery and must be included as part of Council's Asset Management Strategy.

The Local Government Act 1993 Section 8B establishes the requirement for Councils to establish effective management of assets as through:

#### 8B Principles of sound financial management

*The following principles of sound financial management apply to councils:*

- Council spending should be responsible and sustainable, aligning general revenue and expenses.*
- Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.*



- c) *Councils should have effective financial and asset management, including sound policies and processes for the following:*
  - i. *performance management and reporting,*
  - ii. *asset maintenance and enhancement,*
  - iii. *funding decisions,*
  - iv. *risk management practices.*
- d) *Councils should have regard to achieving intergenerational equity, including ensuring the following:*
  - i. *policy decisions are made after considering their financial effects on future generations,*
  - ii. *the current generation funds the cost of its services.*

And Local Government Act 1993 further cements Asset Management in the Integrated Planning and Reporting Framework as follows:

### **8C Integrated planning and reporting principles that apply to councils**

*The following principles for strategic planning apply to the development of the integrated planning and reporting framework by councils:*

- a) *Councils should identify and prioritise key local community needs and aspirations and consider regional priorities.*
- b) *Councils should identify strategic goals to meet those needs and aspirations.*
- c) *Councils should develop activities, and prioritise actions, to work towards the strategic goals.*
- d) *Councils should ensure that the strategic goals and activities to work towards them may be achieved within council resources.*
- e) *Councils should regularly review and evaluate progress towards achieving strategic goals.*
- f) *Councils should maintain an integrated approach to planning, delivering, monitoring and reporting on strategic goals.*
- g) *Councils should collaborate with others to maximise achievement of strategic goals.*
- h) *Councils should manage risks to the local community or area or to the council effectively and proactively.*
- i) *Councils should make appropriate evidence-based adaptations to meet changing needs and circumstances.*

The policy outlines why and how asset management will be undertaken and defines key principles that underpin asset management for the Council.

As part of the ongoing policy review program the revised Asset Management Policy presents a broad framework and direction for undertaking Council's asset management planning and implementation.

#### **Consultation**

The development of this policy involved consultation and inclusion of feedback from the General Manager, the relevant Department Directors and Managers.

The policy is now ready for community consultation.

The aim of the community consultation is to provide the community and prospective Councillors an opportunity to actively participate in the development of this important policy. The consultation period proposed is to commence on the 16 August and closing on the 15 September.

Following the consultation, the draft policy will be reviewed giving consideration to comments received. The final draft will be presented to the October Council meeting.

*Strategic Implications*

The IP&R Framework requires Council to develop an Asset Management Policy that is responsive to community needs, and is part of the integrated strategic and operational planning of the Council.

*Budgetary Implications*

There are no budgetary implications associated with this policy.

Policy Implications

This policy presents the broad framework for the ongoing development of asset management plans and strategies.

*Legislative Implications:*

The policies have no implications on existing legislation, however is part of Council's legislative compliance.

*Attachments:*

- Draft Asset Management Policy

**RECOMMENDED that** Council places the Draft Asset Management Policy, as attached, out for community consultation.

124/17FC **RESOLVED that** Council places the Draft Asset Management Policy, as attached, out for community consultation.

P GALL  
DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

9. NOTICE OF MOTION / QUESTION WITH NOTICE

NO ITEMS

10. REPORTS FROM COMMITTEES

NO ITEMS

11. PRÉCIS OF CORRESPONDENCE REQUIRING COUNCIL ACTION/FOR INFORMATION

11.1 BOREE CREEK COMMUNITY COMMITTEE

Forwarding a copy of the minutes of their Annual General Meeting held on 26 July 2017. A copy of the minutes is included with the agenda.

125/17FC **RESOLVED that** the correspondence be received.

12. CONFIDENTIAL ITEMS

NO ITEMS

13. CLOSURE OF MEETING

The meeting terminated at 10.13 am.

**CONFIRMED:** 26 September 2016.

**ADMINISTRATOR:** \_\_\_\_\_