



**FEDERATION
COUNCIL**

Minutes

Tuesday, 21 November 2017

Council Chambers, Corowa

Commenced 9:30 am



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1. MEETING OPENING

Live Streaming of Council Meetings

Federation Council wishes to advise members of the public that Council meetings will be recorded and will be available after each meeting on Council's website www.federationcouncil.nsw.gov.au

All care will be taken to maintain the privacy of those in attendance, however as a visitor in the public gallery, your presence may be recorded. By remaining in the public gallery, it is assumed your consent is given in the event your image is broadcast.

Acknowledgement of Country

I would like to acknowledge the Traditional Custodians of the land on which we are meeting today, the Bpangerang people, and acknowledge the Aboriginal and Torres Strait Islander people who now reside in this area. I extend that respect to Elders – past and present of the Bpangerang nations.

PRESENT:

The Mayor, Councillor PMJ Bourke (Chairperson), Councillors AC Kennedy, GJ Law, DS Longley, FT Longmire, PI Miegel, BJ Thomas, NW Wales APM and SM Whitechurch.

ALSO PRESENT:

Mr PJ Gall (A/General Manager), Ms KJ Kay (Director Corporate and Community Services) and Mr KC Parker (Director Finance and Organisation Development).

APOLOGIES:

Nil.

2. NOTIFICATION OF PECUNIARY/CONFLICTS OF INTEREST IN MEETING BUSINESS ITEMS

Councillor Longley declared a pecuniary interest under Section 443 (1)a) of the Local Government Act and Clause 63 of Council's Code of Meeting Practice in item 8.2 - Development Applications approved under delegated (staff) authority since the last Ordinary Council Meeting as one of the approved development applications relates to his home address.

Councillor Longley declared a non-pecuniary conflict of interest under Clause 66 of Council's Code of Meeting Practice in item 13.1 – Howlong Industrial Estate Project as he has met with the General Manager and Chief Finance Office regarding the Project.

Councillor Law declared a non-pecuniary conflict of interest under Clause 66 of Council's Code of Meeting Practice in item 6.8 - 2017/2018 Community Grants Program - Round One as she is a member of the Rotary Club of Corowa who are one of the grant applicants.

Councillor Thomas declared a non-pecuniary conflict of interest under Clause 66 of Council's Code of Meeting Practice in item 8.9 - Development Application 2017/223 as the applicant was her son's employer.

Councillor Whitechurch declared a pecuniary interest under Section 443 (1)b) of the Local Government Act and Clause 63 of Council's Code of Meeting Practice in item 8.8 - Victoria Street Pontoon Pump Station Tender as he is employed by one of the tenderers.

Councillor Miegel declared a non-pecuniary conflict of interest Clause 66 of Council's Code of Meeting Practice in item 6.8 - 2017/2018 Community Grants Program - Round One as he is a member of the Rotary Club of Corowa who are one of the grant applicants.

3. CONFIRMATION OF MINUTES

The Mayor advised of a resolution in the Extraordinary meeting held 14 November 2017 that was not entered into open Council and advised of an amendment he has made to the first motion that was readout in open council.

ADDITION TO MINUTES

187/17FC **RESOLVED** on the motion of Councillors Longmire and Kennedy for the Deputy Mayor, Shaun Whitechurch to approach Adrian Butler for the interim General Manager position depending on his availability from the 2 December 2017, until the General Manager is appointed.

188/17FC **RESOLVED** on the motion of Councillors Miegel and Law to suspend standing order at 11.17 am.

189/17FC **RESOLVED** on the motion of Councillors Miegel and Law to resume standing order at 11.31 am.

AMENDMENT TO MINUTES

182/17FC **RESOLVED** on the motion of Councillors Longmire and Kennedy that Federation Council moves to formally appoint Adrian Butler the Interim General Manager from the 2 December 2017 until a General Manager is appointed.

190/17FC **RESOLVED** on the motion of Councillors Longmire and Thomas that item 7.1 - Presentation of 2016/2017 External Audited Annual Financial Statements for the Year Ended 30 June 2017 be brought forward.

EXTERNAL AUDITORS - PRESENTATION OF AUDIT FINDINGS TO COUNCIL

Mayor invited the External Auditors Mr Brad Bohun - Crowe Horwath and Mr Jan-Michael Perez - NSW Audit Office, to present the Audit findings to Council.

7.1 PRESENTATION OF 2016/2017 EXTERNAL AUDITED ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

Summary

This report allows for tabling of the reports on the audit of Council’s Annual Financial Statements for the year ended 30 June 2017.

Background

It is a requirement to have Council’s Annual Financial Statements presented to a Council Meeting as soon as practicable following the completion of the external audit.

Representatives of Crowe Horwath, (Council’s Contract External Auditor to the NSW Audit Office), and the NSW Audit Office will be at the Council Meeting to present the auditor’s report.

Attached to this report is a copy of the Audited Annual Financial Statements for the year ended 30 June 2017 for Federation Council, (as submitted to the Office of Local Government), including the following detailed Auditor’s Reports:

- Independent Audit Report on the Financial Statements;
- Report on the Conduct of the Audit; and
- Independent Audit Report on the Special Purpose Financial Statements.

A summary of the Consolidated 2016/2017 Annual Financial Statements is provided below:

Income Statement	\$'000
Total income from continuing operations	54,091
Total expenses from continuing operations	38,181
Operating result from continuing operations	15,910
Net operating result for the period	15,910
Net result for the period (after net assets transferred from former councils)	491,160
Net operating result before grants and contributions provided for capital purposes	2,616
Statement of Financial Position	
Total current assets	49,823
Total current liabilities	(6,410)
Total non-current assets	453,694
Total non-current liabilities	(4,687)
Total Equity	492,420

Attachments

7.1.1 – Audited Annual Financial Statements.

Financial Implications

N/A.

RECOMMENDED that Council note the report on the audit of Council's Annual Financial Statements for the year ended 30 June 2017 for Federation Council.

191/17FC **RESOLVED** on the motion of Councillors Miegel and Longmire that Council note the report on the audit of Council's Annual Financial Statements for the year ended 30 June 2017 for Federation Council.

192/17FC **RESOLVED** on the motion of Councillors Law and Wales to return to item 3 – Confirmation of Minutes.

193/17FC **RESOLVED** on the motion of Councillors Miegel and Longley that the Minutes of the Extraordinary Meeting held on 14 November 2017 as corrected above be adopted.

194/17FC **RESOLVED** on the motion of Councillors Miegel and Whitechurch that the Minutes of the Ordinary Meeting held on 17 October 2017 be adopted.

195/17FC **RESOLVED** on the motion of Councillors Wales and Thomas that the Minutes of the Extraordinary Meeting held on 1 November 2017 be adopted.

4. MAYORAL MINUTES

Nil.

5. GENERAL MANAGER REPORT

5.1 DELEGATIONS FROM COUNCIL TO GENERAL MANAGER

Summary

Item deferred from Extraordinary Meeting 14 November 2017 - Item 3.4 Delegations from Council to General Manager.

Section 377 of the *Local Government Act 1993* authorises certain functions to be delegated from the Council to the General Manager by resolution.

All Council delegations contained in Part 1 (Delegations from Council to General Manager) are subject to the following limitations:

1. The delegated power, authority, duty or function being performed in accordance with Council Policy;
2. The delegated power, authority, duty or function being performed in accordance with the Law;

The delegations of Council will remain in force until they are revoked or amended by a resolution of Council.

The Council notes that the General Manager may delegate his or her powers, authorities, duties and functions at his or her discretion. The General Manager's delegations to Staff will form Part 2 of the Delegations Policy 'Delegations to Staff'.

Note that references to the "General Manager" includes "Acting" and "Interim" General Managers.

Background

Following amalgamation the delegations record (16/21996[v2]) was amended to remove references to the Mayor and Deputy Mayor and include the Administrator. The changes were resolved at the Council meeting held on 19 May 2016 as per the General Managers report. (02/16FC).

Further changes were resolved at the June 2017 Council meeting to incorporate amendments to the Act as advised in Circular No. 16-35 and 17-06 (OLG) relating to the delegation of accepting tenders for services not currently provided by staff as per the Director of Corporate and Community Services report (89/17FC).

Following the council election and appointment of a Mayor and Deputy Mayor, the delegations have been updated to remove references to the Administrator. Refer record 16/21996[v2] attached.

Attachment

5.1.1 – Delegations from Council to General Manager.

Financial Implications

N/A.

RECOMMENDED that Council adopt the revised Delegations from Council to the General Manager.

196/17FC **RESOLVED** on the motion of Councillors Miegel and Law that Council adopt the revised Delegations from Council to the General Manager.

5.2 MEETING DAY

9.30 am Brad Bohun - Crowe Horwath and Jan-Michael Perez - NSW Audit Office.
External Auditor - Presentation of Audit Findings to Council.

10.30 am Miki City Exchange - Presentation from students Nykia Butler and Danielle Harris.

P GALL
A/GENERAL MANAGER

6. DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT

6.1 CHRISTMAS PERIOD OPENING HOURS

Summary

At the October Ordinary Council Meeting, a report was presented outlining the proposed operating hours of council facilities over the Christmas period.

It was resolved that consideration be given to the feedback provided by Council and a revised proposal be developed.

Background

Corowa Visitor Information Centre

The original recommendation proposed the following operating hours for the Corowa Visitor Information Centre;

Saturday 23 December – open 10 am – 3 pm

Sunday 24 December – closed (**normally closed Sundays**).

Monday 25 December – closed (**public holiday**).

Tuesday 26 December – closed (**public holiday**).

Wednesday 27 December – closed.

Thursday 28 December – open 10 am – 3 pm

Friday 29 December – open 10 am – 3 pm

Saturday 30 December – open 10 am – 3 pm

Sunday 31 December – closed (**normally closed Sundays**).

Monday 1 January – closed (**public holiday**).

Tuesday 2 January – open 9 am – 4 pm (resumes normal opening hours).

At the October Council meeting, Council requested the closure period to be revised. The following additional opening hours are now being proposed:

- Wednesday 27 December from 9 am – 4 pm
- Sunday 31 December from 10 am – 3 pm

In addition, staff are exploring the option of 'pop up' Visitor Information services which will be positioned within existing tourism businesses that attract high visitation over this period.

It is important to note that a roster is coordinated with local accommodation providers to facilitate an afterhours phone service when the Visitor Information Centre is closed. This has been in place for a number of years.

The afterhours system, and the extensive range of information and online booking options available on the destination website, ensures that visitors are able to conveniently access information to assist them any time during their stay.

Council offices

The recommendation to close the council offices over the Christmas period was based on the following considerations;

- This is a traditionally quite period and presents an opportunity for staff to reduce their leave (which has been an ongoing focus for the organisation due to a significant leave liability) with minimal impact on customers.
- Significant IT work is needed to move servers, which will cause disruption to users and require a number of systems to be offline for a minimum of 3 days. This work is part of the amalgamation implementation plan, however will impact on the ability of staff to effectively complete transactions for customers.
- Traditionally, the council office has been closed during this period and this is consistent with other councils in the region.
- The Corowa office (not Mulwala, Howlong or Urana) was opened during this period last year, however only a small team of staff worked.
- A 24 hour afterhours service is provided to ensure that urgent requests can be responded to throughout this period.

Should the decision be made to open the council offices over this period, then the organisation will need to plan to ensure that staff are available to meet the needs of customers across all service areas. One of the challenges experienced during this period last year, was that by opening the office customers expected that a full suite of services would be available, however this was not the case.

Service NSW Agency

Last year, the demand on this service was approximately half of what is usually experiences during a normal period.

The original recommendation to close the Service NSW agency, was based on the following considerations;

- All Service NSW centres will be closed on Wednesday 27 December, as this is a NSW State Government Public Holiday.
- On Thursday 28 December and Friday 29 December, Service NSW centres will be opened however, Council has been advised that most (if not all) agencies (Corowa is an agency) will be closed.
- The support centre for Service NSW agencies and staff will be closed on Wednesday, which may mean that some transactions cannot be completed. However, more than 90% of transactions can be completed without this support.

Should the decision be made to open the Service NSW agency, only one staff member would be required to work to support the anticipated transactions. However from a WHS perspective it would be important that the Council Office is open with other staff in the building.

Attachments

Nil.

Financial Implications

N/A.

RECOMMENDED that Federation Council Christmas Opening Hours are as follows:

Visitor Information Centre

Saturday 23 December – open 10 am – 3 pm (**normal opening hours**)

Sunday 24 December – closed (**normally closed Sundays**)

Monday 25 December – closed (**public holiday**)

Tuesday 26 December – closed (**public holiday**)

Wednesday 27 December – open 9 am – 4 pm (**normal opening hours**)

Thursday 28 December – open 9 am – 4 pm (**normal opening hours**)

Friday 29 December – open 9 am – 4 pm (**normal opening hours**)

Saturday 30 December – open 10 am – 3 pm (**normal opening hours**)

Sunday 31 December – open 10 am – 3 pm (**normally closed Sundays**)

Monday 1 January – closed (**public holiday**)

Tuesday 2 January – open 9 am – 4 pm (resumes normal opening hours)

Council Office Corowa and Urana

Closing at 5 pm Friday 22 December and reopening 8:30 am Tuesday 2 January (9 am Urana office).

After Hours service for urgent matters will operate during the closure period as normal.

Council Libraries

Corowa, Mulwala and Howlong Libraries closing Saturday 23 December and reopening Tuesday 2 January.

Service NSW Corowa

Closing at 4:30 pm Friday 22 December and reopening 9:30 am Tuesday 2 January.

197/17FC **RESOLVED** on the motion of Councillors Law and Kennedy:

THAT Federation Council Christmas Opening Hours are as follows:

Visitor Information Centre

Saturday 23 December – open 10 am – 3 pm (**normal opening hours**)

Sunday 24 December – closed (**normally closed Sundays**)

Monday 25 December – closed (**public holiday**)

Tuesday 26 December – closed (**public holiday**)

Wednesday 27 December – open 9 am – 4 pm (**normal opening hours**)

Thursday 28 December – open 9 am – 4 pm (**normal opening hours**)

Friday 29 December – open 9 am – 4 pm (**normal opening hours**)

Saturday 30 December – open 10 am – 3 pm (**normal opening hours**)

Sunday 31 December – open 10 am – 3 pm (**normally closed Sundays**)

Monday 1 January – closed (**public holiday**)

Tuesday 2 January – open 9 am – 4 pm (resumes normal opening hours)

Council Office Corowa and Urana

Closing at 5 pm Friday 22 December and reopening 8:30 am Tuesday 2 January (9 am Urana office).

After Hours service for urgent matters will operate during the closure period as normal.

Council Libraries

Corowa, Mulwala and Howlong Libraries closing Saturday 23 December and reopening Tuesday 2 January.

Service NSW Corowa

Closing at 4:30 pm Friday 22 December and reopening 9:30 am Tuesday 2 January.

6.2 MODEL CODE OF CONDUCT REVIEW

Summary

The Office of Local Government (OLG) is consulting with councils and other stakeholders on changes to the Model Code of Conduct for Local Councils in NSW and the Procedures for the Administration of the Model Code of Conduct for Local Councils.

OLG is inviting submissions from councils and other stakeholders on the consultation drafts of the new Model Code of Conduct and Procedures.

The consultation drafts were made available on the Councillor Portal with a request for any feedback to be tabled at this Council meeting - should Council wish to make a submission on the draft Model Code of Conduct. Council has until 4 December to submit any feedback.

Background

The proposed amendments are summarised below:

1. Pecuniary Interest provisions of the Act and the LGGR 2005 included in the Model Code of Conduct.
2. Changes to definitions to include:
 - exclusion of *wholly advisory* committees from definition of council committee and council committee member
 - council official now includes a council adviser for the purposes of clause 4.16 relating to disclosures
 - acts and omissions included under definition of conduct (unless they occurred “in good faith” as per clause 3.5)
 - designated person includes those as per clause 4.8 relating to disclosures
3. Greater emphasis on intimidation, verbal abuse, harassment and bullying behaviours with bullying a section on its own.
4. New section for Work Health and Safety and statutory responsibilities.
5. New section for Land Use, Planning development assessment and other regulatory functions.
6. New section in relation to meeting obligations and behavioural expectations.
7. More detailed information on pecuniary interests and disclosure obligations with specific examples of disclosures required by councillors.

The Phase 1 amendments made to the Local Government Act 1993 last year will see the pecuniary interest provisions of the Act and the Local Government (General) Regulation 2005 incorporated into the Model Code of Conduct.

Once commenced, these reforms will consolidate the prescription of all ethical standards for council officials into a single statutory instrument. A significant impact of these changes will see Pecuniary interest obligations by councillors treated as misconduct under the Act and subject to the “three strikes” misconduct rules.

The proposed amendments are designed to update, clarify and enhance prescribed ethical standards, address issues identified in current versions and to improve their operation.

The new Model Code of Conduct and Procedures will also contain new provisions that are designed to improve ethical standards, more effectively deter non-compliance and lead to improved transparency and accountability.

Once finalised, councils will be given a 6-month transitional period in which to adopt the new Model Code of Conduct and Procedures and to update their systems to align with the new requirements.

Attachments

Nil.

Financial Implications

N/A.

RECOMMENDED:

1. THAT Council consider and comment on any comments tabled for inclusion in submission to the Office of Local Government; and
2. THAT Council authorises the Mayor and Interim General Manager to formulate a response and submit the response on behalf of Council.

198/17FC **RESOLVED** on the motion of Councillors Whitechurch and Miegel:

1. THAT Council consider and comment on any comments tabled for inclusion in submission to the Office of Local Government; and
2. THAT Council authorises the Mayor and Interim General Manager to formulate a response and submit the response on behalf of Council.

6.3 PROPOSED ALCOHOL FREE ZONES AND ALCOHOL PROHIBITED AREAS

Summary

Following feedback received from the Police that Rowers Park in Corowa should be considered as an Alcohol Prohibited Area on Australia Day each year, Council resolved (motion 118/17FC) on 15 August, to review its Alcohol Free Zones and consult with stakeholders with further consideration to implement an Alcohol Prohibited Area from 6.00am - midnight on Australia Day in Rowers Park Corowa.

Council has sought feedback from a range of community organisations and clubs in relation to the attached 'Proposal for Alcohol Free Zones and Alcohol Prohibited Areas'. Further to this, the wider community was also invited to provide feedback on the proposal on public display for a period of 30 days.

Feedback received from key stakeholders has supported the continuation of the existing Alcohol Free Zones and the implementation a new Alcohol Free Zone to support the request by NSW police for an Alcohol Prohibited Area in Rowers Park on Australia Day each year.

Background

Alcohol Free Zones had been implemented previously by the former Corowa Shire for a period of four years from 15 April 2014 to 14 April 2018 in the townships of Corowa, Howlong and Mulwala as outlined in the attached maps (6.3.1).

The former Urana Shire had no Alcohol Free Zones and no new zones are proposed as part of this process in the northern part of Federation Council.

Initial feedback received from the NSW Police Local Area Commander, Murrumbidgee Local Health Services, local committees and clubs has indicated that the Alcohol Free Zones have been a successful measure towards the prevention of anti social behaviour caused by public drinkers - and the re-establishment of these zones has been supported.

A summary of feedback received is outlined in the attached report (6.3.1). No objections to the proposal have been received.

There was also strong support for the proposed Alcohol Prohibited Area in Rowers Park and the establishment of an additional Alcohol Free Zone along Bridge Road (Sanger Street roundabout to John Foord Bridge including car park) by NSW Police citing a number of recorded incidents at Rowers Park on Australia Day 2017 requiring urgent police assistance.

The implementation of the adjoining Alcohol Prohibition Area has also been supported with Police recommending this be imposed from 9 am until midnight on 26 January (Australia Day).

Further support for the banning of alcohol in Rowers Park on Australia Day was received from the local Football and Netball club due to rubbish being left in and around John Foord Oval.

Alcohol related littering (cans and bottles in Inglis Street) was cited as an incentive to maintain existing Alcohol Free Zones in Mulwala.

Murrumbidgee Local Health District advised that in this region 727 people per 100,000 are admitted for alcohol attributable hospitalisations which is above the state norm. Further to this, around 30% of people over the age of 16 consume alcohol at levels posing immediate and long term risk to health.

Statistical data obtained by the NSW Bureau of Crime Statistics and Research has highlighted the following local trends:

- Significant escalation of liquor offences occurred in December in Corowa, Howlong, and Mulwala. No statistics were available for Urana.
- Alcohol related offences in Mulwala were more than 5 times the NSW average for the period between April 2016 and March 2017.
- Alcohol related offences in Corowa have more than doubled in the 12 months from March 2016 to March 2017. (103.5 per 100,000 to 241.5 per 100,000).
- Alcohol related offences at Howlong were 2.5 times the NSW average.

Attachments

6.3.1 - Proposal for Alcohol Free Zones and Alcohol Prohibited Areas.

Financial Implications

Existing signage will need renewal and some additional signage erected. It is expected this will require a total budget of less than \$5,000. Most of which has been budgeted for as part of the amalgamation budget.

RECOMMENDED:

1. THAT Council reinstate its existing Alcohol Free Zones effective from December 2017 for a period of four years;
2. THAT Council implement a new Alcohol Free Zone along Bridge Road (Sanger Street roundabout to John Foord Bridge including car park) for a period of four years; and
3. THAT Council implement an Alcohol Prohibited Area at Rowers Park Corowa from 6.00 am - midnight on Australia Day for a period of four years.

AMENDMENT

MOVED on the motion of Councillors Wales and Kennedy:

1. THAT Council reinstate its existing Alcohol Free Zones effective from December 2017 for a period of four years;
2. THAT Council implement a new Alcohol Free Zone along Bridge Road (Sanger Street roundabout to John Foord Bridge including car park) for a period of four years; and
3. THAT Council implement an Alcohol Prohibited Area at Rowers Park Corowa from 6.00 am - midnight on Australia Day for a period of four years.

Amendment to Motion

MOVED on the motion of Councillors Law and Longmire that:

The motion be amended – Item 3 be amended to THAT Council implement an Alcohol Prohibited Area at Rowers Park Corowa be for a 24 hour period from 6.00am Australia Day each year for a period of four years.

The amendment to the motion was put to the meeting.

The amendment to the motion was carried.

The amendment became the motion and was again put to the meeting and carried.

199/17FC **RESOLVED** on the motion of Councillors Wales and Kennedy:

1. THAT Council reinstate its existing Alcohol Free Zones effective from December 2017 for a period of four years;
2. THAT Council implement a new Alcohol Free Zone along Bridge Road (Sanger Street roundabout to John Foord Bridge including car park) for a period of four years; and
3. THAT Council implement an Alcohol Prohibited Area at Rowers Park Corowa be for a 24 hour period from 6.00 am Australia Day each year for a period of four years.

6.4 QUARTER ONE REPORT 2017/2018 DELIVERY PROGRAM

Summary

The first three months has provided much activity with staff focussing their efforts on maintaining existing service levels whilst implementing new systems and processes help improve efficiencies across several departments.

Included in the Business Papers is the General Managers Quarter One report to Council for the 2017/2018 financial year outlining our progress against our Delivery Program.

Background

All NSW councils must have a Delivery program detailing the principal activities it will undertake to achieve the objectives established in the Community Strategic Plan, within the resources available under the Resourcing Strategy. All amalgamated Councils will need to prepare a new Community Strategic Plan, Operational Plan, Delivery Program and Resourcing strategy by 30 June 2018.

Progress reports must be provided to the council with respect to the principal activities in the Delivery program at least every 6 months (S. 404 LGA).

The progress report is a valuable tool for councillors to facilitate conversations and build on connections within the community by sharing with them the achievements of council and gaining feedback on activities undertaken.

Attachments

6.4.1 – Quarter One Report – 2017/2018 Delivery Program.

Financial Implications

Nil.

RECOMMENDED that Council adopt the Quarter One report for period 1 July 2017 – 30 September 2017 and place this on Council's website for public display.

200/17FC **RESOLVED** on the motion of Councillors Law and Longley that Council adopt the Quarter One report for period 1 July 2017 – 30 September 2017 and place this on Council's website for public display.

6.5 2016/2017 FEDERATION COUNCIL ANNUAL REPORT

Summary

We are pleased to present the 2016/2017 Annual Report to Council and to the Community

The Annual Report is divided into five sections consisting of:

1. Introduction – Messages from the Administrator and General Manager, Our journey, Introducing our new Councillors, Our organisation, Community profile
2. Our Achievements – What we are proud to have been a part of
3. Our Scorecard – Progress against the Delivery program
4. Statutory Reports
5. Finance Summary

Background

Council has an obligation to report its progress against the key priorities identified within the combined Delivery Program and relevant actions for that year (S.428 LGA) within 5 months after the end of each year. The report must include a copy of the council's audited financial reports and other information as required by the Integrated Planning and Reporting guidelines (S.406 LGA).

New Councils were not required to include a report as to the state of the environment and an outline of its achievements in implementing its Community Strategic Plan (CSP) under sections 428 and 428A of the Local Government Act 1993 for 2016/2017.

A copy of the council's annual report must be posted on the council's website and provided to the Minister and such other persons and bodies as the regulations may require.

Attachments

6.5.1 – 2016/2017 Federation Council Annual Report.

Financial Implications

Nil.

RECOMMENDED that Council's Annual Report be adopted and placed on Council's website as per the requirements of the Local Government Act.

201/17FC **RESOLVED** on the motion of Councillors Law and Whitechurch that Council's Annual Report be adopted and placed on Council's website as per the requirements of the Local Government Act.

6.6 YOUTH COUNCIL

Summary

Youth Councils provide a voice for young people, with a focus on addressing youth related issues and delivering youth led and driven initiatives. It is proposed that Federation Council establish a Youth Council in 2018, which will act as a consultative body to Council.

Background

The Federation Youth Council will be a formal board of young people that provides representation and enables young people to have direct input into issues affecting them in the community.

The process of developing and supporting a Youth Council will demonstrate Council's commitment to actively engaging young people in all aspects of community life, including strategic planning and governance. It provides an opportunity to recognise and value the contribution young people make to the community.

The initiative will assist Council in strengthening its response to the needs of young people through a coordinated approach that ensures decisions made consider the views and priorities of young people across the council area.

The establishment of the Youth Council will promote the role of council and encourage the growth and development of young people who in the future, may be interested in representing their community as a Federation Councillor.

The following opportunities will be provided to young people who become a Youth Councillor:

- The development of skills and knowledge in advocacy, leadership, governance and teamwork through structured learning opportunities.
- Being mentored by council staff and provided with hands on experience in running meetings, public speaking, event management and marketing.
- Participating in youth focused reference groups and advisory committees.
- Meeting with and discussing matters of importance to young people with the Federation Council Mayor and Councillors.
- Potential meetings with local members of Government and learning more about State and Local Government.
- Participation in the annual Youth Council Conference.
- Recognition of their volunteer work and a reference for future employment opportunities.
- A Youth Council pack containing business cards, a business folder and notepad, branded t-shirt and drink bottle.
- The opportunity to make a difference in the community.

The Youth Council will consist of nine members, aged between 15 and 25 who will volunteer their services as Youth Councillors. An expression of interest process will be facilitated in December 2017 for interested candidates.

Should the number of candidates exceed nine, all candidates will be invited to address Council at the Ordinary Council Meeting in January, with Council to determine it's membership.

The first formal Youth Council meeting will be held in February 2018.

A charter has been prepared to act as a guiding document for the Youth Council and is attached to the agenda for Councils consideration.

Attachments

6.6.1 – Federation Youth Council Charter.

Financial Implications

A grant application has been submitted through the Youth Opportunities Grant Program for \$25,480 to support the facilitation of the Youth Council program and associated youth initiatives. The outcome of this application is expected in December, however \$10,000 has also been allocated in the 2017/2018 budget for Youth Programs.

RECOMMENDED:

1. THAT Council support the establishment of a Youth Council; and
2. THAT Council adopt the Youth Council Charter.

202/17FC **RESOLVED** on the motion of Councillors Miegel and Longley

1. THAT Council support the establishment of a Youth Council; and
2. THAT Council adopt the Youth Council Charter.

6.7 NAMING OF URANA YOUTH SPACE

Summary

A youth friendly space has been developed in Anna Street, Urana and Council staff have been working with Urana Central School and St. Francis Xavier's School to name the new space.

Background

The Urana Youth Space project has been a key priority for the community for some time and a recent allocation of funding from the Stronger Communities Program has enabled the project to be completed.

Part of the Play Space Upgrade program, the project has been designed to create a vibrant and welcoming space for young people and includes a basketball slab and ring, modular skate system, shelter area and landscaping.

Working with young people to name the space is an important step in developing a sense of ownership and pride. It has also created excitement about the completion of the project and provided an opportunity for council staff to connect with and further understand priorities of young people in the area.

To be considered as an option, the names proposed for the new space were required to have an association with;

- The Urana area; or
- The location of the park within Urana; or
- History to the Urana area; or
- Young people; or
- The play equipment at the space.

Proposed names provided by local students have been shortlisted and are provided below for the consideration and determination of Council.

1. The Plains Park
2. Freddie Fox Park (Former resident of Urana who was the Queen's milliner)
3. Airana Park (Aboriginal name for Urana meaning temporary shelter)
4. Billabong Park

Council would like to thank Urana Central School and St. Francis Xavier's School for supporting the initiative and providing the opportunity for their students to be involved in naming the space.

Attachments

Nil.

Financial Implications

N/A.

RECOMMENDED that Council considers the suggestions given by the students and determines the name of the space.

MOVED on the motion of Councillors Miegel and Longley that Council determines the name of the space to be Airana Park.

Amendment to Motion

MOVED on the motion of Councillors Law and Thomas:

THAT the motion be amended – that Council determines the name of the space to be Freddie Fox Park.

The amendment to the motion was put to the meeting.

The amendment to the motion was carried.

The amendment became the motion and was again put to the meeting and carried.

203/17FC **RESOLVED** on the motion of Councillors Law and Thomas that Council determines the name of the space to be Freddie Fox Park.

6.8 2017/2018 COMMUNITY GRANTS PROGRAM - ROUND ONE

Summary

Federation Council was pleased to launch the new Community Grants Program in September and open the first round of funding from 2 October until 3 November.

Fourteen grant applications were received, requesting a total of \$39,370 in grant funding. A summary of the applications received is attached to the agenda.

Background

The new program combined the former Small Community Grants and Tourism Event Grant programs, to offer the community a more streamlined approach to seeking financial support from Council.

The aim of the community grant program is to support initiatives that;

- Promote a sense of community identity and pride.
- Stimulate economic growth within the community.
- Encourage wide participation in events and community projects.
- Promote Federation Council as a vibrant and diverse place to live and visit.
- Encourage and stimulate the growth of effective community development and cultural programs within Federation Council.
- Foster community partnerships.

An assessment panel was established to review the applications against the criteria and allocate funding accordingly. A panel of Councillors and staff met on 14 November.

This program is an excellent opportunity for Council to support community projects that deliver positive benefits to the local community and we are pleased to make the following recommendations for funding which have been supported by the assessment panel .

CLUB / ORGANISATION	REQUESTED FUNDING	RECOMMENDED FUNDING	NOTES
Wangaratta Rod & Custom Club	3,000	2,500	
Corowa Festival of Dance	2,370	2,370	
Corowa Swimming Club	3,000	2,000	
Savernake School of Arts Reserve Trust	3,000	2,500	
Rotary Club of Corowa	3,000	3,000	
Murray Rowing Association	3,000	0	Ineligible.
Morundah Bush Entertainment Committee Incorporated	4,000	2,000	Subject to occupancy certificate.
Corowa Business Chamber - Corowa Events	1,000	1,000	
Corowa Anglers Club	3,000	1,000	
Total of Events		16,370	
Country Women's Association of NSW Oaklands	3,000	0	
Country Women's Association of NSW Oaklands	3,000	3,000	Contribution for whole project (toilet and ramp) and subject to further funding being secured to allow the completion of the project.
Corowa RSL Sub Branch	3,000	3,000	
Corowa Boomerang Bags	3,000	3,000	
Corowa Baptist Church:	2,000	2,000	
Total of Community Projects		11,000	
TOTAL AVAILABLE 27,500		27,370	

Attachments

Item 10.1 – Minutes – Community Grants Committee – 14 November 2017.

Financial Implications

A total of \$25,340 in cash is recommended for funding and \$2,030 of in kind contributions, totalling an allocation of \$27,370

The total annual budget available for two funding rounds is \$55,000.

RECOMMENDED that Council approve the following funding allocations from round one of the Community Grants Program totalling \$27,370.			
CLUB / ORGANISATION	REQUESTED FUNDING	RECOMMENDED FUNDING	NOTES
Wangaratta Rod & Custom Club	3,000	2,500	
Corowa Festival of Dance	2,370	2,370	
Corowa Swimming Club	3,000	2,000	
Savernake School of Arts Reserve Trust	3,000	2,500	
Rotary Club of Corowa	3,000	3,000	
Murray Rowing Association	3,000	0	Ineligible.
Morundah Bush Entertainment Committee Incorporated	4,000	2,000	Subject to occupancy certificate.
Corowa Business Chamber - Corowa Events	1,000	1,000	
Corowa Anglers Club	3,000	1,000	
Total of Events		16,370	
Country Women's Association of NSW Oaklands	3,000	0	
Country Women's Association of NSW Oaklands	3,000	3,000	Contribution for whole project (toilet and ramp) and subject to further funding being secured to allow the completion of the project.
Corowa RSL Sub Branch	3,000	3,000	
Corowa Boomerang Bags	3,000	3,000	
Corowa Baptist Church:	2,000	2,000	
Total of Community Projects		11,000	
TOTAL AVAILABLE 27,500		27,370	

204/17FC RESOLVED on the motion of Councillors Law and Kennedy that Council approve the following funding allocations from round one of the Community Grants Program totalling \$27,370.			
CLUB / ORGANISATION	REQUESTED FUNDING	RECOMMENDED FUNDING	NOTES
Wangaratta Rod & Custom Club	3,000	2,500	
Corowa festival of Dance	2,370	2,370	
Corowa Swimming Club	3,000	2,000	
Savernake School of Arts Reserve Trust	3,000	2,500	
Rotary Club of Corowa	3,000	3,000	
Murray Rowing Association	3,000	0	Ineligible.
Morundah Bush Entertainment Committee Incorporated	4,000	2,000	Subject to occupancy certificate.
Corowa Business Chamber - Corowa Events	1,000	1,000	
Corowa Anglers Club	3,000	1,000	
Total of Events		16,370	
Country Women's Association of NSW Oaklands	3,000	0	
Country Women's Association of NSW Oaklands	3,000	3,000	Contribution for whole project (toilet and ramp) and subject to further funding being secured to allow the completion of the project.
Corowa RSL Sub Branch	3,000	3,000	
Corowa Boomerang Bags	3,000	3,000	
Corowa Baptist Church:	2,000	2,000	
Total of Community Projects		11,000	
TOTAL AVAILABLE 27,500		27,370	

6.9 2017 MIKI CITY EXCHANGE PROGRAM

Summary

Seven local high school students participated in the 2017 Miki City Cultural Exchange program, which visited Miki City in Japan from 4 - 14 October. The students were accompanied by three chaperones, who volunteered their time to support the important initiative.

Background

The recent exchange marked the 20th Anniversary of the Sister City Agreement between Miki City and Corowa Shire Council. A new agreement between Federation Council and Miki City was signed during the visit and a number of celebrations were held.

The exchange has been a valuable and significant experience for the young people involved and Council congratulates them for representing Federation Council and Australia in a positive and respectful manner. An invitation has been extended to the group to deliver a presentation about the exchange and we are pleased to welcome the students today.

Council also wishes to acknowledge and thank the chaperones who accompanied the students and provided much needed support, encouragement and guidance.

Chaperones and Council delegates included;

- Councillor Gail Law
- Councillor Paul Miegel
- Talana Lane

Council extends its gratitude to Miki International and Miki City Council for their sincere hospitality and the significant effort involved in organising the exchange and extensive itinerary.

Attachments

Nil.

Financial Implications

The total cost to Council of the Miki City exchange program was \$4,294. In addition to this, a significant level of internal resource was required to coordinate the Miki City visit.

RECOMMENDED that the Mayor write to Miki International and Miki City Council to formally thank them for hosting the Federation Council delegation.

205/17FC **RESOLVED** on the motion of Councillors Miegel and Whitechurch that the Mayor write to Miki International and Miki City Council to formally thank them for hosting the Federation Council delegation.

6.10 2017 ACCESS ALL AREAS FILM FESTIVAL

Summary

The Disability Access Committee in partnership with Federation Council are bringing the 2017 Access All Areas Film Festival to Corowa and Oaklands on Monday, 4 December 2017.

Background

The initiative is an opportunity to celebrate International Day of People with Disability and is being driven by the newly formed committee, which was established to work with Council to build inclusive and liveable communities for all.

The committee is encouraging residents to join in the event as a way of recognising the many contributions those with a disability make. It is also an opportunity to challenge myths, improve awareness and take positive action to change inclusion and accessibility for people with a disability.

The Access All Areas Film Festival will screen for an anticipated 35,000 people in community venues, schools and businesses across the country. The free program of award winning short films, has accessible features including sensory and flashing light free screenings, with a commitment to continuing to add new accessible features each year.

The main program is being held at Karinya Residential Aged Care at 3:30 pm and all members of the public are welcome to attend. The one hour screening is a curation of quality Australian and international short films which reflect the lived experiences of people with a disability.

The festival also includes a children's program which features a one hour screening of ten films made by children 12 years of age and younger from Australia and around the world. Screenings will be held at Oaklands Central School and Corowa High School, providing students with the opportunity to view the exceptional films – two of which focus on the experiences of children with a disability.

Many of the films in this years festival includes the perspectives of people with a disability and highlight the importance of being inclusive.

The recently adopted 2017 – 2021 Disability Inclusion Action Plan will be officially launched following the screening at Karinya Residential Aged Care. It is proposed that Council nominate a delegate to the Federation Council Access Committee and that the delegate attend the official launch of the Disability Inclusion Action Plan.

Attachments

Nil.

Financial Implications

There is no cost to screen the films as part of the Access All Areas Film Festival and as such, the only cost associated with the initiative is \$250.00 for catering.

RECOMMENDED:

1. THAT Council nominate a delegate to the Federation Council Access Committee; and
2. THAT the delegate attend the official launch of the Disability Inclusion Action Plan

206/17FC **RESOLVED** on the motion of Councillors Longmire and Miegel:

1. THAT the nominated delegate to the Federation Council Access Committee is Councillor Longley and Councillor Kennedy as alternate; and
2. THAT the delegate, Councillor Longley attend the official launch of the Disability Inclusion Action Plan.

7. DIRECTOR FINANCE AND ORGANISATION DEVELOPMENT REPORT

7.2 STATEMENT OF BANK BALANCES AND RECONCILIATION AS AT 31 OCTOBER 2017

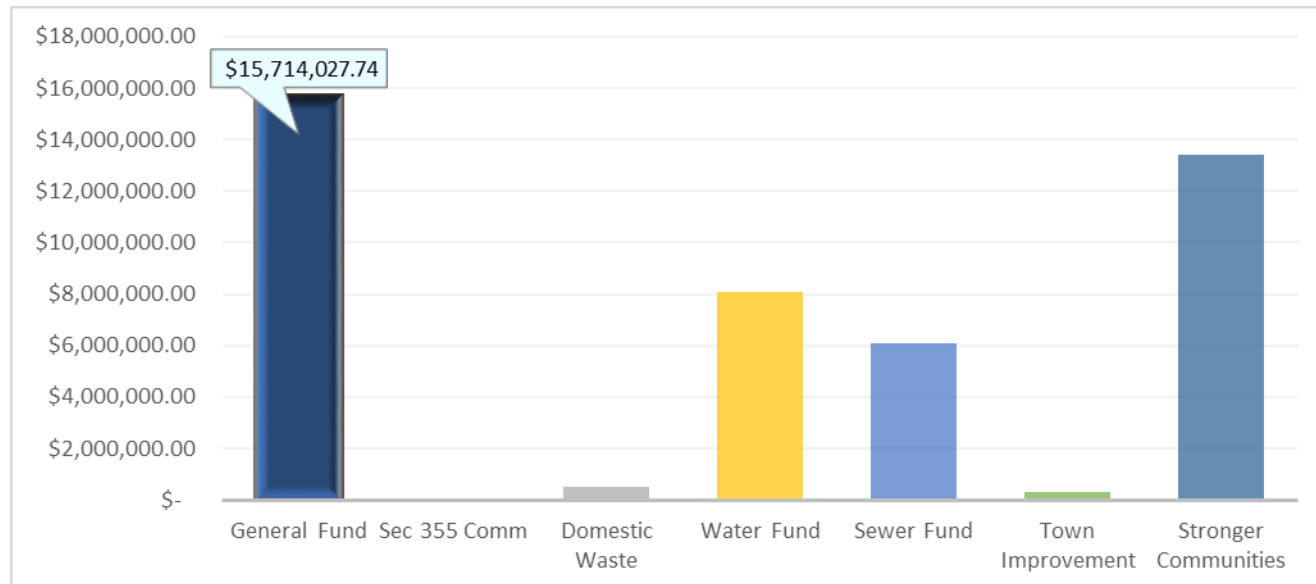
Balance as per Bank Statement:

General Account	0000 0022	108,073.97
Business Online Saver Account	1014 2522	1,054,325.69
Investments		43,003,198.74
	Sub Total	44,165,598.40

Plus Deposits not yet lodged:

Tourism	24 October 17	2.00	
Mulwala	26 October 17	2.00	
Corowa	31 October 17	990.50	
Urana	31 October 17	270.75	
Mulwala	31 October 17	383.00	
	Sub Total		44,167,246.65

Less Unpresented Cheques:		9,346.28
Balance as per Ledger		44,157,900.37
Less External Restricted Funds		28,443,872.63
Balance of General Fund Ledger		15,714,027.74



CERTIFICATE OF RECONCILIATION

I CERTIFY THAT THE COUNCIL'S GENERAL LEDGER BANK ACCOUNTS HAVE BEEN RECONCILED WITH THE APPROPRIATE BANK STATEMENTS AS AT 31 OCTOBER 2017.

S NORMAN
MANAGER FINANCE

RECOMMENDED that the report on Statement of Bank Balances and Reconciliation as at 31 October 2017 be noted.

207/17FC **RESOLVED** on the motion of Councillors Miegel and Law that the report on Statement of Bank Balances and Reconciliation as at 31 October 2017 be noted.

7.3 SCHEDULE OF INVESTMENTS AS AT 31 OCTOBER 2017

The following list of investment securities is held as at 31 October 2017. Investment of funds on behalf of Council has been undertaken in accordance with the Local Government Act and Regulations.

INVESTMENTS

Investment Type	Institution	Amount Lodged	Date Lodged	Rate	Days	Maturity Date
Term Deposit	CBA	\$1,042,542.54	06/06/2017	2.49	153	06/11/2017
Term Deposit	CBA	\$504,400.68	04/04/2017	2.54	217	07/11/2017
Term Deposit	Westpac	\$513,167.70	08/08/2017	2.60	92	08/11/2017
Term Deposit	ANZ	\$1,053,793.24	08/08/2017	2.30	92	08/11/2017
Term Deposit	CBA	\$504,893.56	18/04/2017	2.51	210	14/11/2017
Term Deposit	NAB	\$1,226,971.74	02/05/2017	2.50	203	21/11/2017
Term Deposit	NAB	\$1,329,355.02	30/05/2017	2.47	182	28/11/2017
Term Deposit	NAB	\$2,548,947.97	30/05/2017	2.47	182	28/11/2017
Term Deposit	ANZ	\$1,055,277.91	29/08/2017	2.30	92	29/11/2017
Term Deposit	Westpac	\$612,592.87	23/05/2017	2.35	196	05/12/2017
Term Deposit	CBA	\$504,647.12	11/04/2017	2.54	245	12/12/2017
Term Deposit	CBA	\$405,225.64	13/06/2017	2.48	371	19/12/2017
Term Deposit	Bendigo	\$230,000.00	08/08/2017	2.25	153	08/01/2018
Term Deposit	NAB	\$710,000.00	14/06/2017	2.47	209	09/01/2018
Term Deposit	NAB	\$790,000.00	14/06/2017	2.47	216	16/01/2018
Term Deposit	NAB	\$3,087,900.60	27/06/2017	2.47	210	23/01/2018
Term Deposit	NAB	\$2,118,519.73	04/07/2017	2.47	210	30/01/2018
Term Deposit	NAB	\$2,595,012.66	11/07/2017	2.47	210	06/02/2018
Term Deposit	Westpac	\$511,713.23	25/07/2017	2.61	203	13/02/2018
Term Deposit	Westpac	\$513,334.30	15/08/2017	2.61	1.84	15/02/2018
Term Deposit	NAB	\$500,000.00	22/09/2017	2.54	151	20/02/2018
Term Deposit	Westpac	\$514,980.00	01/08/2017	2.61	203	20/02/2018
Term Deposit	Bankwest	\$150,000.00	22/08/2017	2.45	182	20/02/2018
Term Deposit	NAB	\$1,381,097.12	21/08/2017	2.45	184	21/02/2018
Term Deposit	NAB	\$1,000,000.00	22/09/2017	2.54	158	27/02/2018
Term Deposit	ANZ	\$1,014,520.55	05/09/2017	2.35	181	05/03/2018
Term Deposit	NAB	\$202,529.04	05/09/2017	2.52	181	05/03/2018
Term Deposit	NAB	\$303,793.56	05/09/2017	2.52	181	05/03/2018
Term Deposit	NAB	\$1,000,000.00	22/09/2017	2.54	165	06/03/2018

Term Deposit	ANZ	\$1,015,028.77	12/09/2017	2.36	181	12/03/2018
Term Deposit	ANZ	\$1,000,000.00	19/09/2017	2.37	182	20/03/2018
Term Deposit	CBA	\$729,432.39	22/08/2017	2.45	210	20/03/2018
Term Deposit	CBA	\$1,075,952.00	24/10/2017	2.35	154	27/03/2018
Term Deposit	CBA	\$1,000,000.00	22/09/2017	2.53	193	03/04/2018
Term Deposit	CBA	\$280,000.00	11/07/2017	2.56	273	10/04/2018
Term Deposit	NAB	\$720,000.00	11/07/2017	2.56	273	10/04/2018
Term Deposit	CBA	\$1,000,000.00	22/09/2017	2.54	207	17/04/2018
Term Deposit	CBA	\$1,014,372.88	26/09/2017	2.54	210	24/04/2018
Term Deposit	CBA	\$15,050.29	03/10/2017	2.46	203	24/04/2018
Term Deposit	Bendigo	\$2,042,548.39	17/10/2017	2.20	196	01/05/2018
Term Deposit	ANZ	\$2,173,518.34	24/10/2017	2.30	196	08/05/2018
Term Deposit	CBA	\$512,078.88	31/10/2017	2.43	196	15/05/2018
Term Deposit	Bendigo	\$2,000,000.00	20/06/2017	2.40	365	20/06/2018

\$43,003,198.74

CERTIFICATE OF RECONCILIATION

I CERTIFY THAT THE INVESTMENTS HAVE BEEN MADE IN ACCORDANCE WITH SECTION 625 OF THE LOCAL GOVERNMENT ACT 1993, THE REGULATIONS AND COUNCIL'S POLICIES.

S NORMAN
MANAGER FINANCE

RECOMMENDED that Council note the report on the schedule of investments as at 31 October 2017.

208/17FC **RESOLVED** on the motion of Councillors Longley and Wales that Council note the report on the schedule of investments as at 31 October 2017.

7.4 QUARTERLY BUDGET REVIEW STATEMENT (QBR) AND 2017/18 FINANCIAL POSITION AS AT 30 SEPTEMBER 2017 (FIRST QUARTER)

Summary

This report allows for tabling of the report on the 1st Quarterly Budget Review Statement as at 30 September 2017. This means no change to the projected results for Council's 2017/2018 Budgets as at this time.

Background

A Quarterly Budget Review Statement (QBR) is required by the Local Government (General) Regulation 2005 at the end of each quarter. For information purposes the following provides details of the adopted budgets for 2017/2018 as at the June 2017 Council Meeting.

Please find included with the agenda a summary of Council's financial position as at 30 September 2017. This is prepared in accordance with the format required by the Office of Local Government.

2017/2018 Summary Budget by Fund

Fund	Operating Income	Operating Expend.	Deprec. Non-Cash	Capital Income	Capital Expenditure	Loan	Transfer To Reserves	Transfer From Reserves	Expected Equity Change
General	22,692,805	-21,630,250	6,859,280	1,375,120	-15,002,184	1,600,000	-184,650	1,315,587	-\$2,974,292
Domestic Waste	1,783,210	-1,782,040	490				-1,660		\$0
Water	4,746,560	-4,221,740	1,089,230	50,000			-1,664,050		\$0
Sewerage	4,416,236	-4,130,900	967,020	50,000			-1,302,356		\$0
Stronger Communities Fund		-2,274,750						2,274,750	\$0
Consolidated	\$33,638,811	-\$34,039,680	\$8,916,020	\$1,475,120	-\$15,002,184	\$1,600,000	-\$3,152,716	\$3,590,337	-\$2,974,292

Attachments

7.4.1 – Quarterly Budget Review for the period 1 July 2017 to 30 September 2017.

Financial Implications

Within the attachments is a 1st Quarterly Budget Review Statement (attachment 7.4.1).

RECOMMENDED:

1. THAT Council note the report on the 1st Quarterly Budget Review Statement (QBRS) as at 30 September 2017; and
2. THAT Council adopt the Quarterly Budget Review Statement to 30 September 2017 as tabled.

209/17FC **RESOLVED** on the motion of Councillors Longmire and Law

1. THAT Council note the report on the 1st Quarterly Budget Review Statement (QBRS) as at 30 September 2017; and
2. THAT Council adopt the Quarterly Budget Review Statement to 30 September 2017 as tabled.

7.5 LOCAL ECONOMIC DEVELOPMENT - AN INTRODUCTORY REPORT

Summary

This report provides an introductory update on Local Economic Development leading up to the development of the next Community Strategic Plan over the coming months.

Background

Both constituent Councils of Federation Council have a history of engaging with their respective communities and industry bodies. Leading up to the development of the next Community Strategic Plan and it is appropriate to review these activities in the context of Federation Council.

Interestingly, when part of the former Hume Shire merged with the then Corowa Shire, similar reports were prepared in relation to the initiatives needed to address the challenges facing the community and to improve the chances of successful outcomes. Not surprisingly, low levels of population growth, skills shortages, infrastructure backlog and pricing and many other similar matters remain front of mind issues today as they did in 2005.

Recently the then Corowa Shire had a significant emphasis on tourism planning while the then Urana Shire was eager to seek out 'nuggets' of 'community gold' with an emphasis on micro business and community regeneration.

Council now has the opportunity to build on the benefits of the merger.

This report respects both approaches and provides direction for the next wave of initiatives.

Whatever approach is adopted and there are many models, the three (3) foci for any initiative should be investment, employment and image building.

The Current Structure & Resourcing

Resourcing

Currently, the northern part of the Council area is serviced by a part time community regeneration and microbusiness contactor, (with some budget allocation to continue this service until 30 June 2018), and the southern end by an Economic Development Coordinator supported by a contractor on a part time basis.

While these positions have been described geographically, all staff members have a role across the whole Council area.

A further position of Business Development Officer has yet to be filled. It is envisaged this will occur when the newly appointed Economic Development Coordinator has reviewed the role and needs. Upon appointment of the Business Development Officer, it is envisaged that the part time contractor role will cease barring special one off projects.

Council also employs a Tourist Team Leader who covers the whole Council Area. In addition, there is a Team Leader Community Development who also has responsibility for the whole Council Area and an assistant, (Community Events and Project Officer), that also contributes to the events management .

Structure

There are a number of different structures amongst councils to deal with local economic development.

In Federation Council, the economic development role is conducted within the Finance and Organisation Development and the tourism and marketing activities are within the Corporate and Community Services Directorate.

This model, therefore, requires considerable cross directorate relationships to be established and maintained.

Report

PURPOSE

Community and Councillor Updates

The first purpose of this report is to provide a broad background on local economic development and to inform the Councillors that regular updates on economic development activities will be provided. It is proposed that this reporting be done on a quarterly basis. This has the dual purpose of also informing the community.

There will be occasions, however, when the material is of a sensitive commercial nature and those matters will necessarily be reported in a more controlled and private manner.

This report will also provide a general 'flavour' of the local economy, the factors affecting growth, target industry sectors and current research consultancies.

The 'Flavour' of the Local Economy

This section is not meant to provide an in depth analysis of the economy.

The upcoming research reports will be reported and will provide this information, not only from a Federation Council area perspective but also from a wider regional view. Charles Sturt University (CSU) and NERA Economic Consultants (NERA) are preparing these reports on behalf of Federation and other partner Councils.

Council area wide demographic and economic profiles are available at www.profile.id.com.au/federation. The macro data on population and the economy are at attachment 7.5.1.

For the purpose of this introductory report, it is important to note that the main contributors to employment in descending order are:

- Manufacturing
- Agriculture and
- Tourism.

It is interesting to note that in the intercensal period 2006 to 2011, (ie data utilised between censuses), manufacturing jobs grew considerably (59%) mainly in the meat production sector while agriculture declined markedly (41%) and tourism based employment declined (7%).

The outputs of the CSU and NERA reports will assist Council in identifying growth sectors to pursue.

Factors affecting Growth

Population

One of the most disturbing regional issues is the static or, in some cases, declining population bases.

The recent release of population data by the Australian Bureau of Statistics highlights this issue from a Federation perspective.

Locality	2011	2016	Difference
Corowa	5600	5472	- 128
Howlong	2553	2777	+ 224
Mulwala	2016	2101	+ 84
Corowa Rural	825	827	+ 2
Urana & surrounds	1155	1107	- 48

As population has direct impact on retail, provision of Government services and other factors such as the attractiveness to investors, this will need to be a priority area to address.

It should be noted that this situation is not confined to Federation Council area but is an issue for the region too.

Investment

This declining population, coupled with an ageing profile, suggests that some proactive measures are required to ensure a sustainable future with reduced demands on services and increased contribution to the economy.

The public and private investment in regional towns such as Albury, Wodonga, Wangaratta and Wagga Wagga is a major reason for the population growth in those areas.

Investment attraction and facilitation are, therefore, target initiatives while concurrently seeking new residents, particularly younger families.

Health and Education.

Education and health services are often key determinants in the residential location decision. It is vital that these offerings are supported by the community, maintained and grown wherever possible. Post secondary opportunities are important in keeping young adults engaged with the community.

In addition, the health and education sectors are high density employers.

Agriculture and Small Towns

The increased mechanisation of farms has resulted in a reduction of employees and has had a flow on effect to small towns that once thrived both economically and socially.

The 'community gold' initiative is one of the initiatives aimed at reinventing these towns, giving the residents hope and discovering creativity and leadership in the process.

The recently drafted community plans for the outlying townships will allow the restorative process to begin in earnest.

Attitude

Attitude can be an inhibitor to growth but in a tourist location can be a decided point of difference. Great customer service, visitor friendly opening hours, and a strong ambassadorial spirit will quickly become known both within and outside the community.

Relationship with the Business Sector

The economy is a mix of private and public inputs. It is important that the new Federation Council:

- build strong relations with the business sector,
- provide excellent customer service recognising that time is money,
- assist in accessing Government grants,
- tailor information packages to the needs of the potential investor,
- generate upstream and downstream linkages between existing and prospective enterprises, and
- offer an 'after sales service' that is often overlooked by the public sector.

Target Industry Sectors

Target sectors will ultimately be informed by the CSU and NERA reports.

In the meantime, it is apparent that:-

- The **tourism** industry needs to continually increase its product range and refresh the current offering.
- The **metals** sector is innovative and resembles an informal cluster. The addition of a forge would assist the sector.

- The **agriculture** sector has a number of new agribusiness opportunities in the area of textiles and possibly nutraceuticals, (ie pharmaceutical-grade and standardised nutrient), that could be explored.
- The **energy** sector also affords possibility with significant solar resource and interest in new battery technologies.
- The **transport** sector has potential particularly in the allied requirement for warehousing, and repairs to both vehicles and containers.
- The allied health sector will need to be expanded due to the ageing population profile.
- The **arts and creative** pursuits have long been an indicator of the 'health' of a community. Federation is well endowed with artists (both 2 and 3 dimensional), dance companies and theatre offerings in unique settings (eg Palladium Theatre at Morundah). These need to be supported and expanded where possible.
- The **environment** is also a significant opportunity with increased interest in eco-tourism.

Each of these and other identified sectors will be continued to be explored for their potential to improve and future proof the economy.

Conclusions

This is the first of regular quarterly reports to Council.

The recent consultant commissions of Charles Sturt University and NERA will provide directions and the bases for future work in the economic development field. Both reports are anticipated in the first quarter of 2018.

Council has spasmodically engaged with business but sometimes in a paternalistic way that is foreign to the private sector. This engagement is vital and needs to be undertaken in a way that meets the needs of business, is relevant and encourages involvement.

Council should also build on the existing linkages to post secondary institutions as a vital aspect in developing future based skills within the community. This is a key determinant of economic and social 'health'.

Finally, in addition to the regular reporting to Council, a guiding document with an emphasis on outcomes not philosophy will be generated in the coming months. It will necessarily be a fluid document to allow for strategy and unanticipated opportunity to be accommodated.

Attachments

7.5.1 – Community Profile – Federation Council Area.

Financial Implications

N/A.

RECOMMENDED:

1. THAT Council note the introductory report on local economic development;
2. THAT Council be provided with quarterly updates on economic development initiatives; and
3. THAT an updated Economic Development Plan to be prepared for consideration on or before the March 2018 meeting of Council.

210/17FC **RESOLVED** on the motion of Councillors Longmire and Miegel:

1. THAT Council note the introductory report on local economic development;
2. THAT Council be provided with quarterly updates on economic development initiatives; and
3. THAT an updated Economic Development Plan to be prepared for consideration on or before the March 2018 meeting of Council.

SUSPENSION OF STANDING ORDERS

211/17FC **RESOLVED** on the motion of Councillors Law and Longmire that standing order be suspended at 10.33 am.

MIKI CITY EXCHANGE - PRESENTATION FROM STUDENTS NYKIA BUTLER AND DANIELLE HARRIS

The Mayor introduced the following students and guests to Council.

Corowa High School

Dr Joanne Bellette - Principal of Corowa High School

Nykia Butler - Student

Danielle Harris - Student

Oaklands Central School

Mr Peter Craft - Principal of Oaklands Central School

Liam Summons - Student

Mrs Margaret Summons - Guest

Courtney Summons - Guest

Amber Summons - Guest

Chaperones

Councillor Gail Law

Councillor Paul Miegel

Talana Lane

ADJOURNMENT OF MEETING

The meeting adjourned for morning tea at 10.43 am.

RESUMPTION OF MEETING

The meeting resumed at 11.07 am.

RESUMPTION OF STANDING ORDERS

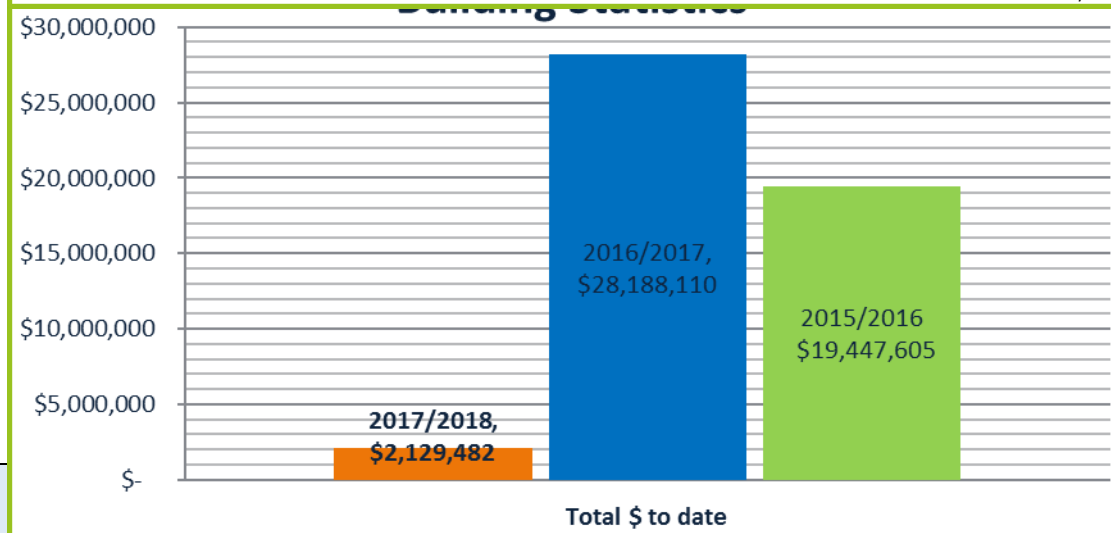
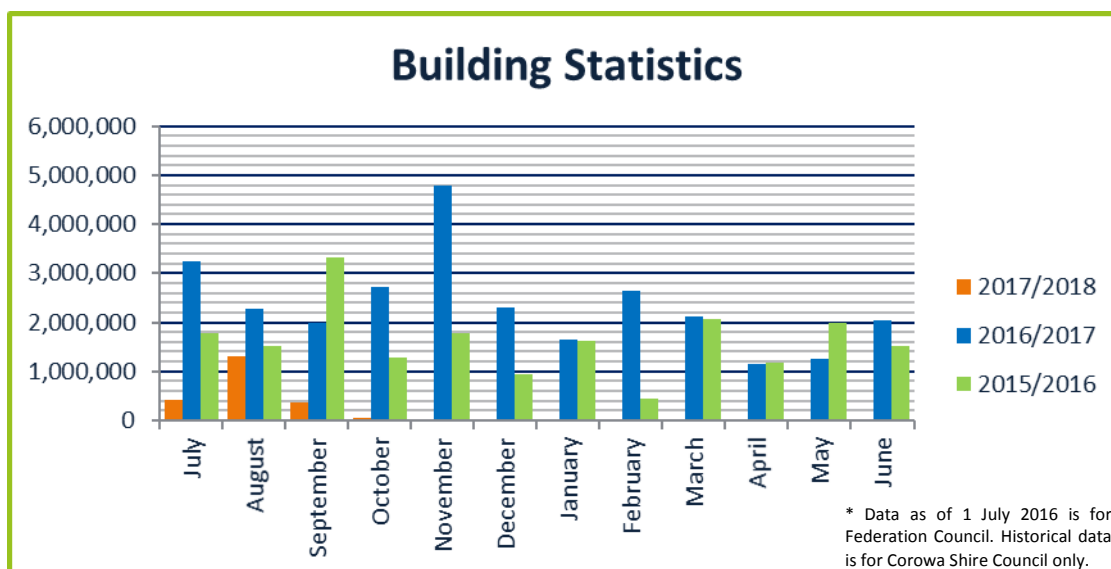
212/17FC **RESOLVED** on the motion of Councillors Longmire and Law that standing order be resumed at 11.07 am.

8. DIRECTOR INFRASTRUCTURE AND ENVIRONMENT REPORT

8.1 BUILDING APPROVALS – COMPLYING AND CONSTRUCTION CERTIFICATES APPROVED

This report provides for Council’s information, the construction and complying development certificates issued since the report prepared for the October Council meeting. The report also includes graphs on the value of works approved, over the last three financial years (NB. Data as of 1 July is for Federation Council. Historical Data is for Corowa Shire Council only). These graphs show that building activity is continuing to grow each year, which is a positive indicator for the local economy and developer confidence.

2017/151	19 Gray Street Corowa	Swimming Pool
CDC2017/46	54 John Street Corowa	Swimming Pool
		TOTAL \$49,060



since the October Council meeting.

certificates issued

8.2 DEVELOPMENT APPLICATIONS APPROVED UNDER DELEGATED (STAFF) AUTHORITY SINCE LAST ORDINARY COUNCIL MEETING

This report provides for Council’s information, the Development approvals that have been determined under delegated authority by the granting of consent subject to conditions, since the last ordinary Council meeting.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/137

Application for a Boundary Adjustment on Primary Production Land being Lot 1; DP1097674; Urana Road, Rand.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/149

Application for a Dwelling on General Residential and Public Recreation Land being Lot 17; DP 286637; 17/4 Melbourne Street, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/158

Application for Alterations and Additions to Dwelling on General Residential Land being Lot 3; DP758528; 172-176 Bank Street, Howlong.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/162

Application for a Dwelling on General Residential and Environmental Management Land being Lot 14; DP 1180750; 30 Ash Avenue, Corowa.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/166

Application for a Shed on Low Density Residential Land being Lot 32; DP1202116; 6 Rose Drive, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/176

Application for a Shed on Low Density Residential Land being Lot 1; DP 758528; 161-169 Pearce Street, Howlong.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/183

Application for a Radio Mast and Equipment Room on Primary Production Land being Lot 131; DP756399; Cullivel Road, Urana.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/185

Application for Alterations and Additions to Dwelling on General Residential Land being Lot 1; DP 629737; 116 Lucan Street, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/186

Application for a Dwelling on General Residential Land being Lot 12; DP 1210304; 41 Gilson Place, Howlong.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/193

Application for a Dwelling on Low Density Residential Land being Lot 4; DP1099944; 88-106 Dawe Street, Corowa.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/195

Application for a Shed on General Residential Land being Lot 13; DP251634; 14 Hawkins Street, Howlong.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/197

Application for Dwelling Alterations and Swimming Pool on General Residential Land being Lot 19; DP758296; 92-94 Hume Street, Corowa.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/202

Application for a Dwelling on Low Density Residential Land being Lot 11; DP1079820; 24-25 Fairway Close, Howlong.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/204

Application for a Dwelling and Shed on General Residential Land being Lot 32; DP 1158000; 35 Payne Street, Mulwala.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/209

Application for a Carport on Low Density Residential Land being Lot 59; DP 834068; 2 Justin Court, Corowa.

DEVELOPMENT APPLICATION REGISTERED NO. 2017/36

Application for a Shed on General Residential Land being Lot 4; SP 12749; Unit 4 6 Lakeview Court, Mulwala.

RECOMMENDED that Council note the report on the Development approvals that have been determined under delegated authority by the granting of consent subject to conditions, since the last ordinary Council meeting.

213/17FC **RESOLVED** on the motion of Councillors Longmire and Miegel:

1. THAT Council note item 8.1 – the report on construction/complying development certificates issued since the October Council meeting; and
2. THAT Council note item 8.2 - the report on the Development approvals that have been determined under delegated authority by the granting of consent subject to conditions, since the last ordinary Council meeting.

8.3 COUNCIL AND HOWLONG COMMUNITY COMMITTEE MEETING 10 OCTOBER 2017

Summary

This report provides the summary minutes of the meeting between Councillors and the Howlong Community Committee.

Background

The meeting was requested by the Howlong Community Committee to provide the committee an opportunity for open discussions with Council regarding the proposed Howlong Compost Facility.

Attachments

8.3.1 – Minutes – Council and Howlong Community Committee Meeting – 10 October 2017.

Financial Implications

Nil.

FOR Council's information.

INFORMATION was noted.

8.4 FLOOD STUDY REPORTS - URANA, BOREE CREEK, MORUNDAH, OAKLANDS AND RAND

Summary

The purpose of this report is to present the final Flood Study Reports to Council for consideration and endorsement.

Background

The Flood Study for the five towns of Urana, Boree Creek, Morundah, Oaklands and Rand was commenced in 2014. The contractor has now completed the study and the reports are presented to Council for consideration and endorsement.

The draft Flood Study Reports were publicly exhibited during October. Council also conducted a public meeting in Urana in October to enable further input from the effected communities.

At the final Flood Committee meeting (minutes attached 8.4.1) on the 24 October 2017, the committee considered submissions and subsequent adjustments to the draft reports and moved –

The Committee endorses the Draft Flood Study Reports and acknowledge comments and associated changes and recommends that the final Flood Study Report be presented to Council for consideration.

Attachments

8.4.1 – Minutes – Flood Committee – 24 October 2017.

Financial Implications

N/A.

RECOMMENDED that Council adopt the final Flood Study reports for the towns of Urana, Boree Creek, Morundah, Oaklands and Rand.

214/17FC **RESOLVED** on the motion of Councillors Longmire and Law that Council adopt the final Flood Study reports for the towns of Urana, Boree Creek, Morundah, Oaklands and Rand.

8.5 BITUMEN SEALING PROGRAM 2017/2018 - TENDER 18/04

Background

The work under this Contract involves the successful tenderer taking responsibility for the design, supply of all materials and the application of the following types of sprayed bituminous surfacing.

Prime
Primerseal or
Seal

Types of Roads to which the applications are to be applied include:

- State Roads
- Regional Roads
- Rural Roads and
- Urban Streets

Tenders were advertised on TenderLink, via the Council website from 25 September 2017.

Tenders closed at 12.30 pm on Tuesday, 17 October 2017. There were no addenda issued for the Contract.

The tender is for a one (1) year period with an extension of one (1) year if both parties are agreeable.

Assessment:

Three (3) tenders were received. All tenderers are known participants within the industry, with relevant experience and resources capable of undertaking the work required for this type of work. A detailed tender assessment process was undertaken based on the following criteria.

Criteria	Weighting
Relevant experience	20%
Past performance	30%
Quality, OH&S and Environmental systems	10%
Technical Skills	5%
Management skills	5%
Price	30%

Each of these attributes is given a point score in the range of 0 to 5. The scores are determined by company resumes, references, Council's previous experience and details of the system of work to be used, ie, plant, people and process.

The point score is multiplied by the weighting factor which gives an attribute value, and these values are added together for each Tender to give a ranking score.

Point scores are based on the following:

5	Excellent	Top five percentile
4	Very good	Top quartile
3	Good	Better than average - second quartile
2	Acceptable	Third quartile
1	Marginally adequate	Lower quartile
0	Unsatisfactory	

For assessment of price, the point score is calculated as follows:

$P = 2.5 + 5(\$M - \$T)/\$M$ Where $\$T$ is the submitted tender price and $\$M$ is the median price of tenders received.

On the 18 October 2017, each of the tenderers were asked to clarify that their tendered amounts were correct especially in relation to the amount tendered for a 14/7D/D treatment (application of a bitumen coating with the incorporation of a 14mm aggregate followed by a further application of a bitumen coating with the incorporation of a 7mm aggregate). All tenderers advised that their rates were correct.

On the 25 October 2017, Anthony Lindsay P/L advised that their tendered rate was for 14/7D/D was incorrect. Through a process of confirming the applicable rate it was clear that whilst Anthony Lindsay P/L was the apparent lower tender price there is a high risk of variation. As the tenderer is unable to adhere to the original tendered rate the tender is considered invalid and cannot receive further consideration.

Tender Evaluation

Tenderer	Tender Assessment Ranking
Anthony T Lindsay P/L Benalla	2
Menzplant P/L Narrandera	1
State Asphalt Services P/L Prestons	3

Based on the evaluation of the remaining tenders received, it is recommended that the tender be awarded to Menzplant P/L of Narrandera. The contract can be funded from available budgets and various grant allocations.

RECOMMENDED:

1. THAT the tender from Menzplant P/L based on the tendered schedule of rates in an amount of \$927,846.50 (incl GST) for Contract 18/04 bitumen sealing works for 2017/2018, be accepted as preferred tenderer with the option to extend the contract by one (1) year if both parties agree; and
2. THAT the tenderers be advised accordingly.

215/17FC **RESOLVED** on the motion of Councillors Miegel and Longley:

1. THAT the tender from Menzplant P/L based on the tendered schedule of rates in an amount of \$927,846.50 (incl GST) for Contract 18/04 bitumen sealing works for 2017/2018, be accepted as preferred tenderer with the option to extend the contract by one (1) year if both parties agree; and
2. THAT the tenderers be advised accordingly.

8.6 FLOOD DAMAGE RESTORATION - 2016 FLOOD EVENT - TENDER 18/07

Background

Council has obtained funding following on from the August 2016 flood event to carry out repairs to a large number of formed and gravel pavements, which were inundated and damaged as a result of the flood.

Treatments to be used in the restoration work are as detailed below:

- Formation restoration by Pavement Grading and addition of no gravel
- Formation restoration by Pavement Grading and addition of 40mm of gravel
- Formation restoration by Pavement Grading and addition of 50mm of gravel
- Formation restoration by Pavement Grading and addition of 75mm of gravel
- Formation restoration by Pavement Grading and addition of 100mm of gravel

Tenders were advertised on TenderLink, via the Council website from 06 October 2017.

Tenders closed at 12.30 pm on Monday, 30 October 2017. There were no addenda issued for the Contract.

The tender is for a 20 week period.

Assessment:

Six (6) tenders were received.

A detailed tender assessment process was undertaken based on the following criteria.

	Criteria	Weight
1	Capability Tenderers and any nominated sub-contractors' resources, technical and financial capabilities to successfully complete the contract.	20%
2	Price Financial costs to Council - including rates for variations etc. and any additional overhead costs and/or liabilities Council could bear (such as WorkCover).	40%
3	Experience Tenderers and any nominated sub-contractor's experience on similar projects and standing, experience and skill within the industry.	20%
4	Management Systems Tenderers and any nominated sub-contractor's OH&S record and procedures and ability to minimise Council's insurance risks.	10%
5	Local Benefit Tenderers and any nominated sub-contractor's operational base including assessment of business, staff location, materials purchasing and sub-contractor locations.	10%

The scoring for each of the non-financial criteria is to be based on the following table:

Assessment of Tender	Score
Very good – clearly exceeds criterion or criterion sub-category	10
Good/better than average – exceeds criterion or criterion sub-category	7
Average/acceptable – meets criterion or criterion sub-category	5
Below average/marginal – fails to meet criterion or a sub-category – success uncertain	3
Well below average – clearly fails to meet criterion or a sub-category - success not possible	1

Each of these attributes is given a point score in the range of 0 to 10. The scores are determined by company resumes, references, Council's previous experience and details of the system of work to be used, ie, plant, people and process.

The point score is multiplied by the weighting factor which gives an attribute value, and these values are added together for each Tender to give a ranking score.

For assessment of price, the point score is calculated as follows:

$P = 5 + 10(\$M - \$T)/\$M$ Where $\$T$ is the submitted tender price and $\$M$ is the median price of tenders received.

Funding to cover this tender is provided by the State Government as a result of the 2016 flooding in this region. Council will be reimbursed its actual costs however is unable to carry out the work using its own workforce due to restrictions in the funding deed.

Tender Evaluation:

Tenderer	Tender Assessment Ranking
Andrew Goldman P/L	6
Judd & Sons P/L	1
PJK Wallis P/L	2
Precision Grading P/L	4
Scout Newbury P/L	5
Walsh Wodonga P/L	3

Based on the evaluation of the tenders received, it is recommended that the tender be awarded to Judd & Sons (Yarrowonga). The contract will be funded from monies received from the State Government and administered through RMS.

RECOMMENDED:

1. THAT the tender from Judd & Sons P/L based on the tendered schedule of rates in an amount of \$1,879,151.65 (incl GST) for Contract 18/07 flood damage restoration works, be accepted as preferred tenderer; and
2. THAT the tenderers be advised accordingly.

216/17FC **RESOLVED** on the motion of Councillors Longley and Whitechurch:

1. THAT the tender from Judd & Sons P/L based on the tendered schedule of rates in an amount of \$1,879,151.65 (incl GST) for Contract 18/07 flood damage restoration works, be accepted as preferred tenderer; and
2. THAT the tenderers be advised accordingly.

8.7 MULWALA SEWERAGE TREATMENT WORKS SLUDGE LAGOON TENDER**Background**

Tenders have been received for the construction of a new sludge lagoon at the Mulwala Sewerage Treatment Plant. This sludge lagoon is an addition to the existing 2 sludge lagoons and is for the purpose of managing the annual desludging process which causes the EPA operating licence conditions for phosphorous and nitrogen limits to be breached. This lagoon will allow the centrate from the centrifuge operation to be stored and returned to the process stream slowly allowing plant effluent to stay under the licence limit.

Tenders closed on 29 September 2017 and the tender assessment was undertaken with the assistance of GHD Pty Ltd who designed the work.

Assessment

The assessment was undertaken considering the following general evaluation criteria:

- Whole of life costs
- Innovation
- Delivery time
- WHS management performance
- Quality offered
- Previous performance and relevant experience
- Organisational, technical and resource capability
- Financial capacity
- Insurances
- Workplace and industrial relations performance
- Environmental management
- Stakeholder and community relations
- Value adding including economic, social and environmental initiatives
- Conformity to tender requirements

Price criteria was assessed with a 70% loading based on assessment of whole of life cost including capital and operating cost.

Non-price criteria was assessed with a 30% loading based on a consensus score of the evaluation committee comprising the Manager Water and Sewerage and two senior engineers from GHD.

The non-price criteria scoring comprised:

- Relevant experience and track record – 10%
- Technical Skills – 5%
- Methodology – 5%
- Management skills – 10%

Tender Evaluation

Three tenders were received. All tenders were complying and were of an acceptable standard and comparisons were made based on the price and non-price criteria above.

Tenderer	Tender Assessment Rank
Apex Earthworks Pty Ltd (T/A Pearse Earthmoving)	3
Excell Gray Bruni	2
Landmark Contracting Pty Ltd	1

The highest ranked tender with the best total assessment score has a contract price of \$597,408.90 and is within the budget of \$600,000. Refer Commercial-in-Confidence Assessment report for details.

RECOMMENDED that the contract to construct the Mulwala Sewerage Treatment Works Sludge Lagoon be awarded to Landmark Contracting Pty Ltd for the sum of \$597,408.90 inclusive of GST.

217/17FC **RESOLVED** on the motion of Councillors Miegel and Law that the contract to construct the Mulwala Sewerage Treatment Works Sludge Lagoon be awarded to Landmark Contracting Pty Ltd for the sum of \$597,408.90 inclusive of GST.

Councillor Whitechurch left the meeting at 11.22 am.

8.8 VICTORIA STREET PONTOON PUMP STATION TENDER

Background

Tenders have been received for the construction of a new town water supply pump station at Victoria Street Corowa. This pump station is the primary pump station in Corowa. The old 50 year old pump station had become unworkable due to an unsatisfactory river intake system whereby inflow was via screens under a gravel bed in the floor of the river. The gravel bed could not be satisfactorily cleaned and pumps could not satisfactorily operate under the conditions.

Tenders were called in April to demolish the old pump station, reconstruct the river bank with suitable rock erosion protection, and construct a new pump station. No suitable tenders were received at that time and the project was consequently revised separating the work into 2 contracts, the first for demolition and riverbank revetment work, and the second for construction of the new pump station.

The demolition and revetment work was completed in July while river levels were low for the sum of \$132,071.

Revised tenders for the construction of the pump station only closed on 29 September 2017. The tender assessment was undertaken with the assistance of Hunter H2O Pty Ltd who prepared the design and construct tender documentation.

Assessment

The assessment of tenders was undertaken with a plan of mandatory and comparative price and non-price criteria. Mandatory criteria included:

- Acceptable legal entity
- Financial capability
- Holds insurance
- Demonstrated capability to implement acceptable work, health and safety management system
- Satisfactory compliance with the conditions of tendering

Price criteria was assessed with a 60% loading based on assessment of whole of life cost including capital and operating cost.

Non-price criteria was assessed with a 40% loading based on a consensus score of the evaluation committee comprising the Manager Water and Sewerage and two senior engineers from Hunter H2O.

The non-price criteria comprised:

- Demonstrated competence of contractor and construction methodology – 20%
- Ease and reliability of operation – 5%
- Ease and reliability of maintenance – 5%
- Limited disruption of river users and the community – 5%
- Achievement within the required timeframe – 5%

Evaluation

Four tenders were received. All tenders were complying and were of an acceptable standard and comparisons were made based on the criteria above.

Tenderer	Rank
Focus Engineering & Construction (Trading) Pty Ltd	2
Total Eden Pty Ltd	1
Aqua Energy Group	Not in contention due to price
Pump pontoons Pty Ltd	Not in contention due to price

The highest rank tender with the best total assessment score has a contract price of \$530,668.75 and is within the revised budget of \$1,000,000. Refer Commercial-in-Confidence Assessment report for details.

RECOMMENDED that the contract to construct the Victoria Street Pontoon Pump Station be awarded to Total Eden Pty Ltd for the sum of \$530,668.75 inclusive of GST.

218/17FC **RESOLVED** on the motion of Councillors Law and Kennedy that the contract to construct the Victoria Street Pontoon Pump Station be awarded to Total Eden Pty Ltd for the sum of \$530,668.75 inclusive of GST.

Councillor Whitechurch returned to the meeting at 11.24 am.

Councillor Thomas left the meeting at 11.24 am.

8.9 DEVELOPMENT APPLICATION 2017/223

Summary

- Property:** 20 Wanani Road Mulwala
- Owner:** S Adkins
- Zoning:** R2 – Low Density Residential
- Proposal:** To Erect a Shed (16m X 8m) with Attached Carport (6x8) With a 1.5m Side Boundary Setback.
- Current Use:** Dwelling with Outbuildings and Inground Pool

1.0 Background

The purpose of this report is to determine whether or not a proposal to site a shed and attached carport, with a total floor area of 176m², at a distance of 1.5m from a side property boundary would be supported. The wall height of the proposed shed is 4m and the overall height is 4.67m.

The Corowa Shire Development Control Plan 2013 (DCP) requires a minimum 5m from the side and rear property boundaries.

The proposed shed will have a setback of 5m from the rear property boundary.

2.0 Statutory Controls

Whilst these are numerous statutory controls to be considered, it is felt that in this particular determination, the two relevant documents are:

2.1 The Corowa Shire Development Control Plan 2013 (DCP):

The DCP requires a setback of 5m from the side and rear property boundaries.

2.2 The Councils Policy for Sheds in Residential Precincts and Urban Areas

For sheds larger than 90m², this Policy provides a maximum wall height of 3m and a maximum overall roof height of 3.9m above natural ground.

3.0 Public Consultation

The development application was advertised in accordance with Council's policies. No submissions were received.

4.0 Environmental Impact

Sheds similar to the one proposed are not uncommon in this locality. However, the issue is the siting of the proposed shed at 1.5m from the side boundary and any adverse impact that may occur.

On the northern adjacent property, a shed has been erected with an historic 1.1m setback.

The proposed shed will have colour bond cladding and the proposed height is likely to have minimal adverse environmental impact. Its purpose is to accommodate cars, motorbikes, boats and a caravan.

5.0 Conclusion

These are three options to be considered in the determination of the siting of the proposed shed with a 1.5m side boundary setback.

Option 1:

Refuse the development application due to non-compliance with the Corowa Shire Development Control Plan 2013 (DCP) which requires a 5m side boundary setback.

Option 2:

Approve the development application, with conditions and a requirement to submit an amended site plan indicating a 5m side boundary as required by the DCP.

Option 3:

Approve the development application with the proposed shed being site with a 1.5m side boundary setback, having regard to the particular circumstances of this matter, and the attachment of the following conditions:

1. **INSPECTIONS:** When the building has reached the following stages, 48 hours notice is to be given to Council to enable an inspection to be carried out: For inspections phone: 02 6033 8960.
 - (a) **COMMENCEMENT:** At the commencement of building work. (Note: This inspection can be carried out at the same time as the next required inspection); and
 - (b) **PRE SLAB:** After excavation for and prior to the placement of any footings; and

- (c) **SLAB, FOOTINGS ETC:** Prior to pouring any in-site reinforced concrete building element, pad footings, etc; and
- (d) **FRAME:** Prior to covering of the framework for any floor, wall, roof or other building element; and
- (e) **WATERPROOFING:** Prior to covering waterproofing in any wet areas; and
- (f) **STORMWATER:** Prior to covering any stormwater drainage connections; and
- (g) **PLUMBING/SEWER:** Prior to covering any hot and cold water service pipes, sanitary drainage and sanitary plumbing systems while under pressure test.
- (h) **FINAL:** After building work has been completed and prior to occupation or use of the building.

NOTE: If any of the mandatory critical stage inspections are not done, Council will not be able to issue an Occupation Certificate.

Reason: To ensure compliance with the Environmental Planning and Assessment Regulation 2000, (Clause 162A, 163) associated legislation and Council requirements.

Notice of Commencement: Notice of commencement of building work and appointment of the Principal Certifying Authority shall be lodged with Council, in writing, at least two days prior to commencement of construction. (See enclosed form).

- 2. **USE OF GARAGE/SHED:** That the garage/store shed shall only be used for activities or storage of goods and materials, associated with the normal residential use of the premises and at no time shall it be used for commercial, industrial or trade purposes. The garage/store shed is not approved to be used for human habitation.
- 3. **HOME BUILDING ACT 1989:** Prior to the commencement of any works, the owner shall provide a copy of:
 - 1) An Owner Builder Permit relevant to the proposed works; OR
 - 2) A copy of Home Owners Warranty Insurance coverage.

FOR Council's Determination.

219/17FC **RESOLVED** on the motion of Councillors Longmire and Wales that Council approve the development application with the proposed shed being site with a 1.5m side boundary setback, having regard to the particular circumstances of this matter, and the attachment of the following conditions:

- 1. **INSPECTIONS:** When the building has reached the following stages, 48 hours notice is to be given to Council to enable an inspection to be carried out: For inspections phone: 02 6033 8960.
 - (a) **COMMENCEMENT:** At the commencement of building work. (Note: This inspection can be carried out at the same time as the next required inspection); and

- (b) PRE SLAB: After excavation for and prior to the placement of any footings; and
- (c) SLAB, FOOTINGS ETC: Prior to pouring any in-site reinforced concrete building element, pad footings, etc; and
- (d) FRAME: Prior to covering of the framework for any floor, wall, roof or other building element; and
- (e) WATERPROOFING: Prior to covering waterproofing in any wet areas; and
- (f) STORMWATER: Prior to covering any stormwater drainage connections; and
- (g) PLUMBING/SEWER: Prior to covering any hot and cold water service pipes, sanitary drainage and sanitary plumbing systems while under pressure test.
- (h) FINAL: After building work has been completed and prior to occupation or use of the building.

NOTE: If any of the mandatory critical stage inspections are not done, Council will not be able to issue an Occupation Certificate.

Reason: To ensure compliance with the Environmental Planning and Assessment Regulation 2000, (Clause 162A, 163) associated legislation and Council requirements.

Notice of Commencement: Notice of commencement of building work and appointment of the Principal Certifying Authority shall be lodged with Council, in writing, at least two days prior to commencement of construction. (See enclosed form).

- 2. USE OF GARAGE/SHED: That the garage/store shed shall only be used for activities or storage of goods and materials, associated with the normal residential use of the premises and at no time shall it be used for commercial, industrial or trade purposes. The garage/store shed is not approved to be used for human habitation.
- 3. HOME BUILDING ACT 1989: Prior to the commencement of any works, the owner shall provide a copy of:
 - 1) An Owner Builder Permit relevant to the proposed works; OR
 - 2) A copy of Home Owners Warranty Insurance coverage.

VOTING

For: Councillors Kennedy, Law, Longley, Longmire, Miegel, Wales, Whitechurch, and Bourke.

Against: Nil.

Councillor Thomas returned to the meeting at 11.32 am.

S CARMICHAEL
ACTING DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

9. NOTICE OF MOTION / QUESTION WITH NOTICE

9.1 ITEM WITHOUT NOTICE

Councillor Longley requested to bring an item without notice.

The Mayor advised that he understood that the rescission motion to be brought forward was not in accordance with the Meeting Code of Conduct of Federation Council and he deemed the motion in question had been enacted and deemed the rescission motion not important enough to hear it, so he wouldn't.

10. REPORTS FROM COMMITTEES

10.1 COMMUNITY GRANTS COMMITTEE

MINUTES AND REPORT OF A MEETING OF THE COMMUNITY GRANTS COMMITTEE HELD IN THE FEDERATION COUNCIL OFFICES, COROWA ON TUESDAY, 14 NOVEMBER 2017, COMMENCING AT 3.30 PM

PRESENT

Councillors DS Longley and AC Kennedy, and Ms KJ Kay (Director Corporate and Community Services), Ms A Harvey (Team Leader Community Development) and Ms J Bevis (Community Events and Project Officer).

APOLOGIES

RECOMMENDED that the apology received from Councillor NW Wales APM be accepted.

SUMMARY AND ASSESSMENT

A total of 14 Applications were received for round 1 of the Community Grants Applications and a summary of these including the completed assessment matrix was presented to the committee.

Financial implications: A total of \$25,340 in cash was recommended for funding and \$2,030 of in kind contributions, totalling an allocation of \$27,370 for the Round 1 community Grants Applications

CLUB / ORGANISATION	REQUESTED FUNDING	RECOMMENDED FUNDING	NOTES
Wangaratta Rod & Custom Club	3,000	2,500	
Corowa festival of Dance	2,370	2,370	
Corowa Swimming club	3,000	2,000	
Savernake School of Arts Reserve Trust	3,000	2,500	
Rotary Club of Corowa	3,000	3,000	
Murray Rowing Association	3,000	0	Ineligible.
Morundah Bush Entertainment Committee Incorporated	4,000	2,000	Subject to receiving Occupancy Certificate.
Corowa Business Chamber - Corowa Events	1,000	1,000	
Corowa Anglers Club	3,000	1,000	
Total of EVENTS		16,370	

Country Women's Association of NSW Oaklands	3,000	0	
Country Women's Association of NSW Oaklands	3,000	3,000	Subject to condition their whole project rather than parts of their major infrastructure project.
Corowa RSL Sub Branch	3,000	3,000	
Corowa Boomerang Bags	3,000	3,000	
Corowa Baptist Church:	2,000	2,000	
Total of Community Projects		11,000	
TOTAL AVAILABLE 27,500		27,370	

RECOMMENDED that the committee support the allocation of Round 1 Grants as per table.

COUNCILLORS LONGLEY AND KENNEDY

Meeting Closed: 4.30 pm.

INFORMATION was noted.

11. REPORTS FROM DELEGATES

NO ITEMS

12. PRÉCIS OF CORRESPONDENCE REQUIRING COUNCIL ACTION/FOR INFORMATION

NO ITEMS

13. CONFIDENTIAL ITEMS

Councillor Longley left to the meeting at 11.35 am.

220/17FC **RESOLVED** on the motion of Councillors Miegel and Law that Council move to a Closed Committee at 11.35 am under section 10A Part 2(c) of the local Government Act and Clause 70 of Councils code of Meeting Practice to discuss the Howlong Industrial Estate Project (HIEP).

CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

CLOSED COMMITTEE

13.1 CONFIDENTIAL - HOWLONG INDUSTRIAL ESTATE PROJECT

Summary

Federation Council, in conjunction with Cool-Off Pty Ltd (Cool-Off), VK Logic Pty Ltd (VK Logic) and Killen Trucking Pty Ltd (Killen Trucking) have successfully obtained funding from Building Better Regions program to invest in developing the \$15.9 million Howlong Industrial & Export Precinct (HIEP).

The objective of the HIEP Project is to stimulate economic growth and deliver broad ranging social benefits to Howlong, Federation Council and the immediate region, encompassing southern NSW and northern Victoria. The Project would do this by increasing industrial activity and facilitating the export of a range of agricultural products and manufactured products.

221/17FC **RESOLVED** on the motion of Councillors Law and Kennedy that Council authorise the Common Seal of Council to be affixed to the following documents:

- (a) Heads of Agreement between Federation Council, Cool-Off Pty Ltd, Simon Staughton, ZWECS Pty Ltd and Hoton Asset Company Pty Ltd; and
- (b) Building Better Regions Fund Grant Agreement.

RE-OPENING OF THE MEETING TO MEMBERS OF THE PUBLIC

222/17FC **RESOLVED** on the motion of Councillors Law and Kennedy that Council move to open committee and report business from closed committee at 11.49 am.

OPEN COMMITTEE

Councillor Longley returned to the meeting at 11.32 am.

The Chairperson advised the meeting of the resolution as adopted in confidential.

Item 13.1 Howlong Industrial Estate Project

221/17FC RESOLVED on the motion of Councillors Law and Kennedy that Council authorise the Common Seal of Council to be affixed to the following documents:

- (a) Heads of Agreement between Federation Council, Cool-Off Pty Ltd, Simon Staughton, ZWECS Pty Ltd and Hoton Asset Company Pty Ltd; and
- (b) Building Better Regions Fund Grant Agreement.

14. CLOSURE OF MEETING

The meeting terminated at 11.49 am.

CONFIRMED: 19 DECEMBER 2017.

THE MAYOR: _____