

## Meeting Agenda & Minutes

### Federation Youth Council 2019/2020-Ordinary Meeting 1

**Date:** 4 June 2019

**Start Time:** 4:45 pm

**End Time:** 6:45 pm

**Location:** Corowa Council Chambers, 100 Edward Street, Corowa

**Record Ref:** 19/35873

**Invited Participants:** Dylan Forge, Caitlin Moir, Tyler Martin, Olivia Hughes, Molly Pearce, Noah Little, Ellen Lavis, Jacob Read, Maxim Bockley, GM and Councillors, & Amber Harvey

**Attendees:** Dylan Forge, Tyler Martin, Olivia Hughes, Molly Pearce, Noah Little, Ellen Lavis, Jacob Read, Maxim Bockley, Cr. Gail Law, Amber Harvey

**Apologies:** Caitlin Moir

**Purpose:** Appointment of the Federation Youth Councillors for 2019/20

## Agenda

<b>Item 1:</b>	Opening of Meeting Acknowledgement of Country Call quorum Welcome and Acknowledge of Federation Youth Council current members and welcome of new members Ellen Lavis Jacob Read Maxim Blockley	Dylan Forge	Duration
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**Minutes:** Enter minutes of discussion

<b>Action:</b>	Enter resulting action	Responsibility	Due Date
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<b>Item 2:</b>	Welcome and Induction	Facilitator	Duration
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**Minutes:** Welcome  
Facilitator went through the WHS induction and power point  
Discuss meeting behavior and respect for others.  
Youth Council went over amended Terms of Reference.  
New members completed and signed Position Description, Volunteer Policy and Volunteer Registration Form

<b>Action:</b>	Enter resulting action	Responsibility	Due Date
<b>Item 3:</b>	Swearing in of Youth Councilors for 2019 / 2020 Youth Councilors to take oath – please refer to Appendix A - Oath	Facilitator	Duration
<b>Minutes:</b>	At 5:16 pm on Tuesday 4th June 2019, Federation Youth Councilors took the Oath in the presence of Councilor Gail Law. Dylan Forge Molly Pearce Tyler Martin Olivia Hughes Maxim Blockley Jacob Read Ellen Lavis Noah Little Absent: Caitlin Moir Cr. Law welcomed and congratulated the 2019 2020 Federation Youth Council members. Amber Harvey acknowledged the work of the inaugural Youth Councilors and welcomed and congratulated the new members.		
<b>Action:</b>	Caitlin Moir to take the Oath at the next Council meeting.	Facilitator and Caitlin	Due Date
<b>Item 4:</b>	Election of Mayor and Deputy Mayor for 2019/2020 Overviews of the roles – Please refer to Federation Youth Council Terms of Reference – Page 6 Announcement of nominations of Youth Council Mayor and Deputy Mayor. Youth Council to resolve method of voting – preferential ballot, ordinary ballot or open voting. Voting of Mayor and Deputy Mayor for 2019/2020.	Facilitator	Duration
<b>Minutes:</b>	Noah Little acknowledged Dylan Forge for his hard work as Youth Mayor in 2018/2019. Amber Harvey acknowledged Olivia Hughes for her work as Youth Deputy Mayor for 2018/2019. Dylan Forge was nominated for the Federation Youth Mayor Maxim Blockley was nominated for the Federation Youth Deputy Mayor. As only one Councillor was nominated, for Youth Mayor and Deputy Mayor that councillor was elected.		
<b>Action:</b>	Enter resulting action	Responsibility	Due Date
<b>Item 5:</b>	Announcement of Federation Council Mayor and Deputy Mayor for 2019 /2020 Recommended that Council adopt the new positions and that the Mayor reside of the remainder of the meeting.	Facilitator	Duration
<b>Minutes:</b>	Dylan Forge was elected as the 2019/2020 Federation Youth Mayor Maxim Blockley was elected as the 2019/2020 Federation Youth Deputy Mayor.		

Youth Council Mayor, Dylan Forge remained as Chair for the remainder of the meeting.  
 Moved: Noah Little  
 Second: Tyler Matin  
 Motion Carried.

Resolved that Cr. Dylan Forge is the 2019/2020 Federation Youth Council Mayor.  
 Cr. Maxim Blockley is the 2019/2020 Federation Youth Council Deputy Mayor.

<b>Action:</b>	Enter resulting action	Responsibility	Due Date
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<b>Item 6:</b>	Dates, Times and Location of Meetings Ordinary Meeting & Workshop Recommended the Youth Council adopt the meeting times, dates and locations for 2019/2020	Mayor	Duration
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**Minutes:** Discussed meeting times, dates and locations.  
 Cr. Ellen Lavis declined the offer to have meetings at Lowesdale.

Mayor moved that the Youth Council meetings for the next twelve months be held on a Tuesday 4:45 pm to 6:45 pm on the second Tuesday of the month at the Corowa Civic Centre.  
 Structure will be a bi monthly Ordinary Meeting followed by a bi monthly workshop.  
 If new Youth Councilllors join during the term from other towns in the Federation Council reopen discussion on venues and times for review.

Moved: Tyler Martin  
 Second: Olivia Hughes  
 Motion Carried

Resolved that the Federation Youth Council meets on the second Tuesday of the month from 4:45 pm to 6:45 pm at the Corowa Civic Centre.  
 Structure will be a bi monthly Ordinary Meeting in Council Chambers followed by a bi monthly workshop in Tom Roberts.  
 If new Youth Councilllors join during the term from other towns in the Federation Council discussion on venues and times will be up for review.

<b>Action:</b>	Facilitator to send though dates and times to Youth Councilors and to book rooms.	Responsibility	Due Date
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<b>Item 7:</b>	Allocation of Youth Secretary Youth Council to allocate Youth Secretary role between all members for next twelve months	Mayor	Duration
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**Minutes:** Youth Councilors choose the dates to be Youth Secretary for the next twelve months.  
 Recorded.  
 Moved: Max Blockley  
 Second: Jacob Read

<b>Action:</b>	Facilitator to send though Youth Secretary dates to members.	Facilitator	Due Date
<b>Item 8:</b>	Sloanes Froglet	Presenter	Duration
<b>Minutes:</b>	Facilitator invited on behalf of Councils Environmental Officer for a Youth Councilor to be an Ambassador to participate and raise the profile of the project. Molly Pearce and Max Blockley have both agreed to be ambassadors for the Sloanes Froglet. Max has agreed to dress up as the frog. Facilitator asked if she could pass on their contact details to Environmental Officer. Max and Molly agreed.		
<b>Action:</b>	Facilitator to pass on contact details to Environmental Officer to follow up with Molly and Max	Responsibility	Due Date
<b>Item 9:</b>	Design Competition – POPP the Ping Pong Table Design Brief Howlong Public School Prizes Winners Artist Vs Sign Writer Refer to Design Competition-Brief and Terms and Conditions, Template.	Cr. Olivia Hughes, Cr. Dylan Forge & Cr. Caitlin Moir	Duration
<b>Minutes:</b>	Discussed prize for those shortlisted including chocolate, vouchers – bakers or café or bag of lollies. Certificates to be presented at assembly and shortlisted to be displayed at Howlong Library. Discussed suitable designs and just sides vs sides and top. Decided to wait until entries are submitted and decide based on end designs.		
<b>Action:</b>	Entries to be judged at next Youth Council Meeting. Organise a sign writer. Organise certificate and prizes for those	Responsibility	Due Date
<b>Item 10:</b>	CommUNITY Piano Piano three month trail at Origin is complete. Discuss process to advertise for a new piano partner	Facilitator	Duration
<b>Minutes:</b>	Decided to move it to a new place. Advertise for a new business to take it on. Letter to the business owners. Three month trial. New sign and a plaque.		
<b>Action:</b>	Enter resulting action	Responsibility	Due Date

<b>Item 11:</b>	Aussie Backyard Bird Count Invitation to be involved and spread the word. Ideas for how to engage the community.	Facilitator	Duration
<b>Minutes:</b>	Dress Max as a bird. Suggestions to get community involved include advertise on Bird watching club on Facebook. Primary school kids project and associated prize for the winning families. School newsletters and through P&C Volunteer Noah Little to be involved.		
<b>Action:</b>	Facilitator to pass on suggestions and Noah contact to Environmental Officer to follow up.	Responsibility	Due Date
<b>Item 12:</b>	Soccer update	Cr. Noah Little	Duration
<b>Minutes:</b>	Soccer has continued going at High School. 3 weeks of adult. Primary school age. Discussed situation with the Rugby Club and their response to the ground Decided to revisit the idea of using Ball Park Oval. Bring in lights and utilize the lights there. Utilise Community Grant.		
<b>Action:</b>	Noah to follow up with Hockey Club to confirm they have no concerns. Facilitator to follow up with Cricket Club and Council	Responsibility	Due Date
<b>Item 13:</b>	Boomerang Bags Wrap up Recommend that Youth Council acknowledge the winners of the Boomerang Bags Competition Thank Boomerang Bags for working with the Youth Council on this project.	Facilitator	Duration
<b>Minutes:</b>	Tyler and Olivia presented with Sally Hughes winners to the Corowa High students Amber with Sally Hughes presented winners at St Marys and Corowa South. Sally presented to Corowa South. Dylan acknowledged Boomerang Bags and students for their involvement		
<b>Action:</b>	Facilitator to follow up and thank Boomerang Bags and schools on behalf of the Federation Youth Council.	Responsibility	Due Date

<b>Item 14:</b>	New items - Recycling bins and Bike Track	Facilitator	Duration
<b>Minutes:</b>	Tyler raised on behalf of the Corowa High School students how they can obtain more recycling bins for the school. Bike track has been extended out to the golf club. Golf Club has suggested an event using the bike track be organised.		
<b>Action:</b>	Amber to email waste to see if they have any spare bins. Bike Track event to be included on the next agenda for discussion.	Responsibility	Due Date
<b>Item 15:</b>	Program for 2019/2020 Meeting move to open discussion SWOT Analysis Budget Rural & Regional Youth Participation Grant-\$1900 (event) Youth Opportunities Grant (Big project) Draft Program	Members	Duration
<b>Minutes:</b>	Council due to time restraints agreed to move this agenda item to the next meeting on the 9th July for discussion.		
<b>Action:</b>	Agenda for next meeting to include this item. Youth Council to consider ideas for Youth Opportunities Grant prior due to closing date of grant.	Responsibility	Due Date