

Noise Evidence Diary

For action to be taken under the *Protection of the Environment Operations Act*, the noise needs to be:

- harmful, or
- outside of the times or levels prescribed, or
- interfere unreasonably with the comfort or repose of another person.

The information you provide in this form will help with mediation through the Community Justice Centre or in determining the appropriate action. The Noise Diary should be completed for a minimum of seven days.

You should ensure that as much detail as possible is included in the Diary. Your accuracy in recording the noise is extremely important as it may be presented as evidence in Court.

To lodge a complaint with Council, this document must be completed in full, signed and returned to: council@federationcouncil.nsw.gov.au.

Once you have returned the diary to Council, you will be contacted to discuss them further and the next step in the process.

Applicant details

Name of applicant: <small>As will appear on all correspondence</small>	<input type="text"/>		
Address:	<input type="text"/>		
Mobile phone:	<input type="text"/>	Home phone:	<input type="text"/>
Email:	<input type="text"/>		

Details of the noise

Exact address of noise	<input type="text"/>
Name of person responsible:	<input type="text"/>
Description of noise:	<input type="text"/>

Instructions for Completing the Noise Diary

Date	Record the date of each instance of the noise.
Time From and To	Record when the noise started and stopped each time.
Effect of Noise	Record the effect of the noise on you. This needs to be specific, for example: <ul style="list-style-type: none"> • woke me up • prevented studying.

