

FINANCIAL HARDSHIP APPLICATION

This form is to be completed by ratepayers who are presently suffering financial hardship and wish to receive consideration in this regard. The information provided by completing this form will enable Council to determine eligibility for financial hardship support.

How to complete this form:

- 1 Ensure all fields have been completed and filled out correctly. Incomplete details may delay the processing of your application.
- 2 Ensure all requested documents to support your application are attached.
- 3 Once complete, you can submit this form via email, by mail or in person. Please refer to the Lodgment Details section for further information.

SECTION 1 - APPLICANT	
Applicant	I, _____ (Full Name)
	of _____ (Address)
	_____ (Mobile) _____ (Home Phone)
	_____ (Email)
	Wish to apply for rate relief on the basis of financial hardship

SECTION 2 – PROPERTY DETAILS			
Assessment	Council Rates/Water Assessment Number		
Property Description	Property Address:		
	Is the property for which you are claiming your sole/principle place of living?		
	Yes	Date Since:	No

SECTION 3 – APPLICATION		
Application Details	This application is for hardship rate relief for the whole or part of the year commencing	1 July 20
	Please provide details for the cause of financial hardship	

SECTION 4 – COMMONWEALTH GOVERNMENT PAYMENTS			
Allowances	Are you eligible for the Commonwealth Government Job Seeker Payment	Yes	No
	Is your business currently eligible for Commonwealth Government Job Keeper Payment	Yes	No

If you answered “Yes” to either question in section 4, please proceed straight to Section 10.

SECTION 5 – PENSION CONCESSION (PCC)				
Pension	Do you have a current Pensioner Concession Card (PCC) or Department of Veteran's Affairs Pension Card issued by the Commonwealth Government?		Yes	No
	If 'Yes', type of pension or benefit			
	If 'Yes', PCC Number (attach copy of card)			
	Date of Grant			
	Have you claimed a Pension Concession on any other property this year in any other local government area?		Yes	No
	If 'Yes', please state address of the property:			

SECTION 6 – OWNERSHIP AND LIABILITY						
Statement	I am liable for the payment of rates and charges on this property, together with others as listed below:					
	If no others, please write <i>SOLE OWNER</i>					
	ALL OWNERS other than the applicant should be listed below, including your spouse					
	Name	PCC Holder Yes/No	Pension Number	Relationship to me	Resident of Property (Yes/No)	Percentage of ownership
	Do you own (either fully or partially) any other land or buildings)				Yes	No
	If 'Yes', list addresses					
	How many dependents do you support?					
	State ages:					

SECTION 7 - INCOME			
Income from all sources	Source of Income (net)		Amount
	Wages (please provide pay slip)		Weekly
	Pensions and benefits		Weekly
	Compensation, superannuation, insurance of retirement benefits		Weekly
	Spouse's income		Weekly
	Income of other residents of the property		Weekly
	Casual/Part time employment		Weekly
	Family Allowance		Weekly
	Interest from Banks, Credit Unions, Building Societies		Weekly
	Investment dividends or rental income		Weekly
	Other		Weekly
	Total Weekly Income		

SECTION 8 – SAVINGS AND ASSETS			
Savings and Assets	Total savings held in Bank, Credit Union or Building Society (please provide bank statements)	Total savings	\$
	Total Value of Assets	Total Assets	\$

SECTION 9 – EXPENDITURE			
Expenditure	Please state details of weekly outgoings:		
	Outgoings		Amount
	Rent/Home Loan (please provide statements)	Weekly	
	Other mortgages (please provide statements)	Weekly	
	Personal loans/hire purchase (please provide statements)	Weekly	
	Credit cards (please provide statements)	Weekly	
	Utilities (electricity, gas, water, home phone)	Weekly	
	Mobile Phone	Weekly	
	Council Rates and Charges	Weekly	
	Insurances	Weekly	
	Car Expenses	Weekly	
	Groceries	Weekly	
	Personal Spending (medical, clothing, entertainment)	Weekly	
	Other	Weekly	
Total Weekly Expenditure			\$

SECTION 10 – DECLARATION			
I hereby declare that the information provided is true and correct. If you make a false statement in an application, you may be guilty of an offence and fined up to \$2,200.			
Signature			
Print Name		Date	

SECTION 11 – PRIVACY AND PERSONAL INFORMATION PROTECTION NOTICE	
Privacy Statement	You will need to provide personal information to Federation Council in relation to this application. Federation Council is required under the Privacy and Personal Information Protection Act 1998 (PPIPA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIPA. Council's full Privacy Statement can be accessed on Council's website (www.federationcouncil.nsw.gov.au) or by contacting Council's Governance Officer.
Purpose, supply and access of information	Council is asking you to provide personal information for the purpose of assessment of financial hardship applications. The intended recipients of the information supplied are Council staff and approved contractors of Federation Council. The supply of information requested in this application is voluntary however if the information is not provided, the application may not be accepted. To access or correct this information, please contact Federation Council.
PPIPA 1998 Compliance with section	The information contained in this application form and any other information requested for the purpose of assessing eligibility for Financial Hardship support is required under the Local Government Act 1993 and the Local Government (General) Regulation 2005. This information is required before your application for Financial Hardship support can be processed. The information is private and confidential and Council must not disclose the information to any person or body if it is not directly related to the purpose for which the information was collected, or unless we are required by law to do so, or if authorised to do so by the person to whom that personal information relates. If you have a complaint about the use of your personal information, contact the Federation Council Governance Officer. The information contained or referred to in this application form may be corrected and updated by you by contacting Federation Council.

CHECKLIST – I HAVE COMPLETED AND/OR PROVIDED

	SECTION 1		All applicant details
	SECTION 2		All property details
	SECTION 3		Reason for hardship
	SECTION 4		Attached proof of eligibility
	(if applicable) SECTION 5		Pension details
			Attached copy of PCC card
	SECTION 6		Ownership and liability details
	(if applicable) SECTION 7		Details of all sources of income
			Attached pay slip
			Attached required statements
	SECTION 8		Details of total savings and assets
	(if applicable) SECTION 9		Details of expenditure
			Attached required statements
	SECTION 10		Signed declaration
	SECTION 11		Read and understand Privacy Statement

LODGMET DETAILS

You can lodge the completed application by:

Email: rates@federationcouncil.nsw.gov.au

Mail: PO Box 77, Corowa NSW 2646

In Person: At any one of our Customer Service Centres

COROWA
100 Edward Street
Corowa NSW 2646

URANA
30-32 William Street
Urana NSW 2645

MULWALA
71 Melbourne Street
Mulwala NSW 2647

HOWLONG
59 Hawkins Street
Howlong NSW 2643

What Now Council will assess your application and advise you of an outcome within 14 days of receiving your application or if we require further information to support your application.

For further information regarding your application please contact us by:

Phone: 02 6033 8999

Email: rates@federationcouncil.nsw.gov.au