



SEPTIC INSTALLATION APPLICATION (INSTALL, CONSTRUCT OR ALTER AN ON-SITE SEWAGE MANAGEMENT SYSTEM)

Made under section 68 Local Government Act 1993

1. TYPE OF WORK	
Installing new system?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Altering an existing system?	<input type="checkbox"/> Yes <input type="checkbox"/> No

2. PROPERTY DESCRIPTION			
These details can be obtained from rate notices, property deeds or Council property records.			
Lot(s):			
Section:			
Deposited Plan:		Strata Plan:	
Street Address:			
City/Town:		Postcode:	

3. PROPERTY OWNER DETAILS			
Please use legal name/entity			
Name(s):			
Postal Address:			
City/Town:		Postcode:	
Phone Number:	(BH):	(AH):	Mobile:
Email:			

4. APPLICANT DETAILS (Complete if the applicant is not the owner. If the applicant is the same as the owner, write 'as above')			
Name:			
Postal Address:			
City/Town:		Postcode:	
Phone Number:	(BH):	(AH):	Mobile:
Email:			

5. DETAILS OF THE SYSTEM			
Dimensions of the land:	_____ hectares / acres / m2 (please circle)		
Main Use of the Land:	<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial	
	<input type="checkbox"/> Industrial	<input type="checkbox"/> Other – please specify:	
Number of bedrooms:		Number of persons:	
Nature of water supply	<input type="checkbox"/> Town mains	<input type="checkbox"/> Rainwater tank, capacity (litres):	
	<input type="checkbox"/> Bore	<input type="checkbox"/> Other – please specify:	
Number of fittings connected to sewage treatment system:	Bath(s):	Shower(s):	Kitchen sink(s):
	Toilet(s):	Basin(s):	Laundry(s):
Type of treatment system:	<input type="checkbox"/> Aerated Wastewater Treatment System (ATWS)		<input type="checkbox"/> Conventional Septic Tank
	<input type="checkbox"/> Other – please specify:		
	Is a Greywater Diversion Device (GDD) installed or proposed?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Manufacturer:	Company Name:		
	Make:	Model:	

Type of Related Effluent Application Area / Disposal Method:	<input type="checkbox"/> Surface spray irrigation	<input type="checkbox"/> Surface drip irrigation	<input type="checkbox"/> Subsurface irrigation <300mm
	<input type="checkbox"/> Evapo-transpiration bed(s)	<input type="checkbox"/> Absorption trench(es)	<input type="checkbox"/> Subsoil irrigation >300mm
	<input type="checkbox"/> Sand Mound / Wisconsin Mound	<input type="checkbox"/> Other – please specify:	
Distance from nearest watercourse (m):		Type of watercourse:	

6. SUPPORTING DOCUMENTATION:

The following plans/documents are required to be submitted with the application	Please tick
<p>Site Constraints Plan A dimensioned site constraints plan drawn to scale indicating:</p> <ul style="list-style-type: none"> • Location of the treatment tank(s) • Location of the primary and reserve disposal areas (including prescribed sizes and any vegetation / landscaping requirements) • Location of boundaries, all buildings, swimming pools, driveways, roads and paths • Location of any environmentally sensitive areas of any land located within 100m of the sewage management facility including groundwater bores, dams, waterways, intermittent drainage courses etc. • Location of the soil test holes • Location of stormwater diversion drains and earth bunds (if applicable) 	<input type="checkbox"/> Yes
<p>Drainage Diagram A drainage diagram drawn to scale including:</p> <ul style="list-style-type: none"> • Proposed drainage diagram from each sewage management system/fixture within the building to the treatment tank(s) in accordance with the National Plumbing & Drainage Code AS/NZS 3500 (including pipe size, dimensions, location, inspection openings, vents, overflow relief gully etc.) 	<input type="checkbox"/> Yes
<p>Floor Plan A copy of the floor plan of any building to be connected to the sewage management system</p>	<input type="checkbox"/> Yes
<p>Manufacturer's Specifications Manufacturer's specifications for the tank(s)</p>	<input type="checkbox"/> Yes
<p>Site and Soil Assessment Report A site and soil assessment report which demonstrates compliance with AS1547 and NSW Environment & Health Protection Guidelines.</p>	<input type="checkbox"/> Yes
<p>Operation and Maintenance</p> <ul style="list-style-type: none"> • Details of the operation and maintenance requirements for the sewage treatment facility and the proposed operation, maintenance and servicing arrangements intended to meet these requirements; • The action to be taken in the event of a breakdown in, or other interference with, the system's operation. 	<input type="checkbox"/> Yes
<p>Aerated Wastewater Treatment Systems (ATWS) Where an aerated wastewater treatment system is to be installed, the applicant is required to supply:</p> <ul style="list-style-type: none"> • Detailed design plans and information for the irrigation pipework within the land application area 	<input type="checkbox"/> Yes
<p>Additional information that may be required to accompany the application:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Geo-technical reports for all lots under 2,000m² <input type="checkbox"/> Cross-sectional drawing through any proposed trenches or beds (including dimensions) <input type="checkbox"/> Manufacturer's specifications for any sub-surface irrigation system <input type="checkbox"/> Manufacturer's specifications for any distribution boxes or the like where provided to ensure the even distribution of treated effluent within the land application areas <input type="checkbox"/> Location and type of any landscaping or vegetation that is proposed 	<input type="checkbox"/> Yes

7. CONSENT & SIGNATURES

Applications require the signature of the property owner and the applicant or his/her representative. Unsigned applications cannot be processed.

OWNER'S CONSENT

The owner's authorisation to the making of this application must be obtained if you are not the owner. This is mandatory requirement under section 68 of the Local Government Act 1993.

As owner of the property, I consent to the making of this application and authorise staff of Council, or its representatives, to enter the subject property for the purposes of assessing the application for compliance, to carry out inspections and surveys,

to take measurements, samples or photographs as required for the administration of the Act(s), Regulations or Planning Instrument. Access may be made in your absence and without prior notification.

Signature: _____ **Date:** _____
Printed Name: _____

APPLICANT SIGNATURE

I apply for the approval of plans and specifications for a proposed on-site sewage management system and agree to comply with the requirements and conditions that may be stated on the approval. I understand that no work or activity is permitted to be undertaken until such time as Council has granted an Approval. I hereby make application for Council's approval to operate a system of sewage management in the Federation Council area, and agree to comply with the requirements and conditions of that may be stated on the approval.

Signature: _____ **Date:** _____
Printed Name: _____

PRIVACY STATEMENT:

Personal and private information supplied to Council is managed in compliance with the *Privacy and Personal Information Protection Act 1998*. The supply of this information is not voluntary, as it is required by law in order to process your application/request. The intended recipients of the personal information area Officers within the Council, agents/contractor of the Council and other statutory authorities. You may apply for access or amendment to your personal information held by Council. You may also request that Council suppresses your personal information from a public register. If you have any further enquiries concerning this matter, contact Council on (02) 6033 8999, or the Information and Privacy Commission on 1800 472 679 or email ipcinfo@ipc.nsw.gov.au or the website www.ipc.nsw.gov.au.

OFFICE USE ONLY			
Date Received:		Reference No.:	
Total Fees:		Receipt No.:	

18/XXXXX