

## FINANCIAL HARDSHIP APPLICATION

This form is to be completed by ratepayers who are presently suffering financial hardship and wish to receive consideration in this regard. The information provided by completing this form will enable Council to determine eligibility for financial hardship support.

How to complete this form:

- 1 Ensure all fields have been completed and filled out correctly. Incomplete details may delay the processing of your application.
- 2 Ensure all requested documents to support your application are attached.
- 3 Once complete, you can submit this form via email, by mail or in person. Please refer to the Lodgement Details section for further information.

SECTION 1 - APPLICANT	
Applicant	I, <span style="float: right;">(Full Name)</span>
	of <span style="float: right;">(Address)</span>
	(Mobile) <span style="float: right;">(Home Phone)</span>
	<span style="float: right;">(Email)</span>
	Wish to apply for rate relief on the basis of financial hardship

SECTION 2 – PROPERTY DETAILS	
Assessment	Council Rates/Water Assessment Number
Property Description	Property Address:
	Is the property for which you are claiming your sole/principle place of living?
<input type="checkbox"/> Yes	Date Since: <span style="float: right;"><input type="checkbox"/> No</span>

SECTION 3 – APPLICATION	
Application Details	This application is for hardship rate relief for the whole or part of the year commencing <span style="float: right;">1 July 20</span>
	Please provide details for the cause of financial hardship

### SECTION 5 – PENSION CONCESSION (PCC)

Pension	Do you have a current Pensioner Concession Card (PCC) or Department of Veteran's Affairs Pension Card issued by the Commonwealth Government?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If 'Yes', type of pension or benefit			
	If 'Yes', PCC Number (attach copy of card)			
	Date of Grant			
	Have you claimed a Pension Concession on any other property this year in any other local government area?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If 'Yes', please state address of the property:			

### SECTION 6 – OWNERSHIP AND LIABILITY

Statement	I am liable for the payment of rates and charges on this property, together with others as listed below:					
	Sole Owner	If no others, please write <i>SOLE OWNER</i>				
	ALL OWNERS other than the applicant should be listed below, including your spouse					
	Name	PCC Holder Yes/No	Pension Number	Relationship to me	Resident of Property (Yes/No)	Percentage of ownership
	Do you own (either fully or partially) any other land or buildings)				<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If 'Yes', list addresses					
	How many dependents do you support?					
	State ages:					

### SECTION 7 - INCOME

Income from all sources	Source of Income (net)	Amount
	Wages (please provide pay slip)	Weekly
	Pensions and benefits	Weekly
	Compensation, superannuation, insurance of retirement benefits	Weekly
	Spouse's income	Weekly
	Income of other residents of the property	Weekly
	Casual/Part time employment	Weekly
	Family Allowance	Weekly
	Interest from Banks, Credit Unions, Building Societies	Weekly
	Investment dividends or rental income	Weekly
	Other	Weekly
	Total Weekly Income	

## SECTION 8 – SAVINGS AND ASSETS

Savings and Assets	Total savings held in Bank, Credit Union or Building Society (please provide bank statements)	Total savings	\$
	Total Value of Assets	Total Assets	\$

## SECTION 9 – EXPENDITURE

Expenditure	Please state details of weekly outgoings:		
	<b>Outgoings</b>		<b>Amount</b>
	Rent/Home Loan (please provide statements)	Weekly	
	Other mortgages (please provide statements)	Weekly	
	Personal loans/hire purchase (please provide statements)	Weekly	
	Credit cards (please provide statements)	Weekly	
	Utilities (electricity, gas, water, home phone)	Weekly	
	Mobile Phone	Weekly	
	Council Rates and Charges	Weekly	
	Insurances	Weekly	
	Car Expenses	Weekly	
	Groceries	Weekly	
	Personal Spending (medical, clothing, entertainment)	Weekly	
	Other	Weekly	
Total Weekly Expenditure			\$

## SECTION 10 – DECLARATION

I hereby declare that the information provided is true and correct. If you make a false statement in an application, you may be guilty of an offence and fined up to \$2,200.			
Signature			
Print Name		Date	

## SECTION 11 – PRIVACY AND PERSONAL INFORMATION PROTECTION NOTICE

Privacy Statement	You will need to provide personal information to Federation Council in relation to this application. Federation Council is required under the Privacy and Personal Information Protection Act 1998 (PPIPA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIPA. Council's full Privacy Statement can be accessed on Council's website ( <a href="http://www.federationcouncil.nsw.gov.au">www.federationcouncil.nsw.gov.au</a> ) or by contacting Council's Governance Officer.
Purpose, supply and access of information	Council is asking you to provide personal information for the purpose of assessment of financial hardship applications. The intended recipients of the information supplied are Council staff and approved contractors of Federation Council. The supply of information requested in this application is voluntary however if the information is not provided, the application may not be accepted. To access or correct this information, please contact Federation Council.
PPIPA 1998 Compliance with section	The information contained in this application form and any other information requested for the purpose of assessing eligibility for Financial Hardship support is required under the Local Government Act 1993 and the Local Government (General) Regulation 2005. This information is required before your application for Financial Hardship support can be processed. The information is private and confidential and Council must not disclose the information to any person or body if it is not directly related to the purpose for which the information was collected, or unless we are required by law to do so, or if authorised to do so by the person to whom that personal information relates. If you have a complaint about the use of your personal information, contact the Federation Council Governance Officer. The information contained or referred to in this application form may be corrected and updated by you by contacting Federation Council.

## CHECKLIST – I HAVE COMPLETED AND/OR PROVIDED

	SECTION 1	<input type="checkbox"/>	All applicant details
	SECTION 2	<input type="checkbox"/>	All property details
	SECTION 3	<input type="checkbox"/>	Reason for hardship
	SECTION 4	<input type="checkbox"/>	Attached proof of eligibility
	(if applicable) SECTION 5	<input type="checkbox"/>	Pension details
		<input type="checkbox"/>	Attached copy of PCC card
	SECTION 6	<input type="checkbox"/>	Ownership and liability details
	(if applicable) SECTION 7	<input type="checkbox"/>	Details of all sources of income
		<input type="checkbox"/>	Attached pay slip
		<input type="checkbox"/>	Attached required statements
	SECTION 8	<input type="checkbox"/>	Details of total savings and assets
	(if applicable) SECTION 9	<input type="checkbox"/>	Details of expenditure
		<input type="checkbox"/>	Attached required statements
	SECTION 10	<input type="checkbox"/>	Signed declaration
	SECTION 11	<input type="checkbox"/>	Read and understand Privacy Statement

## LODGMET DETAILS

You can lodge the completed application by:

Email: [rates@federationcouncil.nsw.gov.au](mailto:rates@federationcouncil.nsw.gov.au)

Mail: PO Box 77, Corowa NSW 2646

In Person: At any one of our Customer Service Centres

COROWA  
100 Edward Street  
Corowa NSW 2646

URANA  
30-32 William Street  
Urana NSW 2645

MULWALA  
71 Melbourne Street  
Mulwala NSW 2647

HOWLONG  
59 Hawkins Street  
Howlong NSW 2643

What Now Council will assess your application and advise you of an outcome within 14 days of receiving your application or if we require further information to support your application.

For further information regarding your application please contact us by:

Phone: 02 6033 8999

Email: [rates@federationcouncil.nsw.gov.au](mailto:rates@federationcouncil.nsw.gov.au)