

LIQUID TRADE WASTE APPLICATION FORM

Local Government Act 1993

IMPORTANT INFORMATION

This application form is for businesses that wish to discharge liquid trade waste to the sewerage system (Classification A, B, C or S) within the Federation Council area. Upon completion, please lodge this form with Council, along with supporting documentation.

The property owner or the tenant, with owner consent, or another person who has the consent of the owner can apply for a trade waste approval. Council can provide information on pre-treatment options. Any plumbing work required should be discussed with your plumber prior to submitting an application. Please contact Council's Environmental Health Officer on 6033 8938 if you require assistance.

The applicant should be aware that approval of this application does not constitute a guarantee of any future approval or a variation to the approval. This will be dependent on the available capacity of the sewerage system at that time and any future approval must not be assumed.

The following substances are prohibited from being discharged into the sewerage system:

- organochlorine weedicides, fungicides, pesticides, herbicides and substances of a similar nature and/or wastes arising from the preparation of these substances
- organophosphorus pesticides and/or waste arising from the preparation of these substances
- any substances liable to produce noxious or poisonous vapours in the sewerage system
- organic solvents and mineral oil
- any flammable or explosive substances
- discharges from 'Chemical Storage Areas' and 'Bulk Fuel Depots'
- natural or synthetic resins, plastic monomers, synthetic adhesives, rubber and plastic emulsions
- roof, rain, surface, seepage or ground water, unless specifically permitted (clause 137A of the Local Government (General) Regulation 2005)
- solid matter
- disposable/flushable products, e.g. flushable wipes
- any substance assessed as not suitable to be discharged to the sewerage system
- waste liquids that contain pollutants at concentrations which inhibit the sewage treatment process – refer Australian Sewage Quality Management Guidelines, June 2012, WSAA
- any other substances listed in Schedule 5 of Protection of the Environment Operations (General) Regulations 2009.

1. PREMISE DETAILS

Business Trading Name:			
Physical Address of Activity:			
City/Town:	Postcode:		

2. LAND TITLE DESCRIPTION

These details can be obtained from rate notices, property deeds or Council property records.

Lot(s):			
Section:			
Deposited Plan:	Strata Plan:		
Other:			

3. PROPERTY OWNER DETAILS

Please use legal name			
Name:			
Postal Address:			
City/Town:	Postcode:		
Phone Number:	(BH):	(AH):	Mobile:
Email:			

4. APPLICANT DETAILS

Section 78 of the *Local Government Act 1993* states that an application may be made by the person seeking to carry out the activity or the owner of the land or a person who has the consent of the owner. The Application must be made using legal names.

Name:			
Capacity of applicant:	(e.g. property owner, consultant, business owner, manager, person conducting the activity etc.)		
Postal Address:			
City/Town:			Postcode:
Phone Number:	(BH):	(AH):	Mobile:
Email:			

5. BUSINESS/COMPANY DETAILS (if applicable)

Business/Company Name:			
ABN or CAN:			
Contact Person:			
Postal Address:			
City/Town:			Postcode:
Phone Number:	(BH):	(AH):	Mobile:
Email:			

6. DETAILS OF THE OCCUPIER OF THE SITE

If the same as applicant or business above, please indicate below.

Same as applicant as above:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Same as Business / Company details above	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name:			
Postal Address:			
City/Town:			Postcode:
Phone Number:	(BH):	(AH):	Mobile:
Email:			

7. OPERATIONS

Proposed commencement date of discharge to the sewerage system:

Normal hours of operation:

Monday to Friday:			
Saturday:			
Sunday:			

Type of business:

Details of the activity or processes generating liquid waste:

8. EXISTING / PROPOSED PRE-TREATMENT

Is there any existing liquid trade waste pre-treatment equipment installed?

Yes No

Please supply details of the type of pre-treatment equipment currently installed/proposed to be installed (e.g. grease arrestor, triple interceptor, oil/water separator etc.)

Existing pre-treatment	Brand	Make	Model	Capacity

Proposed pre-treatment	Brand	Make	Model	Capacity

9. WATER SUPPLY

Water supply source:

- Bore/groundwater/on-site dam / watercourse
- Town water
- Rainwater/roof run-off

Description of flow:

Maximum daily trade waste discharge volume to sewer kL

(Please note that 1 kL equals 1,000L)

Meter number:

Hours of the day during which discharge will normally take place:

Monday – Friday:

Saturday:

Sunday:

Trade waste generators are expected to implement waste reduction measures to reduce the volume of waste water discharged to sewer. Restrictions are placed on volumes accepted by Council.

Does the proposed installation contain open areas that will drain to the sewerage system? Yes No

The following plans/documents are required to be submitted with the liquid trade waste application.

A schematic layout (plan) of the proposed/existing pre-treatment facilities for liquid trade waste prior to discharge to the sewerage system including sample points and proposed connection point to sewer Yes

Capacity/dimensions, material of construction and lining of all tanks, pits and apparatus associated with the liquid trade waste process Yes

Stormwater drainage plan for the site Yes

Safety Data Sheets (SDS) for any chemical proposed to be used as part of the trade waste process Yes

Operational procedures for pre-treatment devices Yes

Details on equipment maintenance Yes

Applications require the signature of the property owner and the applicant or his/her representative. Unsigned applications cannot be processed.

Please note that you require written consent from the body corporate if it is proposed to install pre-treatment equipment on common property.

The owner of the property will be billed for water supply, sewerage and liquid trade waste services provided and it is the owner's responsibility to pay such fees and charges within the period specified. The owner may arrange to recover such fees and charges through the lease arrangement between the owner and the occupier.

OWNER'S CONSENT

The owner's authorisation to the making of this application must be obtained if you are not the owner. This is mandatory requirement under section 78 of the Local Government Act 1993.

As the owner of the above land, I consent to the making of this application and to the entry onto such land by authorised officers of Council for the purpose of determining this application, and any associated inspections. I also understand that as the owner, I might be required to enter into a Service Contract with Council for the purpose of regulating the proposed trade waste discharge.

Signature:

Printed Name:

Date: CREATING OPPORTUNITY CELEBRATING COMMUNITY

APPLICANT/OCCUPIER SIGNATURE

I apply for approval to discharge trade waste into Council's sewer system and declare that the information herein is correct and complete. In making this application I also understand that:

- If incomplete, the application may be delayed or rejected
- More information may be requested
- An application fee to cover the processing of the application will be payable

Signature: _____ **Date:** _____

Printed Name: _____

Privacy Statement: *The personal information supplied on this form is required in order to provide the service requested. It will be used by Council staff and stored in our record system for only as long as necessary. During this time, it can be accessed and amended by you. We will only give out your information to a third party with your consent or if we are required to do so by legislation.*

OFFICE USE ONLY			
Date Received:		Reference No.:	
Total Fees:		Receipt No.:	

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